

Official Minutes for

Avon, South Dakota – March 20, 2025

A special meeting of the Avon City Council met as the Board of Equalization on the above date at the Avon City Building at 7:00 pm. Roll call taken. Present were Mayor Tjeerdsma, Aldermen Berndt, Thury, Muller, Voigt, and Finance Office Gramkow. Also, present Avon School Board member Bridgette Muller, Bon Homme Equalization representative Vance Branton,

Mayor Tjeerdsma called the meeting to order at 7:00 pm.

All stood and said the pledge to the flag.

Motion by Berndt seconded by Voigt to approve Agenda with addition of Public Comment Motion Carried

Motion by Thury seconded by I. Muller to approve minutes from March 20 2024 Board of Equalization Meeting. Motion carried.

Motion by I. Muller second by Berndt to approve Assessment Roll as is. All voting aye. Motion Carried

7:15 Motion by I. Muller second by Thury to Adjourn Equalization Meeting. Motion carried.

Bridgette Muller & Vance Branton left meeting.

7:16 Mayor Tjeerdsma call Special meeting order to order.

Roll Call taken

Motion by Muller second by Thury to approve 2<sup>nd</sup> reading of Ordinance No 358 Park & Rec Board. Motion Carried.

**Ordinance No 358 Establishing a Park and Recreation Board**

**An Ordinance Establishing a Park and Recreation Board for the City of Avon, South Dakota, Defining its Powers and Duties, and Providing for its Membership.**

**WHEREAS**, the City of Avon, South Dakota, recognizes the importance of providing and maintaining parks, recreational facilities, and programs for the health, welfare, and enjoyment of its residents; and

**WHEREAS**, the City Council desires to establish a Park and Recreation Board to advise and assist the City in the development, maintenance, and operation of its park and recreational resources, programs; and

**WHEREAS**, SDCL Chapter 9 provides the authority for municipalities to establish boards and commissions;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AVON, SOUTH DAKOTA:**

**Section 1. Establishment of the Park and Recreation Board.**

There is hereby established a Park and Recreation Board for the City of Avon, South Dakota, hereinafter referred to as the "Board."

**Section 2. Purpose and Duties.**

The Board shall serve in an advisory capacity to the City Council and shall have the following duties:

1. To study and make recommendations to the City Council concerning the development, improvement, and maintenance of parks, playgrounds, recreational facilities, and programs within the City.

2. To prepare and submit to the City Council an annual budget for the operation and maintenance of parks and recreational facilities and programs.
3. To develop and recommend long-range plans for the acquisition, development, and improvement of park and recreational resources.
4. To assist in the planning and implementation of recreational programs for all age groups within the City.
5. To promote public awareness and participation in park and recreational activities.
6. To advise the City Council on matters relating to the acceptance of gifts, bequests, and grants for park and recreational purposes.
7. Seek and recommend grants, donations, and other funding sources for parks and recreational programs and expenses.
8. To recommend policies and procedures for the use and regulation of parks and recreational facilities.
9. To perform such other duties as may be assigned by the City Council.

### **Section 3. Membership.**

1. The Board shall consist of 5 members; a. They shall be residents of the City of Avon b. One member shall be from the city council and serve as a liaison for the board. c. The 4 remaining members shall be appointed by the City Council.
2. The terms of office shall be 3 years, with 1 term initially set for 1 year, 2 terms initially set for 2 years, and 1 term initially set for 3 years, in order to stagger terms. Subsequent terms shall be for the full 3 year term.
3. Vacancies shall be filled in the same manner as original appointments, and the appointee shall serve for the unexpired term.
4. Members may be removed by the City Council for cause.
5. The Board shall elect a Chairperson and Vice-Chairperson from its members.
6. Members of the Board shall serve without compensation, but may be reimbursed for authorized expenses incurred in the performance of their duties, subject to the approval of the City Council.

### **Section 4. Meetings.**

1. The Board shall hold regular meetings at least quarterly.
2. Special meetings may be called by the Chairperson or by a majority of the members.
3. All meetings shall be open to the public and conducted in accordance with South Dakota's open meeting laws.(SDCL Chapter 1-25)
4. The Board shall keep accurate records of its meetings and proceedings, and provide such to the city finance officer after every meeting.
5. Three members constitute a quorum for the transaction of business, but an affirmative vote of at least three members shall be necessary to authorize any official action of the board.

### **Section 5. Rules and Regulations.**

The Board shall adopt rules and regulations for the conduct of its business, consistent with this ordinance and other applicable laws and ordinances.

**Section 6. Budget.**

The Board shall submit an annual budget request to the City Council for its operational expenses and for the maintenance and development of parks and recreational facilities and programs.

The city council retains final budget authority.

**Section 7. Severability.**

If any section, provision, or part of this ordinance is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**Section 8. Repeal of Conflicting Ordinances.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 9. Effective Date.**

This ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law. Passed and approved this   20   day of   March  ,   2025  .

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Kevin Tjeerdsma, Mayor

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Attest: Tina Gramkow Finance Officer

First Reading:   March 5, 2025  

Second Reading:   March 20, 2025  

Publication Date:   March 26, 2025  

Spring Clean Up will be April 21 thru April 23, 2025. All items are to be sorted and set out STREET SIDE.

Finance Officer Door discussed. FO to contact contractors with other options.

Motion by Bernt second by Voigt to approve training for Joe & Edwin in April.

Motion by Thury second by Muller for FO to make 2 Easter Baskets for Chamber Easter Egg Hunt.

Discussion was had what area belongs to Library and what area was for City. Conesus was that it is the City Building and Library has use of it.

Motion by Thury second by Muller to Adjourn

Next Meeting is April 7, 2025 at 7:00 pm

Dated March 20, 2025

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Kevin Tjeerdsma, Mayor

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Tina Gramkow, City Finance Officer

(Seal)