



# HIDEOUT, UTAH TOWN COUNCIL REGULAR MEETING

December 11, 2025

## Agenda

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of Hideout, Utah will hold its Regular Meeting electronically via Zoom and in person at Hideout Town Hall, located at 10860 North Hideout Trail, Hideout Utah for the purposes and at the times as described below on Thursday, December 11, 2025.

All public meetings are available via ZOOM conference call and YouTube Live.

Interested parties may join by dialing in as follows:

**Zoom Meeting URL:** <https://zoom.us/j/4356594739>

**To join by telephone dial:** US: +1 408 638 0986

**Meeting ID:** 435 659 4739

**YouTube Live Channel:** <https://www.youtube.com/channel/UCKdWnJad-WwvcAK75QjRb1w/>

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### Closed Executive Session 5:15 PM

I. Call to Order

II. Roll Call

III. 5:15 PM

Closed Executive Session - Discussion of pending or reasonably imminent litigation, personnel matters, deployment of security personnel, devices or systems, and/or sale or acquisition of real property as needed

IV. Closed Meeting Adjournment

Regular Meeting – 6:00 PM

V. Call to Order - Regular Meeting

VI. Pledge of Allegiance

VII. Roll Call

VIII. Public Input - Floor open for any attendee to speak on items not listed on the agenda

IX. Agenda Items

1. [Consideration to Authorize the Mayor to enter into a Possible extension and/or Amendment for the ILA with the Wasatch County Sheriff's office.](#)
2. Discussion of Parking and Code Enforcement with Interstate Parking - Gareth Lloyd
3. [Discussion and possible Adoption of Resolution 2025-R-XX Appointing a Chief Administrative Officer and Records Officer\(s\) in compliance with the Government Data Privacy Act \(GDPA\).](#)
4. [Consideration and Adoption of Resolution 2025-R-XX: Commendation for Outstanding Public Service by Chris Baier](#)
5. Discussion and possible Appointment of a Representative of Hideout to engage in discussions regarding the Comprehensive Emergency Management Plan (CEMP).
6. [Approval of 2026 Regular Meeting schedule.](#)

X. Committee Updates

1. Planning Commission - *Thomas Eddington, Town Planner*

2. Design Review Committee - *Thomas Eddington, Town Planner*
3. Wildfire Committee - *Council Member Gunn*
4. Economic Development Committee - *Council Member Cronin*
5. Parks, Open Space and Trails (POST) Committee - *Council Member Baier*
6. Transportation Committee - *Council Member Haselton*

XI. Approval of Council Minutes

1. [November 18, 2025 Town Council/Board of Canvassers Meeting Minutes](#)

XII. Follow up of Items from Approved Minutes

XIII. Meeting Adjournment

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify the Mayor or City Recorder at 435-659-4739 at least 24 hours prior to the meeting.

**HIDEOUT TOWN COUNCIL**, 10860 N. Hideout Trail, Hideout, UT 84036

Phone: 435-659-4739

Posted 12.10.2025 by Maria Devereux, Town of Hideout Recorder

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**File Attachments for Item:**

1. Consideration to Authorize the Mayor to enter into a Possible extension and/or Amendment for the ILA with the Wasatch County Sheriff's office.

**INTERLOCAL AGREEMENT FOR  
LAW ENFORCEMENT SERVICES BETWEEN WASATCH COUNTY AND  
HIDEOUT TOWN**

This is an Interlocal Agreement between Wasatch County (hereinafter referred to as the "COUNTY"), and the Town of Hideout (hereinafter referred to as "HIDEOUT"), to provide law enforcement services to HIDEOUT for the period commencing January 1, 2022.

WHEREAS, the COUNTY is currently providing law enforcement throughout the COUNTY in a manner calculated to provide exceptional service throughout the County, including in HIDEOUT; and

WHEREAS, HIDEOUT desires to continue to receive the existing law enforcement services, but also desires to hire the COUNTY for law enforcement services beyond what it is currently receiving; and

WHEREAS, the COUNTY is not requiring HIDEOUT to enter into a contract for the level of service provided throughout the COUNTY, but HIDEOUT may enter into a contract for law enforcement services that exceed the current service level; and

WHEREAS, the Wasatch County Sheriff's Office ("SHERIFF'S OFFICE") and HIDEOUT may enter into a contract for law enforcement services (Utah Code Ann. § 17-22-2(1)(o) & State v. Graham, 2011 UT App 332, ¶ 22, 263 P.3d 569); and

WHEREAS, HIDEOUT has determined that it would like to contract with the COUNTY for law enforcement services in accordance with the terms and conditions set forth below; and

WHEREAS, the COUNTY has determined it would like to provide an additional level of law enforcement services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provisions of Utah Code Ann. § 11-13-202 and §11-13-203.5.

