

Governmental Body: Winterset City Council

Date of Meeting: April 20, 2026

Time of Meeting: 7:00 PM

Place of Meeting: City Hall - 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

- 1) Call to Order**
- 2) Pledge of Allegiance**
- 3) Roll Call**
- 4) Adopt Agenda**
- 5) Promotion of Officer Logan Camp to Sergeant**
- 6) Public Comment**
- 7) Consent Agenda**
 - a) City Council Meeting minutes from April 6, 2026 (Proposed Property Tax)
 - b) City Council Meeting minutes from April 6, 2026
 - c) Utility Board Meeting minutes from March 16, 2026
 - d) Winterset Municipal Utilities Activity Report
 - e) Special Class C Retail Alcohol License - Getting' Slushed South of 35 LLC
 - f) Retail Tobacco License Renewal - Dolgencorp LLC
 - g) Class E Retail Alcohol License Renewal - Fareway Stores, Inc.
 - h) Special Class B Retail Native Wine License Renewal - Montross Pharmacy Inc
 - i) Retail Tobacco License Renewal - TFL Inc
 - j) Utility Bill Adjustment - 715 N 1st St
- 8) Claims**
 - a) Claims in the amount of \$157,079.66
- 9) Reports from City Boards and Departments**
 - a) Madison County Development Group Executive Director Ryan Marquardt
 - b) Winterset Airport Board Chairperson Dave LaGrange
 - c) Winterset/USW Wastewater Superintendent Nic Smith
 - d) STRAND- WWTF Update/ Change Order(s)
 - e) City Administrators Report
- 10) Presentations**
 - a) FY 2026-2027 Budget
- 11) Public Hearing**
 - a) FY 2026-2027 Budget
- 12) Resolutions and Actions**
 - a) Res No. 2026-21 Resolution For Adoption of the 2026-2027 Budget
 - b) Res No. 2026-22 Community Event- Car Show
 - c) Change Order #4 WWTF
 - d) Pay App #9 WWTF
 - e) Pay App #3 2025 Street Project
 - f) Acknowledgement/Settlement Agreement- Tobacco Violation
- 13) Council Considerations, Discussions, and Work Session**
- 14) Adjournment**

DATE POSTED: April 17, 2026

Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on April 20, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Leners and recited the pledge of allegiance.

PRESENT: Michael Cook, Christopher Fairholm, Michael Eller, Mike Fletcher, Mary Ann Orr

ABSENT: none

The Mayor asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Fletcher made a motion, seconded by Council Member Eller. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Promotion of Officer Logan Camp to Sergeant

Chief Pittman provided remarks and comment as Officer Logan Camp was formally recognized for his promotion to Sergeant. The council acknowledged his dedication, professionalism, and leadership throughout his career, noting his commitment to serving the community at a higher level. Remarks emphasized the responsibilities of leadership, including service, integrity, and mentorship. Congratulations were extended to Sergeant Camp on achieving this milestone.

The Mayor conducted the swearing-in ceremony, followed by the pinning of the badge by his wife.

Public Comment - Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

The Mayor noted that no one had signed up for public comment at this time.

Consent Agenda

City Council Meeting minutes from April 6, 2026 (Proposed Property Tax)
City Council Meeting minutes from April 6, 2026
Utility Board Meeting minutes from March 16, 2026
Winterset Municipal Utilities Activity Report
Special Class C Retail Alcohol License - Getting' Slushed South of 35 LLC
Retail Tobacco License Renewal - Dolgencorp LLC
Class E Retail Alcohol License Renewal - Fareway Stores, Inc.
Special Class B Retail Native Wine License Renewal - Montross Pharmacy Inc
Retail Tobacco License Renewal - TFL Inc
Utility Bill Adjustment - 715 N 1st St

The Mayor stated that the minutes of the April 20, 2026 City Council meetings were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Cook and seconded by Council Member Fletcher to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Claims

