

**CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS**  
*Committee Meeting*  
*October 22, 2020*  
*Chambers*

**9:00 a.m. Call to Order**

*Approval of minutes of September 17, 2020*

**9:05 a.m. District Attorney:**

A. Autopsy Expense Discussion

**9:15 a.m. Public Defenders**

**9:25 a.m. Sheriff:**

A. Resolution:

1. Authorizing the Chairman to Accept Grant Funds with the NYS STOP DWI Foundation and Modify the 2020 County Budget

B. Other Matters:

1. Bridges STOP DWI 3<sup>rd</sup> Quarter Report

**9:30 a.m. Emergency Management:**

A. Resolutions:

1. Authorizing the Modification of the 2020 Adopted County Budget - HMEP Grant

2. Authorizing the Chairman to Renew an Agreement with AK Associates (Kraus Associates) - Motorola Support

B. Department Update

**9:45 a.m. Other Committee Business:**

A. Preferred Agenda

**Next Meeting: TBD**

*Adjournment*

# Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes  
September 17, 2020*

PRESENT: Chairman Pete Walrod  
Vice Chairman Loren Corbin  
Supervisor Joe Ostrander  
Supervisor Fred Lawrence (via Zoom)  
Supervisor T.J. Stokes (via Zoom)

ALSO: County Administrator Mark Scimone  
First Assistant County Attorney Jeff Aumell  
Emergency Management Director Dan Degear  
Director of 911 Frank McFall  
Sheriff Todd Hood  
Probation Director Joanne Miller  
Public Information Officer Samantha Field

The meeting was called to order by Chairman Pete Walrod at 9:04 a.m. in the Chambers.

## **Minutes:**

The minutes of the August 20, 2020 meeting were unanimously approved on the motion of Supervisor Fred Lawrence and second of Vice Chairman Loren Corbin.

## **Probation:**

The Committee reviewed Probation's proposed 2021 budget. Probation Director Joanne Miller stated that it remains flat or reduced a little. In revenue, Miller said that three lines are State Aid funded and that they have been told by State Aid to expect cuts. The Block grant has been \$139,770 and would be \$111,816 for 2021. A vacant Probation Officer position wouldn't be filled. Miller noted that drug testing supplies went up as well as telephone and cellular expense based on what has been used so far.

## **Executive Session:**

A motion was made by Supervisor Joe Ostrander to enter into executive session at 9:09 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Vice Chairman Loren Corbin seconded the motion and it was unanimously carried.

A motion was made by Chairman Pete Walrod to exit executive session at 9:20 a.m. Vice Chairman Loren Corbin seconded the motion and it was unanimously carried.

## **Sheriff's Office:**

Sheriff Todd Hood presented the following resolutions to the Committee:

### **Authorizing the Chairman to Enter into an Agreement with NYS Homeland Security and Emergency Services and Modify the 2020 County Budget – SLETPP Grant**

Discussion: Vice Chairman Corbin asked if this three year grant was prorated or if it could be used all in one year. Sheriff Hood said it could be used any way.

The Committee unanimously approved the resolution on the motion of Corbin and second of Lawrence.

**Authorizing the Chairman to Enter into an Agreement with Cleaning Pros**

Discussion: Chairman Walrod asked where the Children's Advocacy Center was located. Sheriff Hood explained that it was on Buyea Road in in the Town of Lincoln and said that when there is an investigation they help with children who are victims of physical and sexual abuse to help them deal with what they went through. Hood said a majority of it is grant funded. Sheriff Hood said he would give the Committee members a tour of the facility. Public Information Officer Samantha Field said that Spectrum did an interview on the CAC and that it was posted on the Madison County webpage.

The Committee unanimously approved the resolution on the motion of Ostrander and second of Stokes.

**Authorizing the Modification of the 2020 County Budget - OCFS**

The Committee unanimously approved the resolution on the motion of Corbin and second of Stokes.

**Authorizing Acceptance of 2020-2021 OCFS Award**

The Committee unanimously approved the resolution on the motion of Corbin and second of Lawrence.

**Authorizing Acceptance of 2020-2021 OVS Award**

The Committee unanimously approved the resolution on the motion of Walrod and second of Stokes.

Sheriff Hood informed the Committee that 30 Sheriffs went to Saratoga to discuss what's going on in NYS. Hood said he called Assemblyman John Salka and would like a bill passed through on bail reform. Crime rates are up based on evidence. Hood said they are looking for a bill to be passed for repeal of bail reform and another bill that would do away with cash bail in NYS.

County Administrator Mark Scimone stated that they had an initial meeting with community leaders on Police Reform and the adoption of a plan by April 2021. Public Information Officer Samantha Field has put together a form for public comment which is located on Madison County's website and the Sheriff's page. Field noted that she had received a couple of responses so far.

**Emergency Management:**

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

**Authorizing the Chairman to Renew an Agreement with Wilmac Business Equipment Co. Inc.**

The Committee unanimously approved the resolution on the motion of Corbin and second of Ostrander.

**Authorizing the Chairman to Renew an Agreement with AK Associates (Kraus Associates)**

The Committee unanimously approved the resolution on the motion of Corbin and second of Stokes.

