



City of Hill City Agenda
March Council Meeting
March 10, 2026 at 6:00 PM
Hill City Community Room

Note: Please silence your electronic devices during the meeting. Thank you.

- 1. Call to Order/Pledge of Allegiance**
- 2. Additions or Corrections to the Agenda**
- 3. Guest Speaker**
- 4. Consent Agenda**
 - a.** Approve minutes of the Regular Council Meeting
 - b.** Approve
Account Balances as of 3/2/2026 Checking \$352,437.03, MM \$29,037.27. CD \$515,970.94
Claim's - 2/12 \$167,135.00, 3/6 \$195,078.42, 3/10 \$3,184.43
EFT's - 3/2 Withholding tax \$1,303.86, 3/10 Campspot \$97.30, 3/9 Payroll \$15,116.98, 3/10 PERA \$3,063.12, 3/10 Fed Tax \$3,747.96
Transfers None
 - c.** Reports – Public Works, Fire, Police, Clerk
- 5. Public Forum – 3-minute limit**
- 6. Reports:**
 - a.** Mayor and Council
 - b.** Engineer
 - c.** CEDA
 - d.** Land Use Committee
 - e.** Events & Planning Committee
 - f.** Personnel Committee
 - g.** Park Committee
- 7. Old Business**
 - a.** Quote for raised beds for the Community Garden.
- 8. New Business**
 - a.** Drinking Water Revolving Fund - PPL Submittal
 - b.** Airport Fence Project bid schedule
 - c.** Approve pay application # 15 to McGough Construction in the amount of \$92,248.00 and Draw Request # 15 in the amount of \$127,336.00.

- d. DNR Outdoor Recreation Grant Resolution 2026-3
- e. Approve the Investment Policy and the Fund Balance Policy.
- f. FY27 Interior EPA-STAG Clean Water/Drinking Water Community Project
- g. Approve LG 220 Application - Woodland Chapter MN Deer Hunters Association for Bingo on May 2nd at the Fire Hall.
- h. Approve Northland Portables for the 4th of July
- i. Approve A & W Bleacher rental for the 4th of July
- j. HCFD Gambling Profit Tracker
- k. Accept resignation letter from J. Zempel.
- l. Approve January Council Pay
- m. Dumpsters for Clean-up Thursday, May 14 - Sunday, May 17

9. Upcoming Meetings

10. Adjourn



**City of Hill City Minutes
February 2026 Council Meeting
February 10, 2026 at 6:00 PM
Hill City Community Room**

Note: Please silence your electronic devices during the meeting. Thank you.

1. Call to Order/Pledge of Allegiance

Mayor Lange called the meeting to order at 6:00 pm. Everyone joined in the Pledge of Allegiance.

PRESENT

- Mayor Dave Lange
- Council Member Lin Benson
- Council Member Tom Semler
- Council Member Amanda Goodrich

ABSENT

- Council Member Kenny Hilton

2. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

There was a motion to approve the agenda as presented.

Motion made by Council Member Goodrich, Seconded by Council Member Semler.

Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

3. Guest Speaker

There were no guest speakers.

4. Consent Agenda

- a. Approve minutes of the Regular Council Meeting

- b. Approve

January Cash Control Statement and Reconciliation

Account Balances as of 2/6/2026 Checking \$807,819.59, MM \$29,035.04, CD \$510,591.40

Claim's - 1/26 \$20.06, 2/3 \$51,819.80, 2/6 \$50,203.67, 2/10 \$10,363.70

EFT's - 1/26 Payroll \$12,864.98, 1/26 Fed Taxes \$3,084.34, 1/26 PERA \$3,204.637, 1/27 Colonial Life, 2/2 MN Revenue Withholding Tax \$3,583.14, 2/3 Sales Tax \$294.00, 2/3 Midco \$147.59, 2/10 Campspot \$275.70, 2/9 Payroll \$11,659.10, 2/9 PERA \$3,029.32, 2/9 Fed Taxes \$2,819.05

Transfers - none

c. Reports – Public Works, Fire, Police,

Maintenance

- Painting and Cleaning on the hydraulic tank on the backhoe.

Water

- On going work with Bolton & Menk on the Water Treatment Plant.
- Bypasses are in at the Hill Lake Café and the Trinity Lutheran Church

Sewer

- Nothing to report

Parks

- Will plow for the fishing contest.

Airport

- Working with Bolton & Menk on the Fencing project.

Streets

- Sanding and scraping continues
- Order another 50 yards of sand

Trail

- Nothing to report.

Fire

- There were 13 calls in the past month.
- The Annual Fish Fry will be April 18th at the Fire Hall.

Police

- **Police**-Jordan started DARE up again, guys have been very active with traffic at various hours and time, 1 shift at least in the AM during pre school and after school hours when traffic picks up.
- **Squad**-New squad is in progress, old one has close to 50k miles, we pre ordered lights for the new on so save almost 5% due to increase in costs. Pending the council decision would like to move the old one to EMR for another vehicle that we can use to get to out of area medicals and fires, trying to be mindful of what it is worth vs what we can sell it for. We took a big loss on the last one because you only get a manufactured deed which limits prices.
- **Extra**-Had a snowmobile crash up at smith creek trail and the ATV with tracks was huge in getting folks to and from the scene will be a big asset to the community for Police/Fire/EMS
- **Events**-We completed some great Ice Training with ACSO, MLCSO, and various other agencies at the Libby Dam, was super fun but very cold, Brevon even wore a suit. This just helps when we have an event to know what equipment we bring to the table. We have the lions club fishing contest Feb 14, the 4th grade ice fishing day Feb 18, and various other events. Enbridge

will be at the 4th grade event serving hot chocolate out of the sherp, it'll be a cool event.

- **School**-School is going great, guys have been to just about all games and or large events
- **FLOCK**-Flock cameras in the works, and should be installed soon.
- **Call Volume**, looks to be about another 15% increase in calls, hard to justify a reason because the cops go to medicals and fire calls as well. We will be helping the county attorney on Sobriety Court checks, we have 2 folks in the area on this intense supervision. No major workload related to this but it helps to hopefully keep the habitual offenders in line

Clerk

- Working with Bolton & Menk on multiple projects.
- Paperwork is ready for the Auditor's. They will pick it up in February and start the audit in April.
- Brandi and I got the Boat Slip added into Campspot but it is not active yet.
- Working on Fund Balance and Investment Policies.
- Working with Jessica on the Community Tree Planting Grant, the ReLeaf Community Grant, and 2026 Blandin Grant
- Reviewing the MN Basic Code
- Attended the following meetings/activities
 - January 21 – Clerk's monthly meeting virtual
 - January 28 - Water Treatment Plant meeting
 - February 4 – Sales Tax webinar

- d. Approve Resolution 2026 - 2 and LG555 from the Hill City Fire Relief Association in the amount of \$20,000.00 for the Fire Equipment Fund.

There was a motion made to approve the consent agenda.

Motion made by Council Member Benson, Seconded by Council Member Goodrich.

Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

5. Public Forum – 3-minute limit

No public Spoke

6. Reports:

a. Mayor and Council

Mayor Lange talked with John Welle, Aitkin County Engineer about the Lake Ave Sewer issue from last month. It will go to the County Board for approval of them paying for part of the invoice, once we get it.

Mayor Lange went to the League of MN Cities conference last week. It was a good conference. It focused mainly on communication..

Kessler House finally contacted Council member Benson about the Raised Garden beds, they will get us a quote for next month.

b. Engineer

Andrew read his report.

Force Main Reroute Project

- Contractor received and installed remote dialers on January 7th and the necessary tweaks have been made for them to be fully functional.
- Partial pay application on agenda tonight, now that the dialers are installed.
 - o We'll wait until next spring to close out the project.

Water Treatment Plant Project

- January work mostly consisted of piping, mechanical, and electrical rough in.
- Filter media installation and interior painting is in progress.
- Equipment started up should take place the second half of February.
- Water treatment plant startup will happen expected in March when we will start running water through the plant for treatment.
- Site wrap up spring of 2026.

Hill City Airport

- Airport Layout Plan
 - o We received no comments on the preferred layout for the ALP.
 - ♣ We will proceed with submitting this to MnDOT Aeronautics for comments before we complete our ALP.
- Airport Fence Project
 - o Working through the last details of the plans and working with property owners and George about fence locations.
 - o We will bring final plans and specifications to March's council meeting for approval to advertise and bid the project. Plan would be to open bids in April.

c. CEDA

Jessica read her report.

1. Park and Rec

- Met with Park and Rec Committee to discuss priorities at campground.
- Worked on Outdoor Rec Grant.
 - o Reached out to electricians, concrete contractors, and multi-court companies.
 - o Attended information webinar.

2. Veterans Commemoration Grant

- Finalized annual report and Tami submitted.
- Still need to complete the stencils for the helicopter.

3. Events Committee

- No meeting in February.
- Worked with Sue on the food booth to ensure everything is ready to go.
- Attended the Lion's Club meeting to present the opportunity of merging.
 - o Sue is going to follow up with Jay

4. Blandin

- Filled out Letter of Interest asking for \$150,000.
- Worked with George, Mayor, and Office Staff on project quote.
- Received notification to submit a full proposal. o Currently working on the full proposal in the amount of \$150,000.
 - o This grant would be to update city hall.
- Reached out a business owner and sent over grant resources and partner information.
- Submitted banner paperwork to Mark Jeffers for County to Approve.
 - o Banners have been approved by the county. Mark is working on processing the paperwork for payment.
- Updated ReLeaf grant submittal.

d. Land Use Committee

No permits issued

There was a question about a parcel near the Quadna Villa's about an easement and if the property is buildable. The easement has nothing to do with the city and they were told to talk to the Aitkin County Wetlands Specialist on buildability.

e. Events & Planning Committee

Did not meet in February. Will be selling food at the Fishing contest on the 14th.

f. Personnel Committee has not met.

g. Park Committee has not met.

7. Old Business

a. Quote for raised beds for the Community Garden.

Kessler House finally contacted Council member Benson about the Raised Garden beds, they will get us a quote for next month.

8. New Business

- a. Approve Pay Request #4 in the amount of \$40,109.33 to Tom's Backhoe Service for the Lift Station No. 2 & Forcemain Reroute Project.

There was a motion to pay Tom's Backhoe \$40,109.33.

Motion made by Council Member Goodrich, Seconded by Council Member Semler.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

- b. Approve Pay Application #14 to McGough Construction in the amount of \$166,435.00 and Draw Request #14 in the amount of \$207,576.25.

There was a motion to pay McGough Construction \$166,435.00 and to approve the draw request in the amount of \$207,576.25.

Motion made by Council Member Goodrich, Seconded by Council Member Benson.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

- c. Airport - Winter opening for skis.

Casper asked about having the airport open in the winter for skis. They may have to roll it once or twice.

There was a motion to open the airport in the winter for airplanes with skis.

Motion made by Council Member Benson, Seconded by Council Member Semler.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

- d. Approve quote from Quality Flow to rehab the wet-well.

The wet-well at the lift station at the Lodge needs repaired. Casper got a quote from Quality Flow, we will not do the pump that is listed on the quote. The pipes are approximately 35 years old and need to be replaced.

There was a motion to accept the quote from Quality Flow in the amount of \$24,700.00.

Motion made by Council Member Goodrich, Seconded by Council Member Benson.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

e. Approve the 2026 Fire Contracts

Mayor Lange talked with Chief Nelson about the formula. Currently it is based on Population, calls, and tax capacity. The City has a number of properties that don't pay taxes, churches, veterans, low income housing etc. nothing to change for this year to look into it for next year.

There was a motion to approve the 2026 Fire Contracts

Motion made by Council Member Goodrich, Seconded by Council Member Benson.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

f. Water increases to fee schedule

The fee schedule will be discussed in April but Clerk Meyer wanted to remind the Council that water rate increases were approved in 2024 and they will go into effect with the next billing cycle.

g. Approve Bounce Houses for the 4th of July

There was discussion on the cost of the bounce houses between last year and the cost this year. There are a couple of new houses and there are 7 houses this year where last year there were only 6.

There was a motion to approve the Quote from Lefty's for the bounce houses for the 4th of July in the amount of \$3,577.52.

Motion made by Council Member Goodrich, Seconded by Council Member Benson.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

h. Donation request from First Call 211. Donated \$300 last year and \$500 previous years

There was a motion to donate \$300 to 211 - First Call for Help.

