

1 **PRESENT:** Mayor William L. Lewis, Jr.; Commissioners Danny Walsh, Tyrone Cantey,
2 Mark Larkin, and Cynthia Evans-Robinson

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4 **NOT**

5 **PRESENT:** Commissioner Brenda Wilson

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7 **STAFF**

8 **PRESENT:** Interim City Manager Randy Martin; Assistant City Manager Cindy Morgan;
9 City Attorney Troy Smith; Information Technology Director Chad Ives; Police
10 Chief Mike Broadwell; Fire Chief Tom Dorn; Planning Director Katrina
11 Marshall; Recreation Director Kelvin Hardesty; Finance Officer Kimberly
12 Walters; Public Works Director Patrick Lee; Public Utilities Director Rick Day;
13 Tourist & Event Center Director Pam Holder; Human Resources Director/PIO
14 Greta Meadows; Administrative Support Specialist Carolyn Clements; and City
15 Clerk Mary Weigl

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17 Mayor Will Lewis called the regular meeting of the Havelock Board of Commissioners to order
18 at 7:00 p.m. on January 26, 2026, at the Havelock City Hall with a quorum present. At this time,
19 Mayor Lewis called for a moment of silence, followed by the pledge of allegiance.

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21 **REGULAR & CONSENT AGENDA**

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23 City Clerk Mary Weigl presented the Board of Commissioners with the Regular Agenda and
24 the Consent Agenda for their review and approval. Commissioner Cantey made a **motion to**
25 **adopt the Regular and Consent Agenda as presented.** Commissioner Larkin seconded and
26 the motion carried unanimously. (4-0) The motion included the following approvals:

27
28 **Regular Agenda as presented.**

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30 **Consent Agenda as presented:**

- 31 • **Minutes of the January 12, 2026, Board of Commissioners Workshop Meeting**

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33 **PUBLIC COMMENTS**

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35 Prior to discussing the agenda topics, Mayor Lewis stated he would like to give the public an
36 opportunity to address the Board of Commissioners on any issue. Anyone providing a public
37 comment was asked to speak their name and address for the record and noted that comments
38 would be limited to five (5) minutes. In summary, it was further explained that the Board would
39 take all comments and questions very seriously and would assign follow-up as necessary to City
40 staff. As a result, the following individuals appeared before the Board this evening.

41
42 **George Liner, 203 Cambridge Court, Havelock, NC:** Mr. Liner stood before the Board this
43 evening to express his concerns regarding the proposed placement of an additional aircraft on
44 loan from the federal government, questioning the overall benefit to the community. Mr. Liner
45 cited an estimated cost of approximately \$210,000 to taxpayers for expenses associated with
46 bringing the aircraft to Havelock and expressed concerns about recent increases in property
47 taxes and utility rates without additional new services. He referenced his belief of the City's
48 reserve balances and audit, questioned the necessity of current reserve levels, and suggested
49 alternative uses for the funds, including a reduction in the property tax rate, investment in public
50 safety equipment, or debt reduction. Mr. Liner also raised concerns regarding transparency and
51 the timing of discussion of the proposal during a workshop meeting.

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53 **Jorge Benitez, Havelock High School, 101 Webb Boulevard, Havelock, NC:** Mr. Benitez
54 stood before the Board this evening to share information of the band's upcoming fundraiser, the
55 Sound of Havelock Emerald Gala. He provided a copy of the advertisement as:

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Mr. Anthony Ouellette, 1 Evelyn Circle, Havelock, NC: Mr. Ouellette stood before the Board this evening to echo Mr. Liner’s comments regarding the potential aircraft acquisition, stating in his opinion the monies could be better spent elsewhere in the City.

RECOGNITIONS/PRESENTATIONS:

CITIZEN LIFE SAVING AWARD – MR. CHARLES MOY

Police Chief Mike Broadwell recognized Mr. Charles Moy with a Citizen Life Saving Award in acknowledgment of his exceptional awareness, sound judgment, and prompt action that directly contributed to the preservation of human life. On September 25, 2025, while performing his official duties as a United States Postal Service employee, Mr. Moy observed concerning conditions at a local residence and appropriately requested a welfare check. His actions resulted in a rapid response by emergency personnel and proved critical in ensuring timely assistance. This recognition honors Mr. Moy’s commendable service to the community and reflects the City’s appreciation for citizens whose vigilance and willingness to act exemplify the highest ideals of public service.

