

**City of Norwich
Public Parking Commission
Meeting Minutes**

The Public Parking Commission held a special meeting on Monday, April 20, 2026 in Room 319 of City Hall, 100 Broadway, Norwich, CT 06360.

Agenda Items:

1. Meeting called to order at 5:35 pm.
2. Roll call
 - a. Members Present:
Jeffrey Lord, Chair (**JL**) (by phone)
Shiela Hayes, Alderperson (**SH**)
Zato Kadambaya, Alderperson (**ZK**)
John Salomone, City Manager (**JS**) (by phone)
 - b. Members Absent:
William Nash, Alderperson (**WN**)
Sean Ryan, Member (**SR**)
 - c. Other Present:
Karlene Deal, Collector of Taxes and Revenues (**KD**)
Joshua Pothier, Comptroller (**JP**)
Swarnjit Singh, Mayor (**SS**)
3. SH chaired the meeting in JL's physical absence and determined that there was a quorum after roll call. SH made a motion to postpone all business except the Budget for 2026-27 under Old Business. Motion was seconded by JS and approved unanimously.
4. Old business
 - a. Budget for 2026-27.

JP explained that the two major items in this proposed budget are an increase in the administrative services charge paid by the PPC to the General Fund to \$65,000 and a 3% wage increase for the Parking Enforcement Attendant. Motion to approve the budget totaling \$269,000 for 2026-27 made by ZK and seconded by JL. Approved unanimously.
5. Adjournment

ZK made a motion to adjourn. Motion seconded by JL. Approved unanimously.
Meeting adjourned at 5:38 pm.

Submitted by:
Joshua A. Pothier
Comptroller