### **Authorizing the Chairman to Enter into an Agreement with Dr. Kirby Black for Medical Director Services**

Discussion: Have had a lot of conversations on a Certificate of Need (CON) and where it is going. Receiving both positive and negative feedback. This could also be used for the Special Operations Unit of the Sheriffs as well. Dr. Black would be available to assist. The Committee unanimously approved the resolution on the motion of Walrod and second of Lawrence.

Emergency Management Director Dan Degear informed the Committee that a 911 cellular surcharge was added in the department's budget which brought it to \$136,058, which is a reduction of 8.44% below last year. This includes funding all positions and the replacement of two vehicles. Degear remains concerned regarding the 2021 PSAP grant which is budgeted as a \$163,000 revenue used to offset salaries in the 911 center. The grant has not been released by NYS as of yet and is late by several months.

Continuing to support Public Health with COVID testing. There is a site today in Hamilton and one tomorrow in Wampsville. Have ordered some equipment to set up a drive thru with testing and vaccinations; took an old trailer and repurposed it to support the testing.

Degear stated that a Purchase Order for the new radios is in the process and that we expect a six to eight week turnaround on these. Radio Subscriber Agreements were never fully followed up on when the system went live around ten or so years ago. We will be requiring a signed agreement prior to releasing any new radios.

Need to reconsider the 911 Deputy Director position to best fill the needs and personnel available to meet these needs. Have a possible candidate. 911 Director Frank McFall has put together a job spec which is being reviewed.

Held a COVID-19 mid-action review meeting. Went over the good and the bad and learned some things. The big takeaway was the need for training county-wide on incident command. This is on-line training given by FEMA. A few employees have taken the course.

### **Other Committee Business:**

First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

#### **Authorizing Participation in a State Grant and the Modification of the 2020 Adopted County Budget – Hurrell-Harring Grant**

Discussion: This is a five year overall grant that is done year to year. We are on year three, which began April 1, 2020. The \$422,000 represents year two.

The Committee unanimously approved the resolution on the motion of Lawrence and second of Stokes.

### **Preferred Agenda:**

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Lawrence and second of Stokes.

### **Adjournment:**

The Committee adjourned at 10:24 a.m. on the motion of Stokes and second of Walrod.

### **Next Meeting Date:**

Thursday, October 22, 2020 at 9:00 a.m.

*Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.*

RESOLUTION NO. 501

**AUTHORIZING THE CHAIRMAN TO ACCEPT GRANT FUNDS  
WITH THE NYS STOP DWI FOUNDATION AND MODIFYING THE 2020 COUNTY BUDGET – STOP  
DWI STATEWIDE CRACKDOWNS HIGH VISIBILITY ENFORCEMENT**

**WHEREAS**, Madison County has been awarded a grant for \$17,000 by the New York State STOP DWI Foundation, and

**WHEREAS**, these funds will provide 100% reimbursement of eligible personnel costs incurred to support high visibility road checks (sobriety checkpoints) with partnerships between the Madison County Sheriff's Office, the City of Oneida Police Department, Village of Canastota Police Department, Village of Cazenovia Police Department, Village of Hamilton Police Department, Village of Chittenango Police Department, SUNY Morrisville Police Department and the New York State Park Police during crackdown periods occurring in 2020 and 2021, and this grant program is described as follows:

Awarding Agency: NYS Governor's Traffic Safety Committee  
Pass Thru. Agency: NYS STOP DWI Foundation  
Program Name: Crackdown Enforcement and DRE Callout  
Grant Period: 10/1/20 – 9/30/2021  
Contract #: C002527  
CFDA #: 20.616  
Grant Total: \$17,000

**NOW THEREFORE BE IT RESOLVED**, that the Chairman of the Board of Supervisors be authorized to enter into an agreement with the NYS STOP DWI Foundation, a copy of which is on file with the Clerk of the Board, and

**BE IT FURTHER RESOLVED**, that the 2020 Adopted County Budget be modified as follows:

**General Fund**

**A3316 STOP DWI Grant Programs**

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A331630 541128 Sobriety Checkpoint Personnel Reimbursement	<u>\$17,598</u>	<u>\$34,598</u>
Control Total		<u>\$17,000</u>

Revenue

A331630 443924 FA Crackdown Funding	<u>\$17,598</u>	<u>\$34,598</u>
Control Total		<u>\$17,000</u>

Dated: November 5, 2020

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Paul H. Walrod, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

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Yvonne M. Nirelli, Chairwoman  
Finance, Ways and Means Committee

STOP DWI Madison County

BRiDGES

3<sup>rd</sup> Quarter Report (July-September 2020)

**Community Collaboration & Outreach:**

1. Jennifer Cottet, former STOP DWI Prevention Education Specialist, virtually attended the nonprofit consortium meeting at the beginning of each month during the quarter to update the group about the status of DWIs in our county and continue to collaborate with other partners.

**People Reached: 18**

2. Cottet compiled statistical information and gathered materials from 2019 to create a comprehensive 2019 STOP DWI Madison County Report. This was approved through the Sheriff's Office and printed. Distribution of reports included Police Chiefs and award winners.