The Citizen Life Saving Award was described as:



In recognition of exceptional awareness, sound judgment, and prompt action that directly contributed to the preservation of human life.

On September 25, 2025, while performing official duties as a United States Postal Service employee, Mr. Charles Moy observed conditions at a local residence that indicated something was not right. Recognizing the potential for a medical or safety emergency, he took appropriate and timely action by requesting a welfare check be performed at the residence.

This vigilance and willingness to act resulted in a rapid response by emergency personnel and proved critical in ensuring assistance was provided when it was needed most. Mr. Moy’s actions reflect the highest ideals of public service and demonstrate how everyday attentiveness can have life-saving consequences.

The City of Havelock proudly recognizes Mr. Charles Moy for this commendable act and extends its sincere appreciation for service to the community.

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PROCLAMATION HONORING HHS MEN’S AND WOMEN’S CROSS COUNTRY

Mayor Lewis recognized the outstanding accomplishments of the Havelock High School Men’s and Women’s Cross Country Teams for qualifying for the North Carolina High School Athletic Association State Championship with a Proclamation. This achievement reflects the athletes’ exceptional dedication, discipline, and perseverance throughout their season, as well as the guiding leadership of Coaches Brian Bullock and Chris Dettle.

Both teams have consistently demonstrated sportsmanship, teamwork, and resilience, serving as positive representatives of Havelock High School and the broader Havelock community. Their qualification for the State Championship is a significant milestone and a testament to their

92 collective hard work and commitment.

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94 *Proclamation #25-P-10 reads:*

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*City of Havelock, North Carolina Proclamation No. 25-P-10
Honoring the Havelock High School Men's and Women's Cross Country Teams
for Qualifying for the State Championship*

WHEREAS, the Havelock High School Men's and Women's Cross Country Teams have demonstrated exceptional dedication, determination, and teamwork throughout their season, earning the honor of qualifying for the North Carolina High School Athletic Association State Championship, and

WHEREAS, under the outstanding leadership of Coach Brian Bullock and Coach Chris Dettle, the teams have trained tirelessly, showing remarkable commitment, sportsmanship, and perseverance while representing Havelock High School with pride and excellence; and

WHEREAS, the student-athletes have displayed not only athletic talent but also strong character, discipline, and integrity, serving as role models for their peers and ambassadors for their school and community; and

WHEREAS, qualifying for the State Championship stands as a testament to the hard work, dedication, and unity of every runner, coach, and supporter who contributed to their success; and

WHEREAS, the City of Havelock proudly recognizes and celebrates the achievements of these outstanding young athletes and commends them for bringing honor and pride to our community.

NOW, THEREFORE, I, William L. Lewis, Jr., Mayor of the City of Havelock, by virtue of the authority vested in me by the City of Havelock, and on behalf of the entire Board of Commissioners and all our citizens, do hereby tender to the Havelock High School Men's and Women's Cross Country Teams this

Proclamation of Public Recognition and Congratulations

for their outstanding achievement in qualifying for the State Championship

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Havelock to be affixed this 8th day of December 2025.

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98 **MAKE HAVELOCK SHINE AWARDS**

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100 The former City of Havelock Appearance Commission solicited nominations for the "2025
101 Make Havelock Shine Awards" for unique and/or exciting decorations for the holidays. While
102 nominations were accepted by the public, the Appearance Commission determined the winners.
103 Each winner will be recognized this evening and presented as follows:

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- Carolina Christmas: George & Karla Liner, 203 Cambridge Court
- Children's Theme: Joel Claudio & Aaron Startzman, 628 Cedar Drive
- Religious Theme: Ken Meredith, 1412 Scotch Pine Court
- Musical & Techno Christmas: Guillermo & Gloria Garcia, 113 Magnolia Mill Place
- Joyce Blackburn Award: The Cano Family, 315 Coachman Lane
- Business Winner: La Casa del Patron, 109 HWY 70 West

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While not all winners were present at the meeting to accept their awards, Mayor Lewis publicly congratulated each of them and stated he was looking forward to next year's awards and continued creativity.

