

**Bellaire Village Council
Meeting Minutes
February 4, 2026**

1). **Call to Order:** President Bennett called the meeting to order at 7:00 PM.

2). **Roll Call Attendance:**

Present: President Dan Bennett, Council Trustees Patrick Boyd, Trish Drollinger, Stacy Maza, Eldon McPherson, Helen Schuckel, and Andrew Turner.

Absent:

Staff Present: Bill Drollinger, Chief of Police; Aaron Kirt, DPW Director; Nora Stead, Treasurer; Angela St. Pierre, Clerk

Staff Absent:

3). **Approval of Agenda:** The agenda was approved as presented.

Motion by Boyd, seconded by Schuckel, to approve the agenda as presented. Motion carried by voice vote.

4). **Conflict of Interest:** Trustee Drollinger: Insurance Rates and Chief Drollinger Employee Reviews

5). **Consent Agenda:** The consent agenda was approved as presented.

Motion by Schuckel, seconded by McPherson, to approve the consent agenda as presented. Motion carried by voice vote.

6). **Public Comment on Agenda Items:** None Presented.

7). **Old Business**

a) **County Update:** Terry VanAlstine was present to give an update on the County. They are working on a drawing for the Public Safety Center. The Health Department met and there is an amendment to article 12 to put more “teeth” to the enforcement to the septic tank ordinance.

b) **DDA Update:** Shelly Dayton was present to give an update on the DDA. They had more discussion on their budget and they chose Dawn DeHeer from the library as their new board member.

Motion by Boyd, seconded by Maza to accept the recommendation of Dawn DeHeer. Motion carried by voice vote.

c) **JSI Engineering: Peninsula Fiber Network Agreement Request:** The applicant submitted proper application forms for consideration.

Motion by Boyd, seconded by McPherson to accept the request. Motion carried by voice vote.

8). **New Business**

a) **Bellaire Conservation Club Sub-Lease Request:** The Bellaire Conservation Club is requesting approval to sub-let the office space located at 4820 Stover Road after their previous tenant terminated their lease. Eric Douglas, Club President, was present to speak on behalf of the Bellaire Conservation Club.

Motion by Boyd, seconded by Drollinger to approve Bellaire Conservation Club to be able to sublet the building when they find the appropriate person to do so to. Yes: Boyd, Drollinger, Maza, Schuckel, Turner. No: McPherson. Bennett abstain. Motion carried.

b) **Resolution #1 of 2026: Street Adoption of Eagleview Road, Redfox Circle, and Needmore Road:** A resolution to adopt Eagleview Road, Redfox Circle, and Needmore Road off of Bellaire Highway as public roads.

Motion by Drollinger, seconded by Boyd for a roll call vote on Resolution #1 of 2026. Yes: Drollinger, Boyd, Maza, McPherson, Schuckel, Bennett. No: Turner. Motion carried.

c) Administration and Personnel Committee Recommendations:

- **Employee Reviews:** Employee reviews were provided to council for consideration. Administration and Personnel Committee recommendation to approve all DPW employee reviews with Aaron Kirt and Chris Gryna approved to receive \$300.00 merit pay, increase Clerk and Treasurer to step #3 of the pay scale, accept Jesse Fisher review and approve Bill Drollinger to receive \$300.00 merit pay.

Motion by Boyd, seconded by Maza to approve the Admin recommendations for the employee reviews. Motion carried by voice vote. Drollinger abstain.

- **Insurance Rates:** A brief discussion was held on renewing the BCBS insurance or switching to Priority Health insurance.

Motion by Turner, seconded by Boyd to switch all employees over to Priority Health insurance option that is listed. Motion carried by voice vote. Drollinger abstain.

d) 2026-27 FY Budget Review: The budget was presented for approval to be sent to the public hearing scheduled for February 11th, 2026 at 7pm.

Motion by Boyd, seconded by McPherson to accept this version of the budget to send to the public hearing. Motion carried by voice vote.

9). Discussion Items: None Presented

10). Department/Committee Reports:

- Committee Reports:** Administration and Personnel meeting minutes were provided in the packet for review.
- Clerk/Zoning Administrator:** Angela St. Pierre provided a written report.
- Treasurer/Deputy Clerk:** Nora Stead provided a written report.
- Department of Public Works:** Aaron Kirt stated that they have continued to be busy with snow and keeping the equipment going. He also stated that they are hoping to have some of the lead line replacement project start next week weather permitting.
- Police Department:** Bill Drollinger stated that they have continued to be busy and that there have been issues with the snow and safe driving. The police department are getting new cameras and the Chief position has been posted for applicants to apply. Trustee Boyd asked if we can have permanent no parking signs between these dates for the streets that have limited winter parking.
- Planning Commission:** None Presented.

11. Closing Member/Public Comment:

- Adrienne Wolff** introduced herself as the new chair for the Antrim Conservation District and shared her perspectives and concerns regarding the Bellaire Conservation Club property.

12. Adjourn: Meeting adjourned at 7:55 P.M.

Compiled by Angela St. Pierre.

Minutes are subject to approval.

Approved: _____

Date: _____