

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the February 26, 2026, Personnel and Human Services Committee Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		
Julie Wuerfel	X		
Chokwe Pitchford		X	
			Kristin Reynolds, Erika Espeland, Mike Sepic, Mac Elliott

COUNTY ADMINISTRATION

- o Meeting called to order at 9:15 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Wuerfel, supported by Commissioner Harrison to approve the minutes of February 19, 2026, as presented. 2 years, 0 nays, motion carried.
- o Motion by Commissioner Wuerfel, supported by Commissioner Harrison to approve advanced step hire of Nicole Jones for the Evening Supervisor position in Buildings and Grounds. 2 years, 0 nays, motion carried.
- o Approved Resolution #P2603152 authorizing an agreement with Green Earth Electronics Recycling for recycling collections in 2026; Approved Resolution #2603161 approving professional GIS consulting services through with Spicer Group.
- o The committee discussed the County Administrator search reviewing the job description and previous contract.
- o Erika Espeland provided an update on the GIS department. Updates included discussion on the ArcGIS Enterprise deployment, data reporting mandates, progress in land description and public safety, Remonumentation and the state line, state initiatives, department projects and announcements.
- o Mike Sepic and Mac Elliott discussed
 - o Criteria for adding positions that were eliminated due to budget
 - o Recruitment for benefit manager

Adjourned : 10:30 a.m.

Respectfully submitted,

Kristin Reynolds, MBA, SHRM-CP

Human Resources Director