The claims submitted are in the amount of \$157,079.66

The Mayor called for a report on the claims. Council Member Fairholm stated that he reviewed the claims and moved to approve the following list of claims. Council Member Orr seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:

CenturyLink, phone service	8.75
FBI-LEEDA, training	795.00
Iowa Law Enforcement Academy, MMPI usage	20.00
ISCIA, conference registration	175.00
Jackson Garage Doors, springs/labor	294.00
Madison Co Treasurer, gasoline	1,403.37
Quality Car Care, oil change	103.49
Stanard & Associates, form A/test certificates	132.42
T-Mobile, phone service	662.70
UnityPoint Clinic, pre-employment testing	107.00

FIRE:
 MidAmerican Energy Company, gas service 125.93
 Waste Management of Iowa, garbage service 28.77

ADMINISTRATION:
 ICMA Membership Payments, membership dues 784.80
 Winterset Madisonian, publications 239.99

ANIMAL CONTROL:
 Winterset Veterinary Center, impound fees 34.65

BUILDING INSPECTOR:
 Veenstra & Kimm Inc, building permit fees 3,331.80

GARBAGE FUND

SOLID WASTE/GARBAGE:
 Waste Management of Iowa, garbage service 37,725.08

INTERNAL SERVICE FUND

ADMINISTRATION:
 Automated Logic - Chicago, remote support 190.00
 Cintas Corporation, first aid supplies 32.96
 MMIT Business Solutions Group, monthly contract 1,417.30
 Protex Central Inc, fire alarm service/inspection 1,105.00
 Quadient Finance USA Inc, ink cartridge/sure seal solution 190.00
 Quill Corporation, storage boxes, binders, wall frames, insertable tabs 515.52
 Waste Management of Iowa, garbage service 29.88
 Xplor Pay, fees 1,685.06

ROAD USE TAX

ROADWAY MAINTENANCE:
 Agriland FS Inc, gasoline 2,181.22
 Cintas Corporation, first aid supplies 41.38
 Farmers Electric Coop, utilities 208.03
 IA Assoc of Municipal Utilities, safety training 849.97
 Iowa Dept of Transportation, windshield washer solvent 31.74
 MidAmerican Energy Company, gas service 374.64
 R&B Tire and Auto, repairs 35.00
 Thirst Park, cooler rent/water 35.50
 Waste Management of Iowa, garbage service 116.92
 Wiegert Heavy Equipment Repair, service work 450.00
 Ziegler Repairs, repairs 365.64

SEWER UTILITY FUND

SANITARY SEWER:
 Agriland FS Inc, gasoline 213.15
 Allender Butzke Engineers Inc, WWTF Improvements 1,541.08
 Carquest of Winterset, hub caps 77.98
 CenturyLink, phone service 109.74
 Cintas Corporation, first aid supplies 44.19
 Farmers Electric Coop Inc, utilities 208.02
 IA Assoc of Municipal Utilities, safety training 849.96
 Interstate Powersystems Inc, field generator repairs 5,418.68
 Microbac Laboratories Inc, lab testing 1,778.00
 Simon Welding, repair end gate 480.00
 US Water Services Corp, contract labor 28,204.32
 Waste Management of Iowa, garbage service 473.59

SEWER IMPROVEMENT PROJECT

SANITARY SEWER:
 Strand Associates Inc, engineer fees 61,852.44

Receipts from previous month:

General Fund: \$741,296.22
 Special Revenue Fund: \$0.00

TIF Special Revenues Funds:	\$384,412.43
Debt Service Funds:	\$309,607.33
Capital Project Funds:	\$0.00
Enterprises Funds:	\$0.00

Reports from City Boards and Departments

Madison County Development Group Executive Director Ryan Marquardt presented an activity report to the city council and highlighted the strategic planning session held on March 31 and the pending meeting on May 20. GMCCF recipients are awaiting checks from the foundation. MCDG revolving loan fund has six active accounts and \$68,000 estimated available, seven businesses are interested in relocating to the Winterset area and listing development sites on LOIS.

