



**APPROVED AGENDA**  
**SPECIAL MEETING OF THE CHARLOTTE CITY COUNCIL**  
**111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750**  
**07:00 P.M. Monday January 05, 2026**

**Interested persons can participate in-person or via Zoom**

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://us02web.zoom.us/j/81578559037>

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Telephone: (312) 626-6799 Webinar ID: 815 7855 9037

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Absence of Council Members**
- 5. Public Comment** - Limit presentation to five (5) minutes. Attendees desiring to address council who are participating with ZOOM may raise your hand now or if attending via a phone call, press \*9 (star nine) on your keypad
- 6. Approval of Agenda**
- 7. Discussion Items**
  - a. Discuss Permanent City Manager Selection Committee Report and Direction to Proceed
  - b. Consider Mayors Recommendation To Form Interim City Manager Selection Committee: Mayor, One Council Member, Current City Manager, & All City Department Heads
- 8. Public Comment** - Limit presentation to five (5) minutes. Attendees desiring to address council who are participating with ZOOM may raise your hand now or if attending via a phone call, press \*9 (star nine) on your keypad
- 9. Staff Comments**
- 10. Mayor and Council Comments**
- 11. Adjourn**

*~Mikayla Middaugh, Deputy City Clerk*

***ADDRESSING THE CITY COUNCIL***

*Comments shall be made only during times set aside for that purpose.*

*Each citizen may speak for up to 5 minutes during each public hearing and comments period.*

*Comments made during public hearings shall be relevant to the subject of the public hearing.*

*Comments shall be made from the podium unless otherwise directed by the Mayor.*

*Comments shall be directed to the Mayor and Council members.*

*Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.*

*Speakers shall refrain from using vulgarity, hate speech or "fighting words."*

To: Mayor Fullerton; City Council  
From: Anthony Rodriguez / CM Search Committee  
1-5-26

**Interim:**

It is the opinion of members Scott and Rodriguez that we move immediately to look for an Interim CM and that it is not realistic to have a new person in place by February 3rd.

In a conversation I had with Rob Hillard he expressed that it would be a good idea to make this a priority if council wants to bring someone in for that position instead of promoting from within. For an Interim it is Normal to advertise with the MML and there are additional places we would put an ad and our CM and deputy clerk could help with that.

As mentioned an option is to appoint an interim from within. I don't know if anyone on the council is interested in this option but I am personally not in favor of that.

**New City Manager:**

It is the opinion of Member Christenson that we handle the hiring in house and not go with a firm. Mr Scott believes it's best to go with a firm. Given the actions of council in previous meetings, it is clear that this decision can not be made by 3 members. We need a vote on this for the committee to continue. CM hillard advised against starting an RFP or getting quotes without first having a council consensus on this.

Mr Christensen has asked to do a presentation with council to lay out what it would look like to handle the hiring of a city manager internally. The committee agreed to hear him out and to ask the council to consider this option. I'm personally undecided at this time.

**Discussion Recommendations for the January 5th meeting.**

(The following Discussion Items should be resolved ASAP)

1) Discussion item: Hire a Firm or handle the hiring internally?

-Presentation by Jeff Christensen

-Council comments

-Vote on direction

2) Discussion item: Place ad for interim position or promote internally?

-Council discussion

-When do we want to place the ad?

-What would be the start date?

**To: City of Charlotte Council Members and City Manager Hillard**

**From: Mayor Fullerton**

**RE: Information about Special Meeting scheduled for Monday December 5<sup>th</sup>, 2026, at 7:00pm**

As you all know we are in the process of finding a new permanent manager as Mr. Hillard is leaving February 3<sup>rd</sup>. A City Manager search committee has been formed consisting of council members Rodriguez, Scott and Christensen. They will be presenting ideas and requesting directions on how to proceed with the search for a permanent manager. As you all are aware this process will take 2-4 months, time well spent to find the right person.

Further, we also need to locate an interim manager that could start within 30days if possible. At the last meeting I proposed to form an Interim Manager search committee consisting of myself, one additional council member, our current City Manager and the department heads of the city. My goal is to have council approve this committee so that work towards an Interim could begin as soon as Tuesday Morning December 6th, 2026. I feel that the committee idea is best for the city because getting an Interim in place is a top priority and needs to begin as soon as possible.