



OSKALOOSA AIRPORT COMMISSION
Oskaloosa Municipal Airport
2973 Urbana Avenue
4:30 P.M.

Monday, January 5, 2026

1. ROLL CALL:
___ Steve Brown, ___ James Johnson, ___ Larry Lewis, ___ Todd Lappin
2. APPROVAL OF MINUTES
3. FINANCIAL REPORT
4. REVIEW AND APPROVE BILLS
5. MANAGER'S REPORT
6. OLD BUSINESS
 - a) None
7. NEW BUSINESS
 - a) Internet Provider
 - b) February Meeting Date
8. ADJOURN

NOTE: MEETING WILL BE CANCELLED IF A QUORUM IS NOT PRESENT AT 4:45 p.m. If you require special accommodations, please contact the city manager's office at least twenty-four hours prior to the meeting at 641.673.9431.

MINUTES

OSKALOOSA AIRPORT COMMISSION

December 8, 2025

Meeting of the Oskaloosa Airport Commission was called to order at 4:38 p.m. on Monday, December 8, 2025.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Todd Lappin (by telephone), James Johnson, Shane Vande Voort (Classic Aviation), and John Trenkamp (Classic Aviation).
2. APPROVAL OF MINUTES: Moved by James Johnson and seconded by Todd Lappin to approve the minutes of the November Meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Todd Lappin to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Todd Lappin and seconded by James Johnson to pay bills totaling \$4,292.71. Motion carried.
5. MANAGERS REPORT: See attached.
6. OLD BUSINESS:
 - a. Removal of Underground Tanks: United Contracting Services has indicated that this is scheduled in the spring.
7. NEW BUSINESS:
 - a. Snow Blades for Pickup Truck: New blades have been provided by the city street department. The airport will be charged when the street department orders new blades.
 - b. January Meeting Date: The date of Monday, January 5th was acceptable to everyone.
8. ADJOURN: Todd Lappin moved to adjourn at 4:45 p.m. James Johnson seconded. Motion carried.

Classic Aviation @OOA
Monthly report November 2025
Prepared by Shane Vande Voort

Fuel Sales 100LL (\$4.83) 82.2 gallons Jet A (\$4.05) 461.3 gallons
Total Fuel Sales gallons 543.5
Total Owed OOA – \$27.18

- The self-serve fuel system continues to work well
- The shop is steady and we continue to increase work and capability
- Tank removal is on Unified Contractors schedule for spring
- Snow removal equipment is working well after a couple of snow events



Tyler Technologies

DEPT YTD BALANCE SHEETS

For Period Ending: 11/30/2025

Account	Name	Fiscal Beginning Balance	Period Activity	YTD Activity	Current Balance
Fund: 660 - AIRPORT FUND					
Assets					
660-1119	CLAIM ON CASH	399.98	-3,751.02	-40,656.69	-40,256.71
660-1160	INVESTMENTS	156,905.44	433.77	-13,653.59	143,251.85
	Total Assets:	157,305.42	-3,317.25	-54,310.28	102,995.14
Liability					
660-2029	ACCOUNTS PAYABLE (PENDING)	0.00	-743.02	0.00	0.00
	Total Liability:	0.00	-743.02	0.00	0.00
Equity					
660-3990	FUND EQUITY	157,305.42	0.00	0.00	157,305.42
	Total Beginning Equity:	157,305.42	0.00	0.00	157,305.42
Total Revenue		0.00	725.77	39,956.54	39,956.54
Total Expense		0.00	3,300.00	94,266.82	94,266.82
	Total Equity and Current Surplus (Deficit):	157,305.42	-2,574.23	-54,310.28	102,995.14
	Total Liabilities, Equity and Current Surplus (Deficit):	157,305.42	-3,317.25	-54,310.28	102,995.14



