

GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149

CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 13 APRIL 2026 – 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

- I. ROLL CALL OF COUNCIL** – Mayor Keith Mulder; Mayor Pro-Tem Rick Lantz; and Council Members Brett Gillespie, Tom Jancek, Dave Logel, Lynne MacDowell, and Don Willems
OTHERS PRESENT – Adam Smith, City Manager; Ameer King, Assistant City Manager; Gregory Newman, City Clerk; Brad Rizzo, Finance Director/City Treasurer; Ron Erickson, Chief of Police; Rich Morrison, Community Development Director; Dave Gutches, Public Services Superintendent; Chris Coucke, City Assessor

II. PLEDGE OF ALLEGIANCE

Mayor Mulder led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

The public did not comment.

IV. APPROVAL OF CONSENT AGENDA

- A. Motion** – To approve the Monday, 13 April 2026 City Council consent agenda, as follows:
- i. Financial transactions and bills.
 - ii. Monday, 23 March 2026 City Council minutes.
 - iii. Pay Application No. 8 for the Wastewater Treatment Plant and Collection System Improvements CWSRF Project #5825-01.

COUNCIL MEMBER MACDOWELL MOVED, COUNCIL MEMBER GILLESPIE SECONDED, TO APPROVE THE MONDAY, 13 APRIL 2026 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 13 April 2026 City Council regular agenda.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO APPROVE THE MONDAY, 13 APRIL 2026 CITY COUNCIL REGULAR AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

Downtown Development Authority

Adam Smith, City Manager, reported the Downtown Development Authority met on 08 April 2026 for a regular meeting and an Informational Meeting required by Public Act 57 of 2018, and recommended its proposed Fiscal Year 2027 Annual Budget.

Local Development Finance Authority

Adam Smith, City Manager, reported the Local Development Finance Authority did not have a quorum at its 08 April 2026 meeting.

Parks and Recreation Commission

Adam Smith, City Manager, reported the Parks and Recreation Commission met on 26 March 2026 and recommended its proposed Fiscal Year 2027 Annual Budget, and recommended an Eaton County Parks Community Grant Program to bring a We-Go-Swing to Jaycee Park.

Planning Commission

Adam Smith, City Manager, reported the Planning Commission met on 02 April 2026 and approved the site plans for the Lake Trust Credit Union at 860 E. Saginaw Hwy., subject to the conditions.

VII. STAFF REPORTS

Manager's Office

Amee King, Assistant City Manager, reported on two promotions in the Department of Public Services, the Abrams Municipal Airport Advisory Commission recommendation of its proposed Fiscal Year 2027 Annual Budget, the ADA Observation Platform at Jaycee Park, the Downtown Development Authority veterans banner program, and the new Evacuation and Storm Shelter Maps posted in City Hall.

The City Council discussed the promotions in the Department of Public Services and the new emergency postings in City Hall.

Community Development Office

Rich Morrison, Community Development Director, reported on the Lake Trust Credit Union site plan approval with contingencies, Planning Commission action opposing state legislation to eliminate local zoning, ongoing work on the Master Plan, a technical assistance grant to prepare a federal grant application for replacement and upgrade of the 118-year-old Grand River water main crossing, the Parks and Recreation Commission plans for Earth Day 2026, and the demolition of the structures at 105 E. Saginaw Hwy.

The City Council debated the Earth Day 2026 “passport.”

Department of Public Services

Dave Gutchess, Public Services Superintendent, reported on Wastewater Treatment Plant statistics, the overflow event due to rain, the Wastewater Treatment Plant and Collection System Improvements CWSRF Project #5825-01, street maintenance, street tree stump grinding, turf restoration from snowplow damage, Iron Removal Plant statistics, MISS-DIG activity, and Oakwood Cemetery activity.

Assessing Department – 2025 Annual Report

Chris Coucke, City Assessor, presented the Assessing Department 2025 Annual Report.

Adam Smith, City Manager, mentioned the Assessing Department monthly report is included in the packet of supporting material.

Building Department

Adam Smith, City Manager, mentioned the Building Department monthly report is included in the packet of supporting material.

