

**CITY OF SIMI VALLEY
STAFF REPORT**

January 12, 2026

To: City Council
Board of Directors, Ventura County Waterworks District No. 8
Board of Directors, Simi Valley Industrial Development Authority
Board of Directors, Simi Valley Public Facilities Financing Authority
Board of Trustees, Simi Valley Library Board of Trustees

From: Office of the City Manager
Samantha C. Argabrite, City Manager

Subject: Appointment of representation of City Council/Board members on boards, commissions, and committees and consideration of recommended changes

Staff Recommendation

It is recommended that the City Council/Boards of Directors/Board of Trustees:

1. Review the attached list of standing City Council Boards, Commissions, and Committees;
2. Make any desired changes to the listed appointments; and
3. Consider recommended changes to the bodies.

Background

City Council reviews the continued representation by City Council Members on various standing Boards, Commissions, and Committees annually. Attached is a listing of the various City Council Board, Commission, and Committee appointments (Attachment A, page 3). It is recommended that the City Council/Board of Directors/Board of Trustees review the assignments in the attached list and make any desired changes.

Board/Commission/Committee appointments

Annually, the City Council reviews the list of standing Boards/Commissions/Committees on which Council Members serve. The complete list of current committees/entities and the current Council Member assignments are reflected in Attachment A.

Neighborhood Council liaison appointments

Neighborhood Council liaison appointments rotate semi-annually in January and July. The following Neighborhood Council assignments commenced on January 1, 2026:

Neighborhood Council No. 1	Council Member Rhodes
Neighborhood Council No. 2	Council Member Judge
Neighborhood Council No. 3	Council Member Ayala
Neighborhood Council No. 4	Mayor Pro Tem Litster

Mayor Cavanaugh serves as the liaison to the Neighborhood Council Joint Chairs.

Discussion

The attached list provides transparency into the City Council's boards, commissions, and committee representation.

Financial Impact

There is no financial impact.

City Council Priority

This action supports the Excellent City Government Pillar of Excellence.

Suggested Motion

I move to appoint City Council Members to the standing Boards, Commissions, and Committees as discussed by the City Council.

Summary

City Council reviews the continued representation by City Council Members on various standing Boards, Commissions, and Committees annually. Attached is a listing of the various City Council Board, Commission, and Committee appointments (Attachment A, page 3). It is recommended that the City Council/Board of Directors/Board of Trustees review the assignments in the attached list and make any desired changes.

Prepared by: Lucy Blanco, City Clerk

Attachments

Attachment A – Boards, Commissions, and Committees List

Attachment B – Description of Boards, Commissions, and Committees

BOARDS, COMMISSIONS, AND COMMITTEES

<u>POSITION/COMMITTEE</u>	<u>APPOINTEE</u>	<u>APPOINTED</u>	<u>MEETING DATE & TIME</u>
Mayor Pro Tem	Elaine P. Litster	Dec. 2025	two Mondays each month
Affordable Housing Subcommittee	Mike Judge Rocky Rhodes	Dec. 2011 Jan. 2023	as determined
Americans with Disabilities Act (ADA) Paratransit Advisory Committee Liaison	Joseph D. Ayala	Mar. 2025	third Thursday, quarterly - 3:00 p.m.
Armed Forces Banner Advisory Committee	Dee Dee Cavanaugh Mike Judge	Dec. 2018 Dec. 2018	as determined
Association of Water Agencies	Elaine P. Litster City Staff (Alt.)	Jan. 2025 Dec. 2010	first Thursday, bi-monthly 3:00 p.m.
Clean Power Alliance	Rocky Rhodes Dee Dee Cavanaugh (Alt. 1) Asst. City Manager (Alt. 2)	Jan. 2023 Jan. 2025	first Thursday, monthly 2:00 p.m.
Economic Development Collaborative of Ventura County	Dee Dee Cavanaugh Asst. City Manager (Alt.)	Dec. 2016	third Thursday, monthly 4:00 p.m.
E-Government Committee	Mike Judge Dee Dee Cavanaugh	Dec. 2010 Dec. 2018	as determined
League of California Cities, Channel Counties Division	Mike Judge (Entire Council as Alternates)	Dec. 2010	quarterly - Friday evenings
League of California Cities, Voting Delegate	Dee Dee Cavanaugh * Mike Judge ** (Alt.)	Jan. 2025 Aug. 2021	as determined prior to League Annual Conference
Murphy Estate Property Agency	Dee Dee Cavanaugh*	Jan. 2025	as determined
Neighborhood Council Joint Councils Meeting Liaison	Dee Dee Cavanaugh*	Jan. 2025	first Tuesday