Motion made by Council Member Goodrich, Seconded by Council Member Benson.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

i. Approve January Council Pay

There was a motion to approve the January Council Pay.

Motion made by Council Member Goodrich, Seconded by Council Member Semler.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

9. Upcoming Meetings

- a. Wednesday, February 11 - Mid-month WTP Meeting 10 am
- Saturday, February 14th – Lion’s Club Fishing Contest 12 - 3 pm
- Wednesday, February 18th - fishing day with 4th grade kids from Hill City and McGregor.
- Wednesday, February 18 - Quarterly City Collaboration & Economic Development in Aitkin 10 - noon
- Wednesday, March 11th - City Day on the Hill all Day

10. Adjourn

There was a motion to adjourn the meeting at 6:38 pm.
Motion made by Council Member Benson, Seconded by Council Member Goodrich.
Voting Yea: Mayor Lange, Council Member Benson, Council Member Semler, Council Member Goodrich

Dave Lange, Mayor

Tami Meyer, Clerk/Treasuer

As of 3/2/26

Home

Alerts

You have no alerts.

Accounts

NOW

XX0070

Current balance

\$352,437.03

MMDA

XX6994

Current balance

\$29,037.27

12 MONTH

XX0557

Current balance

\$515,970.94

Date Range : 2/12/2026 To 2/12/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/12/2026	Cash	Fishing contest Start fund	16569	\$700.00	284-41140-210-	GENERAL GOVERNMENT	\$700.00
02/12/2026	McGough Construction Co.	Pay Application #14	16570	\$166,435.00	601-49405-310-	Water Treatment Plant	\$166,435.00
Total For Selected Claims				\$167,135.00			\$167,135.00

Amanda M Goodrich

City Council/Town Board

Date

David W. Lange

City Council/Town Board

Date

Ken Hilton

City Council/Town Board

Date

Lin M. Christensen Benson

City Council/Town Board

Date

Thomas E. Semler

City Council/Town Board

Date

For the Period : 2/1/2026 To 2/28/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	(\$872,337.54)	\$3,950.24	\$29,685.44	(\$898,072.74)	\$0.00	\$10,212.04	(\$887,860.70)
Drug Fund	\$27,198.65	\$0.00	\$1,125.00	\$26,073.65	\$0.00	\$0.00	\$26,073.65
Lodging Fund	\$314.29	\$0.00	\$0.00	\$314.29	\$0.00	\$0.00	\$314.29
Fire Fund	(\$53,642.99)	\$10,137.75	\$4,641.95	(\$48,147.19)	\$0.00	\$424.42	(\$47,722.77)
Fire Dept. Building Fund	(\$5,881.69)	\$0.00	\$0.00	(\$5,881.69)	\$0.00	\$0.00	(\$5,881.69)
Fire Dept. Equipment Fund	\$37,432.83	\$0.00	\$0.00	\$37,432.83	\$0.00	\$0.00	\$37,432.83
Fire Dept. Radio Replacement	\$7,125.00	\$0.00	\$0.00	\$7,125.00	\$0.00	\$0.00	\$7,125.00
Trail Fund	\$82,771.48	\$0.00	\$945.52	\$81,825.96	\$0.00	\$0.00	\$81,825.96
Housing Rehabilitation	\$3,389.35	\$0.00	\$0.00	\$3,389.35	\$0.00	\$0.00	\$3,389.35
First Responders	(\$4,044.65)	\$0.00	\$0.00	(\$4,044.65)	\$0.00	\$0.00	(\$4,044.65)
Police Fund	(\$406,041.48)	\$2,079.90	\$20,222.65	(\$424,184.23)	\$0.00	\$556.18	(\$423,628.05)
Maintenance Equipment Fund	\$72,056.82	\$0.00	\$0.00	\$72,056.82	\$0.00	\$0.00	\$72,056.82
Police Dept. Equipment Fund	\$39,101.28	\$0.00	\$0.00	\$39,101.28	\$0.00	\$0.00	\$39,101.28
Don Beerbower Veteran's Park	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1st Responder Equipment Fund	\$4,910.56	\$0.00	\$0.00	\$4,910.56	\$0.00	\$0.00	\$4,910.56
Community Events Fund	\$21,717.47	\$1,654.00	\$780.00	\$22,591.47	\$0.00	\$80.00	\$22,671.47
Playground Equipment Fund	(\$28,348.23)	\$0.00	\$0.00	(\$28,348.23)	\$0.00	\$0.00	(\$28,348.23)
Community and School Garden Fund	\$5,362.18	\$0.00	\$0.00	\$5,362.18	\$0.00	\$0.00	\$5,362.18
ARP Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Treatment Plant Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Waste Water Pond Capital Equipment	(\$97,940.84)	\$0.00	\$0.00	(\$97,940.84)	\$0.00	\$0.00	(\$97,940.84)
Water	\$53,001.29	\$217,049.40	\$220,668.36	\$49,382.33	\$0.00	\$41,141.25	\$90,523.58
Sewage Collection and Disposal	(\$555,399.36)	\$13,729.34	\$53,906.70	(\$595,576.72)	\$0.00	\$1,184.00	(\$594,392.72)
Refuse or Garbage Collection	(\$692.34)	\$0.00	\$0.00	(\$692.34)	\$0.00	\$0.00	(\$692.34)
Water Improvement	\$270,462.91	\$3,849.97	\$0.00	\$274,312.88	\$0.00	\$0.00	\$274,312.88
Water Tower Rehab	\$78,913.81	\$793.80	\$0.00	\$79,707.61	\$0.00	\$0.00	\$79,707.61
Sewer Improvement	\$784,096.33	\$5,282.22	\$0.00	\$789,378.55	\$0.00	\$0.00	\$789,378.55
Storm Sewer	\$93,475.73	\$487.53	\$0.00	\$93,963.26	\$0.00	\$0.00	\$93,963.26
Fire Fund Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Housing Rehab.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Imp. Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Imp. Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstand Che</u>	<u>Total Bank ment</u>
Sinking Fund Investments	\$552,153.36	\$6,050.00	\$0.00	\$558,203.36	\$0.00	\$0.00	\$558,203.36
Trail Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Electronic Sign Fund	\$34,310.08	\$0.00	\$0.00	\$34,310.08	\$0.00	\$0.00	\$34,310.08
City Hall Office Equipment Fund	\$12,051.02	\$0.00	\$0.00	\$12,051.02	\$0.00	\$0.00	\$12,051.02
Tree Fund	\$11,069.08	\$0.00	\$0.00	\$11,069.08	\$0.00	\$0.00	\$11,069.08
Building Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Street Fund	\$201,034.09	\$0.00	\$0.00	\$201,034.09	\$0.00	\$0.00	\$201,034.09
CD - 60 Month	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CD - 9 month	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Fund Money Market	\$29,035.04	\$2.23	\$0.00	\$29,037.27	\$0.00	\$0.00	\$29,037.27
12-Month CD	\$510,591.40	\$5,379.54	\$0.00	\$515,970.94	\$0.00	\$0.00	\$515,970.94
Total	\$907,244.93	\$270,445.92	\$331,975.62	\$845,715.23	\$0.00	\$53,597.89	\$899,313.12

Amanda M Goodrich

City Council/Town Board

Date

David W. Lange

City Council/Town Board

Date

Ken Hilton

City Council/Town Board

Date

Lin M. Christensen Benson

City Council/Town Board

Date

Thomas E. Semler

City Council/Town Board

Date

February 2026 Reconciliation

Date	Balance	Receipts	Disbursements	End Balance
1/31/26	\$484,952.63	\$551,033.63	\$153,648.86	\$882,337.40
2/28/26	\$882,337.40	\$257,480.60	\$787,695.76	\$352,122.24
3/31/26	\$352,122.24			\$352,122.24
4/30/26	\$352,122.24			\$352,122.24
5/31/26	\$352,122.24			\$352,122.24
6/30/26	\$352,122.24			\$352,122.24
7/31/26	\$352,122.24			\$352,122.24
8/31/26	\$352,122.24			\$352,122.24
9/30/26	\$352,122.24			\$352,122.24
10/31/26	\$352,122.24			\$352,122.24
11/30/26	\$352,122.24			\$352,122.24
12/31/26	\$352,122.24			\$352,122.24
Deposits in Transit				
				\$2,256.55
Outstanding Checks				
				\$53,671.77
Balance				\$300,707.02

\$29,037.27 Money Market
 \$515,970.94 12 Month CD (May 21, 2026)
 \$545,008.21

\$845,715.23 Cash Control Balance

\$300,707.02

Outstanding Checks	Deposits in Transit
5/22/2024 23248 Commissioner of Tr	Batch 2293 Cash & Check \$752.58
11/17/2025 24229 Police Payroll	Batch 2297 Cash & Check \$1,118.42
12/29/2025 24287 Fire Payroll	batch 2301 Iallonnardo \$46.00
12/29/2025 24288 Fire Payroll	Batch 2304 Dorn \$108.26
12/29/2025 24289 Fire Payroll	Bailey Hawkins \$72.17
1/13/2026 24330 I.U.O.E. Local 49	Austin Carlson \$90.00
2/10/2026 24357 Central Pension Fur	Angela Christie \$68.62
2/10/2026 24367 MN Council of Airpc	batch 2311 Iallonnardo \$0.50
2/10/2026 24378 Bolton & Menk, Inc	
2/10/2026 24381 Sunny's	
2/10/2026 24382 Sunny's	
2/10/2026 24384 Bolton & Menk, Inc	

Total Outstanding Checks \$53,671.77 **Total Deposits in Transit \$2,256.55**

Date Range : 3/10/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/10/2026	Cintas	FD Rugs, Casper Clothes, Rugs, Hand Towels	16571	\$109.34			
					100-42502-450-	Maintenance	\$58.88
					100-41140-211-	GENERAL GOVERNMENT	\$42.76
					225-42201-211-	Fire	\$7.70
03/10/2026	Holiday Outdoor Decor	20 - 30x60 Banners	16572	\$1,944.49			
					100-43101-530-	Highway, streets, roads	\$1,944.49
03/10/2026	Gopher State One-Call, Inc.	tickets	16573	\$9.45			
					601-49400-320-	Water Utilities - Source of Supply	\$4.73
					601-49400-460-	Water Utilities - Source of Supply	\$4.72
03/10/2026	Bolton & Menk, Inc	Airport, WTP	16574	\$41,488.00			
					601-49405-300-	Water Treatment Plant	\$35,088.00
					100-49355-300-	Airport	\$6,400.00
03/10/2026	McGough Construction Co.	Pay Application #15	16575	\$92,248.00			
					601-49405-310-	Water Treatment Plant	\$92,248.00
03/10/2026	Quality Flow Systems, Inc.	Quadna Lodge Lift Station	16576	\$21,900.00			
					602-49450-220-	Sewer Utilities - Sanitary Sewer Maintenance	\$21,900.00
03/10/2026	Aitkin Independent Age	Annual Subscription	16577	\$93.50			
					100-41140-460-	GENERAL GOVERNMENT	\$93.50
03/10/2026	Central Pension Fund	Union Pension 2/1 - 2/28/2026	16578	\$800.00			
					100-41425-165-	Clerk	\$80.00
					100-43101-165-	Highway, streets, roads	\$80.00
					100-41425-162-	Clerk	\$320.00
					100-43101-162-	Highway, streets, roads	\$320.00
03/10/2026	Marco Technologies LLC	Lease 2/16 - 3/16	16579	\$140.57			
					100-41425-310-	Clerk	\$140.57

