



REDMOND PARKS, TRAILS & RECREATION COMMISSION

Vision: As stewards, we serve and connect Redmond by cultivating innovative, sustainable, and inclusive experiences and spaces that enrich lives.

Mission: To create, maintain, and enhance sustainable, accessible experiences and spaces that foster belonging and promote well-being through recreation, parks, trails, arts, events, customer service, and facilities management.

Meeting Agenda: 6:00 pm - 8:00 pm

Commissioners and Staff Participating In Person At City Hall Conference Room 130 & Remotely via MS Teams. Public can listen to meeting by dialing 206-800-4590, Conference ID: 285 735 259 995 # at 6:00pm or attend in person in Conference Room 130 at Redmond City Hall.

	Item	Time	Lead Speaker
I.	Call to Order/Welcome	3 min	Commission Chair
II.	Approval of Agenda, last meeting minutes	2 min	Commission Chair
III.	Items from the Audience <i>(3 min per individual, no comments during meeting) Public are able to submit comments in advance to czapata@redmond.gov</i>	5 min	Commission Chair
IV.	Reports (Information Only) <ul style="list-style-type: none"> • World Cup Update • Overlake Strategy Update • SE Redmond Park Update • Tree Code Update • Parks Planning Update • Signage and Wayfinding Subcommittee Report 	10 min 10 min 5 min 10 min 5 min 5 min	Kris Raftis, World Cup Planning Program Manager Loreen Hamilton, Parks Director Shailee Jain, Public Works Project Manager Cameron Zapata, Senior Parks Planner Lindsey Falkenburg, Parks Planning Manager Stuart Hargreaves, Commission Chair
V.	Commissioner Talk Time (Discuss) <ul style="list-style-type: none"> • Sculpture Placement Consultation • Neighborhood Activation • Prep for Joint Meeting with City Council 	10 min 20 min 20 min	Chris Weber, Cultural Arts Supervisor Siri Bliesner, Commission Vice-Chair Stuart Hargreaves, Commission Chair
VI.	Action Items/Tasks	5 min	



	<ul style="list-style-type: none"> Commissioner Seat Update and Relationship Building 		Lindsey Falkenburg, Parks Planning Manager, Stuart Hargreaves, Commission Chair, Siri Bliesner, Commission Vice-Chair
VII.	New Business (Future Agenda Setting) <ul style="list-style-type: none"> Open time for identifying and placing emergent topics or promoting active topic list items for discussion 	10 min	Stuart Hargreaves, Commission Chair
VIII.	Comments/Announcements <ul style="list-style-type: none"> Open time for commissioner comments/announcements 	5 min	Stuart Hargreaves, Commissioner Chair
IX.	Adjourn		Stuart Hargreaves, Commission Chair

Meetings & Upcoming Events

Date, Time	Topic	Location
Friday, April 3rd, 4:00pm - 5:30pm	Bark in the Park: Celebrating Spring on the Farm	Ferrel-McWhirter
Saturday, April 4th, 10:00am - 12:00pm	Eggcellent at the Farm	Ferrel-McWhirter
Saturday, April 4th, 11:00am - 1:00pm	Volunteer Fair	Redmond Senior and Community Center
Saturday, April 4th, 2:00pm - 6:00pm	Old Fire House Celebration	Old Fire House
Tuesday, April 7th	Spring/Summer Registration Opens for Non-Residents	Online/SmartRec



Date, Time	Topic	Location
Thursday, April 9th, 11:30am - 1:30pm	Welcome Spring Lunch - Senior Programming	Red Oak Room, Redmond Senior and Community Center
Thursday, April 16th, 5:00pm - 6:30pm	Redmond Youth Partnership Advisory Committee Meeting	Redmond Community Center and Marymoor Village, Room 133
Wednesday, April 22nd, 1:00pm - 3:00pm	Arbor Day Event	Idylwood Park
Thursday, April 23rd, 1:00pm - 2:00pm	Redmond Reads: Graphic Novel 101	Redmond Senior and Community Center
Friday, April 24th, 10:00am - 12:00pm	City Nature Challenge Kick Off	Farrel-McWhirter
Friday, April 24th, 1:00pm - 3:00pm	Dance Concert	Redmond Senior and Community Center
Saturday, April 25th, 9:00am - 12:00pm	Earth Day Event	Perrigo Park

City of Redmond
Parks, Trails, and Recreation Commission Regular Meeting

Draft Meeting Minutes

Redmond City Hall and
Remote Meeting via MS Teams
March 5, 2026
6:00 p.m. to 8:00 p.m.-Meeting

Parks, Trails, and Recreation Commissioners in Attendance:

Clint Smith, Commission Chair
Kristina Wayland
Siri Bliesner
Kimberly Marcelino
Stuart Hargreaves
Jim Kleppe

Vacancies

(1)

Youth Advocate

Henry Weston
Shailja Tyagi

Absent

Jodi Peña
Garrett Michaud

Staff in Attendance:

Lindsey Falkenburg, Park Planning Manager
Cameron Zapata, Parks Senior Planner
Erica Chua, Recreation Manager
Zach Houvener, Parks and Recreation Deputy Director
Valerie Asaro, Park Operations/Facilities Maintenance Program Coordinator

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I. Call to Order/Welcome

Commission Chair Smith called the meeting to order at 6:01 p.m. on March 5, 2026.