* Historically, appointee has been Mayor

** Historically, appointee has been Mayor Pro Tem

<u>POSITION/COMMITTEE</u>	<u>APPOINTEE</u>	<u>APPOINTED</u>	<u>MEETING DATE & TIME</u>
Neighborhood Council Liaisons (Jan. 1, 2026 – Jun. 30, 2026) (Rotate semi-annually)	N.C. No. 1 Rocky Rhodes	Jan 2026	first Thursday after first Tuesday
	N.C. No. 2 Mike Judge	Jan 2026	second Tuesday
	N.C. No. 3 Joseph D. Ayala	Jan 2026	second Thursday after first Tuesday
	N.C. No. 4 Elaine P. Litster	Jan 2026	third Tuesday
Regional Defense Partnership for the 21 st Century (RDP-21)	Joseph D. Ayala	Mar. 2025	second Tuesday, monthly 7:30 a.m.
Simi Valley Arts Commission	Elaine P. Litster Rocky Rhodes	Dec. 2019 Jan. 2023	third Wednesday, quarterly 3:30 p.m.
Simi Valley Council On Aging Liaison	Mike Judge Elaine Litster (Alt.)	Dec. 2012 Dec. 2019	second Monday, monthly 1:00 p.m.
Simi Valley Community Task Force on Heroin Prevention	Mike Judge Elaine P. Litster	Feb. 2012 Jan. 2021	as determined
Simi Valley Tourism Alliance	Dee Dee Cavanaugh	Jan. 2025	as determined
Southern California Association of Governments (SCAG) – General Assembly Voting Representative	Dee Dee Cavanaugh*	Jan. 2025	yearly - as notified
	Mike Judge** (Alt.)	Jan. 2023	
Ventura Council of Governments (VCOG)	Elaine P. Litster	Jan. 2022	second Thursday, bi-monthly - 5:00 p.m.
	Mike Judge (Alt.) **	Dec. 2019	
Ventura County Animal Services Commission	Dee Dee Cavanaugh	Dec. 2018	second Thursday, quarterly 9:00 a.m.
	Joseph D. Ayala (Alt.)	Mar. 2025	
Ventura County Regional Energy Alliance (VCREA)	Joseph D. Ayala	Mar. 2025	third Thursday, bi-monthly - 10:15 a.m.
	Dee Dee Cavanaugh (Alt.)	Jan. 2025	

* Historically, appointee has been Mayor

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<u>POSITION/COMMITTEE</u>	<u>APPOINTEE</u>	<u>APPOINTED</u>	<u>MEETING DATE & TIME</u>
Ventura County Transportation Commission (VCTC)	Mike Judge	Dec. 2016	first Friday of each month
Youth Council Liaison	Elaine P. Litster Joseph D. Ayala	Jan. 2021 Mar. 2025	first and third Tuesday, monthly - 5:00 p.m.
<u>VENTURA COUNTY WATERWORKS DISTRICT NO. 8:</u>			
Chair	Dee Dee Cavanaugh *	Jan. 2025	City Council Meeting
Vice-Chair	Elaine P. Litster **	Dec. 2026	
<u>SIMI VALLEY INDUSTRIAL DEVELOPMENT AUTHORITY:</u>			
Chair	Dee Dee Cavanaugh *	Jan. 2025	City Council Meeting
Vice-Chair	Elaine P. Litster **	Dec. 2026	
<u>SIMI VALLEY LIBRARY BOARD OF TRUSTEES:</u>			
President	Dee Dee Cavanaugh *	Jan. 2025	City Council Meeting
President Pro Tem	Elaine P. Litster **	Dec. 2026	
<u>SIMI VALLEY PUBLIC FACILITIES FINANCING AUTHORITY:</u>			
Chair	Dee Dee Cavanaugh *	Jan. 2025	City Council Meeting
Vice-Chair	Elaine P. Litster **	Dec. 2026	

