

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
SPECIAL MEETING
MARCH 25, 2025**

TOWN OF HOLIDAY LAKES

A special meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, March 25, 2025, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

INVOCATION AND PLEDGE – Mayor Pro Tem Disa Schulze.

Call to Order – Mayor Norman Schroder called the meeting to order at 7:03 p.m.

Record Members Present and Establish Quorum –City Secretary Julie Guevara called roll and ascertained a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Joyce Carr, Alderman Lorenzo Macias, Alderman Terry Mitchell and Alderman Kay Young were present.

Approve/Reject: Minutes of February 2025 – Minutes of regular council meeting of February 2025. Mayor Pro Tem Disa Schulze made a motion to approve the minutes for the meeting of February, 2025. Alderman Terry Mitchell seconded the motion. The motion passed with 5 Ayes and 0 Nays.

Approve/Reject: Pending Bills and Actual Disbursements for February 2025 – Alderman Joyce Carr had a question regarding a cellphone for purchase. The phones were for police department. Alderman Lorenzo Macias had a question regarding Whataburger purchase. There were questions regarding the purchases for totes at Home Depot. Mayor Pro Tem mentioned the taxes that were being applied. Mayor Pro Tem Disa Schulze made a motion to approve the Pending Bills and Actual Disbursements for February 2025. Alderman Kay Young seconded the motion. Motion passed with 5 Ayes and 0 Nays.

Presentation of Police Report for January 2025 – Assistant Chief Newberry presented a report for the police department. AC Newberry gave an update about the status of the Police Department. AC Newberry spoke of new policies and gave a financial report of the police department funds. There were a total of 31 calls for the month, 6 traffic stops, 5 code ordinances and 16 reports. The report break down is 3 follow ups, 1 city ordinance, 9 traffic stops, 3 animal complaints, 3 business checks, 1 flag down, 5 public service, 1 agency assist, 1 fraud, 2 disturbance, 1 unauthorized motion vehicle, 2 information, 1 burglary of a habitation, and 1 civil stand by.

Approve/Reject Action Item 3: Mayor Schroeder spoke about updating all policies and ordinances in the Holiday Lakes Police Department. Assistant Chief Mary Newberry spoke with Council Members over Policy segments to get approved.

- 6.2 Firearms
- 7.13 Domestic Violence
- 2.3 Sexual Harassment
- 5.2 Media and Public Information
- 7.10 Prisoner Restraints
- 7.22 Discharging of Weapons

Mayor Pro Tem Disa Schultz made a motion to approve the policy segments with the corrections made. Alderman Lorenzo Macias seconded the motion. The motion passed with 5 Ayes and 0 Nays.

Presentation of the Court Report: Mayor Schroeder presented the court report for the month of February 2025. There was a total of \$180.00 paid into the courts. There were 14 violations issued, with 21 closed warrants, 31 cases were given dispositions, and 14 cases with collections. Court clerk Guevara explained some of the disposition to council.

Approve/Reject: Action Item 4: Property Bids: Mayor Schroeder spoke about bids that were presented for some land owned by the Town of Holiday Lakes.

- a. Lake Alaska Geo Robinson Block E Lot 912 – Alderman Terry Mitchell made a motion to reject the bid, so that maintenance can have access to the lake. Motion did not pass, there was no second on the motion. Mayor Pro Tem Disa Schulze made a motion to approve the sale of the land to Logan Thompson. Alderman Kay Young seconded the motion. Motion passed with 4 Ayes and 1 Nay. Bid was awarded to Logan Thompson for \$5,000.00.
- b. Lake Alaska Geo Robinson Block F Lot 534 – Mayor Schroeder advised this piece of property is in Trust. This land is in an area that is not developed and will not be getting developed at this time. Mayor Pro Tem Disa Schulze made a motion to table this bid. Alderman Lorenzo Macias seconded the motion. Motion passed with 5 Ayes and 0 Nays.

Approve/Reject Action Item 5: Leslie Liondas continuation of work: Mayor Pro Tem Disa Schulze made a motion to table this item until the next meeting for further research needing to be done. Alderman Terry Mitchell seconded the motion. Motion passed with 5 ayes and 0 Nays.

Approve/Reject Action Item 5: Building Permit: Mayor Schroeder advised none submitted.

Approve/Reject Action Item 6: Travel Trailer Permits- Mayor Schroeder advised none were submitted.

Approve/Reject Action Item 7: Manufactured Home Permits: One manufactured home permit was presented for the area of Igloo and Fairbanks. The lots total 11,500 square foot. The mobile is 28 x 60 and was built in 1980. Mayor Schroeder said consensus is to table this action item until additional information has been obtained.

Action taken from Executive Session: Council adjourned into Executive Session, Alderman Terry Mitchell made a motion to go into executive session. Alderman Lorenzo Macias seconded the motion. Motion passed with 5 Ayes and 0 Nays.

Elected Officials Reports – Alderman Terry Mitchell advised the power conduit has been moved and made ready for the generator. Mayor Schroeder spoke about the 20 x 20 cargo trailer that was purchased as a storage unit. Mayor Schroeder also stated that some of the close out documents have been signed off and we are one step closer to getting the payout for the debris management.

Public Comments – There were no public comments.

Adjournment – Mayor Pro Tem Disa Schulze made a motion to adjourn the meeting. Alderman Kay Young seconded the motion. The motion passed with 5 Ayes and 0 Nays.

Julie Guevara, City Secretary

Norman Schroeder, Mayor

ATTEST: THIS IS A TRUE AND ACCURATE COPY OF THE CITY COUNCIL MEETING CONDUCTED ON THE 25th DAY MARCH, 2025.

Sabrina Dodd, Administrative Assistant