



YATES COUNTY LEGISLATURE
 417 Liberty Street
 Penn Yan, New York 14527
 Phone 315-536-5150
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Leslie Church
 Chairwoman

 Emilee D. Miller
 Clerk

**YATES COUNTY LEGISLATIVE AGENDA
 January 12, 2026 at 1:00 p.m.**

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/83798640690?pwd=gbdNMn0ollEbGTP0OkLVhB9GabZj6h.1>

Webinar ID: 837 9864 0690

Passcode:983381

Phone one-tap:

+16465588656,,83798640690# US (New York) 16469313860,,83798640690# US

Join via audio:

+1 646 558 8656 US (New York)

+1 646 931 3860 US

International numbers available: <https://us02web.zoom.us/j/83798640690?pwd=gbdNMn0ollEbGTP0OkLVhB9GabZj6h.1>

- Call to Order & the Pledge of Allegiance
- Moment of Silence for former legislator Pat Flynn
- Zoom Attendees/Attendance
- Employee Recognition Ceremony
- Employee of the Quarter Recognition
- Public Comment
- Approve Minutes from the December 8th Legislative Meeting, December 16th Special Legislative Meeting, December 22nd End of Year Special Legislative Meeting, & January 5th, 2026 Organizational Legislative Meeting.
- Chairwoman’s Appointments
- Approve Audit
- Committee Reports

RESOLUTIONS

Willson	10-26 11-26	Appoint Members to the Yates County EMS Advisory Board Authorize Chair to Sign Memorandum of Understanding for Ambulance Housing
Killen	12-26 13-26 14-26 15-26 16-26	Adopt Rules of Procedure of the Yates County Legislature Appoint Members to the Yates County Soil and Water Conservation District Board of Directors Appoint Legislative Representative Members to the Yates County Soil and Water Conservation District Board of Directors Reappoint Members to the Region 8 Fish and Wildlife Management Board Authorize Sheriff to Create and Fill Full-Time Deputy Sheriff Position

	17-26	Ratifying Tentative Agreement with CO 82 Corrections-Other and Authorizing Execution of the Successor Collective Bargaining Agreement
	18-26	Adoption of Yates County Artificial Intelligence Use Policy
	19-26	Authorize Chair to Sign Website Renewal Contract (CivicPlus – Manhattan, KS)
	20-26	Authorize Chair to Sign Contract with ESI Employee Assistance Group for CSEA and Non-Union EAP Services
	21-26	Designate Newspapers (2026)
	22-26	Change Date of 2026 October Legislative Meeting
Bronson	23-26	Authorize Contract with Child and Family Resources
	24-26	Appointment to the Finger Lakes Workforce Investment Board (Young)
	25-26	Appointment to the Finger Lakes Workforce Investment Board (Turner)
	26-26	Appointment to the Finger Lakes Workforce Investment Board (Meade)
	27-26	Appointment to the Finger Lakes Workforce Investment Board (Humbert & Sykes)
	28-26	Amend Resolution No. 443-25 (Mark Reynolds, PHD)
	29-26	Authorize Chair to Sign Contract with Finger Lakes Addictions Counseling and Referral Agency (FLACRA) (Drop-In)
	30-26	Authorize Chair of the Legislature to Sign Contract with the Finger Lakes Addiction Counseling and Referral Agency (Opioid Settlement-Housing Services)
	31-26	Authorize Legislature Chair to Sign Contract with Our Town Rocks (Opioid Settlement-Harm Reduction, Educational Materials, and Linkage)
	32-26	Authorize Legislature Chair to Sign Contract with the Yates County Public Health Department (Opioid Settlement-Credible Mind Website)
	33-26	Authorize Chair to Sign Contract with Catholic Charities Steuben/Livingston (Mentoring)
Purdy	34-26	Declare Surplus Equipment
	35-26	Authorize Chair of the Legislature to Sign a Contract Amendment/Extension with Petroleum Traders Corporation for the Supply of Gasoline & Diesel
	36-26	Authorize Chair of the Legislature to Sign Acceptance of the Penn Yan-Yates County Airport Consultant Agreement for Project: Runway 1-19 REIL Replacement (Construction) FAA Grant PEO-EAG-3-36-0094-TBD-2026 NYS DOT PIN NO: 6906.TBD
Holgate	37-26	Authorize Chair to Sign Contract (VHB-Tech Support)
	38-26	Authorize Chair to Sign a Contract for Yates Engineering Services (YES) Design Assistance on Broadband Grants
	39-26	Authorize the Chair to Sign a Contract Modification for Services Performed by Yates Engineering Services (YES) Design on the ReConnect Broadband Project
	40-26	A Resolution to Hold a Public Hearing on the Yates County Local Solid Waste Management Plan and Directing Public Notice Thereof

41-26	2025 Budget Transfers
42-26	Amend Res No. 570-25 2025 Budget Transfers
43-26	Appropriate Aid (Records Management)
44-26	Appropriate Assigned Fund Balance
45-26	Appropriate Cannabis Tax Revenue (Finance)

- Public Comment

Executive Session if needed

Resolution No. 10-26
Motioned By: Willson

Date: 1-12-26
Seconded By:

APPOINT MEMBERS TO THE YATES COUNTY EMS ADVISORY BOARD

BE IT RESOLVED, that the following people be appointed to the Yates County EMS Advisory Board for the term 01/01/2026 – 12/31/2026;

Christy Buono	Edward Allen	Dundee Fire Department Emergency Squad
Jason Johnson	Jonathan Wood	Middlesex Valley Vol Ambulance Corps
Mary Starkweather	Laura Moore	Penn Yan Area Volunteer Ambulance Corps
Amy Vargeson	Jeremy Hares	Yates County Emergency Medical Services

Jeremy Martin Bellona Vol Fire Company

Melody Huttar	Benton Fire Department
Matthew Kelly	Branchport/Keuka Park
Jonathan Granger	Dresden Fire Department
Kevin Zimmerman	Himrod Fire Department
Sergei Mays	Middlesex Hose Company
Vacant	Penn Yan Fire Department
Angela Laffler	Potter Fire Department
Dawsen Christensen	Rushville Fire Department
Vacant	West Lake Road Fireman's Association
Joseph Axtell	At Large Delegate

Brian Winslow	Fire Coordinator	Yates County
Jason Bassett	Chief Dispatcher	Yates County
David Dowdle	EMS Coordinator	Yates County
Vacant	SSMH	Finger Lakes Health
Rick Willson	Legislature	Yates County Legislature

And be it further

RESOLVED, that copies of this resolution be provided to Yates County Office of Emergency Services Director.

Resolution No. 11-26
Motioned By: Willson

Date: 1-12-26
Seconded By:

**AUTHORIZE CHAIR TO SIGN MEMORANDUM OF UNDERSTANDING FOR
AMBULANCE HOUSING**

WHEREAS, Yates County Emergency Medical Services operates an ambulance in the Dundee area; and

WHEREAS, The Village of Dundee is willing to allow Yates County to house an ambulance and applicable staff within their Ambulance building at no cost to the County, subject to terms mutually agreed upon within a Memorandum of Understanding between the Village of Dundee and Yates County;

NOW, THEREFORE, BE IT RESOLVED, that after approval from the County Attorney, the Chair is authorized to sign the Memorandum of Understanding between the Village of Dundee and Yates County; and be it further

RESOLVED, That a copy of this resolution be sent to the Director of Emergency Services, County Attorney, and the County Administrator.

