

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the March 19, 2026, **Personnel and Human Services Committee** Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		
Julie Wuerfel	X		
Chokwe Pitchford	X		
			Kristin Reynolds, Jill Adams, Mike Sepic, Teri Freehling

COUNTY ADMINISTRATION

- Meeting called to order at 9:30 a.m.
- Attendance is reflected above.
- Motion by Commissioner Wuerfel, supported by Commissioner Pitchford to approve the minutes of March 12, 2026, as presented. 3 yeas, 0 nays, motion carried.
- Approved Resolutions:
 - P2603182 – complement change for prosecutor’s office
 - P2603186 - Recycling Drop Off agreement Orchard Hill
- Jill Adams discussed Park Department Updates:
 - Spring newsletter was released yesterday and is being distributed throughout the county.
 - Galien River County Park: Pearson Construction is scheduling time for repairs to the Tree Canopy Walkway. The Brian Bailey Memorial Plaque will be placed at the park this Spring. The park is expected to be open by April 1st.
 - Love Creek County Park: The storm in Spring 2025 decimated large areas of forest at the park. Clean up efforts were ongoing through September. The Old Growth Forest Network will be recognizing Love Creek as a part of their network in April.
 - The History Center at Courthouse Square did not receive the America250MI Grant. Staff applied for \$50,000, with \$20,000 match from Parks Department budget, for infrastructure improvements at 2 entrances to the Sheriff’s Residence building at the History Center at Courthouse Square. This application was part of Round 2 of this grant. The DNR will not be offering a 3rd round of grants.
 - Rocky Gap County Park: Staff are working with Benton Charter Township and Road Department staff to help manage the repair process at the water intake facility across the street from the park.
 - Materials management plan and environmental programming: The Materials Management Planning Committee continues to meet monthly, and the sub-committees for Education and Policy meet each month, as well. Southwest Michigan Planning Commission will be presenting an update to the Board of Commission on April 16, 2026.
- Mike Sepic and Teri Freehling discussed:
 - The consent calendar and reviewed resolutions to the board

Adjourned : 10:19 a.m.

Respectfully submitted,

Kristin Reynolds, MBA, SHRM-CP

Human Resources Director