- A. Motion** – To receive and place on file the March 2026 staff reports from the Manager’s Office, Community Development Office, Department of Public Services, Assessing Department, and Building Department, and the Assessing Department 2025 Annual Report.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LOGEL SECONDED, TO RECEIVE AND PLACE ON FILE THE MARCH 2026 STAFF REPORTS FROM THE MANAGER’S OFFICE, COMMUNITY DEVELOPMENT OFFICE, DEPARTMENT OF PUBLIC SERVICES, ASSESSING DEPARTMENT, AND BUILDING DEPARTMENT, AND THE ASSESSING DEPARTMENT 2025 ANNUAL REPORT. MOTION CARRIED UNANIMOUSLY.

VIII. UNFINISHED BUSINESS

- A. Resolution #22 of 2026** – To approve a bid award and authorize a contract for Well No. 11 Wellhouse Construction and Connection to the Water System with Horizon Building Group, LLC.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LOGEL SECONDED, TO ADOPT RESOLUTION #22 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR WELL NO. 11 WELLHOUSE CONSTRUCTION AND CONNECTION TO THE WATER SYSTEM WITH HORIZON BUILDING GROUP, LLC.

Adam Smith, City Manager, mentioned the previous City Council action to reject the bids received for Well No. 11 Wellhouse Construction and both rebid the project and negotiate for contracts in the open market, and recommended approving a bid award and authorizing a contract for Well No. 11 Wellhouse Construction and Connection to the Water System with Horizon Building Group, LLC.

MOTION TO ADOPT RESOLUTION #22 OF 2026, TO APPROVE A BID AWARD AND AUTHORIZE A CONTRACT FOR WELL NO. 11 WELLHOUSE CONSTRUCTION AND CONNECTION TO THE WATER SYSTEM WITH HORIZON BUILDING GROUP, LLC, CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

- A. Motion** – To set a public hearing on 27 April 2026 for an Eaton County Parks Community Grant Program to bring a We-Go-Swing to Jaycee Park.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER GILLESPIE SECONDED, TO SET A PUBLIC HEARING ON 27 APRIL 2026 FOR AN EATON COUNTY PARKS COMMUNITY GRANT PROGRAM TO BRING A WE-GO-SWING TO JAYCEE PARK.

Adam Smith, City Manager, explained the city's efforts to find federal and state funding for a We-Go-Swing at Jaycee Park, and the Eaton County Parks Community Grant Program opportunity, and recommended setting a public hearing on 27 April 2026 for the Eaton County Parks Community Grant Program.

MOTION TO SET A PUBLIC HEARING ON 27 APRIL 2026 FOR AN EATON COUNTY PARKS COMMUNITY GRANT PROGRAM TO BRING A WE-GO-SWING TO JAYCEE PARK, CARRIED UNANIMOUSLY.

- B. Motion** – To introduce and set a public hearing for 27 April 2026 on an ordinance amending the City Code, Chapter 14 – Emergencies, Article I – In General.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER MACDOWELL SECONDED, TO INTRODUCE AND SET A PUBLIC HEARING FOR 27 APRIL 2026 ON AN ORDINANCE AMENDING THE CITY CODE, CHAPTER 14 – EMERGENCIES, ARTICLE I – IN GENERAL.

Adam Smith, City Manager, explained the ordinance amending the City Code, Chapter 14 – Emergencies, Article I – In General will bring the City Code into agreement with the Support Emergency Operations Plan adopted on 23 March 2026.

MOTION TO INTRODUCE AND SET A PUBLIC HEARING FOR 27 APRIL 2026 ON AN ORDINANCE AMENDING THE CITY CODE, CHAPTER 14 – EMERGENCIES, ARTICLE I – IN GENERAL, CARRIED UNANIMOUSLY.

- C. Motion** – To receive the City Manager's recommended annual budget for the fiscal year ending 30 June 2027, and multiyear capital improvement program, in compliance with City Charter Chapter 9 – Budget and Finance, Section 9.2 – Budget.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER MACDOWELL SECONDED, TO RECEIVE THE CITY MANAGER'S RECOMMENDED ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2027, AND MULTIYEAR CAPITAL IMPROVEMENT PROGRAM, IN COMPLIANCE WITH CITY CHARTER CHAPTER 9 – BUDGET AND FINANCE, SECTION 9.2 – BUDGET.

Adam Smith, City Manager, explained his recommended annual budget for the fiscal year ending 30 June 2027, and multiyear capital improvement program, is based on weeks of work by staff and City Council, and mentioned the anticipated public hearing on the Fiscal Year 2027 Annual Budget on 27 April 2027 and the anticipated adoption of the Fiscal Year 2027 Annual Budget on 11 May 2026.