NOW, THEREFORE, IN CONSIDERATION OF the mutual undertakings set forth herein, the COUNTY and HIDEOUT agree as follows:

**A. SCOPE OF SERVICES – GENERAL DUTIES**

1. The COUNTY will continue to fulfill the "General Duties" of the Sheriff throughout the COUNTY, including in the municipal boundaries of HIDEOUT, as required under Utah Code §17-22-2(1) without any direct charge to HIDEOUT ("General Duties"). The Sheriff will also continue to provide law enforcement services in HIDEOUT at the Sheriff's discretion regardless of this Agreement. These General Duties and law enforcement services include:



- a. Enforcement of Utah State Statutes;
  - b. Criminal investigative and crime lab services;
  - c. Follow up on reported crimes with persons who reported the crime, including routine notification by telephone or mail as to the status of the investigation;
  - d. Responses to medical, fire, and other emergencies that require police presence;
  - e. Minimum Patrol services with random patrolling of residential areas, businesses, parks, and other public property areas;
  - f. Driver's license inspections, background checks and license enforcement services as called for under applicable state law;
  - g. Traffic enforcement of state law including the regular use of radar or Lidar as a speed deterrent, in the sheriff's discretion;
  - h. Special Event traffic patrol and patrol services for community festivals or other special events as funded through the permitting process; and
  - i. Attendance at Public Safety or Town Council meetings as requested by HIDEOUT.
  - j. Quarterly reporting by the COUNTY to HIDEOUT of certain incidents involving law enforcement services in HIDEOUT. These reports shall contain, at a minimum, the "Law Incident Summary Report with Times", "Law Incident Report by Nature", the Geofence Violation Report (time spent in HIDEOUT), and the total number of traffic stops in HIDEOUT that month. The Parties agree that no information will be provided which would violate the Utah Data Privacy Act or other applicable law, or information that would be private, controlled, or protected under GRAMA.
2. As a matter of course, the COUNTY fulfills General Duties and law enforcement services throughout the COUNTY, in the Sheriff's sole discretion. The Sheriff will channel the limited resources of the SHERIFF'S OFFICE as matter of priority, in the Sheriff's sole discretion, to fulfill these General Duties and law enforcement services throughout the COUNTY. State v. Lopez, 873 P.2d 1127, 1135 (Utah Sup.Ct. 1994).
  3. The COUNTY is not obligated to provide law enforcement services in HIDEOUT beyond these General Duties unless HIDEOUT enters into an interlocal agreement with COUNTY. (See Utah Code Ann. §17-22-2(1)(o), §11-13-202, and §11-13-203.5; and State v. Graham, 2011 UT App 332, ¶ 22, 263 P.3d 569). The COUNTY'S agreement to provide "Additional Law Enforcement Services" under this Agreement does not lessen the COUNTY'S obligation to fulfill its General Duties. The COUNTY'S contractual obligations under this Agreement recognize the underlying statutory obligations that COUNTY has to provide the General Duties throughout the COUNTY, including in HIDEOUT.
  4. It is agreed that prosecution of criminal activities within HIDEOUT will be provided by the office of the Wasatch County Attorney and will be charged under the applicable HIDEOUT or COUNTY ordinances, and state statutes, as the County Attorney may, in his discretion, deem appropriate. It is further understood that all arrests made in HIDEOUT shall be referred to the appropriate court as allowed and provided for by applicable law. Matters that would be referred to the HIDEOUT Justice Court, if any,

will be referred to the Wasatch County Justice Court pursuant to Utah Code 78a-7-102(4). These prosecution and justice court services were not negotiated separately under this Agreement, and the intent of this section is to maintain the status quo till such time as either party desires to negotiate these services. HIDEOUT or COUNTY may terminate prosecution and court services with three months written notice without effecting other provisions of this Agreement.

## **B. SCOPE OF SERVICES – ADDITIONAL SERVICES**

1. The COUNTY, through the SHERIFF'S OFFICE, agrees to provide to HIDEOUT Additional Law Enforcement Services ("Additional Services") beyond those provided under the COUNTY'S General Duties. These Additional Services may include:
  - a. An increase in the hours spent providing law enforcement services; or
  - b. Law Enforcement Services such as:
    - i. Enforcement of HIDEOUT traffic, parking, and noise control ordinances;
    - ii. Traffic patrol and ticket issuance beyond what is provided under the General Duties.
    - iii. Crime prevention programs such as Neighborhood Watch, as well as other business and residential crime prevention programs;
    - iv. Coordination of volunteer programs such as the Community Affairs Officer and Reserve Programs;
  - c. The scope of the Additional Services and payment for Additional Services shall be as set forth in Addendum A.
2. Dispatch Services: Under Utah Code, a dispatch center may be funded from funds from the state or federal government, from local taxing entities, and from gifts, donations, and grants. Utah Code 69-2-201(4). By agreeing to contract for Additional Services, HIDEOUT agrees to pay for the Additional Dispatch Services necessary to support any Additional Services requested under this Agreement. The charge for Additional Dispatch Services is included in Addendum A. This Agreement only provides for Dispatch Services and/ or Additional Dispatch Services to be provided in Wasatch County, not Summit County.
3. Special Event Services: Special Event services (i.e. traffic control, road closures, pedestrian safety) for community festivals or other special events are not included in the General Duties. Costs to provide these services are normally addressed through the COUNTY'S special event permitting process. If services are needed that have not been addressed through the permitting process, HIDEOUT may request Additional Services as set forth above and enter into an agreement with the Sheriff to pay for the scope of services needed.