* Historically, appointee has been Mayor

** Historically, appointee has been Mayor Pro Tem

DESCRIPTION OF BOARDS, COMMISSIONS, AND COMMITTEES

Committee Name:	<u>Affordable Housing Subcommittee</u>
When Formed:	Established by the City Council in April 1982.
Membership:	Two City Council Members.
Function:	Review affordable housing development proposals prior to the development being forwarded to the City Council for consideration. The review is intended to ensure all affordable issues are addressed by the applicant. The Subcommittee also negotiates and makes recommendations on the final form of Affordable Housing Agreements with applicants and reviews other affordable housing program issues prior to consideration by the City Council.
Current Council Appointees:	Mike Judge (Appointed Dec. 2011), Rocky Rhodes (Appointed Jan. 2023)
Meeting Date and Time:	As determined.
Committee Name:	<u>Americans with Disabilities Act (ADA) Paratransit Advisory Committee</u> (City Council Member Liaison)
When Formed:	Formed in May 1993 with three members and two alternates; expanded to five members and two alternates in May 1995; added a City Council Member liaison in April 1997.
Membership:	One City Council Member as a liaison; five Committee members; two alternate members; must be Simi Valley resident; 18 years of age or older; disabled or live in a household with an individual who is disabled; or be actively associated with a public or private agency providing services to the disabled.
Function:	Provide ongoing public input to agencies providing public transportation for the disabled.
Current Council Appointees:	Joseph D. Ayala (Appointed Mar. 2025)
Meeting Date and Time:	Third Thursday, quarterly - 3:00 p.m.

Committee Name: **Armed Forces Banner Advisory Committee**

When Formed: Formed in August 2010

Membership: Two City Council Members and three community-at-large representatives.

Function: To assist the City with policy decisions related to future changes or modifications to the Armed Forces Banner Program.

Current Council Appointees: Mike Judge (Appointed Dec. 2018), Dee Dee Cavanaugh (Appointed Dec. 2018)

Meeting Date and Time: As determined.

Committee Name: **Association of Water Agencies**

When Formed: 1976

Membership: Eighteen member board, including representatives of water agencies; citizen groups; business; and agriculture; and a City Council representative of each Ventura County city with a population of over 100,000.

Function: Non-profit organization formed to develop and encourage cooperation among water agencies, citizen groups, business, and agriculture for the development, protection, conservation, and improvement of water resources in Ventura County.

Current Council Appointees: Elaine P. Litster (Appointed Jan. 2025), City Staff (Alt.)

Meeting Date and Time: First Thursday, bi-monthly – 3:00 p.m.

Committee Name: **Clean Power Alliance (formerly Los Angeles County Community Energy Choice (LACCE)**

When Formed: Joined February 2018. (Entity certified by CA Public Utilities Commission November 13, 2017)

Membership: One Primary Director (City Council Member) to serve on the Clean Power Alliance Board of Directors and up to two Alternate Directors (can be elected official, an appointee or city staff)

Function: Formed as a Community Choice Aggregation program that seeks to develop an electric supply portfolio with overall lower greenhouse gas emissions than Southern California Edison by offering various renewable energy options to its customers.

Current Council Appointees: Rocky Rhodes (Jan. 2023); Dee Dee Cavanaugh, Alternate 1 (Jan. 2023); Assistant City Manager as Alternate 2 (May 2019)

Meeting Date and Time: First Thursday – 2:00 p.m..

Committee Name: **Economic Development Collaborative of Ventura County**

When Formed: City Council approved conceptual proposal on December 11, 1995.

Membership: One representative from each City in the County, business representatives, and the County of Ventura.

Function: A regional public/private partnership formed with local government officials and private industry to develop and implement strategies for Countywide economic development.

Current Council Appointees: Dee Dee Cavanaugh (Appointed Dec. 2016), Assistant City Manager (Alt.)

Meeting Date and Time: Third Thursday - 4:00 p.m.

Committee Name:	<u>E-Government Committee</u>
When Formed:	December 11, 2006
Membership:	Two City Council Members
Function:	Provide direction and explore alternatives for improving public and customer services via computer applications and technology.
Current Council Appointees:	Dee Dee Cavanaugh (Appointed Dec. 2018), Mike Judge (Appointed Dec. 2010)
Meeting Date and Time:	As determined.
Committee Name:	<u>League of California Cities. Channel Counties Division</u>
When Formed:	Established by the League of California Cities.
Membership:	One City Council Member and an alternate from each city within the Channel Counties Division of the League of California Cities are designated as voting representatives. All others are members.
Function:	Representatives bring issues of interest to the attention of the Executive Committee and Division membership. Channel Counties Division includes cities within the counties of Ventura, Santa Barbara, and San Luis Obispo.
Current Council Appointees:	Mike Judge (Appointed Dec. 2010) (Entire City Council as Alternates)
Meeting Date and Time:	Quarterly, Friday evenings.