REVENUE DETAIL REPORT

Account Detail

Date Range: 11/01/2025 - 11/30/2025

Account	Name					Beginning Balance	Total Activity	Ending Balance
Fund: 660 - AIRPORT FUND								
660-8035-2-4710000 REIMBURSEMENTS								
						-4,683.17	-291.00	-4,974.17
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
11/26/2025	GLPKT10016	JN27260		R15152: Ratcliff & Blake			-291.00	-4,974.17
660-8035-4-4300000 INTEREST								
						-1,912.64	-433.77	-2,346.41
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
11/28/2025	GLPKT10030	JN27268		JE 081: IPAIT INTEREST			-12.26	-1,924.90
11/28/2025	GLPKT10030	JN27270		JE 083-4: IPAIT INTEREST			-421.51	-2,346.41
660-8035-4-4312000 FACILITY RENT								
						-4.00	-1.00	-5.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
11/28/2025	GLPKT10030	JN27263		JE 080: CLASSIC AVIATION-NOV 2025			-1.00	-5.00
660-8035-6491000 MANAGER FEE								
						13,200.00	3,300.00	16,500.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
11/28/2025	GLPKT10030	JN27263		JE 080: CLASSIC AVIATION-NOV 2025			3,300.00	16,500.00
Total Fund: 660 - AIRPORT FUND:						Beginning Balance: 6,600.19	Total Activity: 2,574.23	Ending Balance: 9,174.42
Fund: 661 - AIRPORT PROJECT FUND								
661-8035-4-4300000 INTEREST								
						-39,492.82	-9,140.61	-48,633.43
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
11/28/2025	GLPKT10030	JN27268		JE 081: IPAIT INTEREST			-782.59	-40,275.41
11/28/2025	GLPKT10030	JN27270		JE 083-4: IPAIT INTEREST			-8,358.02	-48,633.43
Total Fund: 661 - AIRPORT PROJECT FUND:						Beginning Balance: -39,492.82	Total Activity: -9,140.61	Ending Balance: -48,633.43
Grand Totals:						Beginning Balance: -32,892.63	Total Activity: -6,566.38	Ending Balance: -39,459.01

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
660 - AIRPORT FUND	6,600.19	2,574.23	9,174.42
661 - AIRPORT PROJECT FUND	-39,492.82	-9,140.61	-48,633.43
Grand Total:	-32,892.63	-6,566.38	-39,459.01



DEPARTMENT REVENUE REPORT

Account Summary

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 660 - AIRPORT FUND							
ObjectCat: 43 - USE OF MONEY & PROPERTY							
660-8035-4-4300000	INTEREST	8,000.00	8,000.00	433.77	2,346.41	-5,653.59	29.33 %
660-8035-4-4312000	FACILITY RENT	12.00	12.00	1.00	5.00	-7.00	41.67 %
660-8035-4-4315000	LAND RENT	45,600.00	45,600.00	0.00	22,800.00	-22,800.00	50.00 %
ObjectCat: 43 - USE OF MONEY & PROPERTY Total:		53,612.00	53,612.00	434.77	25,151.41	-28,460.59	46.91%
ObjectCat: 45 - CHARGES FOR SERVICES							
660-8035-1-4518000	MISC CHARGES/FEES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 45 - CHARGES FOR SERVICES Total:		0.00	0.00	0.00	0.00	0.00	0.00%
ObjectCat: 47 - MISCELLANEOUS REVENUES							
660-8035-1-4750000	MERCHANDISE SALES	1,000.00	1,000.00	0.00	9,830.96	8,830.96	983.10 %
660-8035-1-4761000	SALE OF EQUIPMENT & MISC	0.00	0.00	0.00	0.00	0.00	0.00 %
660-8035-2-4710000	REIMBURSEMENTS	0.00	0.00	291.00	4,974.17	4,974.17	0.00 %
660-8035-2-4720000	INSURANCE SETTLEMENTS	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 47 - MISCELLANEOUS REVENUES Total:		1,000.00	1,000.00	291.00	14,805.13	13,805.13	1,480.51%
ObjectCat: 48 - OTHER FINANCING SOURCES							
660-8035-4-4830661	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00 %
660-8035-4-4830662	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00 %
660-8035-4-4830664	TRANSFER IN	51,060.00	51,060.00	0.00	0.00	-51,060.00	0.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES Total:		51,060.00	51,060.00	0.00	0.00	-51,060.00	0.00%
Fund: 660 - AIRPORT FUND Total:		105,672.00	105,672.00	725.77	39,956.54	-65,715.46	37.81%
Fund: 661 - AIRPORT PROJECT FUND							
ObjectCat: 43 - USE OF MONEY & PROPERTY							
661-8035-4-4300000	INTEREST	50,000.00	50,000.00	9,140.61	48,633.43	-1,366.57	97.27 %
661-8035-4-4315000	LAND RENT	43,367.00	43,367.00	0.00	0.00	-43,367.00	0.00 %
ObjectCat: 43 - USE OF MONEY & PROPERTY Total:		93,367.00	93,367.00	9,140.61	48,633.43	-44,733.57	52.09%
ObjectCat: 47 - MISCELLANEOUS REVENUES							
661-8035-2-4710000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 47 - MISCELLANEOUS REVENUES Total:		0.00	0.00	0.00	0.00	0.00	0.00%
ObjectCat: 48 - OTHER FINANCING SOURCES							
661-8035-4-4800000	SALE OF REAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00 %
661-8035-4-4830664	TRANSFER IN	0.00	295,230.00	0.00	295,229.96	-0.04	100.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES Total:		0.00	295,230.00	0.00	295,229.96	-0.04	100.00%
Fund: 661 - AIRPORT PROJECT FUND Total:		93,367.00	388,597.00	9,140.61	343,863.39	-44,733.61	88.49%
Fund: 662 - 2022 AIRPORT TAXIWAY REHABILITATION							
ObjectCat: 44 - INTERGOVERNMENTAL							
662-8035-2-4400000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 44 - INTERGOVERNMENTAL Total:		0.00	0.00	0.00	0.00	0.00	0.00%
ObjectCat: 48 - OTHER FINANCING SOURCES							
662-8035-4-4830660	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES Total:		0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 662 - 2022 AIRPORT TAXIWAY REHABILITATION Total:		0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 664 - AIRPORT FUEL TANK PROJECT							
ObjectCat: 44 - INTERGOVERNMENTAL							
664-8035-2-4400000	FEDERAL GRANTS	34,138.00	341,203.00	0.00	316,100.00	-25,103.00	92.64 %
ObjectCat: 44 - INTERGOVERNMENTAL Total:		34,138.00	341,203.00	0.00	316,100.00	-25,103.00	92.64%
ObjectCat: 48 - OTHER FINANCING SOURCES							
664-8035-4-4830660	TRANSFER IN	8,899.00	43,018.00	0.00	35,124.76	-7,893.24	81.65 %

