

## Behavioral Health Board Executive Committee

### Meeting Minutes

*January 22, 2026, 4:30-5:30 p.m.*

<b>Chair:</b>	Patricia Sullivan
<b>Minutes:</b>	Michelle Blake, Senior Office Assistant
<b>Members:</b>	Chair Patricia Sullivan, Member Kristine Haataja, Member Greg Clark, Member Rob Palmer, Member Sandra Oliva

#### ---- Agenda Topics ----

#### 1. Call to Order

The Executive Committee meeting was called to order at approximately 4:35 p.m.

#### 2. Roll Call / Introductions

The Executive Committee of the Napa County Behavioral Health Board (BHB) met in a regular session on Thursday January 22, 2026, with the following members present: Chair Patricia Sullivan; Member Sandra Oliva; Member Greg Clark; Member Rob Palmer and BHB Member Walter Nygard was also in attendance.

Member Kristine Haataja was excused.

Napa County Staff present: Cassandra Eslami, Director of Health and Human Services - Behavioral Health, Erica Basulto, Supervising Office Assistant and Michelle Blake, Senior Office Assistant.

#### 3. Public Comment

No Comments.

#### 4. Executive Committee Member Comments

- Member Sandra Oliva volunteered to work on organizing all board-related documents so that they are accessible to everyone on the executive committee. She would like to store them somewhere on SharePoint but will wait to hear from Cassandra about where to store the documents.
- Types of documents Sandra would like to collect, all the historic and current documents, meeting minutes, anything that has to do with the board.
- Director, Cassandra Eslami suggested that she can possibly keep the documents on the G: drive.
- Chair, Patricia Sullivan gave an update that she reached out to City Clerk, Tiffany Carranza regarding the Youth & Adolescent Cannabis Letter & Report that she sent to the City Council, Mayor and the Board of Supervisors because she originally spoke to an Ann Cottrell but there has been no response yet. Tiffany is out of office now, but should return tomorrow, then hopefully Patricia will hear something soon.
- As soon as Patricia hears from the council regarding the letter, she will let Michelle Blake know and Michelle will then update the executive committee members. Particularly Rob Palmer, since he will be giving a presentation on the letter and he will need time to prepare.

## **5. Approval of Minutes and Consent Items**

Approval of the minutes of the December 18, 2025, meeting was required. Member Rob Palmer made a motion to approve, and Member Sandra Oliva seconded the motion. The motion passed with no abstentions.

\*See list of members under Roll Call/Introductions.

## **6. Old Business**

None.

## **7. New Business**

### **1. Site Visit Locations & Lead Assignments**

- The board will need to pick 5 sites to visit, and Cassandra provided an updated list of potential sites. The list included highlighted sites which represented sites visited last year that will not be visited this year.
- The board would like to visit at least one school wellness center.
- The board would like to visit Serenity homes because they just entered a contract with the county.
- Sites the board will visit. Progress Foundation, Mentis, Stanford Sierra Youth & Families, Serenity Homes, and one school wellness center.
- Someone will reach out to a Monica regarding the school wellness visit because she was the principal at Highlands, for Napa Unified School District.

### **2. Review of Applications**

- There are two applications as of right now.
- One of the applicants also applied to be a vendor with Napa which would make this person ineligible to apply for the board.
- As of right now there is one applicant that will most likely work out.
- The board will proceed with that application, and Kristine is going to organize it. Rob will also be on the interviewing committee with Kristine.
- If there are any more applicants, Paulette will let the board know of those options. Those applications will go through council for review. The board will be able to review the candidates. At this time, the board will have to make known if there are any reservations (for example: being able to make meeting times, location, etc.) regarding any of the candidates. Then, there will be an interview process.
- The board is interested in seeing if they can possibly have someone from law enforcement, maybe a firefighter, fill some of the board positions. The board will look into this further with Cassandra and Jennifer.
- The topic of adding law enforcement, and other community members to the board will be discussed further at the February 11<sup>th</sup> BHB meeting.
- Paulette did send Patricia a letter regarding open positions. Patricia Sullivan has not had time to respond to Paulette's letter but will respond as soon as she has time. According to the letter there are two spots open for family members, one consumer, and one education position on the board.

### **3. Update from Rob regarding Work Group presentation**

- None. (Will follow up, was skipped over because we had to go over another topic once Cassandra arrived at the meeting.)

### **4. Vice Chair for Executive Committee**

- The board would like to nominate Greg Clark for the Vice Chair. This will be further discussed at the next meeting on February 11<sup>th</sup>.

#### **5. Speakers/Topics for March, April, May**

- Will have a brainstorming session at February's BH EC meeting.
- Will also plan for the April BH EC meeting to be a whole brainstorming meeting, regarding future discussion topics, site visits, etc.

#### **6. BH Director Report**

- Cassandra discussed her retirement at the end of February. Cassandra thanked all the board members for their support over the years and said that she is grateful for the time that she had to work with Napa County and the Board.

#### **7. Draft Agenda for February 11, 2026, BHB Meeting**

- A. Roll Call
- B. Public Comments
- C. BH EC member Comments
- D. Approval of Minutes
- E. Jennifer Yasomoto & Joe Hallette HHSA Be Well Mobile Tour @ Walmart (4:00)
- F. James Thompson, Supervisor Mobile Crisis at 650 Imperial Way, Silver Lupine
- G. ~~BHB Brainstorming re: Issues of Concern~~ - This will take place next BH EC meeting Feb. 26
- H. Site Visit Locations & Assignments
- I. Nomination for Vice Chair – Executive Committee
- J. Behavioral Health Director's Report

#### **8. Announcements & Informational Items**

- A. Proposed Speaker Schedule for 2025 - 2026
- B. March 11: SUD's - Napa County HHSA – Behavioral Health Drug Medi-Cal Organized Delivery System (DMC-ODS) Recovery Inclusion Support & Engagement (RISE)  
Napa County Behavioral Health Board Meeting web page & link: includes EC & BHB meeting Agenda's, Minutes, Description of Board Purpose, Qualifications & Application
- C. Next Behavioral Health Board Meeting, Wednesday, February 11, 2026, 4:00 - 6:00 pm.
- D. Next Executive Committee Meeting, Thursday, February 26, 2026, 4:30-5:30 pm.

#### **9. Adjournment**

A motion to adjourn the meeting was made at 5:31 PM by Member Greg Clark and was seconded by Member Rob Palmer. The motion passed with all Ayes. No \*members were opposed.

\*See list of members under Roll Call/Introductions.