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116 **HARRIER REQUEST: TAV-8B (T-BIRD) – 2 SEAT TRAINER**

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As the Board is aware, the City received official notification from the National Naval Aviation Museum approving our request to receive a TAV-8B aircraft. Following the City's submission of an official Statement of Work, Fleet Readiness Center East (FRC East) provided multiple scope-of-work options to prepare the aircraft for display at the Tourist & Event Center. As presented at the last workshop, the estimated costs for these options range from approximately \$193,000 to \$212,000. All options include identical costs for aircraft restoration, transportation, placement, and base material expenses. The cost variations are associated with optional enhancements, including a painted tail flash and the inclusion of drop tanks. The cost breakdown for each option is as follows:

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- Option A: Painted, no tail flash, no drop tanks – \$193,972.00
- Option B: Painted, no tail flash, with drop tanks – \$201,905.00
- Option C: Painted, with tail flash, no drop tanks – \$203,888.00
- Option D: Painted, with tail flash, with drop tanks – \$211,821.00

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The Board tabled this action for further discussion at the last workshop; therefore, such was brought to the Board this evening for action.

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A Commissioner's motion and a second was sought to formally "accept or decline" the TAV-8B BUNO 163186 for static display from the National Aviation Museum Loan Program and, if

138 accepted, to authorize a contract with Fleet Readiness Center East for the labor and materials
139 associated with the selected restoration option, with funding provided from the General Fund –
140 Fund Balance.

141
142 After extensive discussion on the matter, the **Board gave Staff the direction to gather more**
143 **information, including exploring alternative transportation options and cost-saving**
144 **measures. They would like to have this information available at the next meeting.**

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146 **FY 2025-26 PAVING PROJECT**

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148 Public Works Director Patrick Lee presented an overview of the proposed FY 2025–26 Paving
149 Project, including bid results, funding availability, and the recommended contractor. Two bids
150 were received for the project, with Onslow Grading and Paving submitting the lowest
151 responsive bid in the amount of \$764,672.63, which was below the amount currently budgeted
152 for paving.

153
154 In accordance with the bid documents, staff worked with the low bidder to adjust quantities and
155 include additional roadway segments for paving. With these additional segments incorporated,
156 the revised total project cost is \$1,221,039.61, which remains within the currently funded project
157 budget supported by available General Fund, Powell Bill, and Water/Sewer Collection and
158 Distribution Funds.

159
160 Tonight, a Commissioner’s motion and a second was requested to award the FY 2025-2026
161 Paving Project to Onslow Grading and Paving in the amount of \$1,221,039.61, allowing the
162 City to maximize the number of streets improved within the approved budget.

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164 With minimal discussion on the matter, Commissioner Cantey made a **motion to award the**
165 **FY 2025-2026 Paving Project to Onslow Grading and Paving in the amount of**
166 **\$1,221,039.61, allowing the City to maximize the number of streets improved within the**
167 **approved budget.** Commissioner Larkin seconded and the motion carried unanimously. (4-0)

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169 **MONTHLY FINANCIAL PRESENTATION:**
170 **DECEMBER 2025 REPORT**

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172 Finance Director Kimberly Walters appeared before the Board of Commissioners this evening
173 to present the December 2025 monthly financial report. The Finance Director as of this writing
174 does not have any items on the watch list. Ms. Walters reported that tax revenues are slightly
175 behind compared to the same period last year but are expected to increase in January. The
176 second installment of the Powell Bill allocation was received. Interest earnings remain above
177 the budgeted amount but are lower than the prior year. Revenues and expenditures for the water,
178 sewer, solid waste, and stormwater funds were reported to be in line with expectations. The
179 Board's questions and comments on the report are solicited and welcomed.

