

Cemetery Trustee Meeting

March 6, 2025

The Cemetery Trustees meeting opened at 3:32 pm in the Clerk's office at City Hall.

Present: Kristia Davis, Edward Bryant, Albert Morrissette, and Shelli Fortin (secretary)

Absent: None

Public: None

1. Approval of Minutes

On a motion by Edward Bryant, seconded by Albert Morrissette, the Board voted unanimously to approve the minutes of October 2, 2024, as presented.

2. Update on Perpetual Care Agreement with St. Anne's Church

The Trustees were informed that the agreement is still waiting to be reviewed by the attorney representing the church. Shelli Fortin did recently send an email to the church asking for an update, but none was received.

3. Beth Israel Cemetery

Shelli Fortin advised that a Grossbard family member called to see if cremains could be buried in the cemetery. After discussion, the Trustees agreed that even though this is not traditional, they could be. The same family also asked about the spaces left in the lot for a burial, as they have one of the children who is requesting one of the lots. The family will be advised that a letter will be needed, signed by all of the siblings, stating that they agree to allow the burial in the lot, as there are more siblings than lots available.

4. Beth Israel Cemetery Donations

Shelli Fortin advised in addition to Ben Evans, another call was received from Philip Brant, asking to donate toward the upkeep in the Beth Israel Cemetery. The Finance Director will be contacted to see how donations would be held by the City toward repairs, if received.

5. Hillside Cemetery

The Gagnon family had requested that a double lot be split, as they were looking for a single lot to add next the lot that they own.

On a motion by Edward Bryant, seconded by Kristia Davis, the Trustees voted unanimously not to allow lots to be split in the Hillside Cemetery.

Shelli Fortin will contact the family to let them know.

6. New City Cemetery – USDA Trapping

A request was received from Luke Bailey at the USDA asking to trap animals on the New City Cemetery property starting in May for research on rabies in the area.

On a motion by Kristia Davis, seconded by Albert Morrissette, the Trustees voted unanimously to allow the USDA to trap on the New City Cemetery property.

7. Other

a. Cremains Benches

The Trustees discussed the issue of cremains benches, which was tabled at the last meeting.

On a motion by Edward Bryant, seconded by Kristia Davis, the Trustees voted to not allow the burial of remains or cremated remains above ground level. Morrissette – no

b. Mowing

The Trustees discussed summer mowing and the importance of having the cemeteries done for Memorial Day. Shelli Fortin will discuss this with the City Manager, to see how the mowing will be handled this year.

c. Cemetery Signs

Albert Morrissette suggested that one sign be purchased each year for the cemeteries, starting with the Hillside City Cemetery, and suggested an 8-foot tall granite post, either 7" or 8" square. A metal sign can be hung from the post with the cemetery name. Shelli Fortin will gather quotes for the next meeting.

d. Headstones in New City Cemetery

The Cemetery Trustees requested that the City take care of resetting a few more of the stones in the back of the New City Cemetery again this summer.

8. Next Meeting

The next meeting will be scheduled when needed.

On a motion by Albert Morrissette, seconded by Kristia Davis, the meeting was adjourned at approximately 4:05 pm.

Respectfully submitted,

Shelli Fortin, Secretary

Note: Minutes are unofficial until they have been accepted by the Trustees by motion.