4. Area Covered: This Agreement only provides for General Duties, law enforcement services, and/or Additional Services to be provided in Wasatch County, not Summit County. Certain property in HIDEOUT is within Military Installation Development Authority (MIDA). This Agreement does not address issues relating to MIDA, but is intended to maintain the status quo until the parties and MIDA enter into an agreement regarding law enforcement and related services in the MIDA area in HIDEOUT.

### C. ADMINISTRATION OF LAW ENFORCEMENT SERVICES

1. The manner and standards of officer performance, the discipline of officers, and other matters incident to the provision of services under this Agreement, and the control of personnel so employed, shall be subject solely to the control of the Sheriff.
2. In the event that HIDEOUT, through its elected body or authorized agent, notifies the COUNTY that HIDEOUT is dissatisfied with the Additional Services contracted for, the Sheriff shall meet with HIDEOUT to discuss issues and resolve problems.
3. To facilitate the COUNTY'S performance pursuant to this Agreement, HIDEOUT agrees that the COUNTY shall have full cooperation and assistance from HIDEOUT, its officers, agents and employees. HIDEOUT designates its Mayor as the liaison for any issues arising under this Agreement. COUNTY designates the Sheriff as the liaison for any issues arising under this Agreement. The liaisons shall meet as reasonably requested. The purpose of these meetings is to develop short-term and long range plans and to coordinate and analyze law enforcement services and to plan for future budget parameters, and other related public service issues.
4. The COUNTY shall furnish and supply, according to the terms detailed herein, all necessary labor, supervision, equipment, communication facilities and supplies necessary to provide services pursuant to this Agreement, in the Sheriff's reasonable discretion.
5. All deputy sheriffs, dispatchers, corrections officers, record's clerks, administrators, and all other COUNTY personnel performing duties pursuant to this Agreement shall at all times be considered employees of the COUNTY for all purposes.

### D. ASSUMPTION OF LIABILITIES/INSURANCE

1. Except as otherwise provided, HIDEOUT shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any COUNTY personnel performing services pursuant to this Agreement for HIDEOUT, and the COUNTY hereby assumes said liabilities.
2. The COUNTY and the HIDEOUT are governmental entities under the "Utah Governmental Immunity Act" (UTAH CODE ANN. § 63G-7-101, *et seq.*) (the "Immunity Act.") Consistent with the terms of the Immunity Act, and as provided herein, it is mutually agreed that each are responsible and liable for its own wrongful or

negligent acts which are committed by it or by its agents, officials, or employees. The COUNTY and HIDEOUT do not waive any defenses otherwise available under the Immunity Act nor does HIDEOUT or the COUNTY waive any limits of liability currently provided by the Immunity Act. The COUNTY shall defend, indemnify, save and hold harmless HIDEOUT (including their respective elected and appointed officers and employees) from and against any and all demands, liabilities, claims, damages, actions and/or proceedings, in law or equity (including reasonable attorney's fees and costs of suit) relating to or arising from the law enforcement services provided, or to be provided, by the COUNTY hereunder, except where such demands, claims, actions or proceedings resulting from the negligence or misconduct of HIDEOUT, or their respective elected or appointed officers or employees. Similarly, HIDEOUT shall defend, indemnify, save and hold harmless the COUNTY (including their respective elected and appointed officers and employees) from and against any and all demands, liability, claims, damages, actions and/or proceedings, in law or equity (including reasonable attorney's fees and costs of suit) relating to or arising from the actions or failure to act of HIDEOUT, except to the extent where such demands, claims, actions or proceedings may result from the negligence or misconduct by the COUNTY, or its respective elected or appointed officers or employees. Finally, HIDEOUT shall indemnify the COUNTY (including its elected and appointed officers and employees) from and against demands, claims, actions and/or proceedings, in law or equity (including reasonable attorney's fees and costs of suit) relating to or arising from actions of HIDEOUT's elected and appointed officers or employees; the COUNTY's enforcement of any ordinances of HIDEOUT that are alleged to be unconstitutional; or improper disclosure by HIDEOUT of private, controlled, or protected information under the provisions of GRAMA. The COUNTY is considered a governmental entity for purposes of the Act, including the defense and indemnification of employees, volunteers and officials.

