

1. Agenda

Documents:

[2024-10-28 - SHORT AGENDA WITH LINKS \(PDF\).PDF](#)

[2024-10-28 - ACTION AGENDA \(PDF\).PDF](#)

CITY COUNCIL AGENDA OCTOBER 28, 2024



America Recycles Day
Saturday, Nov. 9 • 10 a.m. - 1 p.m.
Golden East Crossing Mall
(JC Penny Parking Lot near Dunham's Sports)
For more info, call 252-467-4960.



 GOLDEN EAST CROSSING

 Habitat for Humanity ReStore

 ROCKY MOUNT, NC
THE CENTER OF IT ALL

 Cummins **Rocky Mount Engine Plant**

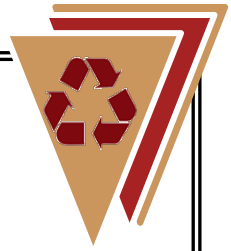
 Shred-it

 KEEP AMERICA BEAUTIFUL
NASH & EDGEcombe COUNTIES
KEEP AMERICA BEAUTIFUL AFFILIATE



ROCKY MOUNT, NC
THE CENTER OF IT ALL

[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

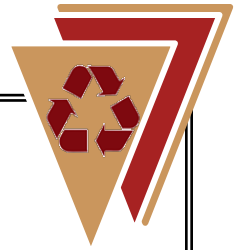
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

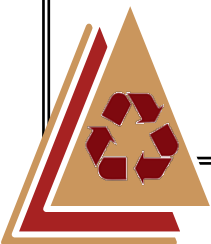
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

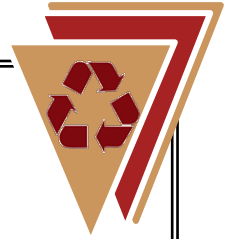
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

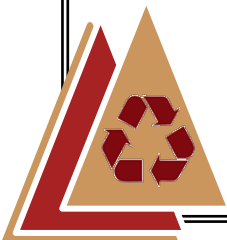
LIGE DAUGHTRIDGE, MAYOR PRO TEM
(WARD 5)

ANDRÉ D. KNIGHT (WARD 1)
REUBEN C. BLACKWELL, IV (WARD 2)
RICHARD E. JOYNER (WARD 3)

T. J. WALKER, JR (WARD 4)
TOM HARRIS (WARD 6)
JABARIS D. WALKER (WARD 7)

CITY STAFF

PETER F. VARNEY, *INTERIM CITY MANAGER*
KIM BATTS, *CITY CLERK*
ELTON DANIELS, *ASSISTANT CITY MANAGER*
NYKI HILL, *ASSISTANT CITY MANAGER*
COLIN McGRATH, *CITY ATTORNEY (INTERIM)*





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PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment; and the City Council appreciates your attendance and values all citizen input.

This is an opportunity to express views and concerns about the City of Rocky Mount to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

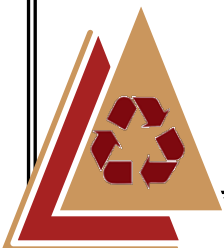
If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

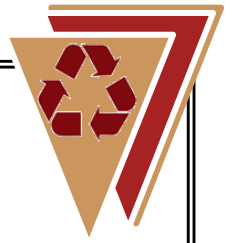
- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!





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AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, OCTOBER 28, 2024 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

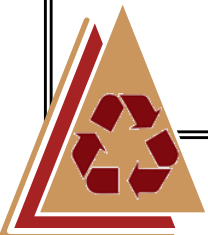
*** The City will be using YouTube to livestream the City Council meeting***
To view the meeting click here: <https://www.youtube.com/user/CITYTV19>

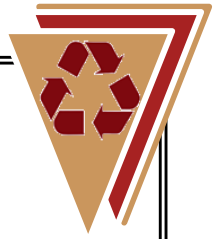
1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of Minutes of a Regular Scheduled City Council Meeting August 8, 2024 [View](#)
Recommended Action: Approve Minutes
5. Consideration of additions or deletions to the agenda
6. Community Update - Interim City Manager Peter F. Varney
7. Recognition of City Employees from Energy Resources, Police and Fire who responded and provided aid during the aftermath of Hurricane Helene and Hurricane Milton
8. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking.
Please limit presentations to three (3) minutes. Time will be monitored.***

9. **CONSENT AGENDA:**
 - A. Consideration of the Following Tax Releases and/or Refunds: [View](#)
 - Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
 - Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

City Manager Recommendation: Approve Tax Releases and/or Refunds





B. Consideration of Amendment to the Capital Project Ordinance for Peele Road Golden Leaf Project (Water & Sewer Improvements appropriating \$683,450 in reserves from the Water Fund) [View](#)

City Manager Recommendation: Adopt Project Ordinance Amendment

C. Consideration of Bids:

1. Consultancy and Engineering Services for Expansion of the North POD Substation (RFQ 320-020724AG) – Award Contract to Booth & Associates, LLC @ total cost of \$475,000; [View](#)
2. Re-Bid Wastewater Treatment plant Resurfacing Project (RFP 320-040724AG) – Award Contract to Barnhill Contracting Company @ total cost of \$1,141,675.00 (Barnhill Contracting Company is proposing approximately 10% MWBE participation in the amount of \$114,992.50); [View](#)
3. Thomas Betts Peele Road Site Offsite Utilities (RFP 320-010624AG) – Award Contract to Park Construction of NC, Inc. @ total cost of \$1,980,411.75, plus 10% contingency in the amount of \$198,041.18 (Park Construction NC, Inc. is proposing approximately 15% MWBE participation in the amount of \$291,900.00); and [View](#)
4. Purchase of thirteen (13) 2023 High-Top Ford Mobility/TRANS – Award PO to Model 1 (formerly known as Creative Bus Sales, Inc.) per NCDOT Agency Specific Contract #54-SG-05062022 @ total cost of \$1,319,53,.88 [View](#)