Resolution No. 12-26
Motioned By: Killen

Date: 1-12-26
Seconded By:

ADOPT RULES OF PROCEDURE OF THE YATES COUNTY LEGISLATURE

WHEREAS, the Yates County Legislature may determine the rules of its own proceedings pursuant to Section 153 of the County Law of New York State; and

WHEREAS, to this end, the Yates County Legislature wishes to set forth its rules of procedure in this regard; and

WHEREAS, the attached rules of procedure entitled “2026 Rules of Procedure of the Legislature of the County of Yates” (the attached hereinafter referred to as the “Rules of Procedure”) have been so offered for consideration and the Yates County Legislature wishes to implement the same;

NOW, THEREFORE, BE IT RESOLVED, that the Yates County Legislature hereby determines and adopts the Rules of Procedure as the rules of its proceedings; and be it further

RESOLVED, that a copy of this resolution be given to the Clerk of the Yates County Legislature.

2026

RULES OF PROCEDURE

OF THE LEGISLATURE

OF THE

COUNTY OF YATES

1. **ORGANIZATIONAL MEETING:** The Legislature shall meet for organization on or before the 8th day of January of an applicable calendar year, as required by NYS County Law or as permitted to be modified by local law.
2. **MONTHLY MEETINGS:** The Legislature shall meet for the transaction of such business as may be brought before it at 1:00 p.m. on the second Monday of each month. Upon a majority vote of the full voting strength of the Legislature, the regular monthly meeting may be held at a different day and/or time, provided that such vote occurs at least four (4) weeks prior to the proposed different day and time.
3. **SPECIAL MEETINGS:** Special meetings may be called by the Chair when they deem necessary and upon three (3) days’ notice to each legislator.
4. **EXECUTIVE SESSION:** A motion for Executive Session of the entire Legislature must state the reason for the Executive Session and must pass by a majority vote of the full strength of the Legislature. Attendance at such Executive Session shall be limited to any member of the Legislature, as well as any other persons authorized by a majority of Legislature members present.

A motion for Executive Session of a Committee must state the reason for the Executive Session and must pass by a majority vote of the full strength of the Committee. Attendance at such Executive Session shall be limited to any

member of the Committee, as well as any other persons authorized by a majority of the Committee members present. Inclusion of members of the Legislature that are not members of the Committee is encouraged.

Any discussion conducted during any Executive Session may be revealed to any member of the Legislature who was not in attendance, but shall not be revealed to any other person not in attendance unless agreed upon during the Session by a majority of Legislature members present. If information is to be revealed to persons not in attendance, it is preferred that said information be clearly defined and that a spokesperson be appointed during the Session.

Persons who violate this rule shall be subject to discipline by the Legislature, in the manner it determines, as permitted by law.

5. **AUDITS:** No claims shall be audited at the regular monthly meeting unless they have been filed with the Department of Finance on the first Monday of the month. Should the first Monday fall on a holiday, the claims must be filed with the Department of Finance on the Friday preceding the first Monday.

All auditing committees shall complete the audit of all claims prior to 12:00 p.m. of the second Monday of the month and shall so indicate by the initials of two (2) committee members on each claim.

6. **STANDING COMMITTEES:** The following Standing Committees shall be appointed by the Chair and shall consist of a minimum of five (5), but no more than six (6) members each.

STANDING COMMITTEES

Finance

Real Property	Finance
Budget/Capital Planning	Treasurer
Tobacco Asset Securitization Corp.	Planning
Audit	
Economic Development (including F. L. Economic Development Center and Y. C. Capital Resource Corp.)	

Government Operations

Administrator	County Clerk
Legislature	Elections
Personnel	County Attorney
Insurance	Information Technology (IT)
Historian	Records Management
Cornell Cooperative Extension (CCE)	Soil & Water Conservation District

Human Services

Community Services	ProAction
Social Services/Workforce Dev/Youth Bureau	Public Health/S ² AY
Public Defender	Veterans Services

Public Safety

District Attorney	Emergency Services
Justices	Sheriff
Jail	Coroners
Animal Control	Probation
Communications	Stop DWI

Public Works

Highway	Weights & Measures
Buildings & Grounds	Solid Waste
Airport Council	

7. **APPOINTMENTS:** The following appointments shall also be made by the Chair of the Legislature and shall consist of one (1) Legislator, except as otherwise indicated.

APPOINTMENTS

Cornell Cooperative Extension Board	Flint Creek Board
Airport Council	S ² AY-Pivitol Rural Health Board
Inter-County Association of Western New York	ProAction Board
Planning Board	Jury Board
Region 8 Fish & Wildlife Management Board	Youth Board
SWIO	Finger Lakes Economic Development-IDA

Audit Committee
Soil & Water Board
Farmland Protection
Marcellus Shale

Law Library
Workforce Investment Board
INSYGHT
Ad Hoc Committees as needed

8. The Legislature shall elect a Chair at the biennial Organization Meeting. A majority of the full voting strength shall be required to elect the Chair.
9. Such special or select committees may be appointed as the Legislature may deem necessary, all of which shall be appointed by the Chair and consist of three (3) members, unless otherwise ordered by the Legislature. The Chair of the Legislature shall be an ex-officio member of each of the Committees of the Board.
10. An agenda for each Legislature meeting shall be prepared by the Chair and the Clerk and be provided to each Legislator at least three (3) days prior to the meeting. Information concerning any topic that calls for discussion by the Legislature must be provided to members at least three (3) days prior to the meeting. Items not listed upon the agenda may be postponed until the following meeting by a vote of 1/3 of the Legislators present.
11. At each meeting, the order of business shall include:
 - 1) Pledge of Allegiance
 - 2) Attendance
 - 3) Public Comment
 - 4) Outside Presentations (if any)
 - 5) Approval of minutes
 - 6) Presentation of the audits
 - 7) Presentation of petitions and communications
 - 8) Report of Special Committees
 - 9) Report of Standing Committees
 - 10) Resolutions, motions, and notices
 - 11) Public Comment
 - 12) Unfinished business
 - 13) Special order of the day
12. The Chair shall preserve order and decorum and shall decide upon all questions of order, subject to an appeal to the Legislature. A member called to order shall immediately come to order. If a Legislator appeals a decision of the Chair, the Legislature, by majority vote of those members present, shall decide the case without debate.
13. The Chair shall, in all cases, have the right to vote, and when the vote is equally divided, including their vote, the question shall be lost. For approval, resolutions must receive a simple majority vote of the full voting strength of the Legislature, unless otherwise required by law.
14. Every member, previous to speaking, shall be recognized by the Chair. When two or more members wish to speak at once, the Chair shall name the member to speak first.
15. Persons not members of the Legislature may, by consent of the Chair, be permitted to speak in regard to matters pending before the Legislature.
16. After a motion is stated, it shall be in the possession of the Legislature, but may be withdrawn at any time before the decision or amendment.
17. A roll call vote shall be taken and entered in the minutes
 - (1) when required by law,
 - (2) if requested by any Legislator,
 - (3) whenever there is a spoken "no" vote.
18. Reconsideration, at the same meeting, of a motion shall be in order only if presented by a member of the majority previously deciding the issue and a second by any member of the Legislature. The same motion may be introduced and seconded at a subsequent meeting of the Legislature by any member.

19. The report of the Finance Committee presenting the proposed annual budget shall be laid on the table at least one day before being offered for adoption.
20. A motion to adjourn is non-debatable and shall be approved upon a majority vote of those members present.
21. These Standing Rules may be changed only by unanimous consent of those members present during the meeting where first proposed. Such changes may be made by majority vote of the full voting strength of the Legislature at a regular meeting subsequent to the one where first proposed.
22. The current edition of "Roberts Rule of Order, Newly Revised", shall be the parliamentary guide and authority in matters not contained in these rules.

