



New Castle County Police Accountability Board Meeting

Tuesday, January 20, 2026, at 6:00pm

Location: Route 9 Library, 3022 New Castle Avenue, New Castle, DE 19720

Present Voting Members (In-Person or Virtual): Chairwoman Kim Eppehimer, Vice Chairman Kevin Evans, Dr. Jenna DiEleuterio, Sean Green, Dae'Shawn Nixon, Dr. Tanya Whittle and Christa Jimerson.

Not Present Voting Members: Doug Hamilton and Norwood Coleman.

Non-Voting Members present: Art Lee, Board Attorney Lisa Minutola, Lt. Colonel Brian Faulkner, Captain Allen Herring and members of the public.

1. Call to Order

- a. The meeting of the New Castle County Police Accountability Board (PAB) was called to order at 6:11 p.m. by Chair Kim Eppehimer.

2. Roll Call

- a. Roll call was conducted by staff liaison Art Lee.
- b. Art Lee reported seven members present and two absent at the time of roll call, establishing a quorum.

3. Approval of Agenda

- a. A minor agenda adjustment was requested to move introductory remarks earlier in the agenda to allow recognition of Officer Snook.
- b. A request was raised to address the Board proposal regarding shooting at moving vehicles under older business. It was noted that the item was not listed on the published agenda, and discussion should be limited to a status update and when it will be placed on a future agenda.
- c. Agenda was approved as amended by consensus.

4. Chair Remarks and Moment of Quiet Reflection

- a. The Chair and Board acknowledged the loss of Officer Snook and held a timed moment of quiet reflection.

5. Approval of Prior Meeting Minutes – November 18, 2025

- a. No edits were requested. The November minutes were approved for public distribution by consensus.

6. Approval of Prior Meeting Minutes – September 16, 2025

- a. No edits were requested. The minutes were approved for public posting by consensus.

7. Old Business

a. Transition and Notification Letters

- i. The Board noted members received transition and notification letters and discussed that February is anticipated to be the final meeting for the current Board in its present form.
- ii. Interviews for the new Board are expected to begin the following week, and reapplicants will be part of that process.

b. Annual Report Planning and Content

- i. The Board discussed completion of an annual report prior to the final meeting, if possible, or a draft to be handed to the incoming Board. The Board discussed three primary items for inclusion and/or status in the annual report:
 - i. No Stop Automated Ticketing
 - ii. De-Escalation and Trauma Informed Care
 - iii. Shooting at Moving Vehicles
- ii. Motion to include No Stop Automated Ticketing in the annual report:
 - i. Moved by Chair Kim Eppehimer
 - ii. Second by Dr. Jenna DiEleuterio
 - iii. Vote: In Favor – unanimously, Opposed – none
 - iv. Motion carried.
- iii. Motion to include De-Escalation and Trauma Informed Care in the Annual Report. Discussion included collaboration through the Research Committee and a recommendation that future work explore partnerships with universities and other organizations to support research and avoid operating in a silo.

- i. Moved by Dr. Jenna DiEleuterio
 - ii. Second by Sean Green
 - iii. Vote: In Favor – unanimously, Opposed - none
 - iv. Motion carried.
- iv. Request for written response related to Use of Force working group approach
 - i. A status update was provided regarding willingness to participate in a working group approach, with discussion with a formal MOU may not be feasible.
 - ii. The Board requested a written response reflecting the position as discussed during the meeting, to support continuity for the incoming Board and potential inclusion in the annual report.
 - iii. Staff indicated they would ensure this is addressed.
- v. Annual Report drafting
 - i. Kevin Evans indicated he had begun compiling the Annual Report materials and intends to use the prior year’s format, incorporating updated content and the newly approved report items.
 - ii. The Board discussed adding a section for Board member’s testimonials, and members were asked to submit testimonials within the next few weeks.
 - iii. Members were also asked to submit photos of training and events for potential inclusion.
 - iv. The Board discussed the reporting period for the Annual Report, including the option of covering calendar year 2025 while acknowledging prior periods were addressed in the prior report.

8. New Business

a. Citizen Feedback Form

- i. The Board discussed the completed Citizen Feedback Form and the process for how submissions will be received, handled, and safeguarded. The Board discussed whether to implement immediately or leave as a recommendation for the next Board.
- ii. The Board expressed a preference to put the form into effect now and document approval in the Annual Report under a section for Board approved processes.

- iii. Motion to officially activate the New Castle County Police Accountability Board Citizen Feedback Form for use, including adoption of the related handling process.
 - i. Motion by Chairperson Kim Eppehimer
 - ii. Second by Dae'Shawn Nixon
 - iii. Vote: In Favor – unanimously, Opposed - none
 - iv. Motion carried.
- iv. **Follow up actions noted:**
 - i. **Staff requesting placement of the Citizen Feedback Form on the website.**
 - ii. **Copies to be brought to the next Board meeting.**
 - iii. **Approval to be referenced in the annual report, including the date made public once posted.**
- v. A Board member recognized Dr. Jenne DiEleuterio for taking a lead role on the feedback form development, and the Board expressed appreciation to Dr. Tanya Whittle and the Research Committee for contributions.

9. Reports from Staff and Legal

a. Staff Liaison – Art Lee

- i. Staff noted guidance received that minutes do not need to be transcript-level detail, and that recordings are available for reference.
- ii. Staff committed to circulating draft minutes for Board review before approval, and to incorporate requested corrections or additions.
- iii. Staff also noted subcommittee minutes may be posted as draft when not yet approved due to infrequent meeting schedules, consistent with counsel guidance.

b. Legal Counsel – Lisa Minutola

- i. Counsel reviewed minimum requirements for minutes, including attendance, motions, votes, and actions taken, and noted minutes may include additional information but are not required to mirror a transcript.
- ii. Counsel also stated County Code requires boards to submit an annual report to County Council and the County Executive by April 1st of each calendar year and reviewed required content areas.
- iii. Counsel referenced the Police Accountability Board Ordinance, Section 2.05.204, Subsection H, and agreed to email relevant details

and sources referenced in discussion to support annual report drafting.

c. Police Staff Report – Captain Allan Herring

- i. Captain Herring thanked the Board for support during a difficult period and expressed appreciation for regional solidarity among agencies.
- ii. Captain Herring indicated openness to questions and looked forward to continued engagement.

10. Committee Reports

a. Research Subcommittee

- i. They shared expectations for the in-person Saturday workshop focused on police effectiveness, reform concepts, and data-informed discussion.
- ii. Attendance and quorum planning for the Research Subcommittee were discussed, and members confirmed commitments sufficient to meet quorum for the subcommittee.

b. Community Outreach Subcommittee

- i. No updates reported.

c. Education & Training Subcommittee

- i. No updates reported.

11. Additional Remarks

- a. The Chair offered remarks recognizing New Castle County Police’s support to other agencies during a difficult period and acknowledged the stress placed on patrol and line officers.
- b. Police staff noted an officer’s actions helped save lives in a recent incident.

12. Public Comment

- a. Lynn Kilbourne – thanked Board members for time and effort over the past two years and encouraged continued progress with the incoming Board, noting that even an advisory board can be impactful through sustained dialogue.
- b. Grandville Brown – introduced himself and noted prior involvement at the time the board was being assembled.

13. Adjournment

- a. 7:01pm