City Manager Recommendation: 1) Award Bids as Recommended;

- 2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (4) in Accordance with the Council's Award; and*
- 3) Authorize the Mayor and City Clerk to Execute the Bid Contracts for (1), (2) and (3) on Behalf of the City.*

D. Consideration of a Professional Services Contract with Stantec in the amount of \$263,962 for Phase One Design of the Monk to Mill trail (NCDOT will reimburse 80% of the costs - the City's cost of 20% will be funded through Powell Bill revenues and is programmed in the current budget) [View](#)

City Manager Recommendation: 1) Approve Contract/Task Order; and

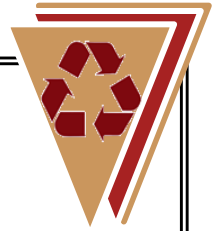
- 2) Authorize Mayor and City Clerk to Execute Contract on behalf of the City*

E. Consideration of Five-year Contract with Modeshift, Inc. for Electronic Farebox System (The cost for this project will be \$312,541, which includes installation of hardware aboard transit vehicles, training and a five-year subscription fee agreement - Costs will be 100% funded utilizing Federal and State Capital American Rescue Plan Act Transit Grants) [View](#)

City Manager Recommendation: 1) Approve Contract; and

- 2) Authorize Mayor and City Clerk to execute contract on behalf of the City*





- F. Consideration of Resolution Authorizing Property Exchange between the City of Rocky Mount (0.032 acres located on Peele Road) and Earl Powell Properties, LLC (0.065-acre portion of property located on Peele Road) - the exchange is like for like with no financial compensation to either party
[View](#)

City Manager Recommendation: Adopt Resolution

- G. Consideration of Resolution Confirming the City's Participation related to the Whitakers Business and Industry Center Outside City Water and Sewer Service Request (approves water/sewer connections for Whitakers Industrial Park as previously agreed upon; confirms City will continue current practice of billing "outside customers" rates [View](#)

City Manager Recommendation: Adopt Resolution

- H. Consideration of Contract with Kimley-Horn for Environmental Services Transfer Station Structural Repairs in the amount of \$133,000 [View](#)

*City Manager Recommendation: 1) Approve Contract; and
2) Authorize Mayor and City Clerk to execute contract on behalf of the City*

- I. Consideration of Request to Apply for equipment rebate voucher from the Energy Efficiency and Conservation Block Grant (\$118,650 - for the purchase and installation of electric vehicle charging stations – no local match required) [View](#)

*City Manager Recommendation: 1) Authorize Staff to Submit Application on Behalf of the City; and
2) Authorize the City Manager to Execute Grant Agreement on Behalf of the City*

- J. Consideration of Property Acquisition from Lois Williams relative to installing Peak Shaving Generators (Edgecombe County – Parcel #3759-40-3407 – Property located on unopened street formerly known as Elm Street – purchase price = \$10,000 plus estimated closing costs of \$2,000)
[View](#)

City Manager Recommendation: Authorize Property Acquisition

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Approve Tax Releases and/or Refunds;
- 2) Adopt Ordinance and Resolutions;
- 3) Award Bids as Recommended;
- 4) Authorize the Purchasing Division to Issue Purchase Order;
- 5) Execute Bid Document in Accordance with the Council's Award;
- 6) Authorize Mayor and City Clerk to Execute Contracts on the behalf of the City;
- 7) Authorize Staff to Submit Application on Behalf of the City;
- 8) Authorize the Mayor and City Clerk to Execute Any Required Documentation and/or Certifications and Subsequent Grant Agreement on Behalf of the City; and
- 9) Authorize Property Acquisition





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A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
O	=	OTHER	RCA	=	REMOVED FROM CONSENT AGENDA

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, OCTOBER 28, 2024 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

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1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of the Minutes of the Regular Scheduled City Council meeting held August 5, 2024
A~ Recommended Action: Approve Minutes
5. Consideration of additions or deletions to the agenda
None
6. Community Update – Interim City Manager Peter F. Varney
7. • Recognition of City Employees from Energy Resources, Police and Fire who responded and provided aid during the aftermath of Hurricane Helene and Hurricane Milton
8. Petitions to be Received from the Public

The following individuals spoke (more details to be included in minutes):

- *Dr. Kim Koo*
- *Nathlyn Ohree*
- *Bianca Davis*

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- 9) Authorize Property Acquisition

****Meeting recessed @ 4:25 for a Special Called Committee of the Whole meeting, to reconvene at conclusion of Special Called Committee of the Whole meeting****

A~ 10. Consideration of Loan Agreement for Bustin' A Gut Maryland Style Seafood Restaurant (*amount not to exceed \$50,000 which is forgiven at the rate of 20% per year. In the event of default, the amount of the unforgiven balance is to be paid back to the City*)

***Added to the Agenda during the Special Called Committee of the Whole*

A~ 11. Consideration of Amending Administrative Policy II.52 on Consulting Contracts which will allow the City Manager to Execute Specific Contracts of \$90,000 or less for Engineering, Architectural, and Landscaping Contracts

***Added to the Agenda during the Special Called Committee of the Whole*

A~ 12. Consideration of Disposition of City-owned Properties located at 811 and 815 Hammond Street (properties to be disposed of through the Sealed Bid Process – trees to be removed and the AMI requirement to be removed)

***Added to the Agenda during the Special Called Committee of the Whole*