

Minutes for Regular Meeting held on January 20th, 2025

Andrew Duarte, Acting Mayor

Anita Shelton, Trustee

Melissa Melton, Trustee

Minda Emswiler, Town Clerk

1. **Quorum present. Meeting called to order at 7:01 pm.**
2. Public Participation: none
3. Anita made the motion to approve the Minutes for the December 2024 regular and special meetings. Melissa 2nd.
 - a. Noted to correct the amount of \$963.55 to \$693.55 for Stephan Pappas payroll. Noted to fill in the empty amount for the Amazon purchase for supplies. Anita made the motion to approve the December/January Encumbrances, Melissa 2nd.
 - b. Noted to correct the Fire Department's balance, remove the empty slots under the Street & Alley. Anita made the motion to approve December's treasurer's report, Melissa 2nd.
4. Andrew made the motion to approve the Purchase Orders for FD, GF, and St & Alley
5. Reports from officers and boards:
 - a. Fire Chief, Denton Ervin: Fought 25 fires this month, says they have been fighting off the harsh winter wind and dry plants.
 - b. Police Chief, Thomas Gibbons: Reports that they have been working on getting ODIS installed for the Police Department.
6. Clarified that this grant was from REAP, not ARPA. Minda plans to have a meeting with the Kiowa County on putting down the roads where it will be discussed further how the roads will be done and how they can stay maintained. Andrew made the motion to accept the Contract Number 24-KW-25021 Reap Grant for the Chip & Seal Road repair project, parts 1 & 2. Anita 2nd.
7. Anita made the motion to accept the interlocal agreement, Melissa 2nd. Andrew signed the contract to assist in monitoring and guiding the Twon of Mountain Park with the Chip & Seal Road repair project.
8. Andrew made the motion to table the Resolution Agreement Approving the School Zone Speed limit modification for the Oklahoma Department of Transportation. The proposed modification was agreed to not be beneficial over the current school light settings.
9. Note to rewrite this minute for the next to be more precise and specific. Tabled for the next meeting
10. Andrew and Anita voted to appointing Melissa Melton to fill the vacant position in the town board.
11. Have not heard back yet from the Town Attorney on the best way to amend the salaries legally and fairly. Tabled to the next meeting.
12. Anita made the motion to implement a suggestion box, Melissa 2nd. The drop off box was decided it can be used for suggestions.

13. **The Board of Trustees went into executive session at 7:52-8:10 pm.**

14. Items discussed in executive session:

- a) After reviewing the letters submitted for the position in the Board of Trustees, Melissa Melton was chosen.
- b) Took no action, tabled.
- c) Took no action, tabled.

15. Glenwood Pioneer Park Beautification Committee reported that the Pavillion is not waterproof and will need more repairs. Because the weather is too cold for events, the next event will be held in April for Easter.

16. No Comments from Trustees.

Adjourned 8:26 pm.

Approve _____

Date _____