DEPARTMENT REVENUE REPORT

For Fiscal: 2025-2026 Period Ending: 11/30/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
664-8035-4-4830661 TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES Total:	8,899.00	43,018.00	0.00	35,124.76	-7,893.24	81.65%
Fund: 664 - AIRPORT FUEL TANK PROJECT Total:	43,037.00	384,221.00	0.00	351,224.76	-32,996.24	91.41%
Report Total:	242,076.00	878,490.00	9,866.38	735,044.69	-143,445.31	83.67%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
660 - AIRPORT FUND	105,672.00	105,672.00	725.77	39,956.54	-65,715.46	37.81%
661 - AIRPORT PROJECT FUND	93,367.00	388,597.00	9,140.61	343,863.39	-44,733.61	88.49%
662 - 2022 AIRPORT TAXIWAY REH-	0.00	0.00	0.00	0.00	0.00	0.00%
664 - AIRPORT FUEL TANK PROJEC	43,037.00	384,221.00	0.00	351,224.76	-32,996.24	91.41%
Report Total:	242,076.00	878,490.00	9,866.38	735,044.69	-143,445.31	83.67%



DEPARTMENT EXPENSE REPORT

Account Summary

For Fiscal: 2025-2026 Period Ending: 11/30/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 660 - AIRPORT FUND							
ObjectCat: 63 - REPAIR, MAINTENANCE & UTILITIES							
660-8035-6310000	20,000.00	20,000.00	0.00	8,695.63	0.00	11,304.37	43.48 %
660-8035-6320000	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00 %
660-8035-6331000	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00 %
660-8035-6332000	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00 %
660-8035-6371000	18,500.00	18,500.00	0.00	1,918.06	0.00	16,581.94	10.37 %
660-8035-6373000	2,500.00	2,500.00	0.00	784.13	0.00	1,715.87	31.37 %
660-8035-6374000	600.00	600.00	0.00	217.70	0.00	382.30	36.28 %
ObjectCat: 63 - REPAIR, MAINTENANCE & UTILITIES Total:	65,600.00	65,600.00	0.00	11,615.52	0.00	53,984.48	17.71%
ObjectCat: 64 - CONTRACTUAL SERVICES							
660-8035-6402000	50.00	50.00	0.00	22.64	0.00	27.36	45.28 %
660-8035-6408000	19,506.00	19,506.00	0.00	20,890.00	0.00	-1,384.00	107.10 %
660-8035-6413000	195.00	195.00	0.00	40.00	0.00	155.00	20.51 %
660-8035-6490000	500.00	500.00	0.00	398.00	0.00	102.00	79.60 %
660-8035-6491000	39,600.00	39,600.00	3,300.00	16,500.00	0.00	23,100.00	41.67 %
660-8035-6499000	2,500.00	2,500.00	0.00	4,175.78	0.00	-1,675.78	167.03 %
ObjectCat: 64 - CONTRACTUAL SERVICES Total:	62,351.00	62,351.00	3,300.00	42,026.42	0.00	20,324.58	67.40%
ObjectCat: 65 - COMMODITIES							
660-8035-6507000	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00 %
660-8035-6508000	25.00	25.00	0.00	0.00	0.00	25.00	0.00 %
660-8035-6515000	20.00	20.00	0.00	0.12	0.00	19.88	0.60 %
ObjectCat: 65 - COMMODITIES Total:	2,045.00	2,045.00	0.00	0.12	0.00	2,044.88	0.01%
ObjectCat: 67 - CAPITAL OUTLAY							
660-8035-6710000	45,000.00	45,000.00	0.00	5,500.00	0.00	39,500.00	12.22 %
660-8035-6727000	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 67 - CAPITAL OUTLAY Total:	45,000.00	45,000.00	0.00	5,500.00	0.00	39,500.00	12.22%
ObjectCat: 69 - TRANSFERS							
660-8035-6910662	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
660-8035-6910664	8,899.00	43,018.00	0.00	35,124.76	0.00	7,893.24	81.65 %
ObjectCat: 69 - TRANSFERS Total:	8,899.00	43,018.00	0.00	35,124.76	0.00	7,893.24	81.65%
Fund: 660 - AIRPORT FUND Total:	183,895.00	218,014.00	3,300.00	94,266.82	0.00	123,747.18	43.24%