Resolution No. 13-26

Date: 1-12-26

Motioned By: Killen

Seconded By:

APPOINT MEMBERS TO THE YATES COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

BE IT RESOLVED, that the following individuals are hereby appointed to the Yates County Soil and Water Conservation District Board of Directors commencing January 1, 2026 for a term ending December 31, 2028:

- Jeff Eckert, 2630 Ferguson Corners Road, Penn Yan, NY 14527
- Klaas Martens, 1443 Ridge Road, Penn Yan, NY 14527

And be it further

RESOLVED, that copies of this resolution be forwarded to Jeff Eckert, Klaas Martens and to the Yates County Soil and Water Conservation District.

Resolution No. 14-26

Date: 1-12-26

Motioned By: Killen

Seconded By:

APPOINT LEGISLATIVE REPRESENTATIVE MEMBERS TO THE YATES COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

BE IT RESOLVED, that the following individuals are hereby appointed to the Yates County Soil and Water Conservation District Board of Directors commencing January 1, 2026 for a term ending December 31, 2026:

- Edward Bronson, 5879 N Vine Valley Road, Rushville, NY 14544
- Doug Paddock, 2812 Wager Hill Road, Penn Yan, NY 14527

And be it further

RESOLVED, that copies of this resolution be forwarded to Edward Bronson, Doug Paddock, and to the Yates County Soil and Water Conservation District.

Resolution No. 15-26

Date: 1-12-26

Motioned By: Killen

Seconded By:

REAPPOINT MEMBERS TO THE REGION 8 FISH AND WILDLIFE MANAGEMENT BOARD

WHEREAS, pursuant to Article 11, Section 11-0501 of the Environmental Conservation

Law of the State of New York, the Chair of the Legislature shall appoint members to the Region 8 Fish and Wildlife Management Board, subject to confirmation by the County Legislature;

NOW, THEREFORE, BE IT RESOLVED, the following reappointments to the Region 8 Fish and Wildlife Management Board are hereby confirmed by this Legislature for the term of 01/01/2026 through 12/31/2027;

Daniel Banach (Legislative Representative)
200 South Ave., Apt. 7
Penn Yan, NY 14527

C. George Hullings (Sportsmen's Representative)
4069 Skyline Drive
Keuka Park, NY 14478

And be it further

RESOLVED, that copies of this resolution be provided to NYSDEC and each member listed above.

Resolution No. 16-26
Motioned By: Killen

Date: 1-12-26
Seconded By:

AUTHORIZE SHERIFF TO CREATE AND FILL FULL-TIME DEPUTY SHERIFF POSITION

WHEREAS, the Sheriff has identified an operational need within the Law Enforcement Division requiring additional staffing to maintain effective coverage and operational efficiency; and

WHEREAS, the estimated annual cost to fill the Deputy Sheriff position, including fringe benefits, is \$83,567 to \$110,407, depending on health insurance selection;

NOW, THEREFORE, BE IT RESOLVED, that effective January 12, 2026, the Sheriff is hereby authorized to create and fill a full-time Deputy Sheriff position; and be it further

RESOLVED, that the compensation for the individual appointed to this position shall be in accordance with the applicable salary schedule and collective bargaining agreement, as may be applicable; and be it further

RESOLVED, that copies of this resolution be provided to the Sheriff, Director of Human Resources, County Administrator, and Director of Finance.

Resolution No. 17-26
Motioned By: Killen

Date: 1-12-26
Seconded By:

RATIFYING TENTATIVE AGREEMENT WITH CO 82 CORRECTIONS-OTHER AND AUTHORIZING EXECUTION OF THE SUCCESSOR COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the collective bargaining teams for the County of Yates and Council 82 Corrections-Other have concluded negotiations and reached a tentative agreement for a successor collective bargaining agreement covering the period of January 1, 2026 – December 31, 2030 for the CO 82 Corrections-Other unit;

NOW, THEREFORE, BE IT RESOLVED, that the Yates County Legislature hereby ratifies said tentative agreement for a January 1, 2026 – December 31, 2030 successor collective bargaining agreement and authorizes the expenditure of the necessary funds therefor; and be it further

RESOLVED, that the Chair of the Yates County Legislature is hereby authorized to execute the successor collective bargaining agreement on behalf of the County; and be it further

RESOLVED, that copies of this resolution be given to the CO 82 Corrections-Other Unit President, the CO 82 Corrections-Other Unit Representative, the County Administrator, the County's Labor Attorney, the Director of Human Resources and the Director of Finance.

Resolution No. 18-26

Date: 1-12-26

Motioned By: Killen

Seconded By:

ADOPTION OF YATES COUNTY ARTIFICIAL INTELLIGENCE USE POLICY

WHEREAS, the application and ability to use artificial intelligence to create efficiencies in business grows exponentially every day; and

WHEREAS, responsible use of artificial intelligence requires guidelines to ensure artificial intelligence is used in a manner that aligns with legal and ethical standards of Yates County, promotes transparency, and safeguards against the misuse of protected or confidential data; and

WHEREAS, The Yates County Legislature has reviewed the "Yates County Artificial Intelligence Use Policy" and recommend its adoption;

NOW, THEREFORE, BE IT RESOLVED, that the Legislature does hereby approve the "Yates County Artificial Intelligence Use Policy" attached hereto and filed with the Clerk of the Legislature; and be it further

RESOLVED, That the "Yates County Artificial Intelligence Use Policy" is adopted and shall be effective on the date of this adoption; and further

RESOLVED, That copies of this resolution and attached policy be sent by the Human Resources Department to all county employees.

YATES COUNTY ARTIFICIAL INTELLIGENCE USE POLICY

Purpose: The purpose of this Artificial Intelligence (AI) Use Policy is to recognize the efficiencies that may be obtained through the ethical, appropriate, and responsible use of AI and to establish guidelines for such use of AI technologies by Yates County employees and elected officials. This policy aims to ensure that AI applications are deployed in a manner that aligns with legal and ethical standards, promotes transparency, and safeguards against the misuse of protected or confidential data.

It is known and understood that Artificial Intelligence applications and websites are tools to provide assistance to the Users but does not replace human tone, insight, personal knowledge, and comprehensive human review of a generated product. As AI may not be completely reliable and accurate in the content generated, Affected Individuals must thoroughly review any generative AI and accept responsibility for its use and dissemination.

Policy: This policy applies to every department in Yates County. The Affected Individuals are all Elected Officials, Department Heads, employees, and interns. The Policy is applicable to all use that actively engages AI to generate content for distribution to others, including for internal or public dissemination, or for another County business purpose. It does not apply to AI embedded within common commercial products such as software systems and navigation programs, which is not actively engaged by the user, such as mapping programs, language translators, autocorrection, and smart devices. The Policy is also not applicable to supervised Machine Learning that is used to identify patterns and issues in large data sets to solve specific problems or predict potential issues. (Ex. Information Technology uses specific tools to manage and analyze large data sets.)

Prohibition of Using Protected or Confidential Data: AI applications within Yates County shall not be utilized by any Affected Individual for processing or generating content that involves Protected or Confidential Data, including but not limited to Personal Identifiable Information (PII) such as social security numbers, home addresses, and birth dates, or medical records, financial information, and any data protected by applicable privacy laws, including HIPAA. Any violation of this prohibition will result in disciplinary action, legal consequences, or both.