Committee Name: **League of California Cities, Voting Delegate**

When Formed: December 1994

Membership: One designated representative and two alternates from each member City.

Function: City's voting delegate for the League of California Cities Annual Conference.

Current Council Appointees: Dee Dee Cavanaugh (Appointed Jan. 2025), Mike Judge (Alt.) (Appointed Jan. 2023)

Meeting Date and Time: As determined.

Committee Name: **Murphy Estate Property Agency**

When Formed: July 1996

Membership: One City Council Member; one Board Member from Park District; one representative of the Patricia Murphy Estate.

Function: Joint powers authority formed to manage the resources from the disposition of property bequeathed to City of Simi Valley from Murphy Simi Valley Ranch.

Current Council Appointees: Dee Dee Cavanaugh (Appointed Jan. 2023)

Meeting Date and Time: As determined.

Committee Name: **Neighborhood Council Joint Chairs Meeting Liaison**

When Formed: December 1974

Membership: The Mayor serves as a liaison to the Chair, Vice-Chair, and Secretary from each of the four Neighborhood Councils.

Function: The Mayor attends the Joint Chairs Meeting of the Neighborhood Council and acts as a liaison between the City Council and the Joint Chairs.

Current Council Appointees: Dee Dee Cavanaugh (Appointed Jan. 2025)

Meeting Date and Time: First Tuesday of the month.

Committee Name: **Neighborhood Council Liaisons**

When Formed: First meetings held in May 1971.

Membership: One City Council Member serves as a liaison to each Neighborhood Council. Liaison rotates among the City Council Members each January 1 and July 1.

Function: City Council Members act as a liaison between the City Council and the Neighborhood Councils.

Current Council Appointees: (effective Jan. 2026) N.C. No. 1 – Rocky Rhodes
N.C. No. 2 – Mike Judge
N.C. No. 3 – Joseph D. Ayala
N.C. No. 4 – Elaine P. Litster

Meeting Date and Time: N.C. No. 1 – first Thursday after first Tuesday
N.C. No. 2 – second Tuesday
N.C. No. 3 – second Thursday after first Tuesday
N.C. No. 4 – third Tuesday

Committee Name: **Regional Defense Partnership for the 21st Century**

When Formed: Joined May 2013.

Membership: Elected and appointed officials from the County of Ventura and governments of Cities located in Ventura County, Congressional Offices that represent Ventura County, and members of the public.

Function: This regional community group lobbies on issues in support of the Ventura County Naval Base, including the prevention of any proposed closure of the Base, prevention of actions with adverse impacts to the Base, and support for the expanding activities located at the Base.

Current Council Appointees: Joseph D. Ayala (Appointed Mar. 2025)

Meeting Date and Time: Second Tuesday of each month – 7:30 a.m.

Committee Name:	<u>Simi Valley Arts Commission</u>
When Formed:	1997
Membership:	Two City Council Members; one Simi Valley Cultural Arts Foundation member; four at-large members; one alternate.
Function:	Oversee the operations and programming of the Simi Valley Cultural Arts Center.
Current Council Appointees:	Elaine Litster (Appointed Dec. 2019), Rocky Rhodes (Appointed Jan. 2023)
Meeting Date and Time:	Third Wednesday, quarterly - 3:30 p.m.
Committee Name:	<u>Simi Valley Council On Aging Liaison</u>
When Formed:	January 1974
Membership:	All Simi Valley senior citizens are members of the Council On Aging; the Mayor/Council appoints nine (9) members of the Council On Aging to serve as an Executive Board.
Function:	The Council On Aging is advisory to the City Council regarding senior citizens programs and issues. The City Council selects a City Council Member as a liaison to the Council On Aging and the Executive Board.
Current Council Appointees:	Mike Judge (Appointed Dec. 2012), Elaine Litster (Alt.) (Appointed Dec. 2019)
Meeting Date and Time:	Second Monday of each month - 1:00 p.m.

Committee Name: **Simi Valley Community Task Force on Heroin Prevention**

When Formed: February 2012

Membership: Two City Council Members; two representatives from the Rancho Simi Recreation and Park District Board of Directors; two representatives from the Simi Valley Unified School District Board of Education; two representatives from Not One More, two representatives from the Faith Based community, and one representative from the Chamber of Commerce.

Function: Develop a coordinated, comprehensive community plan and recommendations to prevent heroin use in Simi Valley.