Winterset Airport Board Chairperson Dave LaGrange Dave LaGrange gave an update for the flying breakfast on Saturday, May 23 and the Fly Iowa festival on September 19 request to prioritize runway pavement markings was expressed to state officials

Winterset/USW Wastewater Superintendent Nic Smith reported finding infiltration as well as being on bypass for a period of heavy rainstorm this last week. Improvements in construction at the new wastewater plant include lights in the headworks, grip removal machine removed. Maintenance of the existing plant include the vector repair and clarify is now operational

STRAND- WWTF Update/Change Order(s) Taylor Hopper with Strand provided an update that the new plant will hold 3.5 million gallons daily, current activities include concrete pouring, preparation for a blower building construction, and piping being laid. Discussions about a change order relative to new pumps was held.

City Administrators Report, Administrator Barden provided his report as included an impact highlighting project update such as the street project trail public meeting, wastewater treatment facility meeting, Madison County development group, and regional city managers meeting. Projects included storm siren upgrade. Financial updates included final ARPA funds expense report submitted, and reinvestment of a CD. Lastly, streamlining tax revenue procedures.

Presentations

FY 2026-2027 Budget

The City Administrator presented the FY 2026-2027 operating budget, highlighting a continued focus on fiscal stewardship, operational efficiency, and planning for growth. The proposed consolidated levy rate reflects a decrease from 16.409 to 16.146, supported by approximately \$64.9 million in taxable valuation growth over six years. The Administrator outlined key distinctions between protected levies (benefits, insurance, debt service) and controllable operating expenditures, noting a \$41,637 increase in mandated employee benefits offset by efficiencies including a \$19,708 reduction in insurance costs, \$20,500 in program revenue growth, and \$34,936 in valuation-driven capacity. Departmental adjustments were presented, including modest increases in public safety (~\$11,850), streets (~\$8,500), library (~\$7,000), and parks and recreation with a net operational impact of approximately \$14,500 (excluding wages), all tied to actual cost alignment and service demands. Investments in equipment, technology, and workforce retention were emphasized as drivers of long-term efficiency. The budget also reflects continued diversification of revenues beyond property tax, including Road Use Tax, Local Option Sales Tax, and program revenues. The Administrator concluded that the budget maintains service levels, supports infrastructure and quality of life, and positions the City to responsibly manage growth while reducing the levy rate and maintaining strong financial stability.

Public Hearing

Public Hearing on FY 2026-2027 Budget.

A motion was made by Council Member Fairholm to enter into public hearing; the motion was seconded by Council Member Eller. There being no further discussion; on roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Public Hearing was entered at 7:41 p.m.

Notice of Publication was on file; no written protests were received.

No Public was present to speak on the matter.

A motion was made by Council Member Orr to exit public hearing; the motion was seconded by Council Member Fairholm. There being no further discussion; on roll call vote, all Council Members present voted aye.

Whereupon the Mayor declared that the motion carried.

Public Hearing was exited at 7:42 p.m.

Resolutions and Actions

A motion was made by Council Member Fletcher to approve Resolution No. 2026-21 a Resolution for Adoption of the 2026-2027 Budget seconded by Council Member Eller. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-21

RESOLUTION FOR ADOPTION OF THE 2026-2027 BUDGET

WHEREAS, The State of Iowa Code requires specific requirements annually and it is the responsibility of the City Council to adopt an annual budget, and;

WHEREAS, the Annual City Street Finance Report, Annual Finance Report, and Annual Urban Renewal Report must be adopted and filed by December 1st annually, (Res No. 2025-67, Nov 17th, 2025) and; TIF Indebtedness Certifications and Annual Appropriations must be adopted and filed by December 1st annually, (Res No. 2025-68, Nov 17th, 2025) and;

