

**Martinsville Unsafe Building and Hearing Authority  
Meeting Agenda  
Wednesday, July 16, 2025  
7:00 PM - Council  
Chambers**

THE CITY OF  
**Martinsville**  
INDIANA



**Call to Order**

**Roll Call**

**Consideration of Minutes**

Documents:

[MAY 21, 2025, UNSSAFE BUILDING AND HEARING AUTHORITY MEETING MINUTES.PDF](#)

**Public Sign-In Discussion**

**Unfinished Business**

A. 520 W. Douglas St.

B. 410 Virginia St.

C. 59 S. Ohio St.

**New Business**

A. 1415 Cross St.

B. 790 E. Columbus St.

**Next Regular Meeting**

The next regularly scheduled meeting will be on Wednesday, August 20, 2025, at 7:00 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St, Martinsville, IN

**Adjournment**

Any individual who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN contact Ben Merida, ADA Coordinator, 56 North Main Street, Martinsville, IN 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

# **UNSAFE BUILDING HEARING AUTHORITY**

## **City of Martinsville, Indiana**

**Meeting Minutes**  
**May 21, 2025**

### **I. CALL TO ORDER**

Commissioner Tom Gray called to order the meeting of the Unsafe Building & Hearing Authority at 7:00 p.m. on Wednesday, January 22, 2025 in the Council Chambers of Martinsville City Hall

### **II. ROLL CALL**

Commissioner Tom Gray conducted the roll call. The following were present: Tom Gray, Board Commissioner; Mike Lanan, Board Commissioner; Dwayne Metcalf, Board Commissioner; Dale Coffey, Board Attorney; Bob Strader, Building Inspector; Bob Downey, Code Enforcement Officer; Lisa Hollett, Administrative Assistant Building Inspector Office

### **III. CONSIDERATION OF MINUTES**

A motion to approve the minutes of the May 21, 2025 meeting was made by Commissioner Gray and seconded by Commissioner Metcalf. Motion passed 3 – 0.

### **PUBLIC SIGN-IN DISCUSSION**

Nobody from the public was there.

### **IV. UNFINISHED BUSINESS**

A) 520 W Douglas St.- At the meeting, the owner promised to make the repairs to the house. So far nothing has been done, the windows are still open, and the door is open. A car has been at the house, Mr. Downey said he will go check to make sure it is legal. Leaving it up to the Building Department to send a letter giving them 10 days to repair or we will start the process of demolition of the house.

### **V. NEW BUSINESS**

A) 410 Virginia St-The roof is still not repaired, and the tarp is falling off. Mr. Strader discussed that he got a phone call from a Manufacturing Home about putting a double wide on the property to the west of 410 Virginia St, both properties are owned by the same person. No permit has been applied for or a decision if a double wider would fit on the property. The owner will be invited to the next meeting to discuss the roof, if she doesn't comply, the city will repair the roof and put a lien on the property till the balance is paid for.

B) 59 S Ohio St- Mr. Strader will get with the homeowner to get it fixed.

C) 790 S Mulberry-A fire went through the floor of the house. The property has been sold, Mr. Strader will get in contact with the relative handling the sale and have them get the yard cleaned up. Mr. Downey will keep an eye on the property to make sure it gets done.

D) 65 W Morgan St-Mr. Strader spoke to the property owner to get the windows closed. The windows

are falling out into the alley. A letter will be sent to the property owner to fix the windows.

- E) 1209 E Marion St-The property has been sold. Mr. Downey will keep an eye on it to make sure the property is cleaned up. This property will be taken off the list.

**VI. ADJOURNMENT**

With no further business to discuss, a motion to adjourn was made by Commissioner Lanam and seconded by Commissioner Metcalf. Motion passed 3 – 0.

Minutes submitted by Lisa Hollett, Administrative Assistant to the Building Inspector.

Minutes approved by: \_\_\_\_\_ **G. Thomas Gray, Commissioner**

\_\_\_\_\_ **Mike Lanam Sr., Commissioner**

\_\_\_\_\_ **Dwayne Metcalf, Commissioner**