



March 2, 2026

Honorable Mayor and City Council
City of Hugo
14669 Fitzgerald Avenue North
Hugo, MN 55038

Re: 2026 Bald Eagle Industrial Park Area Street Improvement Project
Approve Plans and Specifications and Authorize the Advertisement for Bids
WSB Project No. 028436-000

Dear Mayor and Council,

Previously, the Council had authorized staff to prepare plans and specifications for the 2026 Bald Eagle Industrial Park Area Street Improvement Project. The 2026 Bald Eagle Industrial Park Area Street Improvement Project consists of full-depth pavement removal, paving, mill and overlay improvements, spot curb and gutter replacement, trail improvements, street lighting improvements, and minor utility improvements on the following streets:

- 130th Street N from Europa Trail to Forest Blvd N / Trunk Highway 61 (TH 61)
- Farnham Avenue N from the south terminus to 130th Street N
- Fenway Blvd N from 130th Street N to 140th Street N
- 140th Street from Fenway Blvd N to Forest Blvd / TH 61
- Fenway Blvd Court N from Fenway Blvd to its eastern terminus

Plans and Specifications have been prepared for the 2026 Bald Eagle Industrial Park Area Street Improvement Project and are ready for advertisement for bidding. Staff is requesting approval of the plans and specifications for the project and authorization to advertise for bids. Staff will place the advertisement for bids, which is required to run for a minimum of 21 days. Plans and Specifications are available for your review at City Hall. Consideration of awarding a construction contract will occur at a future City Council meeting.

Staff recommends approval of the resolution approving plans and specifications and authorizing advertisement for bids for the 2026 Bald Eagle Industrial Park Area Street Improvement Project

If you have any questions or would like to discuss any items, you can contact me at 612.360.1278.

Sincerely,

WSB

A handwritten signature in black ink that reads "Mark A. Erichson". The signature is written in a cursive, flowing style.

Mark Erichson, PE
City Engineer

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March 2, 2026

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Attachment

cc: Bryan Bear, City Administrator, City of Hugo
Scott Anderson, Public Works Director, City of Hugo
Liz Finnegan, Senior Engineering Technician, City of Hugo

RESOLUTION NO. _____

**A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND
AUTHORIZING ADVERTISEMENT FOR BIDS
2026 BALD EAGLE INDUSTRIAL PARK AREA STREET IMPROVEMENT PROJECT**

WHEREAS, pursuant to direction by the Council, WSB has prepared plans and specifications for the 2026 Bald Eagle Industrial Park Area Street Improvement Project and has presented such plans and specifications to the Council for approval;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HUGO:

1. Such plans and specifications, a copy of which is on file at City Hall, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official City newspaper and the Finance and Commerce an advertisement for bids upon the making of such improvement under such approved plans and specifications.
3. The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, and shall state that bids will be received on-line through QuestCDN vBid™ until the date and time set for opening bids. Immediately following expiration of the time for receiving bids, representatives of the City of Hugo will publicly view at an online bid opening meeting. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless accompanied by a bid security in an amount of 5 percent of the bidder's maximum bid price.

This resolution was adopted by the City Council of the City of Hugo on the 2nd day of March 2026, by a vote of _____ Ayes and _____ Nays.

Tom Weidt, Mayor

ATTEST:

Michele Lindau, City Clerk