Definitions:

- 1. Artificial Intelligence (AI):** A broad area of computer science that refers to the development and implementation of algorithms, machine learning models, graphic designs, and other computational techniques, which enable the performance of tasks typically requiring human intelligence, including but not limited to visual perception, speech recognition, decision-making, and language translation.
- 2. Machine Learning –** is a subset of AI and refers to a field of study that gives computers the ability to learn and improve from experience with and without explicit programming. This subset is centered around developing algorithms that process, analyze, and learn from data to find patterns and make accurate predictions.
- 2. Generative AI:** Refers to a class of unsupervised Machine Learning AI that attempts to mimic the human brain and generates new data content in the form of text, images, sounds, or video, using both the data on which it was trained as a model, and an external input (such as a question from the user) as a prompt.
- 3. Protected or Confidential Data:** Any information that is deemed classified as sensitive, private, or confidential, including but not limited to personal identifiable information (PII),

medical records, financial data, and any information protected by applicable federal or state laws and regulations.

Procedure for Acceptable Use of Generative AI:

1. Public Document Generation:

- Generative AI technologies may be used by Affected Individuals to create content or documents that are intended to be generally available to the public or disseminated to other departments and agencies. (ex. Press Release, Memo, announcement, letters, legal documents, advertisement, graphic design, policy, etc.)
- The content generated by AI must be verified to ensure accuracy, ethical soundness, and compliance with legal standards and County policies.
- Transparency in the use of AI-generated content must be maintained, and it should be clearly communicated by the person who uses AI to generate a product that the content is AI-generated.

2. Verification of Content Created:

- The AI user must assess tone and context, verify accuracy, correct biased or culturally nuanced content (if applicable), and minimize potential ethical concerns that AI may not fully comprehend.
- Before distribution and use, AI-generated content must undergo a thorough verification process by the User to ensure it is accurate and does not promote discrimination, bias, or harm to any individual or group.
- Before public release outside of each department, the AI-generated content must be reviewed by the Department Head, or designee to ensure it is accurate, reflects the intended purpose or message of the department and does not promote discrimination, bias, or harm to any individual or group.

3. Protection of Privacy:

- AI applications must not be used by Affected Individuals to process or generate content that involves Protected or Confidential Data. This includes but is not limited to PII, medical records, financial information, and any data protected by applicable federal or state laws and regulations.
- Adequate measures must be implemented to prevent the inadvertent inclusion of protected or confidential data in AI-generated documents.

Employee Responsibilities:

1. Compliance:

- Affected Individuals must comply with all applicable laws, regulations, the County's Acceptable Use Policy and this AI Use Policy when utilizing AI technologies.
- Any concerns about the ethical implications of AI-generated content should be reported promptly to the Information Security Manager (Information Technology Director).
- Employees shall not install, register for, or use AI sources, and/or software outside the below list of software applications/websites without prior permission from Information Technology.

- Current preferred applications include: ChatGPT, Microsoft CoPilot, Canva
- Permission to use other applications may be given and this list may be amended periodically by the Information Technology Director, as needed.

2. Data Security:

- Affected Individuals are responsible for ensuring that AI technologies are not used with Protected or Confidential Data, and will be held responsible for any breach of such information.
- Affected Individuals are required to report any potential security vulnerabilities or risks associated with the use of AI technologies, applications, sites promptly to the Information Security Manager as soon as they become aware of such risk.
- Information Technology may, without any notice, block the use of applications or sites that use AI they deem unreliable, unsafe or unsecure.

3. Transparency:

- Affected Individuals involved in the use of AI technologies must ensure transparency in the dissemination of AI-generated content. This includes clearly indicating within the content that it was AI-generated.

4. Training and Awareness:

- Regular awareness campaigns will be conducted by Information Technology to keep Affected Individuals updated on changes in AI policies, best practices, and guidelines.
- Affected Individuals must undergo training and otherwise participate in awareness campaigns regarding the appropriate and ethical use of AI technologies and best practices in AI ethics.

5. Artificial Intelligence Review Committee: The Information Technology Director shall develop a review Committee of senior level staff and other personnel that shall meet periodically to review any issues that arise with the use of Artificial Intelligence and monitor the rapid development of changing AI technologies. The Committee shall make recommendations for changes to this Policy as needed.

Sanction Statement:

Non-compliance with this policy may result in disciplinary action, up to and including termination.

Compliance Statement:

As part of its ongoing auditing and monitoring process in its Compliance Program, the County AI Review Committee will periodically review and revise this policy to ensure its effectiveness and alignment with evolving standards, best practices, regulations and legal requirements and as Yates County's practices change. Additionally, this policy will be tested for effectiveness on an annual basis or more frequently as identified in accordance with County's AI Review Committee Program. Testing will include but is not limited to ensuring that the policy is appropriately followed; the policy is effective; and the policy and any amendments thereof have been disseminated to all affected individuals.

Tracking of the criteria above and results of this testing will be completed by the Information Technology Director, or designee. Additionally, results will be reported to the AI Review Committee and Governing Body on a regular basis.

Record Retention Statement:

County will retain this policy and all subsequent revisions, and any related documentation will be retained for a period of, at minimum, six years.

Resolution No. 19-26

Date: 1-12-26

Motioned By: Killen

Seconded By:

**AUTHORIZE CHAIR TO SIGN WEBSITE RENEWAL CONTRACT
(CivicPlus – Manhattan, KS)**

BE IT RESOLVED, that the Chair of the Legislature is hereby authorized to sign a (5) year renewal contract with CivicPlus of Manhattan, KS for the Hosting, Maintenance & Support of the County Website for an amount for year 1 not to exceed \$13,000.03 and a 5% annual increase as follows;

- Year 1 (2026) - \$13,000.03 (additional discount for renewing in year 1)
- Year 2 (2027) - \$14,702.82
- Year 3 (2028) - \$15,437.97
- Year 4 (2029) - \$16,209.86
- Year 5 (2030) - \$17,020.35

And be it further

RESOLVED, that a copy of this resolution be given to the IT Director and the Director of Finance.

Resolution No. 20-26

Date: 1-12-26

Motioned By: Killen

Seconded By:

**AUTHORIZE CHAIR TO SIGN CONTRACT WITH ESI EMPLOYEE ASSISTANCE
GROUP FOR CSEA AND NON-UNION EAP SERVICES**

WHEREAS, the Chair of the Legislature is authorized to sign an agreement with ESI Employee Assistance Group for the provision of Employee Assistance Program (EAP) services for CSEA and non-union employees for the period of January 1, 2026 through December 31, 2026; and

WHEREAS, the County agrees to pay \$4,972.33 for EAP services;

NOW, THEREFORE, BE IT RESOLVED, that effective January 12, 2026, and contingent upon approval by the County Attorney, the Chair of the Yates County Legislature is hereby authorized to sign an agreement with ESI Employee Assistance Group for the period of January 1, 2026 through December 31, 2026; and be it further

RESOLVED, that copies of this resolution be provided to ESI Employee Assistance Group, County Department Heads, the Director of Human Resources, the County Administrator, and the Director of Finance.