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181 The December 2025 report was shared as:

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**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 December 2025
 GENERAL FUND**

Revenues			
Source	Budget	Actual	Percentage
Ad Valorem Taxes	\$ 7,165,380	4,909,827	68.52%
Sales Tax	3,665,000	2,245,306	61.26%
Motor Vehicle Tax	1,079,743	525,280	48.65%
Municipal Vehicle Fee 2026	80,000	42,060	52.58%
Powell Bill	895,116	571,356	63.83%
Intergovernmental Revenues	237,352	93,092	39.22%
Permit Fees	136,700	106,295	77.75%
Rents & Concessions	1,463,650	788,683	53.86%
EMS Revenues	2,267,282	938,037	41.37%
Interest	160,000	335,494	209.68%
Other	2,904,002	67,963	2.34%
Total Revenues	20,054,207	10,623,193	52.97%
Expenditures			
Departments	Budget	Actual	Percentage
Governing Body	266,669	108,751	37.04%
ACT Expenses	21,490	15,990	74.41%
Administration	1,808,924	554,764	30.68%
Finance & Revenue	675,665	(167,243)	-24.74%
Legal	135,000	60,144	44.55%
Information Technology	1,032,078	441,985	42.82%
Planning	574,047	254,613	44.35%
Police	3,936,674	1,959,666	49.78%
Animal Control	132,445	85,623	64.65%
Fire & EMS	4,873,754	2,655,834	54.49%
Public Works	346,717	174,905	50.45%
Street Lighting	206,000	71,484	34.70%
Garage	159,741	90,786	57.00%
Streets-Nonpowell	1,707,189	504,370	29.54%
Powell Bill	892,616	134,131	15.03%
Public Buildings	716,767	308,383	43.02%
Recreation	2,087,480	1,165,502	55.83%
Interfund/Hurricane	630,659	395,157	62.66%
Total Expenditures	20,054,207	6,794,645	43.86%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 1,628,347	

Actual expenses include encumbrances some of which are for the entire year.

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**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 December 2025
 WATER FUND**

Revenues			
Source	Budget	Actual	Percentage
Water Revenue	\$ 3,000,000	\$ 1,707,628	56.93%
System Development Fees	-	25,021	-
Reconnect Fees	42,500	20,136	47.36%
Interest	120,000	86,321	71.93%
Other	1,330,452	17,477	1.31%
Total Revenues	4,492,952	1,856,784	41.33%
Expenditures			
Departments	Budget	Actual	Percentage
Plant	3,040,694	1,922,304	63.22%
Distribution	1,452,258	364,230	25.07%
Total Expenditures	4,492,952	2,306,534	51.34%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ (449,750)	

Actual expenses include encumbrances some of which are for the entire year.

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**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 December 2025
 SEWER FUND**

Revenues			
Source	Budget	Actual	Percentage
Sewer Revenue	\$ 6,050,000	\$ 3,431,304	56.72%
System Development Fees	-	63,479	0.00%
Reconnect Fees	40,000	17,427	43.57%
Interest	75,500	59,000	78.15%
Other	2,787,202	196,926	7.07%
Total Revenues	8,952,702	3,768,135	42.09%
Expenditures			
Departments	Budget	Actual	Percentage
Plant	3,938,153	2,149,984	54.59%
Collection	5,014,549	3,138,762	62.59%
Total Expenditures	8,952,702	5,288,745	59.07%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ (1,520,611)	

Actual expenses include encumbrances some of which are for the entire year.

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**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 December 2025
 SOLID WASTE**

Revenues			
Source	Budget	Actual	Percentage
Solid Waste Revenue	1,469,404	844,764	57.49%
Total Revenues	1,469,404	844,764	57.49%
Expenditures			
Departments	Budget	Actual	Percentage
Solid Waste	1,469,404	1,238,327	84.27%
Total Expenditures	1,469,404	1,238,327	84.27%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ (393,563)	

Actual expenses include encumbrances some of which are for the entire year.

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**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 December 2025
 Stormwater**

Revenues			
Source	Budget	Actual	Percentage
Stormwater Revenue	535,000	\$ 332,713	62.19%
Total Revenues	535,000	332,713	62.19%
Expenditures			
Departments	Budget	Actual	Percentage
Stormwater	535,000	462,145	86.38%
Total Expenditures	535,000	462,145	86.38%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ (129,432)	

Actual expenses include encumbrances some of which are for the entire year.

