

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
NOVEMBER 15, 2022**

TOWN COUNCIL MEETING

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, November 15, 2022, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem Disa Schulze

Call to Order – Mayor Norman Schroder called the meeting to order at 7:02 p.m.

Record Members Present and Establish Quorum – Town Secretary Cindy Clark called roll and ascertained that a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderman Lorenzo Macias Jr., Alderman Terry Mitchell, and Alderwoman Kay Young however, Alderwoman Roberta Hamby was absent.

APPROVE/REJECT – Minutes of Regular Council Meeting of October 18, 2022. After a brief discussion Mayor Pro Tem Disa Schulze made a motion to approve the Minutes of Regular Council Meeting of October 18, 2022, as submitted. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT - Pending Bills and Actual Disbursements for October 2022. After reviewing stipulated pending bills and actual disbursements, Alderwoman Kay Young made a motion to approve the pending bills and actual disbursements as submitted. Alderman Lorenzo Macias Jr. seconded the motion which carried on a vote of 4 Ayes and 0 Nays.

PUBLIC COMMENTS – There were no public comments, however; Mayor Pro Tem Schulze stated she wants Sgt. Keith to take handle the radars and dash cameras. Then Alderwoman Young stated that the officers could indeed take the patrol until to go to lunch or dinner as the case may be.

CLOSED EXECUTIVE SESSION: In Accordance with the Open Meetings Act, Texas Government Code 551.074, to Discuss: Appointment, Employment, Evaluation, Compensation Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or Hear Complaints or Charges Against a Public Officer or Employee. Mayor Pro Tem Schulze made a motion to adjourn to executive session. The motion was seconded by Alderwoman Young and

carried on a vote of 4 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the open meeting for executive session at 7:30 p.m.

ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION: Mayor Norman Schroeder reconvened the open meeting at 8:05p.m. and asked if there was any action as a result of the closed executive session, at which time Mayor Pro Tem Schulze made a motion to relieve Brandon Torres as Chief of Police due to lack of confidence, and to appoint Anna Dorsey as Interim Chief of Police. The motion was seconded by Alderman Lorenzo Macias and carried on a vote of 4 Ayes and 0 Nays. After the vote had concluded, Officer B. Torres stated that he had protected the department from several lawsuits. He also stated that he has always acted professionally and should have been given due process, which he did not feel as though he had received. He was reminded that he had already been warned about complaints against him and that the city council was not happy with the way things were going, therefore it should not come as a surprise. He commented he had not been paid the whole time he has worked here, however, he himself proposed the Town pay him \$1.00 per year and allow him to have two full time paid officers. Then, Officer Torres commented about wanting to be paid back for items he took upon himself to purchase without prior approval for reimbursement. Then there was the mention of Incentive Pay for the employees and possible raises. After some discussion it was the consensus of city council that the employees be provided with a 2% incentive pay at this time and a cost of living raise in the amount of \$2.50 per hour for each employee up to the limit set by the budget, and then this would be revisited in March.

APPROVE/REJECT: Opening an ICS IntraFi Deposit Account with First State Bank of Louise to avoid going over insurable funds limits in Operating and Reserve Accounts. After a brief discussion Mayor Pro Tem Schulze made a motion to approve the opening of an ICS IntraFi Account with First State Bank of Louise Angleton Branch. The motion was seconded by Alderwoman Young and carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT: Citizens Participation Plan as required for participation in the Community Development Block Grant – Mitigation. After review of stipulated document Mayor Pro Tem Schulze made a motion to approve as submitted. The motion was seconded by Alderwoman Young and carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT: Grant Procurement Policy as required for participation in the Community Development Block Grant – Mitigation. After review of stipulated document Mayor Pro Tem Schulze made a motion to approve as submitted. The motion was seconded by Alderwoman Kay Young and carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT: Revisions to the Utility Service Regulations. After a lengthy discussion Mayor Pro Tem Schulze made a motion to approve the Utility Service Regulation with the following changes. 1. New Service Deposits will go from \$154.00 to \$200.00; Reconnection Fee will go from \$30.00 to \$50.00. The base water rate goes from \$46.00 to \$50.00; usage rates go from \$1.50 per thousand for 5,001 to 9,000 to \$2.00 per thousand, 9,001 to 12,000 gallons will go from 2.00 per thousand to \$3.00 per thousand, and 12,001 and up will go from \$3.50 per thousand to \$4.00 per thousand gallons. Additional polycarts will go from \$5.00 to \$20.00. After-hours reconnection fees will go from \$60.00 to \$100.00; and lastly the Transfer Fee will go from \$30.00