WHEREAS, the Proposed Property Tax Levy was published in accordance with (Res No. 2026-12, March 2nd, 2026) and Iowa Code on March 18th, 2026 in the regularly scheduled newspaper, websites, and social media, and; Iowa Code **§362.3** states, "the notice must be published at least once, not less than four nor more than twenty days before the date of the election, hearing, or other action and published in a newspaper at least once weekly and having general circulation in the city.", and; the stand alone public hearing in accordance with HF 718 for the Proposed Property Tax Levy was held on April 6th, 2026 at 6 p.m. with proof of publication present and no written protest received and a Resolution adopting the, and; the Proposed Property Tax Levy was adopted during the separately scheduled business meeting beginning at 7 p.m. via (Res No. 2026-17, April 6th, 2026), and;

WHEREAS, The Proposed Budget was published in accordance with (Res No. 2026-18, April 6th, 2026), and Iowa Code on April 15th, 2026 in the regularly scheduled newspaper, websites, and social media, and; Iowa Code **§362.3** states, "the notice must be published at least once, not less than four nor more than twenty days before the date of the election, hearing, or other action and published in a newspaper at least once weekly and having general circulation in the city.", and was adopted and; the public hearing was held on April 20th, 2026 at 7 p.m. with proof of publication present and no written protest received, and;

NOW THEREFORE, Be It Resolved by the City Council of the City of Winterset, Iowa, that all requirements, codes, and best practices have been met and completed, and;

FURTHERMORE, Be It Resolved the budget for FY 2026-2027 is hereby approved.

Passed and approved this 20th day of April 2026

Thomas J Leners, Mayor

Andrew J Barden,
City Administrator/ City Clerk

A motion was made by Council Member Cook to approve Resolution No. 2026-22 a Resolution Supporting Central Iowa Auto Club Car Shows seconded by Council Member Fairholm. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-22

RESOLUTION SUPPORTING CENTRAL IOWA AUTO CLUB CAR SHOWS

WHEREAS, CIAclub has operated in Winterset for many years; and

WHEREAS, the Organization leaders have agreed the best interest in the CIAclub and City of Winterset to apply for a Community Special Event; and,

WHEREAS, CIAclub intends to operate on May 9th, June 13th, July 11th, August 8th, and September 12th 2026, and on October 11th of 2026 in concert with Covered Bridge Festival at The old football field and elementary school grounds; and,

WHEREAS, the CIAclub requests the use of 1st Avenue between Green and Court, and West Jefferson between John Wayne Drive and 2nd Ave; and,

WHEREAS, the application and award of a Community Event allows consideration for consumption of alcohol and control of vendors and merchants at the sole discretion of the Event Committee; and,

WHEREAS, the areas will be controlled and barricaded by CIAclub.

BE IT RESOLVED, by the City Council of the City of Winterset, Iowa that the street shall be temporarily closed and the following ordinances shall be suspended; Ordinance Title III Health, Safety, Welfare, Chapter 3.4, Misdemeanor, Section 3.404 a. and Title II, Chapter 1, Section 2.101 for the periods noted above, from the hours of 4:00 p.m. to 7:00 p.m. The limits of this Ordinance suspension only applies to the cordoned area of the city streets marked by barriers, the temporary closure of roads, and for the above-mentioned date and times.

Passed and Approved this 20th day of April 2026.

Thomas J Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk

A motion was made by Council Member Eller to approve Change Order #4 for WWTF seconded by Council Member Cook. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Orr to approve Pay App #9 for WWTF seconded by Council Member Fairholm. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Eller to approve Pay App #3 for 2025 Street Project seconded by Council Member Cook. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Fletcher to approve Acknowledgement/Settlement Agreement for tobacco violation seconded by Council Member Orr. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Council Considerations, Discussions, and Work Session

Council Member Fletcher requested consideration of digital meeting connectivity. Council Member Eller appreciated attending the Trail Public Meeting. Mayor Leners provided complement to the Police Department.

The Adjournment

There being no further business, Council Member Fairholm then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Eller. All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 7:55 p.m.

Thomas J. Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk