

Marshall County Board of Supervisors
Organization Meeting January 2, 2026 at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met for the organization meeting according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Jarret Heil called the meeting to order on January 2, 2026, at 9:00 a.m. Present: Chair Carol Hibbs, Vice Chair Jarret Heil, Member Kevin Goodman. Goodman moved to approve the agenda second by Heil. Motion carried 3-0.

Select Board of Supervisor Chair and Vice Chair for 2026.

Motion by Goodman, second by Heil to select Jarrett Heil as Chair and Carol Hibbs as Vice Chair for calendar year 2026. Motion carried 3-0.

Hibbs moved to approve the Consent Agenda as Amended, second by Goodman. Motion carried 3-0. Items:

1. Reappoint Tyler Kelley as Marshall County Planning and Zoning Director, Sanitarian, and Weed Commissioner, Term expires 12/31/2026.
2. Approval of Official Newspapers for Calendar Year 2026: Times Republican, Marshalltown and Mid Iowa Enterprise, State Center.

End of Consent Agenda.

Approve Board of Supervisor Appointments, Beginning January 1, 2026, One Year Terms:

Motion by Hibbs, second by Goodman to approve Board of Supervisors Appointment, Beginning January 1, 2026, one-year terms. This Item was Amended from the Consent Agenda and placed on the agenda as a separate Item for Further Discussion.

Committee	Rep	Alt
ACIR- Advisory Committee on Intergovernmental Relations.	Jarret	Kevin
Board of Health	Kevin	Jarret
CICS- Central Iowa Community Services.	Jarrett	Carol
Central Iowa Juvenile Detention Commission (Eldora)	Carol	Jarret
Chamber Board	Carol	Jarret

Organization Meeting
January 2, 2026

Department Head Meeting Representative	Kevin	Carol
Emergency Management Agency- LEM	Jarret	Kevin
Marshall County Communications Commission- MCCC	Jarret	Kevin
Marshall County Courthouse Security	Carol	X
Marshall Couty Joint E911 Service Board-E911	Jarret	Kevin
Marshall County Landfill Commission	Jarret	Kevin
Marshalltown Cluster Decategorization Child Welfare Service Plan	Carol	Kevin
Mid-Iowa Community Action	Kevin	Carol
Radio Governance Board	Jarret	Kevin
Region VI Planning Commission	Carol	Jarret
Safety Committee Representative	Kevin	Carol
Second Judicial District Department of Correctional Service	Kevin	Jarret
WIOA Iowa Workforce CEO Board	Kevin	Carol
WIOA Regional Workforce Investment Board	Kevin	Carol
Unity Point Health Waterloo Region Hospital Board	Carol	

Veterans' Affairs Board	Jarret	
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Resolution 2026-0001 Construction Evaluation Resolution.

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2026, and January 31, 2027, and submit an adopted recommendation regarding that application to the DNR; and


WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Passed and approved this 2nd day of January 2026.

Motion by Goodman, second by Hibbs to adopt Resolution 2026-0001 Construction Evaluation Resolution. Resolution adopted 3-0.


Jarret P. Heil (Jan 15, 2026 13:57:09 CST)
Board of Supervisors, Chair

Attest: 
Nan Benson
Marshall County Auditor / Recorder

Resolution 2026-0002 Moving Permits.

WHEREAS, the Board of Supervisors is empowered under authority of Section 321.1 of the Code of Iowa to issue permits for the movement of machines, vehicles or loads, or combinations thereof which exceed the maximum dimensions and/or weights specified in Sections 321.453 to 321.466 but within the limitations of Chapter 321E upon Secondary Roads under their jurisdiction, and

WHEREAS, it is important that such permits be issued by persons familiar with the statutes and regulations relating to such permits and also with the limitations of the county's roadways, road surfaces and structures along the selected or designated routes.

NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that the Marshall County Engineer and the following named employees of the Secondary Road Department be authorized to issue and sign special permits for the movement of vehicles of excessive size and weight upon Marshall County Secondary Roads in accordance with said Chapter 321E: Named Employees: Paul Geilenfeldt, Bruce Dieken, Lisa Reeder, Jill Tompkins.

Passed this 2nd day of January 2026.

Motion by Hibbs, second by Goodman to adopt Resolution 2026-0002 Moving Permits.
Resolution adopted 3-0.

Jarret P. Heil
Jarret Heil (Jan 15, 2026 13:57:09 CST)
Board of Supervisors, Chair

Attest: Nan Benson
Nan Benson
Marshall County Auditor / Recorder

Resolution 2026-0003 Blanket Road Closure.

NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that effective January 2, 2026, Paul C. Geilenfeldt, the County Engineer of Marshall County, Iowa, be and he is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the requirements of Section 306.41 of the Code of Iowa until such time as formal action can be entered into the minutes of said Board.

Passed and approved this 2nd day of January 2026.

Motion by Hibbs, second by Goodman to adopt Resolution 2026-0003 Blanket Road Closure.
Resolution adopted 3-0.

Jarret P. Heil
Jarret Heil (Jan 15, 2026 13:57:09 CST)
Board of Supervisors, Chair

Attest: Nan Benson
Nan Benson
Marshall County Auditor / Recorder

Resolution 2026-0004 Certificate of Completion.

NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that effective January 2, 2026, Paul C. Geilenfeldt, the County Engineer of Marshall County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market and Federal or State aid construction projects in this county.

Passed and approved this 2nd day of January 2026.

Motion by Godman, second by Hibbs to adopt Resolution 2026-0004 Certificate of Completion.
Resolution adopted 3-0.

Jarret P. Heil
Jarret Heil (Jan 15, 2026 13:57:09 CST)
Board of Supervisors, Chair

Attest: Nan Benson
Nan Benson
Marshall County Auditor / Recorder

Resolution 2026-0005 Erect Embargo Signs

NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that the County Highway Department representing the Board of Supervisors be hereby authorized and directed to erect embargo signs restricting such loads on county routes, when such conditions exist, that all such loads be restricted to a maximum load as determined by the office of the County Engineer. Locations of signs to be verified at the next adjourned session.

Passed and approved this 2nd day of January 2026.

Motion by Goodman, second by Hibbs to adopt Resolution 2026-0005 Erect Embargo Signs.


Jarret P. Heil (Jan 15, 2026 13:57:09 CST)
Board of Supervisors, Chair

Attest: 
Nan Benson
Marshall County Auditor / Recorder

Title VI Non-Discrimination Agreement – Annual.

Motion by Hibbs, second by Goodman to approve the Title VO Non-Discrimination Agreement. Motion carried 3-0.

Approve Marshall County Discrimination Disclaimer.

Motion by Goodman, second by Hibbs to approve the Marshall County Discrimination Disclaimer. Motion carried 3-0.

Assignment of County Department Board Liaisons. Discussion, Possible Action.

Motion by Hibbs, second by Goodman to approve the Assignment of County Department Board Liaisons. Discussion, Possible Action. Motion carried 3-0.

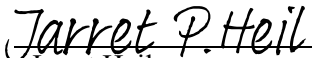
Department	Board of Liaison
Assessor	Jarret Heil
Attorney	Carol Hibbs
Auditor/Recorder	Jarret Heil
Building & Grounds	Carol Hibbs
Clerk of Court	Jarret Heil
Conservation	Kevin Goodman
Emergency Management	Jarret Heil
Engineer/Secondary Roads	Kevin Goodman
Information Services	Kevin Goodman
Public Health	Kevin Goodman
Sheriff's Office	Carol Hibbs
Treasurer	Kevin Goodman
Veterans Affairs	Jarret Heil

Planning & Zoning	Jarret Heil
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Public Forum.

There were no public comments.

Adjournment. The next regular session is Wednesday, January 14, 2026 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, January 7, 2026 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:22 a.m.


Jarret P. Heil (Jan 15, 2026 13:57:09 CST)
Board of Supervisors, Chair

Attest:


Nan Benson
Marshall County Auditor / Recorder











260102 ANNUAL ORGANIZATION MEETING MINS

Final Audit Report

2026-01-15

Created:	2026-01-13
By:	Angela Soto (asoto@marshallcountya.gov)
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-  Document created by Angela Soto (asoto@marshallcountya.gov)
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-  Document emailed to jheil@marshallcountya.gov for signature
2026-01-13 - 10:28:00 PM GMT
-  Email viewed by jheil@marshallcountya.gov
2026-01-15 - 7:56:26 PM GMT
-  Signer jheil@marshallcountya.gov entered name at signing as Jarret P.Heil
2026-01-15 - 7:57:07 PM GMT
-  Document e-signed by Jarret P.Heil (jheil@marshallcountya.gov)
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-  Document emailed to nbenson@marshallcountya.gov for signature
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-  Signer nbenson@marshallcountya.gov entered name at signing as Nan Benson
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-  Document e-signed by Nan Benson (nbenson@marshallcountya.gov)
Signature Date: 2026-01-15 - 8:07:33 PM GMT - Time Source: server
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