to \$75.00. Furthermore; the line tap fee will now be calculated at cost to install, with ½ down and payments of not more than 6 months to pay off. Any default in payments will result in the water meter being removed and an additional \$350.00 will be due to have the meter restored.

Service	Old Rate	New Rate
Water Deposit (new service)	\$154.00	\$200.00
Reconnection Fee	\$30.00	\$50.00
Water Base 0-5,000 gallons (flat rate)	\$46.00	\$50.00
5,001 – 9,000 (per thousand gallons)	\$1.50	\$2.00
9,001 – 12,000 (per thousand gallons)	\$2.00	\$3.00
12,001 and up (per thousand gallons)	\$3.00	\$4.00
Additional Polycarts (each)	\$5.00	\$20.00
Water Non-Residential (Vacation) first 1,000 gallons	\$23.00	\$25.00
After first 1,000 gallons follows regular rate		
After Hours Reconnection	\$60.00	\$100.00
Transfer Fee	\$30.00	\$75.00

APPROVE/REJECT: Changes to Community Center Rental Application. After perusal of the application, it was the consensus of the council to approve as submitted, with the community center being available after the first of the year.

APPROVE/REJECT/DISCUSS: Travel Trailer Permit Requests, City Secretary Cindy Clark reported none had been submitted.

APPROVE/REJECT/DISCUSS: Permit Requests for Manufactured Homes more than 5 years old, or variances to placement, Secretary Cindy Clark reported none had been submitted.

PRESENTATION OF POLICE DEPARTMENT REPORT FOR SEPTEMBER 2022: Cpl. Bilbrey presented the report. She stated there had been 25 calls for services: 18 Traffic Stops, 1 Theft, 2 Welfare Concerns, 1 Disturbance, 2 Animal calls, 1 Animal Bite Reported, 1 Trespass, 1 Suspicious, and 1 Burglary. The units were driven 437.3 miles and used 28 gallons of gasoline. Officer worked a total of 150 hours.

PRESENTATION OF COURT REPORT: City Secretary Clark presented the Court Report: There were two citations entered. We collected a total of \$230.00, of that \$140.51 was State Fees, \$38.74 Court Costs, \$36.00 in Fines, \$6.63 Technology Fund, and \$8.12 Building Security Fund. One citation was paid, three sent to OMNI and 3 to collections.

APPROVE/REJECT: Increasing the cost of line tap fees and charging the additional to customers who have already paid. After serious consideration it was the consensus of the council to approve the increase charge by requiring customers to pay the cost of having the meter installed. For customers who have already paid they could have their money refunded, or use that as a down payment, however, before their meter can be installed, they need to have their property marked (at least the corners).

APPROVE/REJECT: Filing of criminal charges against a former resident for theft of service. After some discussion, the council agreed that the owner of the property would have to file civil charges since he has already paid the bill including all the charges for theft of service.

ELECTED OFFICIALS' REPORTS - Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lights; House Numbering; Code Enforcement; Ordinances; Regulations; Building. Given there was a motion made by Alderwoman Kay Young to adjourn no reports were given.

ADJOURNMENT: Alderwoman Kay Young made a motion to adjourn, the motion was seconded by Alderman Lorenzo Macias and carried on a vote of 4 Ayes and 0 Nays.

Cindy K. Clark

Cindy K. Clark, City Secretary

Norman Schroeder

Norman Schroeder, Mayor

ATTEST: THIS IS A TRUE AND CORRECT COPY OF THE TOWN COUNCIL MEETING CONDUCTED ON THE 15TH DAY OF NOVEMBER 2022.

Cindy K. Clark

Cindy Clark, City Secretary