

**VILLAGE OF LUDLOW
TRUSTEE REGULAR MEETING MINUTES
LUDLOW COMMUNITY CENTER
September 9, 2025 7:00 P.M.**

Call to Order

Mayor Steve Thomas called the meeting to order at 7:00 pm. and led the board in the Pledge of Allegiance.

Members of the Board Present: Brian Bina, John Curtis, Tom Fultz, K. Shedd, Marsha Spear.

Members Absent: Tharla Palumbo.

Other Village Officials Present: Denita Cadman, Police; Rick Chenoweth, Water; Diane Michaels, Treasurer; Dawn Good-Adwell, Clerk.

Approval of Consent Agenda

1. Minutes of August 12, 2025, Trustee Regular Meeting
2. August 2025 Financial Reports
3. September Expense Reports

T. Fultz motioned to approve the consent agenda; second by M. Spear. Discussion on financial reports; D. Michaels answered questions regarding reports.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Absent. Motion carried.

Public Address Regarding Pending Matters Before the Board

No members of the public present, no public comment.

Correspondence

No correspondence.

Reports

1. **Mayor:** Mayor Thomas had nothing to report.
2. **Police:** No report; Chief J. Navarro was at training.
3. **Street & Water:** R. Chenoweth reported he's checking the valves on the new mains; and tree trimming needed on Orange, Locust, and Poplar Streets. Past due water accounts were reviewed for disconnection.
4. **Zoning & Building:** B. Bina reported the building permit was approved for a garage on S. Orange St.
5. **Clerk:** D. Adwell reported she was contacted by USDA Rural Development re: final disbursement of grant funds for water main project. Recommends requesting those funds

now so as not to risk losing them given the recent news of the federal government “clawing back” awarded grants. Board members agreed.

6. Treasurer: D. Michaels stated various Village fees need to be raised, expects a shortfall in state tax revenues.

Discussion Items

1. Watermain Project: J. Curtis and R. Chenoweth reported just a few items needing completed including a number of “buffalo” boxes for shut-off valves.

2. Distressed Properties: The board discussed 228 E., 233 E., and 235 E. Thomas St.; 120 N. Hickory St.; and 123 N. Orange St.

3. Halloween Activities: Board members discussed plans for Halloween, Friday Oct. 31st; hours 6 – 8 PM; and serving refreshments during that time.

4. Changes to Zoning Ordinance: Clerk has not received proposed ordinance document from the attorney; she will forward to the board when received.

Action Items:

1. #2025-R-07 A Resolution to Contract for Professional Services With Mark LeClair, Licensed Water System Operator

K. Shedd motioned to adopt resolution; second by T. Fultz.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Absent.

Motion carried.

2. #2025-R-08 A Resolution to Adopt Return-to-Work Policy

T. Fultz motioned to adopt resolution, second by K. Shedd.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Absent.

Motion carried.

Adjourn

M. Spear motioned to adjourn the meeting, second by T. Fultz. The meeting was adjourned at 8:25 pm.

There will be a Public Hearing at 7 PM on Thursday, September 25, 2025, re: possible changes to the water and zoning ordinances. The next regular Trustees’ Meeting will be October 14, 2025, at 7 P.M.

Dawn Good-Adwell, Clerk