Resolution No. 21-26
Motioned By: Killen

Date: 1-12-26
Seconded By:

DESIGNATE NEWSPAPERS
(2026)

BE IT RESOLVED, pursuant to Section 214, subdivision 2, of the County Law, the two newspapers listed below are hereby designated as the official newspapers of the County of Yates for the publication of all local news, notices and other matters required by law to be published;

The Chronicle Express
The Observer

And be it further

RESOLVED, that the newspaper listed below is hereby designated as an official newspaper of the County of Yates for the publication of local news, notices, and other matters required by law to be published in the rare occasion that the above referenced newspapers publishing deadlines cannot be met or in emergency situations;

The Finger Lakes Times

And be it further

RESOLVED, that a copy of this resolution be distributed to anyone deemed necessary.

Resolution No. 22-26
Motioned By: Killen

Date: 1-12-26
Seconded By:

CHANGE DATE OF 2026 OCTOBER LEGISLATIVE MEETING

WHEREAS, the Yates County Legislature holds its regular monthly meeting the second Monday of every month at 1:00 p.m.; and

WHEREAS, the October 12, 2026 Legislative meeting falls on Columbus Day;

NOW, THEREFORE, BE IT RESOLVED, that the Yates County Legislature will hold its October 12, 2026 monthly meeting on October 13, 2026 at 1:00 p.m. in the Legislative Chambers; and be it further

RESOLVED, that copies of this resolution be provided to all Department Heads, Legislators, and Press.

Resolution No. 23-26
Motioned By: Bronson

Date: 1-12-26
Seconded By:

AUTHORIZE CONTRACT WITH CHILD AND FAMILY RESOURCES

BE IT RESOLVED, that after review by the County Attorney, the Commissioner of Social Services, and the Chair of the Legislature be authorized to sign contracts with the following agency for approved funding for the time frame 1/1/2026-12/31/2026;

<u>Agency/Organization</u>	<u>Program</u>	<u>Amount</u>
Child and Family Resources –	Childcare Registration	\$37,741

And be it further

RESOLVED, that copies of this resolution shall be provided the Commissioner of Social Services, Yates County Treasurer, and Director of Finance.

Resolution No. 24-26

Date: 1-12-26

Motioned By: Bronson

Seconded By:

**APPOINTMENT TO THE FINGER LAKES
WORKFORCE INVESTMENT BOARD
(Young)**

WHEREAS, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

WHEREAS, the Executive Director has solicited nominations in accordance with the Law; and

WHEREAS, the Finger Lakes Workforce Investment Board By-Laws state voting members shall be appointed for terms of three (3) years, and that terms shall be staggered;

NOW, THEREFORE, BE IT RESOLVED, that this Legislature does hereby reappoint the following representative to the Finger Lakes Workforce Investment Board, fulfilling the unexpired term of Michael Kaufman, to a term from December 1, 2025- June 30, 2028;

Robert Young
Distribution Manager
Seneca Foods

And be it further

RESOLVED, that certified copies of this resolution be sent to Wayne, Ontario and Seneca Counties, Yates County Department of Social Services, the Finger Lakes Workforce Investment Board, and the to the aforementioned appointee.

Resolution No. 25-26

Date: 1-12-26

Motioned By: Bronson

Seconded By:

**APPOINTMENT TO THE FINGER LAKES
WORKFORCE INVESTMENT BOARD
(Turner)**

WHEREAS, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

WHEREAS, the Executive Director has solicited nominations in accordance with the Law; and

WHEREAS, the Finger Lakes Workforce Investment Board By-Laws state voting members shall be appointed for terms of three (3) years, and that terms shall be staggered;

NOW, THEREFORE, BE IT RESOLVED, that this Legislature does hereby reappoint the following representative to the Finger Lakes Workforce Investment Board, fulfilling the unexpired term of Robert Coyne, to a term from April 1, 2026- June 30, 2026;

Rich Turner
Executive Director
Rochester Technology and Manufacturing Association

And be it further

RESOLVED, that certified copies of this resolution be sent to Wayne, Ontario and Seneca Counties, Yates County Department of Social Services, the Finger Lakes Workforce Investment Board, and the to the aforementioned appointee.

Resolution No. 26-26

Date: 1-12-26

Motioned By: Bronson

Seconded By:

**APPOINTMENT TO THE FINGER LAKES
WORKFORCE INVESTMENT BOARD
(Meade)**

WHEREAS, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

WHEREAS, the Executive Director has solicited nominations in accordance with the Law; and

WHEREAS, the Finger Lakes Workforce Investment Board By-Laws state voting members shall be appointed for terms of three (3) years, and that terms shall be staggered;

NOW, THEREFORE, BE IT RESOLVED, that this Legislature does hereby reappoint the following representative to the Finger Lakes Workforce Investment Board, fulfilling the unexpired term of Lynne Rutnik, to a term from December 1, 2025- June 30, 2028;

Lisa Meade
Assistant Superintendent of Teaching and Learning
Wayne Finger Lakes BOCES

And be it further

RESOLVED, that certified copies of this resolution be sent to Wayne, Ontario and Seneca Counties, Yates County Department of Social Services, the Finger Lakes Workforce Investment Board, and the to the aforementioned appointee.

Resolution No. 27-26

Date: 1-12-26

Motioned By: Bronson

Seconded By:

**APPOINTMENT TO THE FINGER LAKES
WORKFORCE INVESTMENT BOARD
(Humbert & Sykes)**

WHEREAS, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

WHEREAS, the Executive Director has solicited nominations in accordance with the Law;
and

WHEREAS, the Finger Lakes Workforce Investment Board By-Laws state voting members shall be appointed for terms of three (3) years, and that terms shall be staggered,

NOW, THEREFORE, BE IT RESOLVED, that this Legislature does hereby reappoint the following representatives to the Finger Lakes Workforce Investment Board to a term from December 1, 2025- June 30, 2028;

Dr. Mark Humbert
County Administrator (Interim)
Wayne County

Michael Sykes
Deputy Commissioner
Ontario County Department of Social Services

And be it further

RESOLVED, that certified copies of this resolution be sent to Wayne, Ontario and Seneca Counties, Yates County Department of Social Services, the Finger Lakes Workforce Investment Board, and the to the aforementioned appointees.

Resolution No. 28-26

Date: 1-12-26

Motioned By: Bronson

Seconded By:

**AMENDMENT TO RESOLUTION NO. 443-25
(MARK REYNOLDS, PHD)**

WHEREAS, Resolution 443-25 authorized signature of agreements for Mark Reynolds, PhD; and

WHEREAS, revised fees have been provided;

NOW, THEREFORE, BE IT RESOLVED, that Resolution 443-25 be amended as follows:

Mark Reynolds, PhD <i>* Certificate of Liability Insurance Waived</i>	Psychological Consultation Services	\$150/hour
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And be it further

RESOLVED, that a copy of this resolution be sent to Community Services, the Public Health Office, the Finance Director, and Mark Reynolds, PhD.

Resolution No. 29-26
Motioned By: Bronson

Date: 1-12-26
Seconded By:

**AUTHORIZE CHAIRMAN TO SIGN CONTRACT WITH FINGER LAKES
ADDICTIONS COUNSELING AND REFERRAL AGENCY (FLACRA) (DROP-IN)**

WHEREAS, Yates County Community Services wishes to enter into a contract with Finger Lakes Addictions Counseling and Referral Agency to provide engagement and support services for individuals with mental health needs within their recovery center program; and

WHEREAS, the cost for such services are 100% OMH funded;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chair of the Legislature is authorized to enter into an agreement with Finger Lakes Addictions Counseling and Referral Agency; and be it further

RESOLVED, that said contract will run from January 1, 2026 through December 31, 2026 for an amount of \$30,000, however, such Agreement will contain recitations that the initial consideration amount is subject to change by the applicable state funding agency, and that consequently in such instance where said agency changes the ultimate funding amount for the time period covered by an Agreement the amount of consideration to be paid pursuant to such Agreement shall be adjusted accordingly; and further that the payment of the consideration therein is contingent on Yates County receiving the New York State agency funding for such purpose and in the amount of such consideration; and be it further

RESOLVED, that a copy of this resolution be sent to Community Services, the Public Health Office and the Finance Director.

Resolution No. 30-26
Motioned By: Bronson

Date: 1-12-26
Seconded By:

**AUTHORIZE CHAIR OF THE LEGISLATURE TO SIGN CONTRACT WITH THE
FINGER LAKES ADDICTION COUNSELING AND REFERRAL AGENCY (OPIOID
SETTLEMENT-HOUSING SERVICES)**

WHEREAS, Yates County Community Services wishes to enter into a contract with the Finger Lakes Addiction Counseling and Referral Agency to provide housing services for people who are recovering from a substance abuse disorder; and

WHEREAS, the funds of \$65,000 were received from various Opioid Settlements; and

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chair of the Legislature is authorized to enter into an agreement with the Finger Lakes Addiction Counseling and Referral Agency; and be it further

RESOLVED, that said contract will run from 1/1/2026 to 12/31/2026 for an amount not to exceed \$65,000; and be it further

RESOLVED, that a copy of this resolution be sent to Community Services, the Public Health office, Finger Lakes Addiction Counseling and Referral Agency, and the Finance Director.

Resolution No. 31-26
Motioned By: Bronson

Date: 1-12-26
Seconded By:

**AUTHORIZE LEGISLATURE CHAIR TO SIGN CONTRACT WITH OUR TOWN
ROCKS (OPIOID SETTLEMENT-HARM REDUCTION, EDUCATIONAL MATERIALS,
AND LINKAGE)**

WHEREAS, Yates County Community Services wishes to enter into a contract with the Our Town Rocks to support continued harm reduction efforts, provide safe 24-hour access to Naloxone and testing strips, and provide health related educational materials for people in Dundee who are recovering from a substance abuse disorder; and

WHEREAS, the funds of \$10,000 were received from various Opioid Settlements;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chair of the Legislature is authorized to enter into an agreement with Our Town Rocks; and be it further

RESOLVED, that said contract will run from 1/1/2026 to 12/31/2026 for an amount not to exceed \$10,000; and be it further

RESOLVED, that a copy of this resolution be sent to Community Services, the Public Health office, Our Town Rocks, and the Finance Director.

Resolution No. 32-26
Motioned By: Bronson

Date: 1-12-26
Seconded By:

**AUTHORIZE LEGISLATURE CHAIR TO SIGN CONTRACT WITH THE YATES
COUNTY PUBLIC HEALTH DEPARTMENT (OPIOID SETTLEMENT-CREDIBLE
MIND WEBSITE)**

WHEREAS, Yates County Community Services wishes to enter into a contract with the Yates County Public Health Department to support the Credible Mind website for the County that provides assessment, education, and resources for individual wellness to the community; and

WHEREAS, the funds of \$8,710 were received from various Opioid Settlements;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chair of the Legislature is authorized to enter into an agreement with the Yates County Public Health Department; and be it further

RESOLVED, that said contract will run from 1/1/2026 to 12/31/2026 for an amount not to exceed \$8,710; and be it further

RESOLVED, that a copy of this resolution be sent to Community Services, the Public Health office, and the Finance Director.

Resolution No. 33-26
Motioned By: Bronson

Date: 1-12-26
Seconded By:

**AUTHORIZE CHAIR TO SIGN CONTRACT WITH CATHOLIC CHARITIES
STEUBEN/LIVINGSTON (MENTORING)**

WHEREAS, Yates County Community Services wishes to enter into a contract with Catholic Charities Steuben/Livingston to provide one-on-one mentoring services for Yates County Youth; and

WHEREAS, the cost for such services are 100% OMH funded;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chair of the Legislature is authorized to enter into an agreement with Catholic Charities Steuben/Livingston; and be it further

RESOLVED, that said contract will run from January 1, 2026 through December 31, 2026 for an amount of \$66,166, however, such Agreement will contain recitations that the initial consideration amount is subject to change by the applicable state funding agency, and that consequently in such instance where said agency changes the ultimate funding amount for the time period covered by an Agreement the amount of consideration to be paid pursuant to such Agreement shall be adjusted accordingly; and further that the payment of the consideration therein is contingent on Yates County receiving the New York State agency funding for such purpose and in the amount of such consideration; and be it further

RESOLVED, that a copy of this resolution be sent to Catholic Charities Steuben/Livingston, the Community Services Department, the Public Health Office and the Finance Director.

Resolution No. 34-26
Motioned By: Purdy

Date: 1-12-26
Seconded By:

DECLARE SURPLUS EQUIPMENT

WHEREAS, the Yates County Highway Department has equipment that is or has been replaced and is no longer being used and should be sold, as is by the county; and

WHEREAS, the following equipment shall be declared surplus property;

<u>Unit:</u>	<u>Year/Make/Model:</u>	<u>Miles:</u>	<u>VIN #:</u>
Truck #61	1998 Ford LS9513	115,926	1FDYS92P0WVA33650
Truck #66	2002 Sterling LT9511	257,908	2FZHAZBDX2AK44009
Truck #68	2006 Sterling LT9511	192,524	2FZHAZDE86AV47303

NOW, THEREFORE, BE IT RESOLVED, to authorize the Yates County Highway Superintendent to sell the above equipment at auction or by any other appropriate method; and be it further

RESOLVED, that a copy of this resolution be provided to the Highway Superintendent, the County Administrator and the Director of Finance.

Resolution No. 35-26
Motioned By: Purdy

Date: 1-12-26
Seconded By:

**AUTHORIZE THE CHAIR OF THE LEGISLATURE TO SIGN A CONTRACT
AMENDMENT / EXTENSION WITH PETROLEUM TRADERS CORPORATION FOR
THE SUPPLY OF GASOLINE & DIESEL**

WHEREAS, pursuant to Resolution No. 153-25, the County entered into an Agreement with Petroleum Traders Corporation for the supply of Gasoline & Diesel for a period of one (1) year commencing on March 10, 2025; and

WHEREAS, the current agreement expires on March 8, 2026; and

WHEREAS, the associated bid document allows multiple one (1) year extensions of such agreement, should such extensions be mutually approved by the County and Petroleum Traders Corporation; and

WHEREAS, the Highway Superintendent is requesting the agreement be extended for a period of one (1) year whereby such term shall commence on March 9, 2026 through and including March 8, 2027; and

WHEREAS, Petroleum Traders Corporation has agreed to extend such agreement for an additional one (1) year term; and

WHEREAS, Petroleum Traders Corporation has requested authorization to add one (1) additional delivery vendor for the supply of these services;

NOW, THEREFORE, BE IT RESOLVED, that the Chair of the Yates County Legislature is hereby authorized on behalf of the County, and upon approval of the County Attorney, to execute an extension to the Agreement for a one (1) year term ending March 8, 2027; and be it further

RESOLVED, that all other terms and conditions of the Agreement, not otherwise amended herein, are hereby ratified and remain the same and in full force and effect; and be it further

RESOLVED, that copies of this resolution be provided to Petroleum Traders Corporation, the County Administrator, the Director of Finance and the Highway Superintendent.