Date Range : 3/10/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/10/2026	I.U.O.E. - Local 49 Fringe Benefit	Medical Ins. April	16580	\$6,700.00			
					601-49400-131-	Water Utilities - Source of Supply	\$1,462.61
					602-49450-131-	Sewer Utilities - Sanitary Sewer Maintenance	\$1,472.49
					100-43101-131-	Highway, streets, roads	\$458.28
					100-45207-131-	Parks	\$253.43
					100-45210-131-	Park & Campground	\$362.30
					100-49355-131-	Airport	\$206.70
					230-45208-131-	Trail	\$147.23
					100-43125-131-	Ice and Snow Removal	\$256.61
					100-41425-131-	Clerk	\$1,842.67
					100-41140-131-	GENERAL GOVERNMENT	\$214.40
					260-42101-131-	Police	\$7.37
					225-42201-131-	Fire	\$15.91
03/10/2026	F.I.R.E.	Basic FF Training Dewolfe, Kruk, Ashton	16581	\$4,500.00			
					225-42201-207-	Fire	\$4,500.00
03/10/2026	Brad Person	Attorney Fees - March 2026	16582	\$309.01			
					100-41610-304-	City/Town Attorney	\$309.01
03/10/2026	Minnesota Fire Service Certificatio	Hazmat retake Enga	16583	\$75.00			
					225-42201-207-	Fire	\$75.00
03/10/2026	First Call for Help	Donation	16584	\$300.00			
					100-41140-430-	GENERAL GOVERNMENT	\$300.00
03/10/2026	Corporate Payment Systems	Misc	16585	\$1,257.48			
					100-41140-460-	GENERAL GOVERNMENT	\$172.50
					100-41310-207-	Mayor	\$387.41
					100-41310-210-	Mayor	\$30.97
					100-41425-200-	Clerk	\$40.98
					230-45208-220-	Trail	\$25.00
					260-42101-460-	Police	\$21.36
					210-42101-207-	Police	\$495.00
					284-41140-210-	GENERAL GOVERNMENT	\$213.07

Date Range : 3/10/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					601-49400-200-	Water Utilities - Source of Supply	\$15.92
					601-49400-440-	Water Utilities - Source of Supply	\$168.74
					601-49405-210-	Water Treatment Plant	(\$329.39)
					602-49450-200-	Sewer Utilities - Sanitary Sewer Maintenance	\$15.92
03/10/2026	Brandi Enerson	Fire Hall Cleaning - February	16586	\$100.00			
					225-42201-211-	Fire	\$100.00
03/10/2026	Roadside	Gas & Misc	16587	\$342.72			
					100-43125-212-	Ice and Snow Removal	\$10.27
					284-41140-210-	GENERAL GOVERNMENT	\$332.45
03/10/2026	Sunnys	Gas & Diesel	16588	\$1,180.09			
					100-41310-212-	Mayor	\$89.11
					100-43101-212-	Highway, streets, roads	\$60.02
					100-43125-212-	Ice and Snow Removal	\$376.33
					100-49355-212-	Airport	\$103.46
					225-42201-210-	Fire	\$3.52
					225-42201-212-	Fire	\$40.18
					260-42101-212-	Police	\$507.47
03/10/2026	Tina Harcey	Fishing Contest - chix wild rice soup	16589	\$152.55			
					284-41140-210-	GENERAL GOVERNMENT	\$152.55
03/10/2026	Wm. J Schwartz & Sons, Inc.	50 yrd Salt sand	16590	\$2,295.00			
					100-43125-217-	Ice and Snow Removal	\$2,295.00
03/10/2026	Northland Hydraulics Service	misc	16591	\$140.92			
					100-43125-220-	Ice and Snow Removal	\$140.92
03/10/2026	Aitkin County Treasurer	Assessment Charges	16592	\$1,621.00			
					100-41550-300-	Assessing	\$1,621.00
03/10/2026	Bunes Septic Service	Lake Ave & Quadna lift station	16593	\$1,575.00			

Date Range : 3/10/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					602-49450-220-	Sewer Utilities - Sanitary Sewer Maintenance	\$1,575.00
03/10/2026	Casper Construction	Lake Ave Sewer Line	16594	\$9,310.14			
					602-49450-220-	Sewer Utilities - Sanitary Sewer Maintenance	\$9,310.14
03/10/2026	Axon Enterprise Inc	Police Taser payment	16595	\$2,152.75			
					260-42101-240-	Police	\$2,152.75
03/10/2026	Northern Star Cooperative	Water Treatment Plant	16596	\$1,214.91			
					601-49405-219-	Water Treatment Plant	\$1,214.91
03/10/2026	Northland Portables	4th of July	16597	\$981.00			
					284-41140-210-	GENERAL GOVERNMENT	\$981.00
03/10/2026	A & W Bleacher Rental, INC	4th of July Bleacher Rental	16598	\$2,137.50			
					284-41140-310-	GENERAL GOVERNMENT	\$2,137.50
Total For Selected Claims				\$195,078.42			\$195,078.42

Date Range : 3/10/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Amanda M Goodrich		City Council/Town Board				Date
	David W. Lange		City Council/Town Board				Date
	Ken Hilton		City Council/Town Board				Date
	Lin M. Christensen Benson		City Council/Town Board				Date
	Thomas E. Semler		City Council/Town Board				Date

Date Range : 3/10/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/10/2026	Globe Life	Employee Paid Insurance -	16599	\$472.30			
					100-41425-163-	Clerk	\$241.10
					100-43101-163-	Highway, streets, roads	\$82.80
					260-42101-163-	Police	\$148.40
03/10/2026	CenturyLink	Telephones	16600	\$373.72			
					100-41425-321-	Clerk	\$174.56
					100-49355-321-	Airport	\$36.25
					100-43101-321-	Highway, streets, roads	\$52.53
					260-42101-321-	Police	\$74.13
					100-41140-321-	GENERAL GOVERNMENT	\$36.25
03/10/2026	CM2	Oxygen Acetoline	16601	\$27.03			
					100-43101-220-	Highway, streets, roads	\$27.03
03/10/2026	MPCA	Wastwater Annual Permit fee	16602	\$345.00			
					602-49450-440-	Sewer Utilities - Sanitary Sewer Maintenance	\$345.00
03/10/2026	Bolton & Menk, Inc	Forcemain	16603	\$457.50			
					602-49450-534-	Sewer Utilities - Sanitary Sewer Maintenance	\$457.50
03/10/2026	I.U.O.E. - Local 49	Union Dues	16604	\$140.00			
					100-41425-112-	Clerk	\$70.00
					100-43101-112-	Highway, streets, roads	\$70.00
03/10/2026	AT & T Mobility	PD Phones, Aircards, Fire & Park Phone	16605	\$1,368.88			
					100-45210-321-	Park & Campground	\$84.21
					225-42201-321-	Fire	\$1,032.04
					260-42101-321-	Police	\$213.90
					601-49400-321-	Water Utilities - Source of Supply	\$38.73

Date Range : 3/10/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$3,184.43			\$3,184.43

Amanda M Goodrich

City Council/Town Board

Date

David W. Lange

City Council/Town Board

Date

Ken Hilton

City Council/Town Board

Date

Lin M. Christensen Benson

City Council/Town Board

Date

Thomas E. Semler

City Council/Town Board

Date

**Public Works Report
March 10, 2026**

Maintenance

- Nothing to report.

Water

- On going work with Bolton & Menk on the Water Treatment Plant.
- Working on Training at the water treatment plant – week of the 16th online
- High water usage lately. Possibly a leak somewhere

Sewer

- Nothing to report

Parks

- Nothing to report

Airport

- Working with Bolton & Menk on the Fencing project.

Streets

- They are holding up pretty well.

Trail

- Cut some trees due to blow down.

MARCH 2026 HILL CITY FIRE DEPT/FIRST RESPONDER COUNCIL REPORT

Section 4, Item c.

INCIDENT #	DATE	TIME	TYPE OF CALL	LOCATION	FR/FD	EQUIPMENT/PERSONELL
14	2/1/2026	20:53	Medical	Macville	FR	
15	2/6/2026	9:20	Medical	Spang	FR	
16	2/8/2026	11:58	Medical	Hill Lake	FR	
17	2/10/2026	13:10	Medical	Macville	FR	
18	2/12/2026	1:22	Medical	Hill Lake	FR	
19	2/13/2026	12:49	Medical	Hill Lake	FR	
20	2/13/2026	19:12	Medical	Hill Lake	FR	
21	2/17/2026	10:32	Medical	Hill City	FR	
22	2/17/2026	16:52	Medical	Hill City	FR	
23	2/20/2026	8:53	Medical	Hill City	FR	
24	2/20/2026	21:13	Medical	Hill City	FR	
Fire Fighter Joe Gillson has submitted Retirement Letter - Effective 04/30/2026 - 51 Years of Service						
Annual Fire Relief Fish Fry is planned for April 18th						

Clerk Report March 10, 2026

- Working with Bolton & Menk on multiple projects.
- 2025 Audit boxes have been picked up and the audit is underway.
- Fund Balance and Investment Policies are ready for approval
- Working with Jessica on various projects
- Submitted Funding Request to Pete Stauber
- Attended the following meetings/activities
 - March 4th – 2 zoom meetings with the auditors



ITEM REPORT COUNCIL MEETING

Section 6, Item b.

Agenda Date: 3/10/2026
Agenda Section: Information Only

Department Origination: City Engineer

Agenda Item: City Engineer Report

Approval Required: No Action Required

Force Main Reroute Project

- Waiting to close out project until spring once turf has established.
- Working with the SCDP for a grant reimbursement for pay application number 4 approved last month.

Water Treatment Plant Project

- Began various equipment start-ups in the new plant towards middle to end of February.
- Filter media installed
- March we will finish equipment start-ups and move towards water treatment plant start up middle to end of the month.
- Once plant is up and running the contractor will cease work for the remainder of winter until the ground thaws in the spring.
- Project and site wrap up spring of 2026.

Hill City Airport

- Airport Layout Plan
 - Submitted ALP to MnDOT Aeronautics for comment before we finish the final ALP Document.
- Airport Fence Project
 - Worked with Aitkin County discussing the missing section corner that is making it difficult for us to establish property boundaries at the airport. Aitkin County surveyor is going to make a section corner determination for the city for the benefit of the public.
 - Completed plans and specification for the city's airport Security & Wildlife Fencing Project.
 - There is a business item on the agenda to approve plans and specs and authorize Bolton & Menk Inc. to solicit bids for the project.

Project Funding Request to Representative Pete Stauber

- Was approached by mayor and city staff to put together a project to submit to Representative Stauber's Project Funding Request.
- After discussion with Council Member Semler, George, and Mayor Bolton & Menk Inc. prepared figures and cost estimate information for a Water System Improvements and Watermain Looping Project.
- Total project estimate is \$1.1 million dollars. If selected, these grants typically require 20% local funds for the project and 80% grant.
- Assisted Tami Meyer with filling out the request.

FINANCIAL IMPLICATIONS

None this report of for information only.

STAFF RECOMMENDATIONS

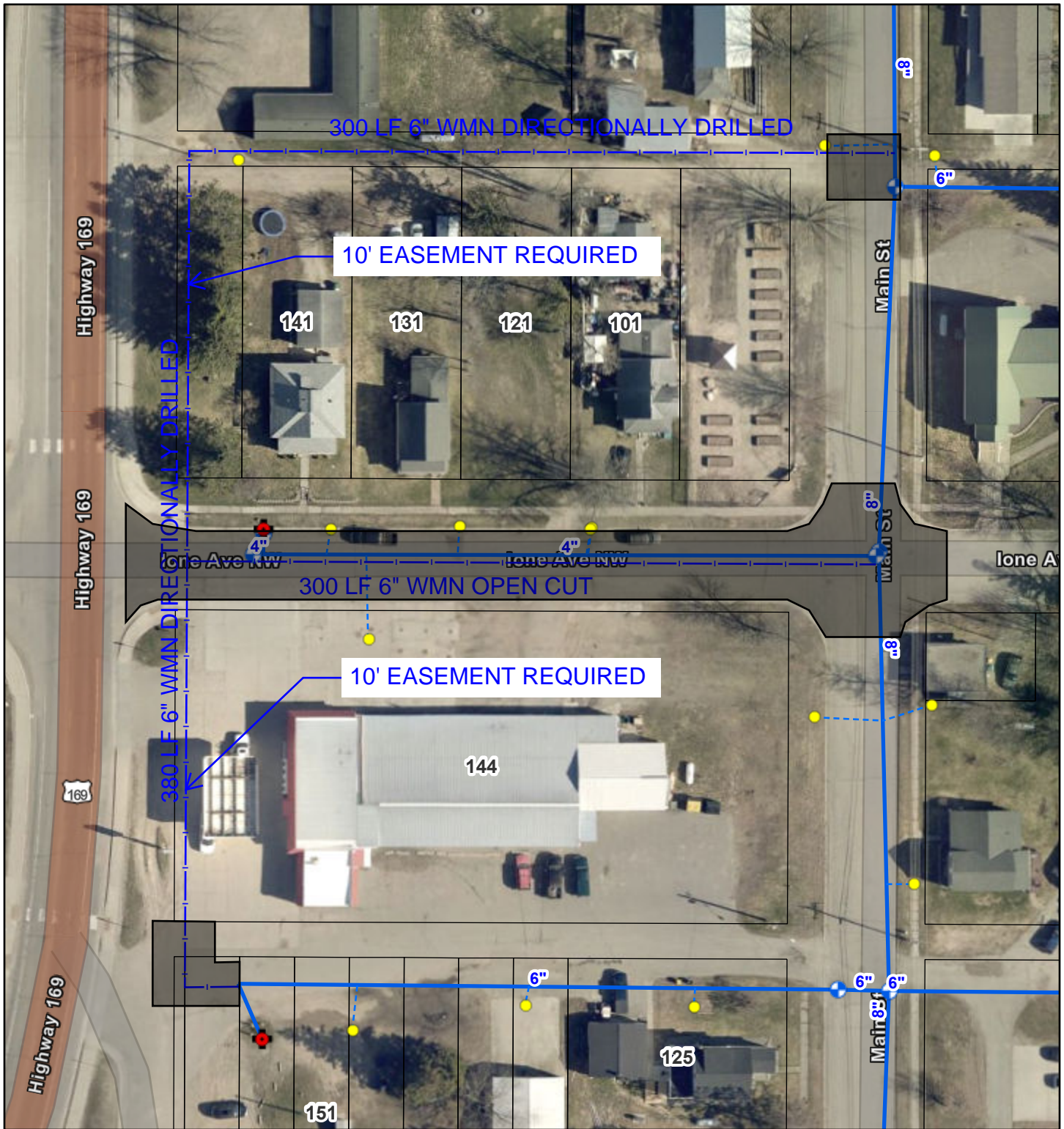
None this report of for information only.