MOTION TO RECEIVE THE CITY MANAGER'S RECOMMENDED ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2027, AND MULTIYEAR CAPITAL IMPROVEMENT

PROGRAM, IN COMPLIANCE WITH CITY CHARTER CHAPTER 9 – BUDGET AND FINANCE, SECTION 9.2 – BUDGET, CARRIED UNANIMOUSLY.

- D. Motion** – To set a public hearing for 27 April 2026 on the proposed budget for the fiscal year ending 30 June 2027 and the property tax millage rate proposed to be levied to support the proposed budget.

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER MACDOWELL SECONDED, TO SET A PUBLIC HEARING FOR 27 APRIL 2026 ON THE PROPOSED BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2027 AND THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET. MOTION CARRIED UNANIMOUSLY.

- E. Resolution #23 of 2026** – To approve a Policy Development and Accreditation Services Agreement Between The Rossow Group and the City of Grand Ledge.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #23 OF 2026, TO APPROVE A POLICY DEVELOPMENT AND ACCREDITATION SERVICES AGREEMENT BETWEEN THE ROSSOW GROUP AND THE CITY OF GRAND LEDGE.

Adam Smith, City Manager, explained the Policy Development and Accreditation Services Agreement Between The Rossow Group and the City of Grand Ledge continues the city’s commitment to Police Department accreditation.

Ron Erickson, Chief of Police, explained the ongoing work to maintain accreditation, and the work of The Rossow Group to help the Police Department attain accreditation and its anticipated work to maintain accreditation.

The City Council debated the consideration and terms of the agreement.

MOTION TO ADOPT RESOLUTION #23 OF 2026, TO APPROVE A POLICY DEVELOPMENT AND ACCREDITATION SERVICES AGREEMENT BETWEEN THE ROSSOW GROUP AND THE CITY OF GRAND LEDGE, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

The public did not comment.

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council Member Logel mentioned the Earth Day 2026 “passport” program hosted by the Parks and Recreation Commission.

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER LOGEL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADJOURN THE MONDAY, 13 APRIL 2026 CITY COUNCIL REGULAR MEETING, AT 7:42 P.M. MOTION CARRIED UNANIMOUSLY.

**COMMITTEE OF THE WHOLE AGENDA
MONDAY, 13 APRIL 2026
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF CITY COUNCIL** – Mayor Keith Mulder; Mayor Pro-Tem Rick Lantz; and Council Members Brett Gillespie, Tom Jancek, Dave Logel, Lynne MacDowell, and Don Willems
OTHERS PRESENT – Adam Smith, City Manager; Ameer King, Assistant City Manager; Gregory Newman, City Clerk; Brad Rizzo, Finance Director/City Treasurer

II. FISCAL YEAR 2027 ANNUAL BUDGET

Dave Gutchess, Public Services Superintendent, reviewed the Wastewater Treatment Plant and Collection System Improvements CWSRF Project #5825-01.

Ron Erickson, Chief of Police, reviewed the proposed automatic license plate reader program.

Adam Smith, City Manager, reviewed the opportunity with the Michigan Infrastructure Office Technical Assistance Center for help in obtaining funding for Grand Ledge Drinking Water Infrastructure Resiliency Project, the opportunity to purchase two parcels on Gulf St., and the Fiscal Year 2027 Annual Budget Airport Fund, Local Development Finance Authority Fund, Downtown Development Authority Fund, Downtown Development Authority Debt Fund, Downtown Development Authority Capital Projects Fund, Capital Improvements Plan, and Fee Schedule.

The City Council discussed the proposed automatic license plate reader program, the opportunity with the Michigan Infrastructure Office Technical Assistance Center for help in obtaining funding for Grand Ledge Drinking Water Infrastructure Resiliency Project, the opportunity to purchase two parcels on Gulf St., and the Fiscal Year 2027 Annual Budget Airport Fund, Local Development Finance Authority Fund, Downtown Development Authority Fund, Downtown Development Authority Debt Fund, Downtown Development Authority Capital Projects Fund, Capital Improvements Plan, and Fee Schedule.

MAYOR MULDER ADJOURNED THE MONDAY, 13 APRIL 2026 CITY COUNCIL COMMITTEE OF THE WHOLE, AT 9:39 P.M.

Gregory L. Newman, City Clerk

Keith O. Mulder, Mayor