Resolution No. 36-26
Motioned By: Purdy

Date: 1-12-26
Seconded By:

**AUTHORIZE CHAIR OF THE LEGISLATURE TO SIGN ACCEPTANCE OF THE
PENN YAN – YATES COUNTY AIRPORT CONSULTANT AGREEMENT FOR**

**PROJECT: RUNWAY 1-19 REIL REPLACEMENT (CONSTRUCTION)
FAA GRANT PEO-EAG-3-36-0094-TBD-2026
NYS DOT PIN NO: 6906.TBD**

WHEREAS, Yates County had applied for a grant from the Federal Aviation Agency (\$136,350 = FAA 90%) and the New York State Department of Transportation (\$7,580 = NYS DOT 5%) to pay 95% combined of the allowable costs incurred for Runway 1-19 REIL Replacement (Construction) for the Penn Yan – Yates County Airport with a \$7,580 (5%) County share; and

WHEREAS, C&S has submitted a consultant agreement for the project construction oversight, administration and testing work in the amount of \$64,000;

NOW, THEREFORE, BE IT RESOLVED, the Yates County Legislature accepts the C&S consultant agreement for the design work in the amount of \$64,000 as being reasonable and no IFE is required; and be it further

RESOLVED, the Legislature authorizes the Chair of the Legislature, after review and signature by the County Attorney, to sign and execute the C&S consultant agreement for this project and sign associated IFE reasonableness letter; and be it further

RESOLVED, that copies of this resolution be furnished to the Yates County Treasurer, Finance Director, Airport Council, and C&S Companies.

Resolution No. 37-26

Date: 1-12-26

Motioned By: Holgate

Seconded By:

**AUTHORIZE CHAIR TO SIGN CONTRACT
(VHB – Tech Support)**

WHEREAS, the Tax Map Technician requires occasional technical support for her tax mapping efforts; and

WHEREAS, VHB Engineering, Surveying and Landscape Architecture, P.C. “VHB” will provide the needed technical support over the telephone or virtually, to be invoiced monthly at VHB’s standard tech support rates at the time the service is rendered;

NOW, THEREFORE, BE IT RESOLVED, that upon approval of the County Attorney, the Chair of the Legislature is hereby authorized to enter into the Yates County Tax Parcel Tech Support 2026 contract with VHB for tax mapping technical support, modifications, and upgrades of the Geodatabase (ESRI) software; and be it further

RESOLVED, that said contract will run from January 1, 2026 to December 31, 2027 for an amount not to exceed \$1,000; and be it further

RESOLVED, that copies of this resolution be given to the County Administrator, County Treasurer, Director of Finance and the Director of Real Property Tax Services.

Resolution No. 38-26

Date: 1-12-26

Motioned By: Holgate

Seconded By:

**AUTHORIZE THE CHAIR TO SIGN A CONTRACT FOR YATES ENGINEERING
SERVICES (YES) DESIGN ASSISTANCE ON BROADBAND GRANTS**

WHEREAS, the Yates County Legislature has required engineering services to complete mileages and budget figures for grant applications for USDA ReConnect 5, NYS MIP grant, and NYS Broadband ConnectALL Deployment Program (BEAD funding); and

WHEREAS, Yates Engineering Services (YES) possesses the specialized knowledge, experience, and professional qualifications necessary to provide such engineering services; and

WHEREAS, the County Legislature finds that the services provided by Yates Engineering Services constitute a professional service pursuant to applicable procurement laws and County policies; and

WHEREAS, the County desires to authorize a contract with Yates Engineering Services to provide up to 200 hours of engineering services at a combined hourly rate of \$85.00; and

WHEREAS, the total cost of such services shall not exceed \$17,000;

NOW, THEREFORE, BE IT RESOLVED by the Yates County Legislature that:

1. The services to be provided by Yates Engineering Services (YES) are hereby declared to be professional services.
2. The Chair of the Yates County Legislature is hereby authorized to execute a contract or contract modification with Yates Engineering Services for up to 200 hours of engineering services at a combined rate of \$85.00 per hour, for a total amount not to exceed 17,000.
3. The Chair of the Yates County Legislature is hereby authorized to sign such a contract.
4. This resolution shall take effect immediately.

Resolution No. 39-26

Date: 1-12-26

Motioned By: Holgate

Seconded By:

AUTHORIZE THE CHAIR TO SIGN A CONTRACT MODIFICATION FOR SERVICES PERFORMED BY YATES ENGINEERING SERVICES (YES) DESIGN ON THE RECONNECT BROADBAND PROJECT

WHEREAS, the Yates County Legislature requires engineering services to complete mileages and budget figures for grant applications; and

WHEREAS, Yates Engineering Services (YES) possesses the specialized knowledge, experience, and professional qualifications necessary to provide such engineering services; and

WHEREAS, the County Legislature finds that the services provided by Yates Engineering Services constitute a professional service pursuant to applicable procurement laws and County policies; and

WHEREAS, the County desires to authorize a contract or contract modification with Yates Engineering Services to provide up to 250 hours of engineering services at a combined hourly rate of \$85.00; and

WHEREAS, the total cost of such services shall not exceed \$22,000;

NOW, THEREFORE, BE IT RESOLVED by the Yates County Legislature that:

1. The services to be provided by Yates Engineering Services (YES) are hereby declared to be professional services.
2. The Chair of the Yates County Legislature is hereby authorized to execute a contract or contract modification with Yates Engineering Services for up to 250 hours of engineering services at a combined rate of \$85.00 per hour, for a total amount not to exceed \$21,250, subject to approval by the County Attorney.
3. The Chair of the Yates County Legislature is hereby authorized to sign whatever RUS documentation is required.
4. This resolution shall take effect immediately.

Resolution No. 40-26
Motioned By: Holgate

Date: 1-12-26
Seconded By:

A RESOLUTION TO HOLD A PUBLIC HEARING ON THE YATES COUNTY LOCAL SOLID WASTE MANAGEMENT PLAN AND DIRECTING PUBLIC NOTICE THEREOF

WHEREAS, Yates County, along with its partners at the Genesee/Finger Lakes Regional Planning Council and the New York State Pollution Prevention Institute, have created a draft version of the Local Solid Waste Management Plan (LSWMP); and

WHEREAS, the Draft Yates County LSWMP, in accordance with the New York State's Solid Waste Management Policy, identifies a path to manage and reduce the amount of solid waste generated within the county within a 10 year period; and

WHEREAS, the Yates County Legislature is required to provide an opportunity for public review and comment on the draft Yates County LSWMP; and

WHEREAS, the Yates County Legislature desires to hold a public hearing to receive public input regarding the proposed Yates County LSWMP;

NOW, THEREFORE, BE IT RESOLVED by the Yates County Legislature that a public hearing shall be held on February 9, 2025, at 1:00 p.m. in the Legislative Chambers, Yates County Office Building, Penn Yan, New York, for the purpose of receiving public comment on the Yates County LSWMP; and be it further

RESOLVED that the Yates County Planning Department is hereby directed to cause a notice of said public hearing to be printed in the official newspaper(s) of Yates County, in accordance with applicable law; and be it further

RESOLVED that the Yates County Planning Department will open the public comment period on the 2nd of February; and be it further

RESOLVED that this resolution shall take effect immediately.

