

A Regular meeting of the Town of Avon was held on Thursday, December 30, 2025 at 6:00 P.M. at the Avon Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen Malachy Coyne, Councilmen James Harrington, Councilmen Paul Drozdziel

ABSENT: Brian Shannon, Code Enforcement Officer, Dave Willard, MRB Group Engineer, Tom Crye, Highway/Water Supervisor, Attorney James Campbell

OTHERS:, Kim McDowell, Town Clerk

VISITORS: Faye Beshures, Ellen Turner, Cindy Kellen, Collin Hayes

Supervisor David LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

VISITOR COMMENTS:

- None

RESOLUTION #230 APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 11, 2025

On motion of Deputy Supervisor Mairs seconded by Councilmen Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of December 11, 2025, as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington - Aye

DISCUSSION-ATTORNEY REPORT

Attorney Jim Campbell was not present.

DISCUSSION- HIGHWAY/WATER REPORT

Highway/Water Superintendent Crye was not present and reported the following via email:

HIGHWAY:

- Snow removal
- Shop – maintenance & repairs

WATER:

- Everyday maintenance & sampling

DISCUSSION- CODE ENFORCEMENT REPORT

Code Officer Brian Shannon was not present and reported the following via email:

- Working on permits
- Complaint about the red house at the corner of Rt39 & South Avon Rd (working on that)
- Kleis Equipment is moving along getting the foundation situated for the new building
- Still no movement with the dispensary (they are working on fire alarm system)
- Approved 10 permits for new homes in Twin Cedars
- Registered for the FLBOA conference in March

DISCUSSION – ENGINEERING REPORT

Dave Willard, MRB Group, was not present and reported the following via Supervisor LeFeber:

- Joint Water Project is moving forward, and the mayor would like to have a joint meeting in January, but no date has been set yet.
- No information on grant applications has been received yet
- Sackett Road is progressing and further discussion will be needed

DISCUSSION – TOWN CLERK REPORT

Kim McDowell was present and reported the following:

- Wrapping up year end, it is very slow in the office right now. Hurricane will be here tomorrow to get everything ready for new Town Clerk.

DISCUSSION – TOWN SUPERVISOR ITEMS

- Supervisor LeFeber stated the annual inspection by the Health Department was completed and there are some minor items we need to take care of.
- Attorney Campbell has been in contact with Carson Power regarding battery solar energy and the possible application submission to the Town.
- Highway Department has used all the salt that we just recently purchased due to the weather in the last couple of weeks.

RESOLUTION #231 RE-APPOINTMENT OF MARK CULLINAN FOR BOARD OF ASSESSMENT REVIEW

On motion of deputy Supervisor Mairs seconded by Councilmen Coyne the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to re-appoint Mark Cullinan for the Board of Assessment Review term to expire September 30, 2030.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington - Aye

- Supervisor LeFeber stated the interviews with the four candidates interested in the Planning Board have been completed and the two candidates were notified that they were not chosen. We chose two individuals that have been on prior committees.

RESOLUTION #232 APPOINTMENT OF LIAM COYNE FOR PLANNING BOARD

On motion of Supervisor LeFeber seconded by Councilmen Drozdziel the following resolution was ADOPTED AYES 4 NAYS 0 ABSTAIN 1

RESOLVE to appoint Liam Coyne for the Planning Board to fill a vacancy with a term to expire December 31, 2028.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Abstain, Councilmen Harrington - Aye

RESOLUTION #233 APPOINTMENT OF KATIE MORAN FOR PLANNING BOARD

On motion of Supervisor LeFeber seconded by Councilmen Coyne the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to appoint Katie Moran for the Planning Board to fill a vacancy with a term to expire December 31, 2030.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington - Aye

RESOLUTION #234 APPOINTMENT OF CHRISTOPHER STERNER AS CHAIRPERSON AND LEE HANVEY AS DEPUTY CHAIRPERSON FOR PLANNING BOARD

On motion of Supervisor LeFeber seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to appoint Christopher Sterner as the Chairperson and Lee Hanvey as Deputy Chairperson for the Planning Board

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington - Aye

DISCUSSION – TOWN SUPERVISOR ITEMS

- Supervisor LeFeber has been reading through the employee handbook and there are a few items that need clarification, specifically, Section 805 medical and dental premium plans and who is responsible for paying between the Town and employees.

RESOLUTION #235 THIRD FLOOR USE REQUEST FROM MIKE CARROLL

On motion of Supervisor LeFeber seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to allow Mike Carroll to use the third floor from 11 A.M. – 3 P.M. on February 14, 2026 with a rain date of February 21, 2026 for a lecture to kick off the Arts Ignite program.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington - Aye

RESOLUTION #236 THIRD FLOOR USE REQUEST FROM ANNA & ZACH PROUTY

On motion of Deputy Supervisor Mairs seconded by Supervisor LeFeber the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to allow Anna & Zach Prouty to use the third floor from 10 A.M. – 5 P.M. on January 24, 2026 for a family function.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington - Aye

RESOLUTION #237 ACCEPT THE CLAIMS

On motion of Deputy Supervisor Mairs seconded by Councilmen Coyne the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2025-24 in the following amounts:

Concerning ABSTRACT of Claims Number 2025-24 including claims as follows:

General Fund	Amounts totaling \$	24,421.09
Highway Fund	Amounts totaling \$	22,777.42

Water Fund	Amounts totaling \$	1,969.14
Cemetery Fund	Amounts totaling \$	3,705.00
Opera Block Capital Improvement	No Voucher	
Royal Springs Lighting	Amounts totaling \$	
Cross Roads Drainage District	No Voucher	
Bruckel Drainage District	No Voucher	
Royal Springs Drainage	No Voucher	
Town of Avon Fire Protection	No Voucher	
Rte. 39 Water SW2	No Voucher	

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington – Aye

- Supervisor LeFeber discussed possibly the meeting on January 22, 2026, being a joint meeting with the Village for discussions on joint projects and other business pertaining to Avon. Supervisor LeFeber will reach out to Mayor Hayes to confirm a date for the meeting.

RESOLUTION #238 YEAR END BUDGET TRANSFERS

On motion of Deputy Supervisor Mairs seconded by Councilmen Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve the year end budget transfers provided by LGSS.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilmen Drozdziel – Aye, Councilmen Coyne - Aye, Councilmen Harrington - Aye

OPEN ITEMS:

- No open items for Councilmen Drozdziel and Harrington as well as Deputy Supervisor Mairs
- Councilmen Coyne asked about getting other professionals to look at our projects to make they are what is needed for us to complete these projects.
- There was question if we received any approval of the smart community grant that we applied for in September and the next steps for the Papermill Grant awarded.

VISTOR COMMENTS:

- Cindy Kellen stated she read an article regarding a battery storage fire in Warwick in Orange County
- Ellen Turner feels it is a good idea to have another set of eyes on the upcoming projects

On motion of Deputy Supervisor Mairs seconded by Councilmen Coyne the meeting was adjourned at 6:56 P.M.

Respectfully submitted by:

Kim McDowell, Town Clerk