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**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 December 2025
 TOURIST AND EVENT CENTER**

Revenues			
Source	Budget	Actual	Percentage
Building Rent	80,000	\$ 43,108	53.88%
ABC Sales	16,000	17,108	106.93%
Exhibit Revenue	30,600	2,941	9.61%
Transfer from General Fund	388,707	388,707	100.00%
Other	181,028	19,882	10.96%
Total Revenues	696,335	471,744	67.75%
Expenditures			
Departments	Budget	Actual	Percentage
Center	608,013	252,212	41.48%
Exhibits	88,322	39,417	44.63%
Total Expenditures	696,335	291,629	41.88%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 180,115	

Actual expenses include encumbrances some of which are for the entire year.

Prior Year Revenue:			
Source	Budget	December 2024 Actual	Percentage
Building Rent	80,000	\$ 42,552	53.19%
ABC Sales	13,000	22,717	174.74%
Exhibit Revenue	56,900	1,798	3.16%
Transfer from General Fund	339,897	339,897	100.00%
Other	117,963	24,604	20.85%
Total Revenues	607,780	431,567	71.01%

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**GOVERNING BODY APPOINTMENTS:
 COMMUNITY ARTS & APPEARANCE COMMITTEE**

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The Havelock Community Arts & Appearance Committee currently has three (3) vacant seats on the Committee (Educator Representative, Student Representative and an At-Large Representative).

As of this writing, the City has received applications from four (4) individuals interested in serving on this committee.

After a vote by written ballot, a Commissioner's motion and a second was sought to appoint one (1) individual to the Educator Seat, for a term to expire on December 31, 2027; one (1) individual to the Student Representative Seat, for a term to expire December 31, 2028; and one (1) individual to an At-Large Seat, for a term to expire December 31, 2028.

After a vote by written ballot (4 votes DeLong; 4 votes Ferguson; 3 votes Carter; and 2 votes Henry), Commissioner Larkin made a **motion to appoint motion to appoint Charles DeLong to the Educator Seat, for a term to expire on December 31, 2027; Markell Carter to the Student Representative Seat, for a term to expire December 31, 2028; and Luwona Ferguson to an At-Large Seat, for a term to expire December 31, 2028.** Commissioner Walsh seconded and the motion carried unanimously. (4-0)

INTERIM CITY MANAGER'S REPORT

Please find below brief selected report items that may be of interest. Mr. Martin is open to provide further details or respond to questions that may arise from this meeting report.

1. January 12, 2026 Board of Commissioners Action

220 For public information purposes, the Board of Commissioners took the following action during
221 their scheduled January 12th workshop:

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- Boys and Girls Club ADA and Building Upgrades: The BOC authorized an appropriation of \$63,739 from General Fund – Fund Balance to cover the ADA improvements and related building upgrades at the Havelock Boys & Girls Club facility, along with awarding the project to Temperature Connections, LLC. Staff is working with the Staff at the facility to accommodate their schedule and events.
- Department Reorganization: The BOC approved the reorganization of Public Works and Public Utilities into Public Services, effective January 31, 2026. Patrick Lee will lead both divisions as the Public Services Director. The City is currently soliciting applications/resumes for a newly created Assistant Public Services Director position.

As the BOC is aware, Public Utilities Director Rick Day will be retiring on January 30, 2026. We thank him for his service to the City and its residents over the last 5+ years.

2. ECAHF Gala

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The Eastern Carolina Aviation Heritage Foundation (ECAHF) will hold their 2026 Gala on Friday, February 20, 2026 at 5:30 p.m. at the Havelock Tourist & Event Center. Join us for an evening of fun, food and fellowship while promoting STEM in our community.

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In addition to various sponsorship opportunities, individual tickets are available for \$60. Anyone interested in tickets or sponsorship details may contact the Havelock Tourist & Event Center at 252- 444-4348.

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3. City of Havelock Planning Retreat – Proposed Date Change

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As the Board is aware, the City’s annual planning retreat is currently scheduled for March 3–4, 2026, at the Tourist & Event Center. As of January 21, the Craven County Board of Elections has scheduled the Primary Election for March 3, 2026, at the same facility. To better accommodate the Board of Elections’ needs and to avoid potential distractions during staff presentations, it is requested that the Board consider rescheduling the retreat to March 4–5, 2026. If the Board concurs, a motion and second would be required to amend the Board of Commissioners’ 2026 meeting schedule.