**E. TERM OF AGREEMENT**

1. The term of this Agreement shall commence on January 1, 2022, and shall continue through December 31, 2025 ("Term"). This Agreement will not continue or renew after the Term unless the parties agree in writing to an extension.
2. Either party may terminate this Agreement at the end of a calendar year and prior to the end of the Term of the Agreement by notifying the other party to this Agreement in writing of their intent to terminate the Agreement at least eleven (6) calendar months prior to the end of the calendar year.
3. Notice to the COUNTY shall be given to the Wasatch COUNTY Sheriff, and Notice to HIDEOUT shall be given to its Mayor. Notice by U.S. mail or electronic mail, so long as the electronic mail's receipt is acknowledged by a non-automated response, are acceptable methods of notice required in this Agreement.

**F. COST AND PAYMENT**

1. The General Duties provided for in this Agreement shall not be paid for by HIDEOUT. The COUNTY is responsible to ensure these General Duties are paid for in a lawful manner, in its discretion.
2. Payment for Additional Services and Additional Dispatch Services shall be paid in monthly payments payable thirty days after the date of the invoice. The payment for Additional Services and Additional Dispatch Services shall be as outlined in Addendum A to this Agreement, which Addendum A shall be updated on an annual basis as outlined below.
3. The Sheriff and HIDEOUT shall meet and discuss a Budget Estimate for the next year for Additional Services and Additional Dispatch Services to HIDEOUT no later than November 1 of each year. The amount of hours provided for Additional Services shall be reviewed annually. If HIDEOUT desires to increase or decrease the number of hours agreed to under the Agreement, it shall provide written notice to the County of the alteration. The COUNTY shall have sole discretion on whether to accept or reject changes to the hours provided for additional services requested by HIDEOUT. HIDEOUT and the COUNTY shall work in good faith to resolve any disagreements in the Budget Estimate. If HIDEOUT and the COUNTY cannot agree to the cost for the Additional Services and Additional Dispatch Services, HIDEOUT or the COUNTY can terminate the Agreement by giving notice on or before December 1, effective January 1. If HIDEOUT does not terminate, the Budget Estimate of the County shall serve as the basis for Addendum A for the following year. In the event that the parties fail to discuss or COUNTY fails to present a Budget Estimate for the following year, a 12% increase from the previous year shall be assumed, unless the parties subsequently agree to another amount.
4. If HIDEOUT does not make necessary payments for its obligations under this Agreement, HIDEOUT will be in breach of the terms of this Agreement, and the COUNTY may take any lawful measures to collect necessary funding from HIDEOUT. Similarly, if COUNTY fails to provide Additional Services or Additional Dispatch Services, COUNTY will be in breach of the terms of this Agreement, and HIDEOUT may take any other lawful measures to enforce the Agreement.

**G. GENERAL PROVISIONS**

1. Notice to the COUNTY shall be given to the COUNTY Manager and Wasatch COUNTY Sheriff, and Notice to HIDEOUT shall be given to the Mayor.
2. It is understood that prosecutions for violations of ordinances or state statutes, together with disposition of all fines collected pursuant thereto, shall be in accordance with state statutes, state rules, and judicial orders.
3. HIDEOUT may contract with the COUNTY for additional Law Enforcement Services above and beyond those provided in this Agreement, through a written agreement or addendum to this Agreement.

4. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, signed by authorized representatives of the COUNTY and HIDEOUT and attached to the original of this Agreement.
5. Force Majeure. Any failure or delay by a party in the performance of its obligations under this Agreement is not a default or breach of the Agreement or a ground for termination under this Agreement to the extent the failure or delay is due to elements of nature or acts of God, acts of war, terrorism, riots, revolutions, or strikes or other factor beyond the reasonable control of a party (each, a "*Force Majeure Event*"). The party failing or delaying due to a Force Majeure Event agrees to give notice to the other party which describes the Force Majeure Event and includes a good faith estimate as to the impact of the Force Majeure Event upon its responsibilities under this Agreement, including, but not limited to, any scheduling changes. However, should any failure to perform or delay in performance due to a Force Majeure Event last longer than thirty (30) days, or should three (3) Force Majeure Events apply to the performance of a party during any calendar year, the party not subject to the Force Majeure Event may terminate this Agreement by notice to the party subject to the Force Majeure Event.
6. No third party is a beneficiary of this Agreement.
7. This Agreement shall be governed and enforced according to the laws of the State of Utah. Any disputes that cannot be resolved between the parties shall be resolved through the District Court in Wasatch County.
8. Interlocal Cooperation Act Requirements. In satisfaction of the requirements of the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Ann. 1953, as amended, HIDEOUT and the COUNTY agree as follows:
  - a. This Agreement shall be conditioned upon the approval and execution of this Agreement by the HIDEOUT and the COUNTY.
  - b. This Agreement shall be administered by the Mayor of HIDEOUT and the SHERIFF'S OFFICE. Under this Agreement, the SHERIFF'S OFFICE shall provide Additional Services in the incorporated area of HIDEOUT.
  - c. The respective budgets for this Agreement shall be financed, established, and maintained by HIDEOUT and the COUNTY.
  - d. This Agreement shall be submitted to the attorneys authorized to represent HIDEOUT and the COUNTY for review as to proper form and compliance with applicable law, as established by the respective attorneys affixing their signatures to this Agreement before this Agreement may take effect.
  - e. A duly executed copy of this Agreement shall be immediately filed with the keeper of records for both HIDEOUT and the COUNTY.
  - f. This Agreement shall not take effect until it is filed with the keeper of the records of HIDEOUT and the COUNTY.