DEPARTMENT EXPENSE REPORT

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 661 - AIRPORT PROJECT FUND								
ObjectCat: 64 - CONTRACTUAL SERVICES								
661-8035-6413000	PAYMENTS TO OTHER AGENCIES	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00 %
ObjectCat: 64 - CONTRACTUAL SERVICES Total:		25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
ObjectCat: 67 - CAPITAL OUTLAY								
661-8035-6730000	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 67 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
ObjectCat: 69 - TRANSFERS								
661-8035-6910660	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
661-8035-6910664	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 69 - TRANSFERS Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 661 - AIRPORT PROJECT FUND Total:		25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
Fund: 662 - 2022 AIRPORT TAXIWAY REHABILITATION								
ObjectCat: 64 - CONTRACTUAL SERVICES								
662-8035-6490000	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 64 - CONTRACTUAL SERVICES Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
ObjectCat: 67 - CAPITAL OUTLAY								
662-8035-6792000	STREET - PRESERVATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 67 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
ObjectCat: 69 - TRANSFERS								
662-8035-6910660	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 69 - TRANSFERS Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 662 - 2022 AIRPORT TAXIWAY REHABILITATION Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Fund: 664 - AIRPORT FUEL TANK PROJECT								
ObjectCat: 64 - CONTRACTUAL SERVICES								
664-8035-6490000	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	6,491.17	0.00	-6,491.17	0.00 %
ObjectCat: 64 - CONTRACTUAL SERVICES Total:		0.00	0.00	0.00	6,491.17	0.00	-6,491.17	0.00%
ObjectCat: 67 - CAPITAL OUTLAY								
664-8035-6727000	OTHER CAPITAL EQUIPMENT	37,931.00	37,931.00	0.00	46,442.39	0.00	-8,511.39	122.44 %
ObjectCat: 67 - CAPITAL OUTLAY Total:		37,931.00	37,931.00	0.00	46,442.39	0.00	-8,511.39	122.44%
ObjectCat: 69 - TRANSFERS								
664-8035-6910660	TRANSFER OUT	51,060.00	51,060.00	0.00	0.00	0.00	51,060.00	0.00 %
664-8035-6910661	TRANSFER OUT	0.00	295,230.00	0.00	295,229.96	0.00	0.04	100.00 %
ObjectCat: 69 - TRANSFERS Total:		51,060.00	346,290.00	0.00	295,229.96	0.00	51,060.04	85.26%
Fund: 664 - AIRPORT FUEL TANK PROJECT Total:		88,991.00	384,221.00	0.00	348,163.52	0.00	36,057.48	90.62%
Report Total:		297,886.00	627,235.00	3,300.00	442,430.34	0.00	184,804.66	70.54%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
660 - AIRPORT FUND	183,895.00	218,014.00	3,300.00	94,266.82	0.00	123,747.18	43.24%
661 - AIRPORT PROJECT FUND	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
662 - 2022 AIRPORT TAXIWAY RE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
664 - AIRPORT FUEL TANK PROJEI	88,991.00	384,221.00	0.00	348,163.52	0.00	36,057.48	90.62%
Report Total:	297,886.00	627,235.00	3,300.00	442,430.34	0.00	184,804.66	70.54%



MONTHLY DEPARTMENT DETAIL REPORT

Account Detail

Date Range: 11/01/2025 - 11/30/2025

Account					Beginning Balance	Total Activity	Ending Balance	
Fund: 660 - AIRPORT FUND								
660-8035-6491000								
		MANAGER FEE				13,200.00	3,300.00	16,500.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
11/28/2025	GLPKT10030	JN27263		JE 080: CLASSIC AVIATION-NOV 2025			3,300.00	16,500.00
Total Fund: 660 - AIRPORT FUND:						Beginning Balance: 13,200.00	Total Activity: 3,300.00	Ending Balance: 16,500.00
Grand Totals:						Beginning Balance: 13,200.00	Total Activity: 3,300.00	Ending Balance: 16,500.00

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
660 - AIRPORT FUND	13,200.00	3,300.00	16,500.00
Grand Total:	13,200.00	3,300.00	16,500.00