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After the Board had the opportunity to review their respective calendars, Commissioner Cantey made a **motion to amend the Board of Commissioners’ 2026 meeting schedule to reschedule the Spring Retreat to March 4-5, 2026.** Commissioner Walsh seconded and the motion carried unanimously. (4-0)

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4. Other Upcoming Meetings/Events

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- NC City and County Management Association Winter Seminar: For the Board’s information, the interim manager will be attending the referenced seminar in Winston-Salem on January 28-30, 2026.

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- Groundbreaking Ceremony: Craven County Schools will be holding a Groundbreaking Ceremony for the Tucker Creek Middle School and Havelock Middle School merger on Tuesday, February 17, 2026. at 1:30 p.m. on the campus of Tucker Creek Middle School. All elected officials are invited to attend.

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- City Appreciation Luncheon: First Methodist Church of Havelock will be hosting a floating appreciation luncheon for all city employees and elected officials on Thursday, February 26, 2026, from 11:00 a.m. to 1:00 p.m. If your schedule permits, please stop by to show our gratitude for this recognition.

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CITY ATTORNEY REPORT/COMMENTS

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City Attorney Cliff Parson had no report this evening.

282 **COMMISSIONERS REPORTS/COMMENTS**

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284 Commissioner Cantey thanked the citizens for coming out this evening and having their voices
285 heard. He also expressed his condolences on the passing of longtime resident of Havelock, Ms.
286 Judy Bird. Lastly, he congratulated Public Utilities Director, Rick Day, on his upcoming
287 retirement.

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289 Commissioner Larkin echoed Commissioner Cantey's comments regarding Mr. Judy Bird. He
290 also thanked Staff for their continued work on the Harrier presentation. He is excited about the
291 new Community Arts & Appearance Committee and reported that he sees only good things
292 coming from it. Commissioner Larkin ended his comments by congratulating Mr. Day on his
293 retirement.

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295 Commissioner Evans-Robinson thanked Rick Day for his service to Havelock and congratulated
296 him on his retirement. She also thanked the volunteers and Staff of the City for the work that
297 they do.

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299 Commissioner Walsh congratulated Mr. Moy on his award this evening. He echoed everyone's
300 sentiments on Ms. Judy Bird and congratulated Rick on his retirement.

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302 **MAYOR REPORT/COMMENTS**

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304 Mayor Lewis thanked the Appearance Commission for their continued work and dedication. He
305 also expressed appreciation to Rick Day for overseeing multiple projects, including the project
306 across the highway. Mayor Lewis additionally took a moment to remember Judy Bird and her
307 love for the community, stating that "Judy really did love Havelock."

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309 Mayor Lewis provided an update on the recreational trail paving project, noting a partnership
310 with the county that would allow approximately 60% of the trail to be paved, improving
311 drainage and accessibility for strollers and wheelchairs.

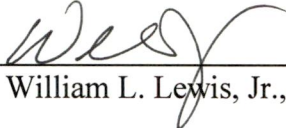
312
313 Lastly, he addressed utility billing concerns, explaining that Havelock's utility rates are
314 competitive and include multiple services. Mayor Lewis encouraged residents with questions or
315 unusually high bills to contact the City directly so staff can review meter data and assist in
316 resolving any issues, emphasizing that direct communication is the most effective way to
317 address concerns.

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319 **ADJOURNMENT/RECESS**

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321 With there being no other business to discuss, Commissioner Larkin **moved to adjourn.**
322 Commissioner Cantey seconded, and the motion carried unanimously. (5-0)

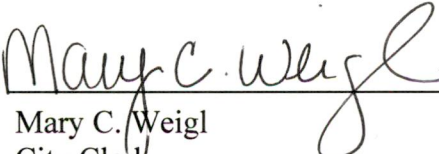
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324 The meeting ended at 8:37 p.m.

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326 Date approved: 2-9-2026



William L. Lewis, Jr., Mayor

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328 Attest:

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331 _____
332 Mary C. Weigl
333 City Clerk