9. Prior Agreements. This Agreement between the parties, and upon the date of the approval of this Agreement by both parties, and starting January 1, 2022, supersedes and replaces all prior agreements between the parties for the provision of Law Enforcement Services to HIDEOUT by the COUNTY.

IN WITNESS WHEREOF, HIDEOUT Town, as set forth below, has caused this Agreement to be signed by its Mayor, and the seal of HIDEOUT to be affixed hereto on the 17<sup>th</sup> of January, 2022, and the County has caused this Agreement to be signed by the County Manager on the 17<sup>th</sup> day of January, 2022.

COUNTY OF WASATCH

HIDEOUT Town

By: [Signature]  
Dustin Grabau  
Wasatch County Manager

By: [Signature]  
Philip Rubin  
TOWN OF HIDEOUT Mayor

APPROVAL RECOMMENDED:

APPROVED AS TO FORM:

By: [Signature]  
Jared W. Rigby  
Wasatch County Sheriff

By: [Signature]  
Polly McLean  
HIDEOUT Town Attorney

APPROVED AS TO FORM:

By: [Signature]  
Jon Woodard  
Deputy Wasatch County Attorney

[Handwritten initials]

**Addendum A**  
**COSTS AND PAYMENTS FOR 2022**

1. Additional Services

In addition to the General Duties provided to HIDEOUT by the SHERIFF'S OFFICE, HIDEOUT desires to further contract with the SHERIFF'S OFFICE for the following Additional Services:

- HIDEOUT contracts with Wasatch County Sheriff's Office for 49.80 hours of Additional Services per month, to be as directed by the HIDEOUT Town Mayor, and will include: directed patrol, speed enforcement, noise complaints, VIN inspections, special events not covered by the County approval process.
- Initially HIDEOUT Town requests that the primary focus of the Additional Services be directed traffic patrol with the specific purpose of enforcing traffic laws including speed limits, by giving warnings in an effort to seek voluntary compliance, and issuing speeding citations within HIDEOUT Town. Traffic patrol shall not be excessively provided during late night/ early morning hours.

2. Dispatch Services

HIDEOUT also agrees to pay for Additional Dispatch Services. Additional Dispatch Services are not included in the Additional Services. County provides five dispatchers to ensure that the dispatch is staffed with one dispatcher at all times. The cost for additional dispatchers are shared throughout the municipalities based on dispatch volume associated with a municipality, or by population. HIDEOUT will pay based on population. Currently, HIDEOUT has 3% of the population of Wasatch County, and the additional dispatchers currently run \$420,495 per year. HIDEOUT agrees to pay \$12,610 per year to cover the Additional Dispatch Services. This Agreement only provides for Dispatch Services and/ or Additional Dispatch Services to be provided in Wasatch County, not for Summit County.

3. Cost and Payment

HIDEOUT Town shall pay the hourly rate of \$104.20 for Additional Services received from Wasatch County Sheriff's Office, which includes \$83.35 per hour for law enforcement services and a 25% administrative fee (which includes costs associated with supervision, sheriff time and administrative time).

Additional Services, such as in the event of a natural disaster for which the Deputies were needed in other areas of the County and did not serve in HIDEOUT, HIDEOUT would not be required to pay for Additional Services not actually provided in a given month. The Parties agree that the maximum amount of Additional Services provided by Wasatch County Sheriff's Office is 49.80 hours per month.

The maximum amount to be paid each month for Additional Services and the Additional Dispatch Services will be up to \$6,240.00, subject to annual updates as described herein, and unless the parties agree to different amounts in writing. This comes to a maximum total of \$74,880 for the first year.

Wasatch County Sheriff's Office shall bill HIDEOUT each month for the hours of Additional Services and for the Additional Dispatch Services.

4. Meetings:

The Mayor of Hideout and the County Sheriff shall meet at the reasonable request of either party to ensure service level and charges are reflective of needed activities.