**People Reached: 4**

**Education Outreach:**

1. Victim Impact Panel – A Victim Impact Panel is hosted every other month at BRiDGES, Madison County Council on Alcoholism and Substance Abuse for people who have been referred by court, probation, etc. People in attendance on a normal basis hear a speaker, who has been chosen by the VIP Administrator, who shares their story about how they have been impacted by drunk driving. After the speaker has shared their story, the group processes the story they just heard and are challenged about their own behaviors and what got them where they are today.

August– VIP was cancelled due to COVID-19, alternative options are being explored and potential restart date will be released once safety concerns are less.

2. Alcohol Literacy Challenge is a youth alcohol prevention program created by Dr. Peter DeBenedittis included in SAMHSA's National Registry of Evidence Base Programs. This program challenges and changes student's perceptions and thoughts about alcohol and underage drinking.
  - a. Cottet trained one staff member at BRiDGES how to implement ALC to students in the future and recreated documents that allow the program to be done virtually. This was done with concerns of a second wave of COVID-19 cases in Fall 2020.
3. Sticker Shock - Partnered with Titledown Liquors and MacKinnon Liquors to sticker liquor bags with "Have A Plan, STOP DWI" messages during the coronavirus. Liquor and alcohol

retailers were deemed essential while many other businesses were shut down and found this to be an outlet to continue our prevention messaging.

### **Titletown Liquors**

**People Reached: 600**

4. Cottet offered a virtual training about the basics of alcohol. She guided participants through a presentation that included the scope of the problem, underage drinking, binge drinking, and driving while impaired. She then discussed how alcohol and coronavirus have intersected and highlighted some of the new concerns to be aware of.

July 20<sup>th</sup> - People Reached: 17

August 17<sup>th</sup>- People Reached: cancelled due to lack of sign ups

5. TIPS Training - TIPS (Training for Intervention ProcedureS) is a dynamic, skills-based training program designed to prevent intoxication, drunk driving and underage drinking by enhancing the fundamental "people skills" of servers, sellers and consumers of alcohol. TIPS gives individuals the knowledge and confidence they need to recognize potential alcohol-related problems and intervene to prevent alcohol-related tragedies. TIPS was offered to Shelly's Restaurant (DeRuyter, NY) virtually. Servers within the business have until September 1<sup>st</sup> to complete the course and prove their certification to be reimbursed ten dollars for each certified trainer.

**People Reached:**

### **Awards and Recognition**

Due to the coronavirus, the annual awards banquet to recognize a standard of excellence in DWI Enforcement had to be cancelled. Cottet and Sgt. White both wanted to recognize the efforts of the officers who dedicated their time to enforcement during the 2019 year and traveled to each police department to recognize the officers, individually. At each department, the Chief was included in the "award ceremony" and photos were taken to show their accomplishments on social media. The remainder of the awards will be presented to Officers as Sgt. White is able to coordinate times with Chiefs.

- Canastota Police Department – Officer Jordan Pannell received an award on July 2<sup>nd</sup>.
- Madison County Sheriff's Office – 5 Deputies were selected to receive an award. Each were recognized during the week of July 7<sup>th</sup> for their dedication to keeping the roadways clear of impaired drivers.
- New York State Police – 9 State Troopers received awards on July 15<sup>th</sup> for their commitment and dedication to the program.

**Social Media:**

- **Facebook**

- a. July– People Reached: 21, 681
- b. August – People Reached: 2,607
- c. September – People Reached: **1,893 as of 9/22**

- **Instagram**

- d. July– People Reached: 185
- e. August– People Reached: N/A
- f. September- People Reached: N/A

Paitience Burch has been hired to the position of STOP DWI Prevention Educator.

RESOLUTION NO. EM1

**AUTHORIZING THE MODIFICATION OF THE 2020 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED**, that the 2020 Adopted County Budget be modified as follows:

**General Fund**

**3645 Homeland Security**

Revenue

A364530 433064 SA HMEP Grant 19

From

To

\$4,138

\$5,172

Control Total

\$1,034

Expense

A364530 544226 HMEP Supplies 19

\$4,138

\$5,172

Control Total

\$1,034

Dated: November 5, 2020

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Paul H. Walrod, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

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Yvonne M. Nirelli, Chairwoman  
Finance, Ways & Means Committee

RESOLUTION NO. EMA

**AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT WITH AK ASSOCIATES (KRAUS ASSOCIATES)**

**WHEREAS**, AK Associates has submitted for approval an agreement with Madison County to provide service for the purpose of Motorola Support for the 911 phone system; and

**WHEREAS**, AK Associates will provide services outlined in the quotation at a cost of Twenty-Three Thousand, Six Hundred Eighty-Seven Dollars (\$23,687.00); and

**WHEREAS**, the term of the contract is December 1, 2020 through November 30, 2021; and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman of the Board of Supervisors be, and hereby is, authorized to renew an agreement on behalf of the County of Madison with AK Associates in the form as is on file with the Clerk of the Board of Supervisors.

Dated: November 5, 2020

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Paul H. Walrod, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee