



Meeting Minutes for City of Culver Council Meeting

Meeting Details-

Date: January 9th, 2024

Time: 7:00pm

Location: City of Culver, City Hall

Meeting was called to order by: Jim Murphy.

Roll call was taken.

Attendees: Jim Murphy, Ashley Florke, Sam Davis, Renee Mattison, LouAnn Inscho, Carol Murphy, Ashley Trow

Visitors: Kari Stanley, Brandon Florke

Absent: Trish Velasquez.

Read and approved meetings from last month's meeting. Renee makes a motion to accept the minutes with corrections of adding "r" to officer. Sam seconds motion. Motion carried.

We reread the November minutes. There is conflict on updating the motion passing to change the minutes to state the Jon Velasquez motion passed to square up Jon Labor VS parts. LouAnn will call the league to state how to update the minutes and to see if the motion officially passed. We will hold this over to next month.

Public Concerns: Keith Johnson emailed photo's to Ashley Trow of his sidewalk. Keith stated it is a hazard. Jim stated there is a one inch from the sidewalk that becomes city property. Renee stated her sidewalks are the same way and so did LouAnn. Jim thinks we would have to have a surveyor come out to determine property lines. LouAnn stated the sidewalk cannot be touched on Main St due to businesses. Ashley Florke made a motion to allow him to take a sidewalk out. Renee asked what the consequences are for him taking it out, how does it come back on the city? LouAnn stated that the property owner is responsible to the street. So, what difference does it make where the city property line is? Ashley Florke stated that property owner is also responsible for half of the alley. LouAnn agreed. Ashley Florke again, made a motion to allow Keith to remove the sidewalk

with the understanding that the City is not paying for it, the sidewalk cement is to be disposed of properly, and the property under the sidewalk does not become his property. Sam seconded the motion. Everyone agreed. Motion Carried. Ashley will mail a letter out with those stipulations. Jim thinks that anyone that calls Ottawa County for a burn permit needs to get a burn permit from the city. Renee made a motion that residents must obtain a burn permit from a city council member before burning. The resident must also obtain a burn number from Ottawa County. Council will not issue permit to a resident without running water or a well on the property. LouAnn seconded, Ashley yay, LouAnn Yay, Renee Yay, Sam Nay, motion carried.

Old Business: Jim advised we can dismiss lawyer from case for Rortina's dog. Renee stated she has not heard it was dead. Kari Stanley stated that Rortina advised her that the dog was dead. Everyone heard the dog was dead and has not been seen. LouAnn stated that the other dogs are out. Renee agrees we can dismiss lawyer. Jim asked that Ashley tell the lawyer that Ashley will hold the lawyer off unless something else comes up. LouAnn does not want to turn electric off because it can rupture pipes unless its completely drained. Jim stated it does need drained because top element has probably burned up. Renee makes a motion to turn the electricity at the senior center be shut off after the hot water heater is drained and lines are winterized. Ashley Florke second, all in favor, Motion Passed. Ashley Trow requested a date is set to get the council together to do this- Jim stated we need a garden hose. A council member will bring a 100ft hose. Council will meet at the center on January 28th at 1pm. Ashley explained that the bank did not cancel LouAnn's card did a reoccurring charge for the website. We have agreed to leave it alone. This fee only comes around once every 5 years. Every member will get their ideas together for the website and present them at the next meeting. Ashley Trow stated she will mail a letter to the Markby's about their trash. Ashley Trow will also mail a letter to Willards/Velasquez about the cement picked up from their new home being moved in. A time frame was not given to them due to the house fire. Ashley will mail a letter to Willard to Velasquez requesting them to come to the next meeting to advise us when the debris will be removed by. Ashley Trow stated that Janet had concern of the roads narrowing due to lack of grating in the ditch. Jim stated that Paul does not like to grate the ditches. He also cannot grate at this time. Jim will be taking over for now. Jim will start working on grating the sides of the roads while he is doing the work.

New Business: Ashley Florke would like other people's opinions on moving the date and time of the meetings. LouAnn will look into the state statue on creating a new date and time and if we need to make it an ordinance. Most of us were in agreeance that the Wednesday's would work for us. Ashley Florke made a motion to change the meetings to be the second Wednesday of each month at 7pm with a second meeting on the fourth Sunday of each month at 6pm. The Sunday meeting

could be cancelled if we had no business to discuss. Sam seconded the motion. All in favor. Motion carried. We will look into updating the ordinance.

Ashley will fill out paperwork for a special meeting for January 28th to meet at the community center at 1pm to winterize and then will return to the City Council building to work on creating new ordinance books and work on the website and also discuss what is allowed on the website and what will be on it. We have now decided to discuss the website ideas at the special meeting. Ashley Florke discussed the Form 30 from the Municipal League for a complaint form for residents. She would like it used when someone comes to a council member with a complaint. She also asked if we could send the complaint form out to residents. Ashley Trow will print flyers for council members to have those available. Ashley will also mail those out with the other forms. Louann made a motion to allow Ashley to go to Menards to purchase a mail box. Ashley will also make a letter to Menards that allows purchases to be made. Jim Murphy, Carol Murphy, LouAnn Inscho, and Ashley Trow. Ashley Florke seconded motion. All were in favor, motion carried.

Jim stated we need a president. Ashley Florke and Sam Davis stated they do not want to be president. Renee nominated LouAnn Inscho be president. Ashley Florke seconded. All in favor, motion passed.

Work To Do: The equipment has been fixed in order to burn the pile. Jim is willing to use the backhoe to burn the pile. Renee will bring it up at the fire department meeting to set a date. Ashley Florke will also attend the meeting.

Brandon Florke in the audience asked if the wood mulch was open to the public. LouAnn stated yes.

Work Done: Ed Dent had water service put in per Jim, the water line was jumped up and when it settled it made it worse. Ed's portion of the line did not settle, our line settled. Jim stated he has a bill of about \$170 water bill is he responsible for it? Neither went to Ed to advise him the water would be off. Ed was upset he was not given enough warning. It is typical practice to turn water off if there is a leak. However, Ed requested that it be turned back on. Jim feels it is the cities issue. Ashley Florke asked if anything was replaced on his side of the meter, Jim stated yes, but only because the lines were not matching up. Ashley Florke asked if the original install was our mistake, Jim stated it was. Ashley Florke asked if Ed was aware of water usage, Jim stated he was aware and he knew it would leak until it was fixed. Renee asked if it would have been a muddy mess if he would have allowed the water to stay off, Jim stated it would not have been as messy. We had to wait on digsafe to mark lines, that was a four day wait. The water was running that entire time. Ashley Florke asked if the pipes were even to prevent this from happening again. Jim stated that there are bricks in place to make as even as possible. Renee made a motion to make Ed Dent responsible for 50% of the bill. Sam seconded. All in favor, motion passed.

Water Report & Water Bills: Renee Mattison asked why she had a bill, she typically has a surplus. Carol stated she mailed a letter to Renee stating she was out of a balance. Renee stated she did not receive the letter. LouAnn stated she had a bill for \$1.78 and there should have been two checks applied to her water bill. She asked if she received a late fee. Renee asked to have a break down of her prior bills and payments to see where she is at. Ashley Trow will look into when checks were cashed for LouAnn and Renee's City Council checks. Renee asked what we are going to do about this. Carol is going to do some checking. Ashley Trow asked about the Shroyer's bill. Joey discussed it with Jim at the flea market, Joey was surprised by the little bill.

Kari Stanley asked how to address a person who has been on her property leaving tire marks. No trespassing signs are posted. This is on property that she is leasing from the Murphy's. Kari stated the batteries have been taken out of trail cams, and there is not internet to hook a camera up. We also suggested putting a fence up and using a lock. Ashley Trow will reach out to the sheriff to advise the issue is occurring on private property and we do not have an ordinance for no trespassing. Jim stated the check valves and pressure issue has been resolved. LouAnn made a motion we are going to raise the rate another 8% for a total of 10% per gallon of water, this includes the 2% of the motion passed in December 2023 meeting, effective March 2024 meter reading for the bill due in April 2024. Sam seconded the motion. Everyone in favor. Motion passed. It is okay for Ashley to add this to the letters being mailed.

Clerks Report: SKIPPED THIS SECTION.

Reading of the Bills: LouAnn read the bills. LouAnn requested that Mark Smith's license fee be taken out of Water Improvement. LouAnn requested we take trash only out of General Fund, but Jim advised that we have filters that are thrown away as well. Renee asked why David's payroll was so high. Carol advised that he helped with Ed Dent's water leak. For a total of 8.25 hours with that and weekend work. LouAnn made motion to pay bill, Sams second. Everyone agreed. Motion passed.

LouAnn gave permission to Ashley Trow to order printer paper, Clorox wipes (at menards, use the card), and printer paper and ink syringes to fix the printer.

Motion to adjourn the meeting was done by LouAnn , Ashley Florke second.
Meeting Adjourned.