COUNCIL ACTION REQUESTED

None this report is for information only.

Project Area 1: Watermain Looping

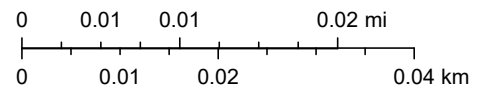
Section 6, Item b.



2/24/2026, 3:29:43 PM

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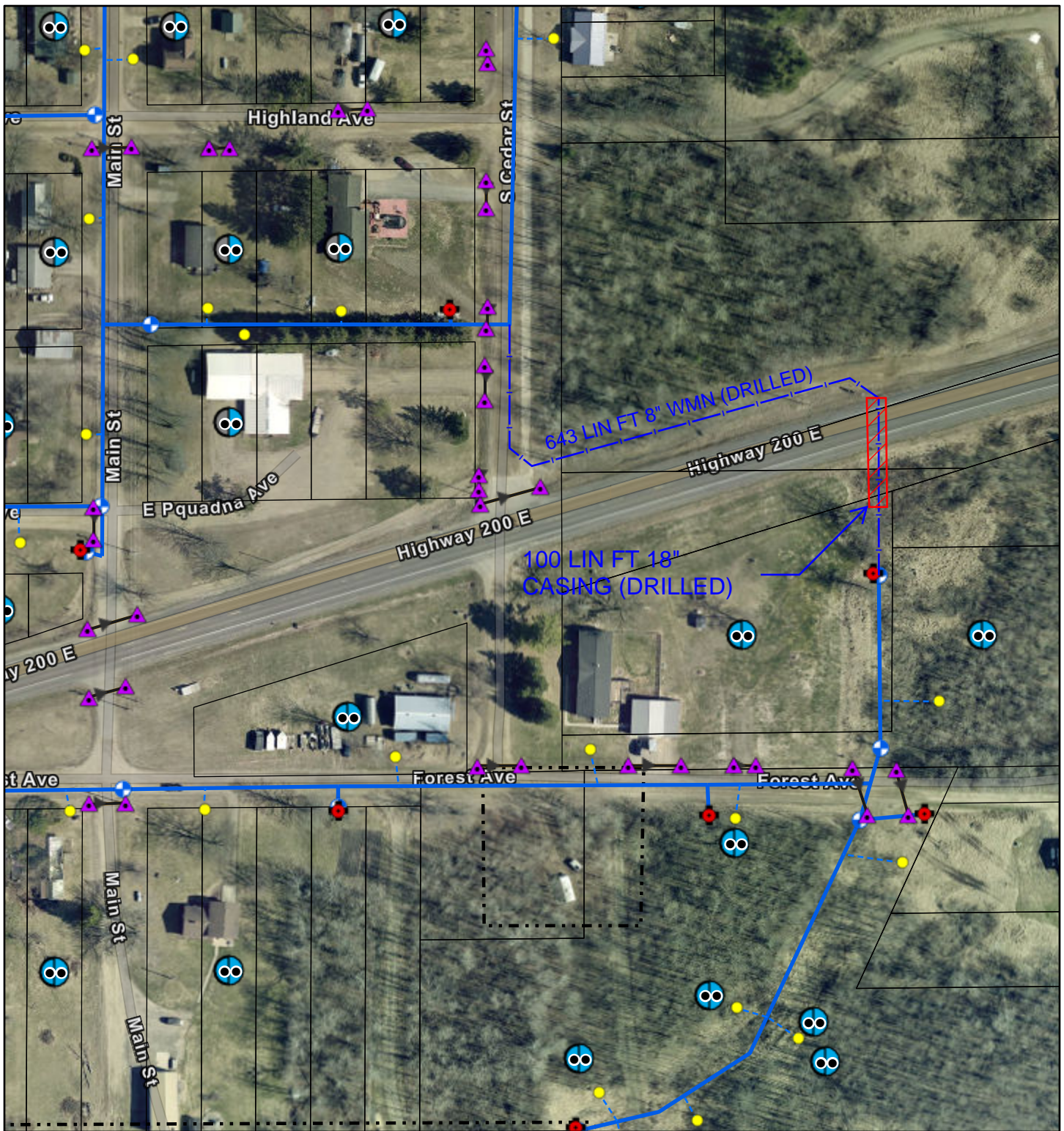
- 41236E388344N.sid
- Red: Band_1
- Green: Band_2
- Blue: Band_3
- + Water Hydrant
- Water Valve
- Water Curbstop
- - - Water Service Pipe
- Watermain
- Parcels
- City Limits



Microsoft, Vantor, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Project Area 2: Watermain Looping

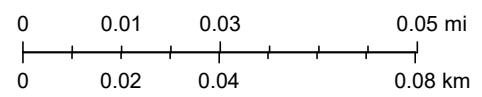
Section 6, Item b.



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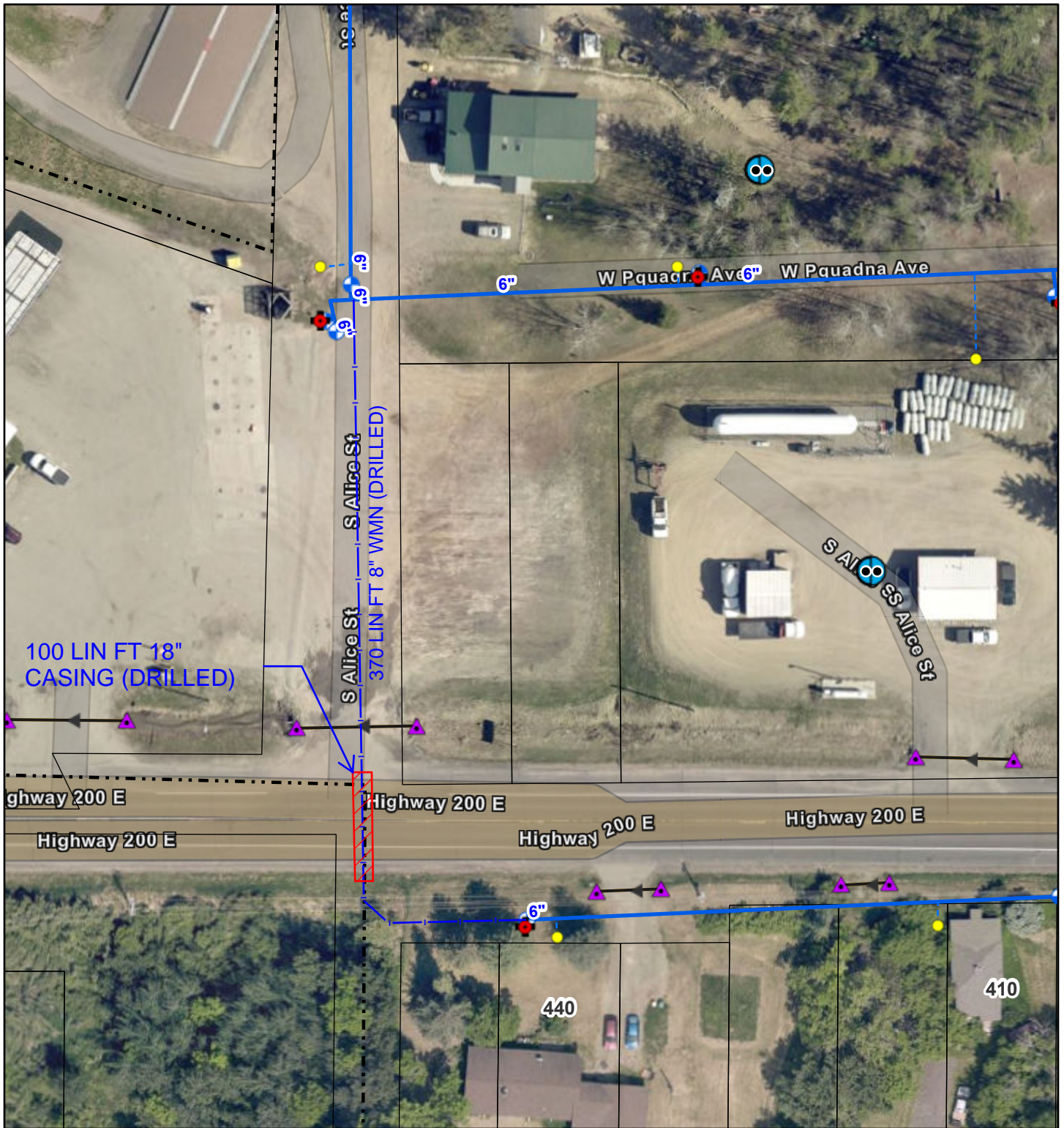
- ▶ Storm Flow Arrows
- 41236E388344N.sid
- Red: Band_1
- Green: Band_2
- Blue: Band_3
- Lead Service Line Inventory Points
- Non-Lead | Non-Lead
- Unknown | Non-Lead
- Storm Culvert
- Storm Pipe (By Diameter)
- Unknown
- Storm Pipe
- Water Hydrant
- Water Valve
- Water Curbstop
- Water Service Pipe
- Watermain
- Parcels
- City Limits



Microsoft, Vantor, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Project Area 3: Watermain Looping

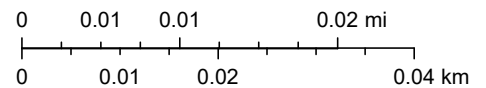
Section 6, Item b.



