

Marshall County Board of Supervisors  
Regular Meeting March 25, 2026 at 9:00 a.m.  
Courthouse, First Floor Meeting Room  
1 East Main Street, Marshalltown, Iowa  
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room, 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Jarret Heil called the meeting to order on March 25, 2026, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Carol Hibbs, Member Christian Goodman. Goodman moved to approve the agenda second by Hibbs. Motion carried 3-0.

Service Awards:

- 5 Years: Curtis Cecak, Sheriff's Office, Patrol Deputy.
- 40 Years: Melanie Ewalt, GIS Department, GIS Specialist.

James Nehring, Marshall County CIO, thanked Melanie for her 40 years of service to Marshall County. He noted that she has been an incredible asset, consistently impressing him with the depth of her knowledge in real estate. The workload she has carried often going above and beyond her role has been remarkable, and he highlighted the passion and dedication she brings to her work. Melanie shared that she cannot believe it has been 40 years, noting how quickly the time has passed. She reflected on the many memories she has made and the good friends she has gained along the way.

Goodman moved to approve the Consent Agenda second by Hibbs. Motion carried 3-0. Items:

1. Approve previous regular session minutes – March 11, 2026.
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. Personnel Changes:
  - Approve New Hire, Shane Holmes, Buildings and Grounds, Maintenance Tech 1, \$22.00 per hour, to start on or after March 30, 2026.
4. File Manure Management Plans.
  - P-349 #67105, 1441 120th St, Clemons, signed with changes.
  - Burt Farm & Livestock Site 5 #62502, 2860 170th St, Marshalltown, signed with no changes.
5. Appoint Mark Eaton to the Marshall County Condemnation Compensation Commission, Effective January 1, 2026 Through December 31, 2026.
6. Approve State of Iowa Alcoholic Beverage Division Automatic License Renewal, Prime Stop Inc, License #LE0003882, DBA: Prime Stop.

Nan Benson, Marshall County Auditor/Recorder, stated that this license renewal is different than others as Prime Stop is eligible for an automatic renewal, so it was added to the Consent Agenda for transparency.

End of Consent Agenda.

**Approve State of Iowa Alcoholic Beverage Division License Renewal, CP3 LLC, License # BW0098831, DBA: Collison Par 3.** Motion by Hibbs, second by Goodman to approve State of Iowa Alcoholic Beverage Division License Renewal, CP3 LLC, License # BW0098831, DBA: Collison Par 3. Motion carried 3-0.

**Set Date and Time for a Public Hearing Regarding the Vacation of the Alley in Block 6, Town of Quarry.**

Motion by Hibbs, second by Goodman to approve setting a public hearing for April 8, 2026 at 9:00 a.m., in the Marshall County Courthouse, BOS Meeting room 1<sup>st</sup> Floor, 1 E Main St, Marshalltown, Iowa, as the time and place to conduct a public hearing for the vacation of the alley in Block 6, Town of Quarry, and authorize the Marshall County Auditor and Recorder to publish notice of the public hearing. Sara Badger, Marshall County Assistant Auditor/Recorder, Real Estate, provided clarification regarding Russell Fitzwater requesting the vacation of the alley. She noted that the petitions has been completed, and that the next step will be to hold the public hearing at the next Board of Supervisor meeting on April 8<sup>th</sup>. Motion carried 3-0.

**Approve National Opioid Settlement Agreement for Six Remnant Defendants and Authorize County Attorney to Sign.**

Motion by Goodman, second by Hibbs, to approve the National Opioid Settlement Agreement for six remnant defendants and authorize the County Attorney to sign. Assistant Marshall County Attorney Kiyoko Kieffer reported on the proposed opioid settlement agreement, noting that it is consistent with preceding opioid settlement agreements. Kieffer explained that the County may opt in to the settlement. The total national payout is \$97,625,000, with Marshall County's estimated share being a one-time payment of slightly less than \$10,000. She stated that the funds may be used for the benefit of the community and noted that the deadline for opting in is May 4, 2026. Marshall County Auditor/Recorder Nan Benson shared that, as in previous settlements, the funds would be deposited into the same fund, and the uses would remain consistent with prior practice. Motion carried 3-0.

**Award of Contract ID: 64-C064-148 to Manatt's Inc. of Brooklyn, IA for \$3,053,317.57 and Authorize the Chair to Digitally Sign the Contract and Bond.**

Motion by Hibbs, second by Goodman to approve Award of Contract ID: 64-C064-148 to Manatt's Inc. of Brooklyn, IA for \$3,053,317.57 and Authorize the Chair to Digitally Sign the Contract and Bond. Marshall County Engineer, Paul Geilenfeldt, explained the process followed for State Letting projects. He noted that the contract was not included in the materials, as it is not a public record until it is officially awarded by the Board. Geilenfeldt reported that the project covers approximately 12 miles. He stated the anticipated start date is August 31, with a timeline of 50 working days. Motion carried 3-0.

**Approve Purchase of 2026 Ford F-150 from Charles Gabus Ford in Des Moines, Iowa for \$60,409.00.**

Motion by Goodman, second by Hibbs to approve purchase of 2026 Ford F-150 from Charles Gabus Ford in Des Moines, Iowa for \$60,409.00. Geilenfeldt explained that the request is to replace the truck he currently drives for the County. He outlined a plan to retain his current work truck for use as an office vehicle, moving the oldest office truck, a 2016 Ram 1500, to the shop, and replace a 1998 Ford Ranger with over 200,000 miles. Motion carried 3-0.

**Approve Purchase of Caterpillar 96” Construction Forks from Ziegler Cat in Altoona, Iowa for \$30,193.00.**

Motion by Hibbs, second by Goodman to approve Purchase of Caterpillar 96” Construction Forks from Ziegler Cat in Altoona, Iowa for \$30,193.00. Geilenfeldt explained that this purchase would be for forks compatible with the newest CAT loader. He stated the equipment will serve the department well and emphasized the importance of having forks available for unloading materials as needed. Motion carried 3-0.

**Approve Purchase of CL Fabrication Dominator Tree Puller from Nessa in Zearing, Iowa for \$5,200.00.**

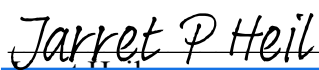
Motion by Goodman, second by Hibbs to approve Purchase of CL Fabrication Dominator Tree Puller from Nessa in Zearing, Iowa for \$5,200.00. Geilenfeldt explained that the equipment would be an attachment used for brush removal and provided a video demonstration. Motion carried 3-0.

**Public Forum.**

Nan Benson shared that the Statewide Severe Weather Awareness tornado drill will take place at 10:00 a.m. and is planning on her department participating. Paul Geilenfeldt shared that his office has received several complaints this winter regarding sod being torn up by plows and pushed into ditches. He noted this is a result of the type of winter experienced and added that the county does not have the capacity to repair all areas where sod damage has occurred. Jarret Heil shared that the proposed Property Tax Levy Public Hearing will be held today, March 25, 2026, at 5:00 pm.

**Adjournment.**

The next regular session is scheduled for **Wednesday, April 8, 2026** at 9:00 a.m., at the Courthouse, 1st Floor Meeting Room, 1 E Main Street. All business to be acted upon at that session should be submitted to the **County Auditor/Recorder’s Office**, the **Board of Supervisors’ Office**, or via email to the **Board Clerk** at [BOSCLERK@MARSHALLCOUNTYIA.GOV](mailto:BOSCLERK@MARSHALLCOUNTYIA.GOV), by **Wednesday April 1, 2026** at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:43 a.m.

  
Jarret P Heil (Apr 3, 2026 08:31:27 CDT)  
Board of Supervisors, Chair

Attest:

  
Nan Benson, Auditor and Recorder













# 260325 BOS REG MEETING

Final Audit Report

2026-04-03

Created:	2026-04-02
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-  Document emailed to jheil@marshallcountya.gov for signature  
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-  Email viewed by jheil@marshallcountya.gov  
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-  Signer jheil@marshallcountya.gov entered name at signing as Jarret P Heil  
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-  Document e-signed by Jarret P Heil (jheil@marshallcountya.gov)  
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-  Signer nbenson@marshallcountya.gov entered name at signing as Nan Benson  
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-  Document e-signed by Nan Benson (nbenson@marshallcountya.gov)  
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