

**CITY OF FREDERICKSBURG
RECREATION COMMISSION
AGENDA**

**July 17, 2025, 6:30 p.m.
Dorothy Hart Community Center**

The July meeting for the Fredericksburg Recreation Commission was held on Thursday, July 17, 2025, at the Dorothy Hart Community Center. In attendance were Chair Quincy Click and Recreation Commission members Don Upperco, Julia Salguero, Robert Belcourt, and Michael Dorbnak. Kevin Brown. Councilor Susanna Finn and commission members Carolyn Helfrich and Debra Fults were absent. Jenny Cassarotti, Assistant Director of Parks, Recreation, and Events, and Maggie Sanford, Community Outreach Coordinator, also attended.

I. Call Meeting to Order

The meeting was called to order at 6:30pm by Chairperson Quincy Click.

II. Approval of the Fredericksburg Recreation Commission Minutes March 20, 2025.

Kevin moved to approve the minutes. Rob seconded the motion, which passed unanimously.

III. Opportunity for Public Comment

Sue Sargent: Talked about the upcoming Victory & Valor: WWII 80th Anniversary Blood Drive, Open House, and Dance at USO (DHCC)- August 15-16.

IV. Parks, Recreation and Events Department Update

Jenny read over the department report. The report can be found [here](#).

V. Old Business

A. Approval for Planting of New Trees

The commission discussed last meetings discussion about the planned new tree planting. Commission also clarified their authority and decision-making regarding new tree plantings in parks.

B. Street Closures

Ongoing business and safety concerns. Current closures are grandfathered; changes or new closures not permitted pending a city study and future recommendations.

C. Park Stewards

Maggie informed the commission about the successful summer volunteer clean-ups in trails and parks. Interest in expanding citywide and into non-park areas.

VI. New Business

A. New Commission Members

The two new commission members introduced themselves.

B. Orientation Packets

Jenny gave a brief overview of what was in the orientation binder.

C. State of the Department

i. Director

Acting directorship alternating monthly between Jenny and Mike. A new director position is being advertised.

- ii. Season Highlights
Already discussed during department report.
- iii. New Rec Coordinator
New position funded for preteen/teen programming, supports city agreement and violence prevention initiatives.
- iv. DHCC Concept Plan and Renovations
Ongoing community center updates (new carpets, blue accent wall in line with city brand). Plans in place for future conceptual redesign and possible expansion.
- v. Pool Shelter
Funding secured for new shade structure and expanded use for camps and preschool activities.
- vi. Future Master Plans
Dixon Park and Mott Park are next in line, with RFPs (Requests for Proposals) out for review and improvement.
- vii. MOUs- Virginia Blaze Athletics and Commonwealth Youth Development League
Partnering with organizations such as Virginia FLEA's Athletics and expanding flag football programming.

D. Budget

The FY26 and past FY budget is included in the orientation binder. Funding was secured for three CIP items: trail improvements, Ficklen Dam, and dog park updates.

VII. Director/Commission Concerns & Topics

VIII. Noteworthy Dates:

- A. Fox 5 DC Zip Trip- July 25th at Riverfront Park
- B. National Farmers Market Week- August 3-9
- C. Rockin' the Riverfront Summer Send Off Concert- August 8th at Riverfront
- D. Victory & Valor: WWII 80th Anniversary Blood Drive, Open House and Dance at USO (DHCC)- August 15-16
- E. Concert by Canoe Series- Every Wednesday, August 20-September 10 at Motts
- F. Soggy Doggy- September 5th at DEB Pool
- G. FXBG Homeschool Connections- September 16th at Fairgrounds
- H. Day of Play- September 21st at Virginia Credit Union Stadium
- I. FXBG Fermentation Festival- September 27th at Motts

Proposal to reschedule the next meeting for either September 11th or September 25th due to the NRPA Conference.

Robert made a motion to move the September meeting to the 11th. Don seconded the motion, and it passed unanimously.