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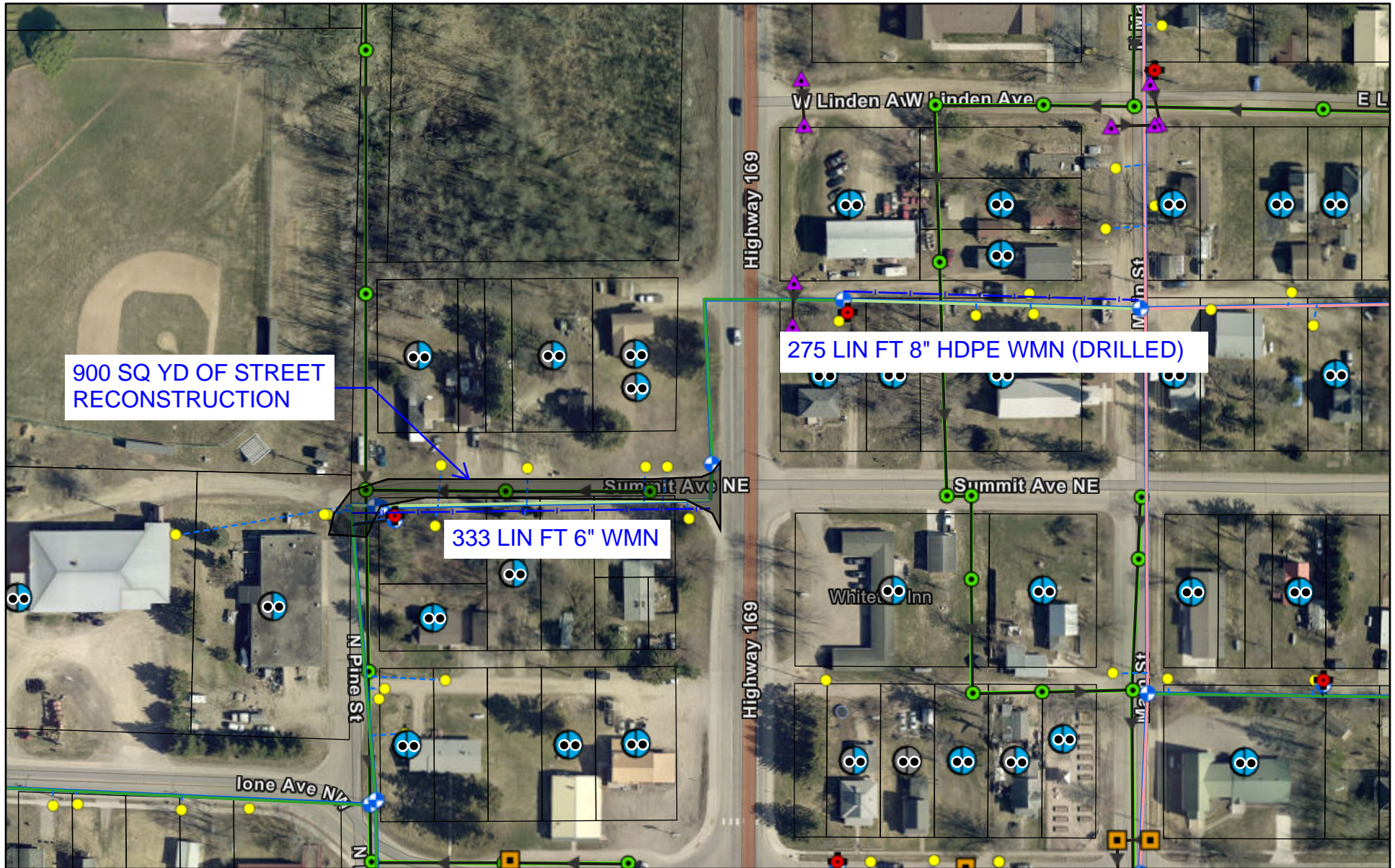
- | | | |
|------------------------------------|--------------------------|--------------------|
| Storm Flow Arrows | Storm Culvert | Water Service Pipe |
| 41236E388344N.sid | Storm Pipe (By Diameter) | Watermain |
| Red: Band_1 | Unknown | Parcels |
| Green: Band_2 | Storm Pipe | City Limits |
| Blue: Band_3 | Water Hydrant | |
| Lead Service Line Inventory Points | Water Valve | |
| Non-Lead Non-Lead | Water Curbstop | |



Microsoft, Vantor, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

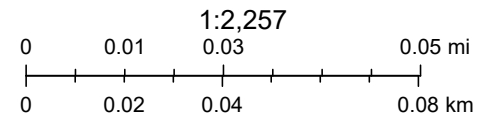
Project Area 4: Watermain Upsizing

Section 6, Item b.



2/25/2026, 12:05:30 PM

- | | | | | |
|------------------------|--|----------------------|----------------------------|---------------------------|
| ▶ Storm Flow Arrows | Lead Service Line Inventory Points | ◐ Unknown Non-Lead | ▲ Storm Culvert | ⊕ Water Valve |
| ▶ Sanitary Flow Arrows | ◐ Non-Lead Non-Lead | ◐ Unknown Unknown | — Storm Pipe (By Diameter) | ● Water Curbstop |
| 41236E388344N.sid | ◐ Unknown Galvanized Requiring Replacement | ◐ Unknown Unknown | — Unknown | — Water Service Pipe |
| Red: Band_1 | | | — Storm Pipe | — Watermain (By Diameter) |
| Green: Band_2 | | | ⊕ Water Hydrant | — Unknown |
| Blue: Band_3 | | | ■ Storm Catch Basin | — 4" |



Microsoft, Vantor, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, OpenStreetMap contributors, and the GIS User Community

ENGINEER'S ESTIMATE

Federal Direct Appropriation Funding Cost Estimate
City of Hill City



Real People. Real Solutions.

PROJECT SUMMARY

2/26/2026

PROJECT AREA	PROJECT DESCRIPTION	TOTAL AMOUNT
1	WATERMAIN LOOPING AND UPSIZING IONE AVENUE	\$521,769.00
2	WATERMAIN LOOPING TH 200 EAST END AT CEDAR ST	\$173,539.00
3	WATERMAIN LOOPING TH 200 WEST END AT ALICE ST	\$120,049.00
4	BUMMIT AVENUE AND ALLEY NORTH OF SUMMIT AVENUE WATERMAIN UPSIZIN	\$301,490.00
	TOTAL PROJECT COST	\$1,116,847.00

ENGINEER'S ESTIMATE

Federal Direct Appropriation Funding Cost Estimate
City of Hill City



Real People. Real Solutions.

PROJECT AREA NO. 1 - Ione Avenue Watermain Loops

Date: 2/26/2026

Item No.	MnDOT Spec No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
BASE BID							
1	2021.501	MOBILIZATION		1	LUMP SUM	\$20,000.00	\$20,000.00
2	2104.504	REMOVE BITUMINOUS PAVEMENT		1500	SQ YD	\$3.00	\$4,500.00
3		REMOVE CONCRETE CURB & GUTTER		650	LIN FT	\$6.00	\$3,900.00
4	2105.607	COMMON EXCAVATION (P) (EV)		1500	CU YD	\$18.00	\$27,000.00
5	2105.607	SUBGRADE EXCAVATION (EV)		50	CU YD	\$10.00	\$500.00
6	2105.607	SELECT GRANULAR BORROW (CV)		1000	CU YD	\$25.00	\$25,000.00
7	2108.504	GEOTEXTILE FABRIC TYPE 5		1500	SQ YD	\$3.00	\$4,500.00
8	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)		333	CU YD	\$32.00	\$10,656.00
9	2118.507	AGGREGATE SURFACING (CV) CLASS 1		60	CY YD	\$50.00	\$3,000.00
10	2231.604	BITUMINOUS PATCH SPECIAL		200	SQ YD	\$60.00	\$12,000.00
11	2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (2,C) (2.0" THICK)		181	TON	\$95.00	\$17,195.00
12	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C) (1.5" THICK)		181	TON	\$98.00	\$17,738.00
13		CONCRETE CURB & GUTTER DES B618		650	LIN FT	\$25.00	\$16,250.00
14		4" CONCRETE WALK		1500	SQ FT	\$10.00	\$15,000.00
15		8" CONCRETE DRIVEWAY PAVEMENT		110	SQ YD	\$80.00	\$8,800.00
16		6" DUCTILE IRON WATERMAIN CL 52 (OPEN CUT)		300	LIN FT	\$80.00	\$24,000.00
17		8" HDPE WATERMAIN (DRILLED)		680	LIN FT	\$110.00	\$74,800.00
18		WATERMAIN FITTINGS		500	LBS	\$15.00	\$7,500.00
19		6" GATE VALVE		3	EACH	\$4,000.00	\$12,000.00
20		1" COPPER TYPE K		100	LIN FT	\$50.00	\$5,000.00
21		2" COPPER TYPE K		20	LIN FT	\$100.00	\$2,000.00
22		1" CURBSTOP		4	EACH	\$1,000.00	\$4,000.00
23		2" CURBSTOP		1	EACH	\$2,000.00	\$2,000.00
24		1" CORPORATION STOP		4	EACH	\$1,000.00	\$4,000.00
25		2" CORPORATION STOP		1	EACH	\$2,000.00	\$2,000.00
26		HYDRANT (9.5' BURY)		1	EACH	\$10,000.00	\$10,000.00
27	2563.601	TRAFFIC CONTROL		1	LUMP SUM	\$10,000.00	\$10,000.00
28	2574.507	COMMON TOPSOIL BORROW		150	CU YD	\$60.00	\$9,000.00
29	2575.501	EROSION CONTROL		1	LUMP SUM	\$10,000.00	\$10,000.00
SUBTOTAL:							\$362,339.00
20% CONTINGENCY:							\$72,470.00
TOTAL ESTIMATED CONSTRUCTION COST:							\$434,809.00
DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING (20%):							\$86,960.00
TOTAL ESTIMATED PROJECT COST:							\$521,769.00

ENGINEER'S ESTIMATE

Federal Direct Appropriation Funding Cost Estimate
City of Hill City



Real People. Real Solutions.

PROJECT AREA NO. 2 - TH 200 Watermain Loops East

Date: 2/26/2026

Item No.	MnDOT Spec No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
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BASE BID

1	2021.501	MOBILIZATION		1	LUMP SUM	\$7,000.00	\$7,000.00
2	2105.607	COMMON EXCAVATION (P) (EV)		133	CU YD	\$18.00	\$2,394.00
3	2105.607	SELECT GRANULAR BORROW (CV)		33	CU YD	\$25.00	\$825.00
4	2108.504	GEOTEXTILE FABRIC TYPE 5		100	SQ YD	\$3.00	\$300.00
5	2118.507	AGGREGATE SURFACING (CV) CLASS 1		30	CY YD	\$50.00	\$1,500.00
6		8" HDPE WATERMAIN (DRILLED)		650	LIN FT	\$100.00	\$65,000.00
7		18" HDPE CASING (DRILLED)		100	LIN FT	\$110.00	\$11,000.00
8		WATERMAIN FITTINGS		500	LBS	\$15.00	\$7,500.00
9		6" GATE VALVE		2	EACH	\$4,000.00	\$8,000.00
10	2563.601	TRAFFIC CONTROL		1	LUMP SUM	\$5,000.00	\$5,000.00
11	2574.507	COMMON TOPSOIL BORROW		100	CU YD	\$60.00	\$6,000.00
12	2575.501	EROSION CONTROL		1	LUMP SUM	\$6,000.00	\$6,000.00

SUBTOTAL: \$120,519.00

20% CONTINGENCY: \$24,100.00

TOTAL ESTIMATED CONSTRUCTION COST: \$144,619.00

DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING (20%): \$28,920.00

TOTAL ESTIMATED PROJECT COST: \$173,539.00

ENGINEER'S ESTIMATE

Federal Direct Appropriation Funding Cost Estimate
City of Hill City



Real People. Real Solutions.

PROJECT AREA NO. 3 - TH 200 Watermain Loops West

Date: 2/26/2026

Item No.	MnDOT Spec No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
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BASE BID

1	2021.501	MOBILIZATION		1	LUMP SUM	\$5,000.00	\$5,000.00
2	2105.607	COMMON EXCAVATION (P) (EV)		133	CU YD	\$18.00	\$2,394.00
3	2105.607	SELECT GRANULAR BORROW (CV)		33	CU YD	\$25.00	\$825.00
4	2108.504	GEOTEXTILE FABRIC TYPE 5		100	SQ YD	\$3.00	\$300.00
5	2118.507	AGGREGATE SURFACING (CV) CLASS 1		30	CY YD	\$50.00	\$1,500.00
6		8" HDPE WATERMAIN (DRILLED)		370	LIN FT	\$100.00	\$37,000.00
7		18" HDPE CASING (DRILLED)		100	LIN FT	\$110.00	\$11,000.00
8		WATERMAIN FITTINGS		250	LBS	\$15.00	\$3,750.00
9		6" GATE VALVE		2	EACH	\$4,000.00	\$8,000.00
9	2563.601	TRAFFIC CONTROL		1	LUMP SUM	\$5,000.00	\$5,000.00
10	2574.507	COMMON TOPSOIL BORROW		60	CU YD	\$60.00	\$3,600.00
11	2575.501	EROSION CONTROL		1	LUMP SUM	\$5,000.00	\$5,000.00

SUBTOTAL: \$83,369.00

20% CONTINGENCY: \$16,670.00

TOTAL ESTIMATED CONSTRUCTION COST: \$100,039.00

DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING (20%): \$20,010.00

TOTAL ESTIMATED PROJECT COST: \$120,049.00

ENGINEER'S ESTIMATE

Federal Direct Appropriation Funding Cost Estimate
City of Hill City



Real People. Real Solutions.

