

**REGULAR MEETING MINUTES
OAKDALE CITY COUNCIL
May 28, 2024**

CALL TO ORDER

A regular meeting of the City Council of the City of Oakdale was held on May 28, 2024 at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting was called to order by Mayor Kevin Zabel at 6:59 PM.

ROLL CALL

On a call of roll, the following were present:

Mayor Kevin Zabel

Council Members: Noah Her
Jake Ingebrigtsen
Andy Morcomb
Susan Willenbring

Staff Present: Christina Volkens, City Administrator
Sara Ludwig, City Clerk
Rachel Tierney, Assistant City Attorney
Brian Bachmeier, Consulting City Engineer
Andy Gitzlaff, Community Development Director
Nick Newton, Police Chief
Lori Pulkrabek, Communications Manager
Kyle Stasica, Finance Director
Kevin Wold, Fire Chief/Acting Public Works Director

Others Present: Ken Francois, Construction Project Manager, Kraus-Anderson Construction Company
Matt Lysne, Principal, HCM Architects
Don Theisen, Owner's Representative, Don Theisen Consulting

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

a) Approve Appointment of Police Officer Caleb Mitchell

Police Chief Nick Newton addressed the Council by introducing Caleb Mitchell. Caleb grew up in White Bear Lake and just graduated from the University of Minnesota Crookston with a Bachelor's Degree in Criminal Justice. This is his first job in law enforcement.

A MOTION WAS MADE BY COUNCIL MEMBER HER, SECONDED BY COUNCIL MEMBER INGEBRIGTSON TO APPOINT CALEB MITCHELL AS FULL-TIME PROBATIONARY POLICE OFFICER EFFECTIVE MAY 29, 2024 AT A RATE OF PAY CONSISTENT WITH THE CITY BASE PAY SCHEDULE.

5 AYES

Mayor Zabel performed the Oath of Office to Mr. Mitchell.

APPROVAL OF THE AGENDA

Mayor Zabel stated that the agenda was slightly amended.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER MORCOMB TO APPROVE THE AGENDA AS AMENDED FOR THE MEETING OF MAY 28, 2024.

5 AYES

APPROVAL OF THE MINUTES: Workshop, May 14, 2024
 Regular Meeting, May 14, 2024

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER WILLENBRING TO APPROVE THE WORKSHOP MEETING MINUTES OF MAY 14, 2024.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER WILLENBRING TO APPROVE THE REGULAR MEETING MINUTES OF MAY 14, 2024.

5 AYES

PUBLIC HEARING

None

OPEN FORUM

Mayor Zabel invited comments from the audience. No comments were heard.

CONSENSUS MOTIONS

- a) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Yewande Odeleye as full-time probationary Accounting Technician effective June 3, 2024 at a rate of pay consistent with the City base pay schedule.

- b) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Josh Bell, Eric Campbell, Reese Everson, Sarah Jorgenson, Ella Lenard, Henry Piepgras, Noah Piepgras, Anthony Turner, Tyler Williams, and Carter Wippler, and correct the pay of Jack Schoenecker as Seasonal Workers.

- c) Request that the City Council approve the renewal of the Secondhand Goods Dealer license to Game Related, LLC at 5685 Geneva Avenue North, for the license period of one year from the issuance date.

- d) Request that the City Council waive reading and adopt Resolution 2024-45, Approving Memorandum of Understanding between the City of Oakdale and the International Union of Operating Engineers, Local 49, Relating to Employees Working a Specific and Unique Seasonal

Work Schedule in 2024.

- e) Request that the City Council waive reading and adopt Resolution 2024-44, relating to the issuance of conduit revenue bonds to finance the costs of a multifamily rental housing facility and under Minnesota Statutes, Chapter 462C, as amended; granting preliminary approval thereto; calling for a public hearing; establishing compliance with certain reimbursement regulations under the internal revenue code of 1986, as amended; and taking certain other actions with respect thereto (METIS Portfolio Project).

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER WILLENBRING TO APPROVE CONSENSUS MOTIONS A-E, AS PRESENTED.

5 AYES

ADVISORY BOARDS AND COMMISSIONS

Economic Development Commission (no meeting, Council Liaison Her)

Environmental Management Commission (met on 5/20/24, Council Liaison Zabel)

Mayor Zabel stated that the Commission went through training with City staff.

Planning Commission (met on 5/2/24, Council Liaison Ingebrigtsen)

Council Member Ingebrigtsen stated that a presentation was given by consultants from HKGi on the Zoning Ordinance updates which was very similar to what was shared at the workshop tonight.

Parks and Recreation Commission (met on 5/21/24, Council Liaison Morcomb)

Council Member Morcomb stated that the commissioners took assignments for various recreational opportunities during the summer to increase visibility with residents, He also shared that there is a lot of excitement about Summerfest.

Tree Board (no meeting, Council Liaison Willenbring)

AWARD OF BIDS

None

STAFF REPORTS

None

CITY ATTORNEY

None

ADMINISTRATOR'S REPORT

- a) Approval to Bid for City Project B2024-01 (Construction of New Public Works Facility)

City Administrator Chris Volkens introduced Don Theisen, Owner's Representative for the new Public Works facility, who is leading the project on the City's behalf.

Mr. Theisen introduced HCM Architect Matt Lysne and Kraus-Anderson Principal Ken Francois, and presented an overview of the project. Mr. Lysne reviewed renderings of the new facility inside and out. Mr. Theisen then provided an overview of the project schedule and budget. Bids are set to open June 20, 2024 at 2:00 p.m. Construction is to begin in October 2024 and opening of the new Public Works facility is slated for October 2025.

Council Member Morcomb inquired about equipment that is currently stored outside due to lack of space, and Mr. Theisen confirmed there will be indoor storage space for them in the new facility.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER HER TO AUTHORIZE THE ADVERTISEMENT FOR AND COLLECTION OF BIDS FOR CITY PROJECT B2024-01 (CONSTRUCTION OF NEW PUBLIC WORKS FACILITY).

5 AYES

COUNCIL PRESENTATIONS

Mayor Zabel made announcements about the following:

- The first Oakdale Farmers Market of the season will be held on Wednesday, June 5th from 2:00 – 6:00 PM in the City Hall parking lot.
- Nominations are open for the Oakdale Acorn Award for outdoor landscapes/gardens. Categories include residential, business/commercial, and public. Complete the online nomination form on the City website by June 30th.
- The City is offering discounted Home Energy Squad visits to a limited number of Oakdale residents that are CenterPoint Energy and Xcel Energy customers. Home Energy Squad offers two types of visits, the Energy Saver visit for newer homes and the Energy Planner visit for older homes. Thanks to the City discount, the Energy Saver visit is only \$35, and the Energy Planner visit is only \$50. Free visits are also available to income-qualified households. For more information, visit the City website.
- Oakdale Summerfest is just one month away. Mark your calendars for June 24th to 29th, and check out the full schedule of events on oakdalesummerfest.com.
- A big congratulations to all the graduating seniors at Tartan and North High Schools.

CLAIMS

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER MORCOMB TO APPROVE CLAIMS FOR THE PERIOD MAY 15, 2024 TO MAY 28, 2024 IN THE AMOUNT OF \$834,450.10.

5 AYES

ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER HER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF MAY 28, 2024, AT 7:31 PM.

5 AYES

Respectfully submitted, Sara Ludwig, City Clerk