**EXTENSION TO THE INTERLOCAL AGREEMENT FOR  
LAW ENFORCEMENT SERVICES BETWEEN WASATCH COUNTY AND  
HIDEOUT TOWN**

This is an Extension (“Extension”) to the Interlocal Agreement between Wasatch County (hereinafter referred to as the “COUNTY”), and the Town of Hideout (hereinafter referred to as “HIDEOUT”), to provide law enforcement services to HIDEOUT.

WHEREAS, Hideout and the County entered into an Interlocal Agreement For Law Enforcement Services Between Wasatch County And Hideout Town dated January 1, 2022 (“Interlocal”); and

WHEREAS, pursuant to Section E(1), the Interlocal expires on December 31, 2025, “unless the parties agree in writing to an extension”; and

WHEREAS, HIDEOUT desires to continue to receive law enforcement services pursuant to the Interlocal, and the County desires to continue to provide law enforcement services pursuant to the Interlocal, but the parties are not prepared to enter into a new long term interlocal at this time; and

NOW, THEREFORE, IN CONSIDERATION OF the mutual undertakings set forth herein, the COUNTY and HIDEOUT agree as follows:

- A. The Interlocal is extended until December 31, 2026.
- B. The Addendum A, Costs and Payments for 2026, as attached, is hereby adopted.
- C. All other terms and conditions of the Interlocal remain in place, and are unchanged by this Extension.

IN WITNESS WHEREOF, HIDEOUT Town, as set forth below, has caused this Extension to be signed by its Mayor, and the seal of HIDEOUT to be affixed hereto on the \_\_\_\_\_ of \_\_\_\_\_, 2025, and the County has caused this Extension to be signed by the County Manager on the \_\_\_\_ day of \_\_\_\_\_, 2025.

COUNTY OF WASATCH

HIDEOUT Town

By: \_\_\_\_\_  
Dustin Grabau  
Wasatch County Manager

By: \_\_\_\_\_  
Ralph Severini  
TOWN OF HIDEOUT Mayor

APPROVAL RECOMMENDED:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Jared W. Rigby  
Wasatch County Sheriff

By: \_\_\_\_\_  
Polly McLean  
HIDEOUT Town Attorney

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Jon Woodard  
Deputy Wasatch County Attorney

## Addendum A COSTS AND PAYMENTS FOR 2026

### 1. Additional Services

In addition to the General Duties provided to HIDEOUT by the SHERIFF'S OFFICE, HIDEOUT desires to further contract with the SHERIFF'S OFFICE for the following Additional Services:

- HIDEOUT contracts with Wasatch County Sheriff's Office for 49.80 hours of Additional Services per month, to be as directed by the HIDEOUT Town Mayor, and will include: directed patrol, speed enforcement, noise complaints, VIN inspections, special events not covered by the County approval process.
- Initially HIDEOUT Town requests that the primary focus of the Additional Services be directed traffic patrol with the specific purpose of enforcing traffic laws including speed limits, by giving warnings in an effort to seek voluntary compliance, and issuing speeding citations within HIDEOUT Town. Traffic patrol shall not be excessively provided during late night/ early morning hours.

### 2. Dispatch Services

HIDEOUT also agrees to pay for Additional Dispatch Services. Additional Dispatch Services are not included in the Additional Services. County provides five dispatchers to ensure that the dispatch is staffed with one dispatcher at all times. The cost for additional dispatchers are shared throughout the municipalities based on dispatch volume associated with a municipality, or by population. HIDEOUT will pay based on population. Currently, HIDEOUT has 3% of the population of Wasatch County, and the additional dispatchers currently run \$449,930 per year. HIDEOUT agrees to pay \$13,493 per year to cover the Additional Dispatch Services. This Agreement only provides for Dispatch Services and/ or Additional Dispatch Services to be provided in Wasatch County, not for Summit County.

### 3. Cost and Payment

HIDEOUT Town shall pay the hourly rate of \$141.45 for Additional Services received from Wasatch County Sheriff's Office, which includes \$106.09 per hour for law enforcement services and a 25% administrative fee (which includes costs associated with supervision, sheriff time and administrative time).

Additional Services, such as in the event of a natural disaster for which the Deputies were needed in other areas of the County and did not serve in HIDEOUT, HIDEOUT would not be required to pay for Additional Services not actually provided in a given month. The Parties agree that the maximum amount of Additional Services provided by Wasatch County Sheriff's Office is 49.80 hours per month.

The maximum amount to be paid each month for Additional Services and the Additional Dispatch Services will be up to \$7044.23. This comes to a maximum total of \$84,531.00 for 2026.

Wasatch County Sheriff's Office shall bill HIDEOUT each month for the hours of Additional Services and for the Additional Dispatch Services.