PROJECT AREA NO. 4 - Summit Avenue and Alley North of Summit Avenue Watermain Upsizing

Date: 2/26/2026

Item No.	MnDOT Spec No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
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BASE BID

1	2021.501	MOBILIZATION		1	LUMP SUM	\$12,000.00	\$12,000.00
2	2104.504	REMOVE BITUMINOUS PAVEMENT		900	SQ YD	\$3.00	\$2,700.00
3	2105.607	COMMON EXCAVATION (P) (EV)		900	CU YD	\$18.00	\$16,200.00
4	2105.607	SUBGRADE EXCAVATION (EV)		50	CU YD	\$10.00	\$500.00
5	2105.607	SELECT GRANULAR BORROW (CV)		600	CU YD	\$25.00	\$15,000.00
6	2108.504	GEOTEXTILE FABRIC TYPE 5		900	SQ YD	\$3.00	\$2,700.00
7	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)		200	CU YD	\$32.00	\$6,400.00
8	2118.507	AGGREGATE SURFACING (CV) CLASS 1		20	CY YD	\$50.00	\$1,000.00
9	2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (2,C) (2.0" THICK)		110	TON	\$95.00	\$10,450.00
10	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C) (1.5" THICK)		110	TON	\$98.00	\$10,780.00
11		6" DUCTILE IRON WATERMAIN CL 52 (OPEN CUT)		333	LIN FT	\$80.00	\$26,640.00
12		8" HDPE WATERMAIN (DRILLED)		275	LIN FT	\$120.00	\$33,000.00
13		WATERMAIN FITTINGS		500	LBS	\$15.00	\$7,500.00
14		1" COPPER TYPE K		300	LIN FT	\$50.00	\$15,000.00
15		1" CURBSTOP		10	EACH	\$1,000.00	\$10,000.00
16		1" CORPORATION STOP		10	EACH	\$1,000.00	\$10,000.00
17		HYDRANT (9.5' BURY)		1	EACH	\$10,000.00	\$10,000.00
18	2563.601	TRAFFIC CONTROL		1	LUMP SUM	\$2,500.00	\$2,500.00
19	2574.507	COMMON TOPSOIL BORROW		150	CU YD	\$60.00	\$9,000.00
20	2575.501	EROSION CONTROL		1	LUMP SUM	\$8,000.00	\$8,000.00

SUBTOTAL:	\$209,370.00
20% CONTINGENCY:	\$41,870.00

TOTAL ESTIMATED CONSTRUCTION COST: \$251,240.00

DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING (20%): \$50,250.00

TOTAL ESTIMATED PROJECT COST: \$301,490.00



1500 South Hwy 52
PO Box 483
Chatfield, MN 59923
Phone: 507.867.3164
www.cedausa.com

Informative Memo

TO: Hill City City Council
FROM: Jessica Pellinen, Regional Manager
DATE: March 5th, 2026
RE: Project Updates

1. Park and Rec

- Worked on Outdoor Rec Grant.
 - Submitted draft application to DNR for review.

2. Veterans Commemoration Grant

- Working on completing the stencils for the helicopter.

3. Events Committee

- Worked with Sue at the food booth.
- Researched activities for 4th of July.
- Asked to attend Lion’s Club for continued conversation on events.

4. Blandin

- Full proposal submitted.

Miscellaneous:

- Working with a business owner.
- Created flyer for Easter Egg Hunt.





ITEM REPORT COUNCIL MEETING

Section 8, Item a.

Agenda Date: 3/10/2026
Agenda Section: Business Item

Department Origination: City Engineer

Agenda Item: Drinking Water Revolving Fund – Project Priority List Submittal

Approval Required: Simple Majority Vote

The deadline to submit projects to the Drinking Water Revolving Fund (DWRF) - Project Priority List (PPL) is March 13, 2026. This is the same funding source that was used to fund the City's Water Treatment Plant Project. There are two projects the city should consider.

1. The Watermain Improvement & Looping Project submitted to Pete Stauber's Project Funding Request is also a good candidate to receive funding through the DWRF. If the funding request through Representative Stauber does not succeed this would be another way to fund the project.
2. There are also Lead Service Line Replacement grants available to help fund the replacement of galvanized or lead service lines in the city. The grants cover 100% of the cost to replace a service from the water meter at the home to the curb stop near the city right of way. We would need submit a LSLR Project to the PPL by the same March 13th deadline.

FINANCIAL IMPLICATIONS

There are no financial implications at this time for either project with the submittal to the PPL. If the Watermain Improvement & Looping Project was to be deemed fundable in fall of 2026 the project would qualify for a low interest loan with the hopes of receiving up to 80% of the project in Water Infrastructure Fund Grant. The project is estimated at \$1.1 million dollars.

For the LSLR Project this would directly benefit the homeowners that currently have a know galvanized service line. These pipes are beyond their useful life and possibly have lead solder in the fittings. The replacement of these water service lines would be 100% grant funded with little to no cost to the city.

Properties with known galvanized water services: 522 Summit Avenue NE, 143 Ione Avenue NE, 342 Ione Avenue, 134 Main Street N, 300 Ione Avenue NW

STAFF RECOMMENDATIONS

Staff recommends submitting both projects to the DWRF PPL by the March 13th deadline.

COUNCIL ACTION REQUESTED

We ask the council to provide direction to staff if they would like to pursue these funding opportunities.



**BOLTON
& MENK**

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504 N
Section 8, Item b.

Grand Rapids, MN 55744

Phone: (218) 571-4347

Bolton-Menk.com

MEMORANDUM

Date: March 10, 2026
To: City Council, Hill City, MN
From: Nick Grahek, PE
Subject: Hill City – Quadna Mountain Airport – Wildlife and Security Fencing Bid Schedule

The bid schedule for the Hill City – Quadna Mountain Airport Wildlife and Security Fencing project is as follows:

- March 10: Receive approval on bid documents and approve advertising for bid
- April 2: Open Bids
- April 14: City Council Meeting, review and accept bids
- April 15: Submit grant request to amend grant to include construction
- April-May: Execute grant documents and contracts
- Summer 2026: Complete construction

The project costs based on the current engineer's estimate is listed below:

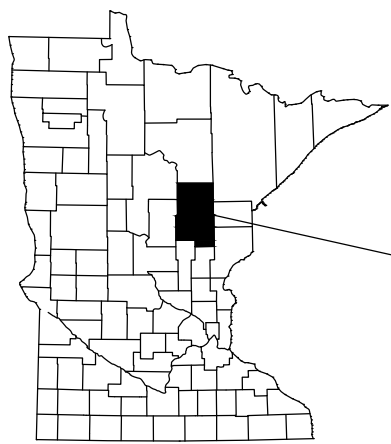
Engineer's Estimate:	\$ 254,520.00
MnDOT Aeronautics Share (90%):	\$229,068.00
Local Share (10%)	\$ 25,452.00

HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)

CONSTRUCTION PLANS FOR SECURITY & WILDLIFE FENCING

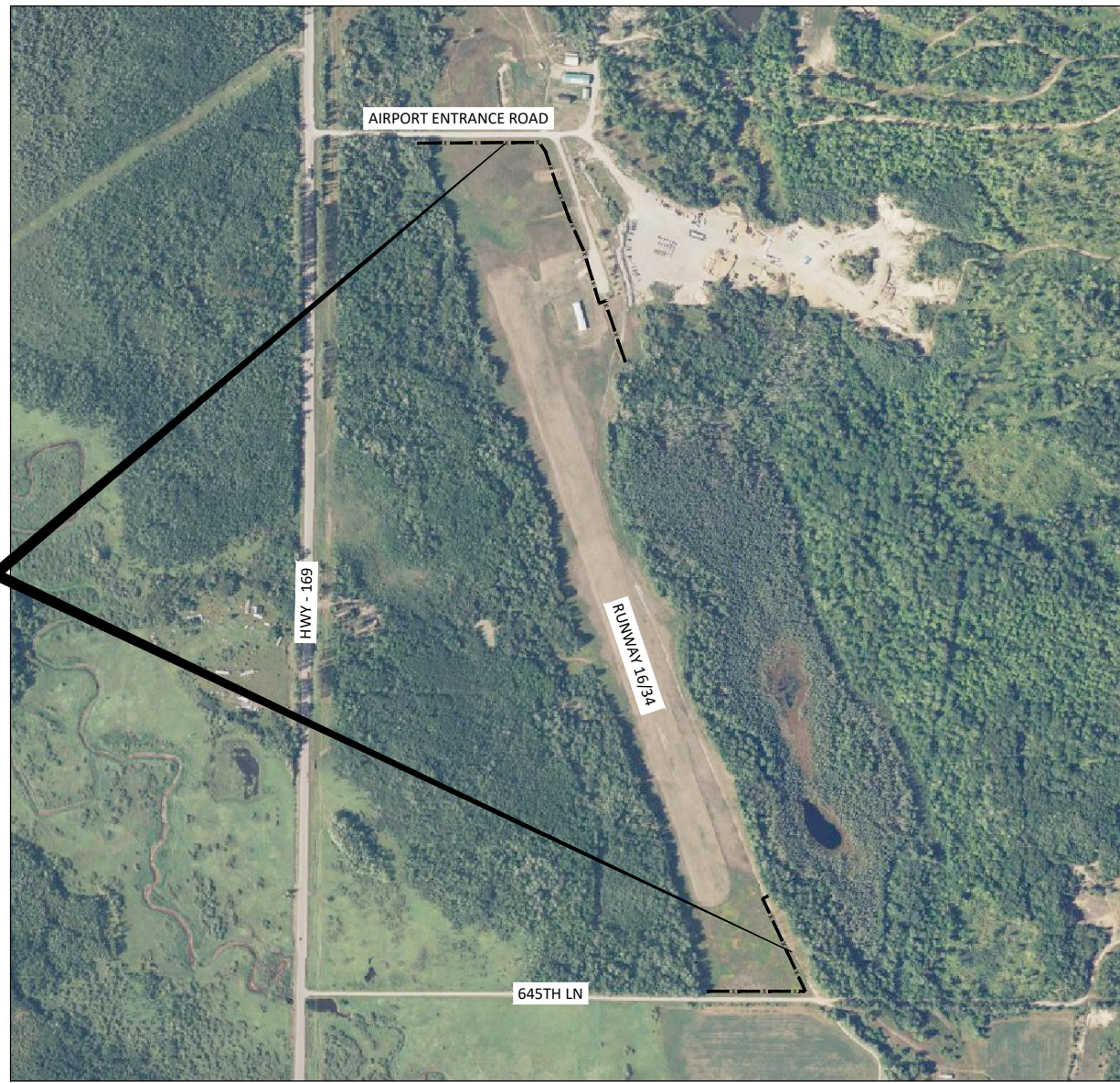
STATE PROJECT NO. A0104-10
BMI PROJECT NO. 25X.141561.000

MARCH, 2026

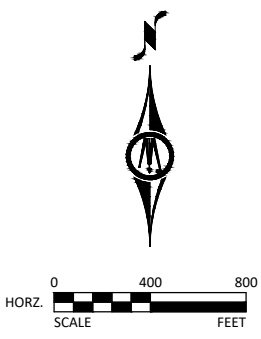


CITY: HILL CITY
COUNTY: AITKIN

PROJECT LOCATION



PROJECT LOCATION



SHEET NUMBER	SHEET TITLE
GENERAL	
G0.01	TITLE SHEET & STATEMENT OF ESTIMATED QUANTITIES
G2.01	CONSTRUCTION SAFETY & PHASING PLAN
CIVIL	
C0.01	EXISTING CONDITIONS & REMOVAL PLAN
C1.01 - C1.02	FENCING DETAILS
C1.03	GATE DETAILS
C3.01	FENCE LAYOUT PLAN
THIS PLAN SET CONTAINS <u>7</u> SHEETS.	