Resolution No. 41-26
Motioned By: Holgate

Date: 1-12-26
Seconded By:

2025 BUDGET TRANSFERS

BE IT RESOLVED, that the following transfer shall be made in the 2025 budget;

From:	To:	Amount:
A8020.54011 Consultants	A8020.51660 Ins. Buyout Non-Un	\$ 1,911.12
A3021.51716 Dispatcher	A3021.54771 W911	\$ 1,131.78
A3110.51995 Marine Patrol Off.	A3350.51942 OT CO 82 LE	\$ 30.00
A3110.51995 Marine Patrol Off.	A3350.58100 FICA/Medicare	\$ 25.00
A3510.54653 Gasoline	A3510.58100 FICA/Medicare	\$ 100.00
A3510.54653 Gasoline	A3510.58304 Medical Ins CO 82 Oth	\$ 200.00
A3150.51826 Corrections Officer	A9080.51507 Sick Bank	\$ 674.33
A3150.51826 Corrections Officer	A9080.58100 FICA/Medicare	\$ 49.59

And be it further

RESOLVED, that copies of this resolution be provided to the Director of Planning, Sheriff, Director of Finance, County Administrator/Budget Officer, and County Treasurer.

Resolution No. 42-26
Motioned By: Holgate

Date: 1-12-26
Seconded By:

AMEND RES NO. 570-25
2025 BUDGET TRANSFERS

BE IT RESOLVED, that the following transfer shall be made in the 2025 budget;

From:	To:	Amount:
A1450.51050 Commissioner	A9080.51671 Sick Bank Non-Union	\$ 3,800.50
A1450.58100 FICA/Medicare	A9080.58100 FICA/Medicare	\$ 290.73
A1625.54402 W&M	A1620.54453 B&G Supplies	\$ 4,800.00
A1625.54416 Parking Lot Maint.	A1620.54677 Utilities: Electric	\$ 10,000.00
A1625.52314 Truck	A1620.54678 Utilities: Gas	\$ 3,400.00
A1625.54416 Parking Lot Maint.	A1620.54678 Utilities: Gas	\$ 4,500.00
A1625.54416 Parking Lot Maint.	A1624.54677 Utilities: Electric	\$ 10,000.00
D9060.58306 Retiree Med. Ins.	D5110.58100 FICA/Medicare	\$ 2,500.00
D5112.54602 Bituminous Mat.	D5142.54032 Personal Svc-Other	\$ 2,700.00
D5112.54602 Bituminous Mat.	D5142.54625 Salt & Abr. Mix-Other	\$ 11,300.00
D5112.54602 Bituminous Mat.	D5142.54691 Leases: Equip-Other	\$ 22,400.00
A4010.51340 Registered Nurse	A4042.54855 Rabies Control	\$ 3,000.00
A3020.54066 Pest Control	A3020.51953 Call Back CO 82 Other	\$ 177.03
A3110.51942 OT CO 83 LE	A3350.51942 OT CO 82 LE	\$ 1,149.58
A3110.51942 OT CO 83 LE	A3350.58100 FICA/Medicare	\$ 130.00
A3510.54653 Gasoline	A3510.51551 ACO	\$ 1,637.69
A3510.54653 Gasoline	A3510.51951 Holiday OT CO 82 Ot.	\$ 470.75
A3510.54653 Gasoline	A3510.51953 Call Back CO 82 Oth.	\$ 47.35
A1680.54156 Training	A1680.51076 IT Director	\$ 2,085.00
A1680.54156 Training	A1680.51077 Sr Network Admin.	\$ 4,610.00
A1680.54156 Training	A1680.51078 System Admin.	\$ 2,690.00
A1680.54571 Computer Software	A1680.51309 Computer Tech. Spec.	\$ 4,170.00
A1680.54571 Computer Software	A1680.51504 On Call	\$ 2,350.00
A1680.54571 Computer Software	A1680.51508 35-40 Hours	\$ 2,000.00
A1680.54571 Computer Software	A1680.58100 FICA/Medicare	\$ 750.00
A1680.54571 Computer Software	A1680.58303 Medical Ins CSEA	\$ 550.00
A1310.54576 Comp. Soft. Maint.	A1310.51660 Ins. Buy-Out Non-Un.	\$ 323.28

And be it further

RESOLVED, that copies of this resolution be provided to the Elections Commissioners, Buildings and Grounds Supervisor, Highway Superintendent, Director of Public Health, Sheriff, IT Director, Director of Finance, County Administrator/Budget Officer, and County Treasurer.

Resolution No. 43-26
Motioned By: Holgate

Date: 1-12-26
Seconded By:

APPROPRIATE AID
(RECORDS MANAGEMENT)

WHEREAS, the Record's Management Department has received revenue over the 2025 budget amount with corresponding expenditures; and

WHEREAS, these funds are not part of the 2025 budget;

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased as tabulated below:

Revenue:		
A1460.43089 RM- Other State Aid		\$11,662.00
Appropriation:		
A1460.54001 RM- Laserfiche		\$11,662.00

And be it further

RESOLVED, that copies of this resolution be provided to the County Clerk, County Treasurer, Director of Finance, and the Budget Officer.

Resolution No. 44-26
Motioned By: Holgate

Date: 1-12-26
Seconded By:

APPROPRIATE ASSIGNED FUND BALANCE

WHEREAS, Resolution 581-23 authorized the assignment of \$2,000,000 from the Unassigned Fund Balance to the Assigned Fund Balance for the Yates Community Center's construction of their Field House; and

WHEREAS, Yates County and the Community Center Board have agreed upon a pre-set draw schedule to begin November 2025 and end April 2026; and

WHEREAS, the third draw will commence in January 2026 per the amended contract with the County;

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased as tabulated below:

Budgetary Account:		
A915.100 - Assigned Fund Balance: YC Community Center		\$400,000.00
Appropriation:		
A7120.54369 - Parks & Recreation: Yates Community Center		\$400,000.00

And be it further

RESOLVED, that a copy of this resolution be provided to the YCRR Board, County Attorney, County Administrator/Budget Officer, Director of Finance, and the County Treasurer.

APPROPRIATE CANNABIS TAX REVENUE
(FINANCE)

WHEREAS, all New York State Counties and New York City are eligible to receive adult-use cannabis (AUC) tax revenue from the sale of AUC products sold within their jurisdiction as of 2025; and

WHEREAS, New York State created a 13% retail tax on adult-use cannabis sales, which is now legal, which includes a 4% local excise tax that is distributed to counties and municipalities where the sale occurs; and

WHEREAS, the tax structure for counties is consistent statewide, though revenue amounts vary based on sales within their jurisdiction; and

WHEREAS, the total tax on adult-use cannabis products at the retail level is 13%: 9% State Tax: This revenue is directed to the New York State Cannabis Revenue Fund to cover administration costs, with remaining funds split between education (40%), community grants reinvestment (40%), and drug treatment/public education programs (20%). 4% Local Tax: This portion stays within the local jurisdiction where the dispensary is located and 1% is distributed to the County and 3% to the City, Town, and/or Village; and

WHEREAS, Counties are responsible for retaining their 25% share (the 1%) and distributing the remaining 75% (the 3%) to the specific cities, towns, and villages that host a retail dispensary; and

WHEREAS, the County has received Cannabis Tax revenue for the 2025 year in the amount of \$10.18 (ten dollars and eighteen cents). 75% of that amount listed will be allocated to the Town of Milo and Village of Penn Yan in even amounts and Yates County will keep the remaining 25%, or \$2.55;

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased as tabulated below:

Revenue:	
A1116.43790 CANNABIS- Tax on Adult Use Cannabis	\$7.64
Appropriation:	
A1116.54910 CANNABIS- Cannabis Revenue Sharing	\$7.64

And be it further

RESOLVED, that copies of this resolution be provided to the County Treasurer, Director of Finance, and the Budget Officer.