II. Approval of Meeting Agenda

A motion was made to approve the March 5, 2026 meeting agenda.
The motion passed.

Approval of Meeting Minutes

A correction was made to the **Parks, Trails, and Recreation Commissioners in Attendance** section in the title header of the February 5, 2026 meeting minutes.

A motion was made to approve the minutes as corrected. The motion passed.

III. Items from the Audience

(None)

IV. Reports (Information Only)

a. Parks website Update, Zach Houvener, Parks Deputy Director

Zach Houvener reported that the Parks Department will be seeking bids from potential consultants to recommend designs and strategies for website optimization and enhancing the front-end user experience. Staff will look for flexibility when incorporating three primary platforms used on the current website.

The Commission's role will include an initial input session with the consultants, followed by meetings where they will provide feedback on the project.

Zach Houvener also mentioned the news release regarding the Old Firehouse Celebration on April 4. He described plans for a short documentary video that the staff will produce after the celebration.

b. Biennial Budget, Lindsey Falkenburg, Parks Planning Manager

Lindsey Falkenburg provided a brief update on the biennial budget. She explained the biennial budgeting process and outlined the City's priorities and values. The final budget is expected to be adopted in November of this year.

She also described the Commission's role in the budget process. This will include receiving updates from staff, participating in opportunities for public engagement, discussing various budget topics, and making recommendations if the Commission decides to do so.

Additionally, she reminded the Commission that watching the council meetings during the budget process is a beneficial way to stay informed.

c. Recreation Division Update, Erica Chua, Recreation Manager

Erica Chua detailed the structure of the Recreation Department by presenting an organizational chart. She explained the locations where programs are offered systemwide and

provided an overview of the annual program calendar. Additionally, she described core programs and the seasonal hiring process.

Ercia Chua also shared a summary of the department's successes in 2025, highlighting growth and outlining plans for 2026.

The commission can play a role by informing their community groups about the available programs and encouraging them to sign up for the e-newsletter.

d. Impact Fee, Cameron Zapata, Senior Parks Planner

Cameron Zapata reported that the consultants hired to update the impact fee is finalizing their data. They are working to complete their analysis, and an update will be presented to the Council in April of this year.

e. Retreat Follow Up, Lindsey Falkenburg, Parks Planning Manager

Lindsey Falkenburg highlighted items based on conversations from the PTRC retreat. She described updates that were made to the work plan and the agenda setting process. She also described items that were added to the active topics list and provided standard operating procedures for tasks that help organize the commission meetings.

There was some discussion on keeping flexibility around **Commission Talk Time**, and to include Qalert reports on a quarterly basis.

V. Commissioner Talk Time

a. Signage and Wayfinding, Lindsey Falkenburg, Park Planning Manager

Lindsey Falkenburg provided the consultant's initial concepts for the City's overall signage and wayfinding project. The Commissioners gave detailed feedback about the concepts. They emphasized the importance of high visibility, locator maps, and branding for the City of Redmond as key elements to consider.

The consultant will compile the feedback from the commission and staff and present a more refined concept for the next round of input.

VI. Action Items and Tasks

a. Wayfinding Subcommittee Membership, Stuart Hargreaves, Commissioner

Commissioner Hargreaves is seeking individuals interested in filling Commissioner Michaud's position on the subcommittee. He described the responsibilities of a subcommittee member and mentioned the vacant position will be available upon Commissioner Michaud's departure.

b. Adoption of 2026 Workplan, Clint Smith, Commission Chair

A motion was made to adopt the 2026 workplan as presented.
The motion passed.

c. 2026-2027 Chair and Vice Chair Elections, Clint Smith, Commission Chair

Commission Chair Smith announced the voting results for the Chair and Commission chair positions.

A motion was made to appoint Stuart Hargreaves as Commission Chair and Siri Bliesner as Commission Vice Chair.

VII. Comments/Announcements

- a. Commissioner Wayland provided words of advice as she exits her role as Commissioner.
- b. There will be a Commissioner Celebration March 31 at the Redmond Senior and Community center. All commission committees will be included in the celebration.
- c. Shailja Tyagi provided an update on the environmental sessions conducted with various elementary schools in the area. She explained the curriculum and reported that the sessions were successful.

Additionally, the youth advocate plans to partner with the city's volunteer coordinator to increase participation in volunteerism.

Shailja Tyagi also intends to prepare a master plan that future youth advocates can follow.

IX. Adjourn

At 7:46 p.m., Commission Chair Smith declared the meeting adjourned.

Next Regular Meeting

April 2, 2026

6:00 p.m. – 8:00 p.m.