STATEMENT OF ESTIMATED QUANTITIES				
ITEM NO.	SPEC NO.	ITEM	UNIT	EST. QUANTITY
AIRPORT SECURITY & WILDLIFE FENCING				
1	2021.501	MOBILIZATION	1	LUMP SUM
2	2104.501	FENCE REMOVAL	1	LUMP SUM
3	2557.501	20' WIDE CANTILEVER GATE, 7' TALL	1	EACH
4	2557.501	20' WIDE CANTILEVER GATE, 10' TALL	2	EACH
5	2557.501	CHAIN LINK FENCE, 10' TALL	300	LIN FT
6	2557.501	WOVEN WIRE FENCE, 7' TALL	200	LIN FT
7	2557.501	WOVEN WIRE FENCE, 10' TALL	2500	LIN FT

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

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Nicholas R. Grahek
NICHOLAS R. GRAHEK
LIC. NO. 61802 DATE 03/10/2026



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HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)
SECURITY & WILDLIFE FENCING
TITLE SHEET & STATEMENT OF ESTIMATED QUANTITIES

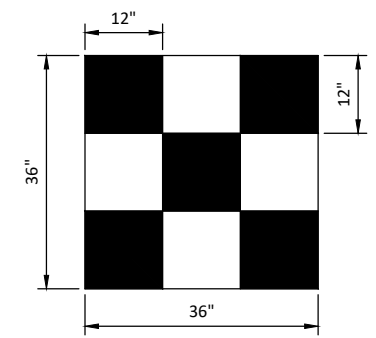


SAFETY AND CONSTRUCTION NOTES
(SEE CONSTRUCTION SAFETY AND PHASING PLAN IN SPECIFICATIONS FOR ADDITIONAL DETAIL)

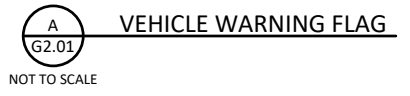
- AIRCRAFT OPERATIONS AREA**
- RUNWAY 16/34 SHALL REMAIN OPEN AND OPERATIONAL FOR THE DURATION OF THE PROJECT.
 - AIRPORT SHALL ISSUE ALL NOTAMS
- CONSTRUCTION EQUIPMENT:**
- ALL CONSTRUCTION EQUIPMENT MUST BE MARKED WITH A 3-FEET X 3-FEET ORANGE AND WHITE CHECKERED FLAG.
 - A FLASHING AMBER BEACON IS OPTIONAL BUT IS REQUIRED DURING TIMES OF LOW VISIBILITY.
 - CONTRACTOR MUST OBTAIN APPROVAL FROM THE ENGINEER FOR ANY EQUIPMENT WHICH EXCEEDS A HEIGHT OF 20-FEET.
- SWEEPING AND CLEANING:**
- CONTRACTOR SHALL HAVE A SWEEPER ON-SITE AT ALL TIMES TO PICKUP DEBRIS FROM ACTIVE PAVEMENT AREA AS IT OCCURS.
- HAUL ROUTES:**
- HAUL ROUTES AND ACCESS TO THE CONSTRUCTION SITE ARE DEPICTED ON THIS SHEET.
 - GROUND OPERATIONS ARE UNCONTROLLED AT THE AIRPORT. WHEN A RUNWAY OR TAXIWAY IS OPEN TO AIR TRAFFIC, THE CONTRACTOR MUST OBTAIN RADIO CLEARANCE PRIOR TO PROCEEDING.
 - THE AIRPORT FREQUENCY IS 122.90 MHZ.
- STAGING AREA:**
- STAGING AREA SHALL BE RESTORED TO ORIGINAL CONDITION AT CONTRACTOR'S EXPENSE AFTER PROJECT IS COMPLETED.
 - EXACT LOCATION TO BE DETERMINED BY ENGINEER.
- CONSTRUCTION NOTES:**
- WORK ELEMENTS:**
- CONSTRUCTION OF AIRPORT FENCING
- ACTIVE AREAS AFFECTED:**
- RUNWAY 16/34 SHALL REMAIN OPEN FOR THE DURATION OF THE PROJECT. CONTRACTOR SHALL NOT CONDUCT OPERATIONS WITHIN ROFA.
- DURATION:**
- CONSTRUCTION SHALL BE COMPLETED IN **15 WORKING DAYS**.

LEGEND

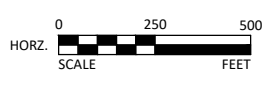
- AIRPORT PROPERTY LINE
- CONTRACTORS ACCESS ROUTE
- X RUNWAY CLOSURE CROSSES
- CONSTRUCTION STAGING/STORAGE LOCATION
- WORK AREA



NOTES:
1. FLAG SHALL HAVE A CHECKERED PATTERN OF INTERNATIONAL ORANGE AND WHITE SQUARES



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Nicholas R. Grahek
NICHOLAS R. GRAHEK
LIC. NO. 61802 DATE 03/10/2026



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HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)
SECURITY & WILDLIFE FENCING
CONSTRUCTION SAFETY & PHASING PLAN

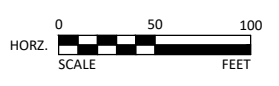


REMOVE EXISTING FENCE, GATE, AND ALL ASSOCIATED COMPONENTS (LUMP SUM)



RUNWAY 19/34

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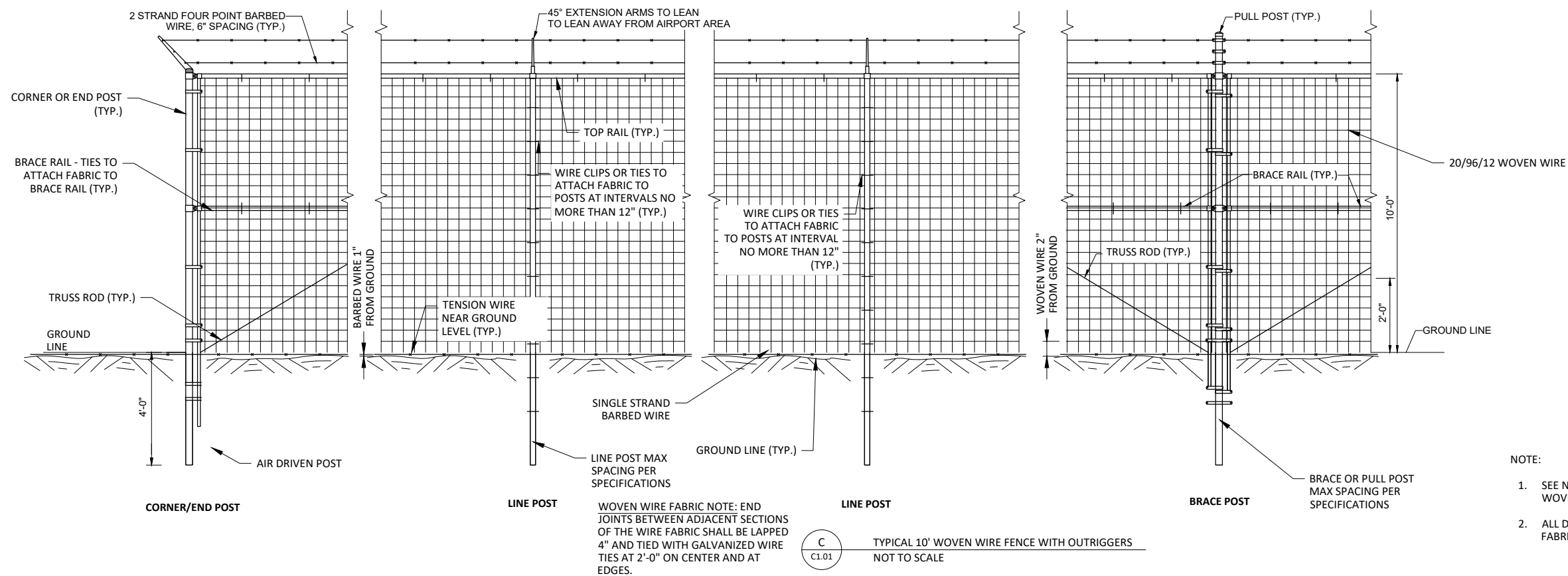
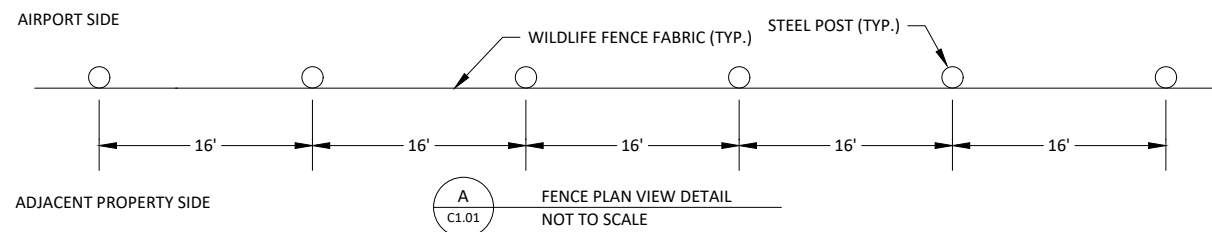
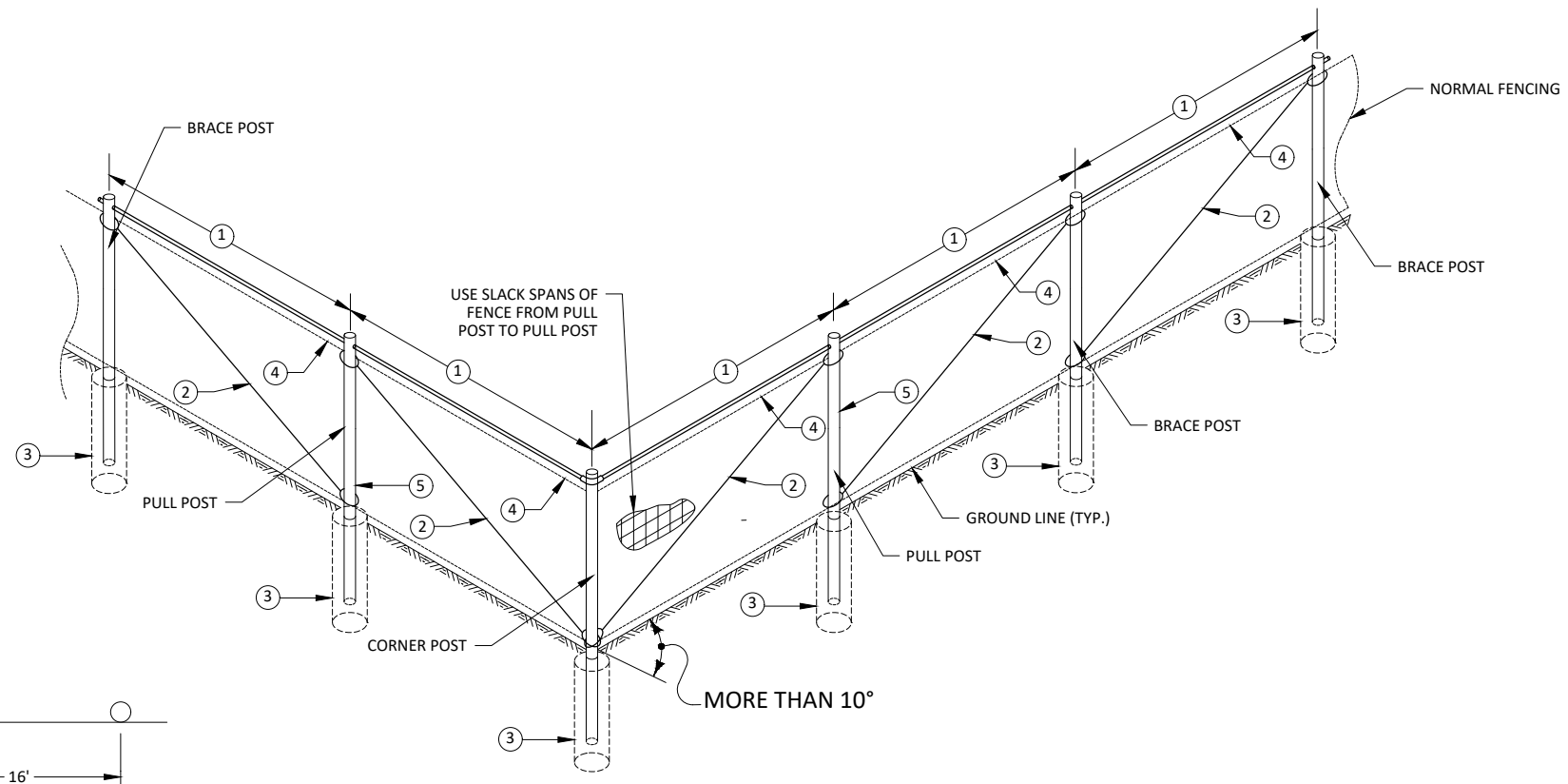
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HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)
 SECURITY & WILDLIFE FENCING
 EXISTING CONDITIONS & REMOVALS SHEET

DOUBLE WRAP BARBED WIRE AND TIE OFF AT END POSTS, CORNER POSTS, AND LINE BRACE POSTS. SINGLE WRAP WOVEN WIRE AND TIE OFF. RESTART FENCE TO BE CONTINUED, IN LIKE MANNER.