4. Meetings:

The Mayor of Hideout and the County Sheriff shall meet at the reasonable request of either party to ensure service level and charges are reflective of needed activities.

**File Attachments for Item:**

3. Discussion and possible Adoption of Resolution 2025-R-XX Appointing a Chief Administrative Officer and Records Officer(s) in compliance with the Government Data Privacy Act (GDPA).

Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE CITY/TOWN COUNCIL OF XXXXX, UTAH, APPOINTING A CHIEF ADMINISTRATIVE OFFICER AND RECORDS OFFICER(S) IN COMPLIANCE WITH THE GOVERNMENT DATA PRIVACY ACT (GDPA)**

**WHEREAS**, Utah law, under the Government Data Privacy Act (GDPA), requires each state agency to implement a privacy program – including designation of a Chief Administrative Officer (CAO) and appointment of Records Officer(s); and

**WHEREAS**, the Utah Office of Data Privacy’s Privacy Program Framework provides guidance requiring specification of who is responsible for privacy program implementation; and

**WHEREAS**, GDPA mandates that each agency designates a CAO responsible for establishing and maintaining the agency’s privacy and records management program; and

**WHEREAS**, the act also requires that the CAO appoint one or more Records Officers who will ensure the care, maintenance, classification, retention, access, and preservation of records in alignment with CAO-established policies;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY/TOWN COUNCIL OF XXXXX, UTAH, AS FOLLOWS:**

1. **Designation of Chief Administrative Officer (CAO).** Jan McCosh, Town Administrator is hereby designated as the CAO for Town of Hideout. The CAO shall establish, manage, and maintain an ongoing privacy and records management program consistent with Utah law and the Privacy Program Framework.
2. **Appointment of Records Officer(s).** The CAO shall appoint the following Records Officer(s). Alicia Fairbourne, Recorder. Records Officer(s) will implement and maintain privacy and records practices as detailed in the agency’s privacy program and framework guidance.
3. **Roles and Responsibilities.**
  - CAO Responsibilities: Develop and maintain formal privacy and records policies and procedures. Oversee their effective implementation throughout

the agency. Report the CAO designation to the Division of Archives and Records Service (DARS), consistent with statute.

- Records Officer Responsibilities: Manage care, maintenance, scheduling, classification, retention, disposal, access, and preservation of records. Execute all records and privacy policies established by the CAO.

4. **Effective Date.** This resolution shall take effect immediately upon passage and adoption.

**PASSED AND ADOPTED** by the City/Town Council of XXXXX, Utah, this \_\_\_\_ day of \_\_\_\_, 20\_\_.

**XXXXXX, UTAH**

By: \_\_\_\_\_

XXXXXX, Mayor

Attest: \_\_\_\_\_

XXXXXX, City/Town Recorder

<u>Vote</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**File Attachments for Item:**

4. Consideration and Adoption of Resolution 2025-R-XX: Commendation for Outstanding Public Service by Chris Baier

**RESOLUTION 2025-R-XX**  
**RESOLUTION IN APPRECIATION FOR OUTSTANDING**  
**PUBLIC SERVICE BY CHRIS BAIER**

WHEREAS, Chris Baier served as Council member since 2018, and was continually focused on improving the lives of the residents in her roles as Council Member and Mayor Pro Tempore; and

WHEREAS, Chris Baier has brought respect, honor, and integrity to the Town of Hideout by leading by example, exhibiting the highest level of diligence and maintaining a high moral character; and

WHEREAS, Chris Baier provided tireless service, spoke with an independent mind and spirit when she had differing viewpoints; and

WHEREAS, Chris Baier has volunteered numerous hours, incurred personal sacrifice and exhibited outstanding personal character while performing her duties as Council member, Mayor Pro Tempore, Chair of the Parks Open Space and Trails Committee; and

WHEREAS, Chris Baier's sense of determination has brought improvements and progress to the town's trail network, recreation at the Jordanelle State Park and wildlife safety initiatives; and

WHEREAS, Chris Baier took initiative to understand the details behind issues facing the Town and her organized systemic approach added value to the Town; and

WHEREAS, Chris Baier's unwavering commitment, willingness and ability to stand up for what she believes, has made a substantial contribution to the betterment of the Town of Hideout and the residents in the region.

NOW, THEREFORE, BE IT RESOLVED that the Town Council does hereby thank Chris Baier for her dedication and outstanding public service.

PASSED AND ADOPTED by the Town Council of Hideout, Utah, this 11th day of December, 2025.