Current Council Appointees: Mike Judge (Appointed February 2012); Elaine Litster (Appointed Jan. 2021)

Meeting Date and Time: As determined.

Committee Name: **Simi Valley Tourism Alliance (SVTA)**

When Formed: June 2014

Membership: One representative each from the five Simi Valley hotels in the Simi Valley Tourism Marketing District; one City Council Member or staff designee; one Simi Valley Chamber of Commerce representative; and two at-large representatives.

Function: The Simi Valley Tourism Alliance an advisory committee supporting the Simi Valley Tourism Marketing District. The SVTA is responsible for developing and approving marketing, promotional activities, and the program budget for the Simi Valley Tourism Marketing District.

Current Council Appointees: Dee Dee Cavanaugh (Appointed Jan. 2025)

Meeting Date and Time: As determined.

Committee Name: **Southern California Association of Governments (SCAG) General Assembly - Voting Representative**

When Formed: SCAG was formed in the late 1950's. The SCAG General Assembly is required under SCAG By-laws.

Membership: All member agencies (cities and counties) may appoint two voting representative to the SCAG General Assembly.

Function: Annually a SCAG General Assembly session is held to review the SCAG budget and membership dues.

Current Council Appointees: Dee Dee Cavanaugh (Appointed Jan. 2025, Mike Judge (Alt.) (Appointed Jan. 2023) (for 2023 General Assembly Conference)

Meeting Date and Time: Yearly - as notified.

Committee Name: **Ventura Council of Governments (VCOG)**

When Formed: Formed as a result of a Joint Powers Agreement originally executed in November 1992.

Membership: One elected representative from each Ventura County City and one member of the Board of Supervisors.

Function: The stated purpose of VCOG is to provide a vehicle to engage in regional, cooperative and comprehensive planning. In addition, VCOG will provide a regional organization for the review of Federal and State projects, which involve the use of Federal and/or State funds in various forms.

Current Council Appointees: Elaine Litster (Appointed Jan. 2022), Mike Judge (Alt.) (Appointed Dec. 2019)

Meeting Date and Time: Second Thursday, bi-monthly – 5:00 p.m.

Committee Name: **Ventura County Animal Services Commission**

When Formed: The Commission was established by the County in April 1979.

Membership: One member of the Board of Supervisors and one City Council Member from each contracting City (all cities in the County except Thousand Oaks).

Function: Review all issues affecting animal regulation service delivery and recommend appropriate programs, procedures, funding, and priorities.

Current Council Appointees: Dee Dee Cavanaugh (Appointed Dec. 2018);
Joseph D. Ayala (Alt.) (Appointed Mar. 2025)

Meeting Date and Time: Quarterly - as determined.

Committee Name: **Ventura County Regional Energy Alliance**

When Formed: September 2003

Membership: Two City Council Members; one serving as Director and the other as Alternate Director on the Board.

Function: Formed for the purpose of establishing Ventura County, its communities, and neighboring regions as leaders in developing and implementing sustainable energy initiatives and advancing the use of clean, efficient and renewable local resources.

Current Council Appointees: Joseph D. Ayala (Appointed Mar. 2025), Dee Dee Cavanaugh (Alt.) (Appointed Jan. 2023)

Meeting Date and Time: Third Thursday, bi-monthly

Committee Name:	<u>Ventura County Transportation Commission (VCTC)</u>
When Formed:	Established in 1987 as the Local Transportation Authority for Ventura County.
Membership:	Comprised of five Ventura County Board of Supervisor members, one member from each of the ten Cities, two citizen representatives, and a Governor-appointed non-voting member.
Function:	Responsibilities include allocating federal, state and local funds for transportation and related projects throughout the County.
Current Council Appointees:	Mike Judge (Appointed Dec. 2016)
Meeting Date and Time:	First Friday of each month.

Committee Name:	<u>Youth Council Liaison</u>
When Formed:	Established by the City Council in December 1999.
Membership:	Two City Council Members, two students each from Royal High School, Santa Susana High School, and Simi Valley High School, one student from Apollo High School, one student each from Hillside Middle School, Sinaloa Middle School and Valley View Middle School, 11 Community at Large members and 3 alternate members.
Function:	Liaison between City Council and Youth Council.
Current Council Appointees:	Joseph D. Ayala (Appointed Mar. 2025); Elaine Litster (Appointed Jan. 2021)
Meeting Date and Time:	First and Third Tuesday - 5:00 p.m.