BY:

\_\_\_\_\_  
Ralph Severini, Mayor

ATTEST:

\_\_\_\_\_  
Maria Devereux, City Recorder

**File Attachments for Item:**

6. Approval of 2026 Regular Meeting schedule.

**ANNUAL MEETING SCHEDULE FOR THE MEETINGS OF THE  
TOWN COUNCIL OF HIDEOUT UTAH**

Pursuant to §52-4-202 of the Utah Code, the Town of Hideout hereby gives notice that the Hideout Town Council will generally hold its regular Town Council meetings for the 2026 calendar year on the second Thursday of each month. The regular meetings generally begin at 4:00 pm and are held electronically via Zoom and in-person at Hideout Town Hall, located at 10860 N. Hideout Trail, Hideout Utah, 84036 unless otherwise noticed.

Thursday, January 8, 2026 6:00 PM

Thursday, July 9, 2026 6:00 PM

Thursday, February 12, 2026 6:00 PM

Thursday, August 13, 2026 6:00 PM

Thursday, March 12, 2026 6:00 PM

Thursday, September 10, 2026 6:00 PM

Thursday, April 9, 2026 6:00 PM

Thursday, October 8, 2026 6:00 PM

Thursday, May 14, 2026 6:00 PM

Thursday, November 12, 2026 6:00 PM

Thursday, June 11, 2026 6:00 PM

Thursday, December 10, 2026 6:00 PM

**Zoom Meeting URL:** <https://zoom.us/j/4356594739>

**To join by telephone dial:** US: +1 408 638 0986

**Meeting ID:** 435 659 4739

**YouTube Live Channel:** <https://www.youtube.com/channel/UCKdWnJad-WwvcAK75QjRb1w/>

**File Attachments for Item:**

1. November 18, 2025 Town Council/Board of Canvassers Meeting Minutes

**Minutes**  
 Town of Hideout  
 Board of Canvassers Meeting  
 November 18, 2025

The Town Council of Hideout, Wasatch County, Utah met in a Board of Canvassers Meeting on November 18, 2025 at 5:30 pm in the City Council Chambers located at 10860 N. Hideout Trail, Hideout, Utah and electronically via Zoom.

Board of Canvassers Meeting

**I. Call to Order**

Mayor Severini called the meeting to order at 5:35 p.m., noting that it was being conducted in a hybrid format with participants attending both in person at Hideout Town Hall and remotely.

**II. Roll Call**

**Present:** None

**Attending Remotely:** Mayor Ralph Severini  
 Council Member Carol Haselton  
 Council Member Chris Baier  
 Council Member Johnathan Gunn  
 Council Member Bob Nadelberg

**Excused:** Council Member J. D. Cronin

**Staff Present:** Deputy Recorder for the Town of Hideout, Kathleen Hopkins

**Staff Attending Remotely:** Town Attorney Polly McClean  
 Town Administrator Jan McCosh  
 Town Recorder Maria Devereux

**Public Present:** None

**Public Attending Remotely:** None

**III. Agenda Items**

**Certification of the November 4, 2025 Municipal Election Results**

The Hideout Town Council convened to discuss and certify the results of November 04, 2025, Hideout Municipal Election.

Mayor Severini explained that the official canvass documents were received from the county earlier that day.

Maria Devereux, Town Recorder, reviewed the Canvass documents as provided by the County. She noted, with a total of 550 registered voters in the Town of Hideout, 382 votes cast, and 69.45% voter turnout, the following are the results of the 2025 Municipal Election for one (1) Mayoral seat, and two (2) Town Council seats.

In the race for Mayor (4 year term), Chris Baier received 108 votes. (28.35%), Ralph Severini received 273 votes. (71.65%).

Resulting in Ralph Severini being elected to fill the Mayoral seat.

In the race for two (2) Council seats (4 year term), the candidates are as follows:

Tanya E. Brady 249 votes (35.52%), Brian George Cooper 223 votes (31.81%), J.D. Cronin 134 votes (19.12%), and Doug Silver 95 (13.55%)

This resulted in Tanya E. Brady and Brian George Cooper being elected to fill the two (2) open seats. She explained, these are the results of the official canvass.

Mayor Severini asked for a motion to approve/certify the November 4, 2025 Municipal Election results as presented.

***Motion: Council Member Nadelberg moved to approve the 2025 Municipal Election Results as presented. Second by Council Member Gunn.***

***The vote on the motion is as follows:***

Council Member Baier, Yes

Council Member Haselton, Yes

Council Member Nadelberg, Yes

Council Member Gunn, Yes

Council Member Cronin, Excused

The motion passes unanimously.

#### **IV. Meeting Adjournment**

Mayor Severini asked for a motion to adjourn.

***Motion: Council Member Haselton moved to adjourn the Board of Canvassers Meeting. Second by Council Member Gunn.***

***The vote on the motion is as follows:***

Council Member Baier, Yes

Council Member Hazelton, Yes

Council Member Nadelberg, Yes

Council Member Gunn, Yes

Council Member Cronin, Excused

The motion passes unanimously.

The meeting adjourned at 5:43 PM.

\_\_\_\_\_  
Maria Devereux, Recorder for Hideout