FABRIC SHALL BE PLACED ON THE SIDE FACING OUT FROM THE AIRPORT.

1. BRACE PANEL.
2. 12.5 GAUGE HIGH TENSILE BRACE WIRE
3. DETAILS INDICATE PLACEMENT OF GRANULAR MATERIAL FOR CERTAIN POSTS. THE CONTRACTOR HAS THE OPTION TO DRIVE POSTS IF METHOD DEMONSTRATED IS SATISFACTORY TO THE ENGINEER. GRANULAR MATERIAL WILL BE INCIDENTAL TO FENCING PAY ITEM.
4. STEEL BRACE REQUIRED AT ALL CORNER, END, GATE AND PULL ASSEMBLIES 6-FT FROM THE GROUND. MIN DIAMETER = 6", MIN LENGTH = 16'
5. WRAP WIRE FABRIC AROUND POST.
6. PULL ASSEMBLIES ARE REQUIRED IN STRAIGHT SECTIONS OF FENCE SO THAT THE MAXIMUM DISTANCE BETWEEN CORNERS DOES NOT EXCEED 1,320-FT. TWO (2) 6" x 16' VERTICAL POSTS AND ONE (1) 5" x 16' HORIZONTAL BRACE ARE REQUIRED.
7. DOUBLE BRACES SHOULD BE USED ON EACH END FOR STRAIGHT FENCE LINES EXCEEDING 1,000-FT. DOUBLE END BRACES REQUIRE THREE (3) 6" x 16' POSTS AND TWO (2) 5" x 16' HORIZONTAL BRACES.
8. SITE RESTORATION TO ITS ORIGINAL CONDITION FOR ALL DISTURBED AREAS IS INCIDENTAL TO THE FENCING BID ITEMS.



- NOTE:
1. SEE NOTE ON SHEET C3.01 FOR LOCATION OF 7' TALL WOVEN WIRE FENCE RUN.
 2. ALL DETAILS SHALL BE THE SAME, WOVEN WIRE FABRIC HEIGHT 7' INSTEAD OF 10'.

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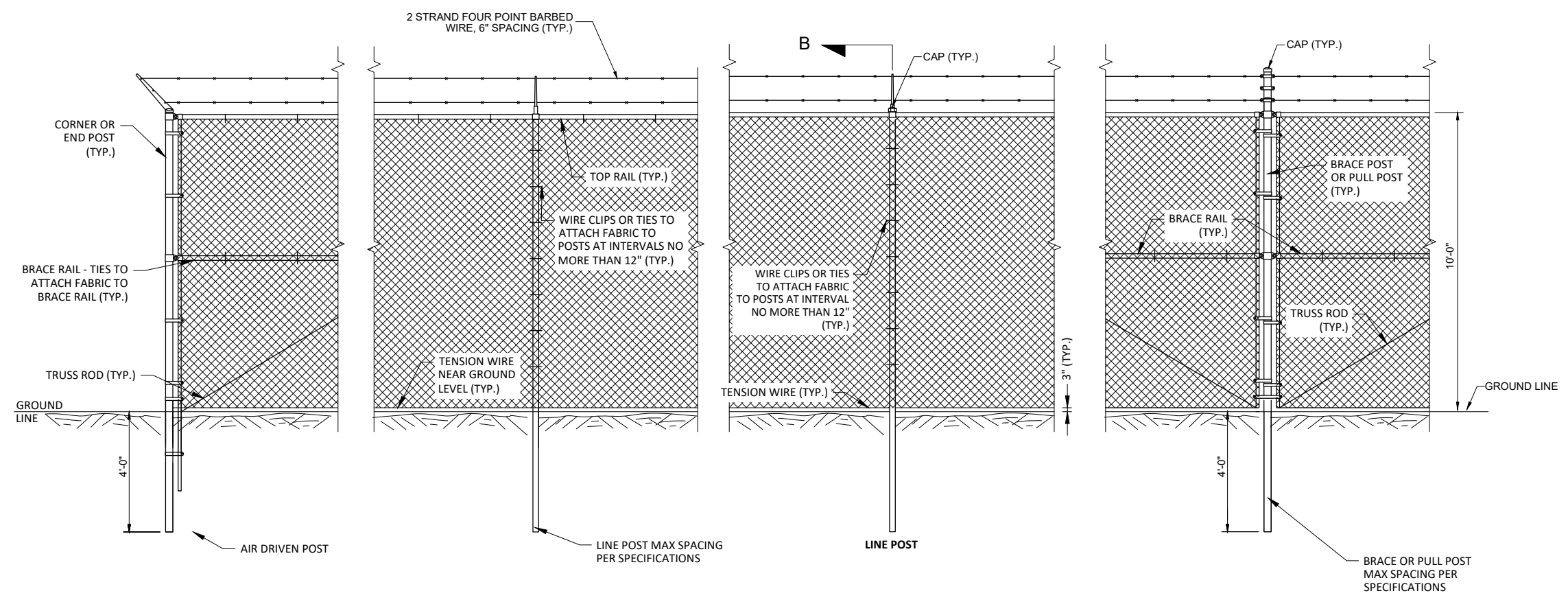
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HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)
 SECURITY & WILDLIFE FENCING
 WOVEN WIRE FENCING DETAILS



A
C1.02 TYPICAL 10' OR CHAIN LINK FENCE (PARKING LOT AREA ONLY)
NOT TO SCALE

WILDLIFE FENCE NOTES:

1. PULL POSTS SHALL BE ERECTED BETWEEN END, CORNER, OR GATE POSTS AT INTERVALS NOT EXCEEDING REFERENCE SPECIFICATION. ADDITIONAL PULL POSTS SHALL BE ERECTED IF SO DIRECTED BY THE ENGINEER. PULL BRACE POSTS SHALL BE BRACED FROM BOTH SIDES OF THE POST.
2. THE BARBED WIRE ARMS SHALL BE PER ASTM F626, TYPE 1.
3. BOTTOM TENSION WIRE SHALL BE STRETCHED TAUT FROM TERMINAL TO TERMINAL POST AND SECURELY FASTENED TO EACH INTERMEDIATE POST AT GROUND LINE. TERMINAL POST ARE THOSE AT END, CORNER, GATE, BEGINNING, OR ABRUPT VERTICAL CHANGES.
4. POSTS SHALL BE AIR DRIVEN TO THE DEPTH SPECIFIED ON THE PLANS.

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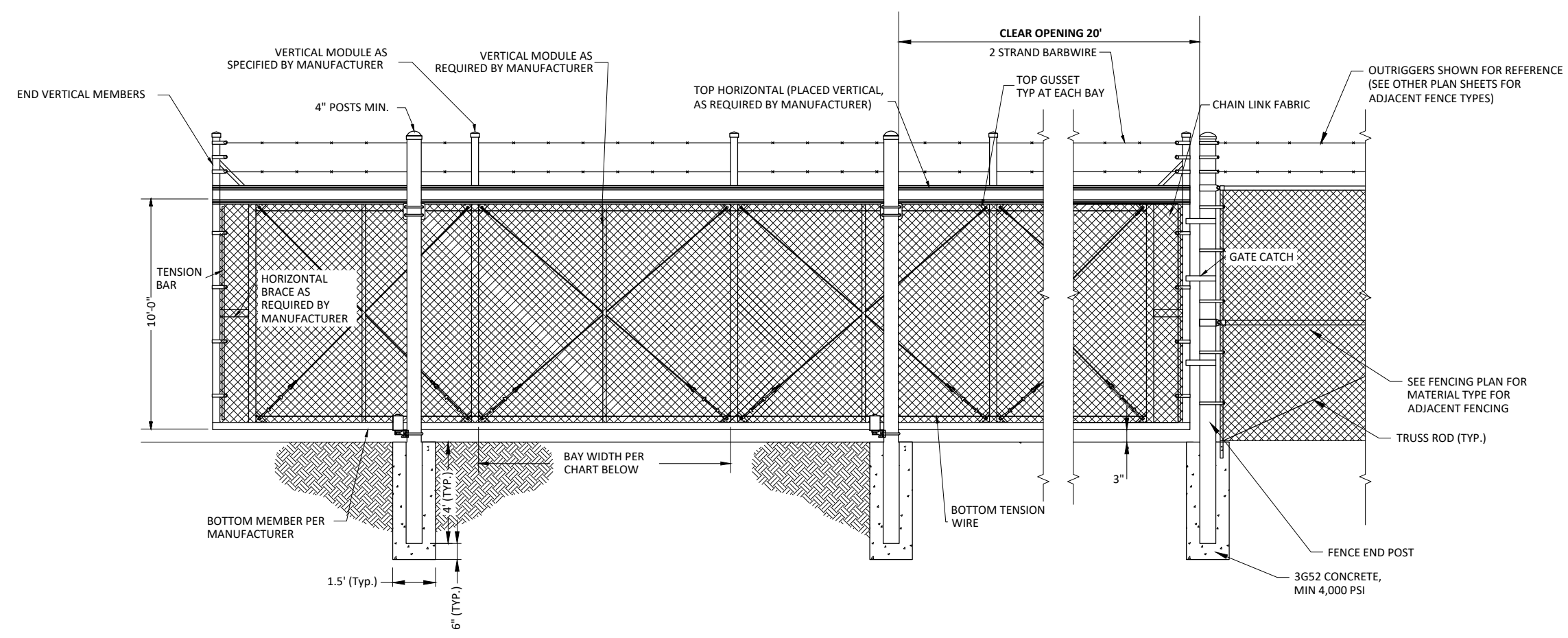
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HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)
SECURITY & WILDLIFE FENCING
CHAIN LINK FENCE DETAIL

CANTILEVER GATE NOTES:

1. CONTRACTOR SHALL REFERENCE THE PLAN SHEETS TO DETERMINE THE SIDE IN WHICH A GATE MOTOR MAY BE PLACED AS A PART OF THE PROJECT OR IN THE FUTURE.
2. ROLLER OR TRACK SYSTEM TO BE PER GATE MANUFACTURER.
3. GATE SHALL HAVE THE CAPABILITY TO FUNCTION VIA AN ELECTRIC OPERATOR, SHOULD ONE BE INSTALLED IN THE FUTURE.
4. FENCE FABRIC SHALL BE STRETCHED TAUT ACROSS THE LENGTH OF THE GATE.
5. THERE SHALL BE NO GAPS WITHIN THE GATE, INCLUDING BETWEEN SUPPORTS AND FENCE FABRIC, EXCEEDING 3".
6. WILDLIFE DETERRENT FENCE, TYPE PER THE OTHER PLAN SHEETS, SHALL BE CONNECTED TO THE SUPPORT POSTS OF THE CANTILEVER GATE. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING SUFFICIENT MATERIALS TO OPERATE THE SLIDING OF THE CANTILEVER GATE ALONG THE SECTION OF WILDLIFE FENCING.
7. SEE SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
8. CONCRETE USED FOR THE CONCRETE FOOTINGS SHALL CONFORM TO MNDOT 2461 SPECIFICATIONS AND SHALL BE A MIN OF 4,000 PSI MIX.
9. SEE OTHER DETAILS REGARDING PCC PAVEMENT INSTALLATION BELOW GATES.
10. EXACT GATE CONFIGURATION PER MANUFACTURER'S RECOMMENDATIONS.
11. SLIDING GATE APPURTENANCES PER MANUFACTURER'S RECOMMENDATIONS.
12. SIMILAR CHAIN LINK FENCE FABRIC SHALL BE USED FOR SLIDING GATE.
13. SEE NOTE ON SHEET C3.01 FOR LOCATION OF 7' CANTILEVER GATE.
14. FOR 7' GATE, ALL DETAILS SHALL BE THE SAME WITH GATE FABRIC HEIGHT TO BE 7' INSTEAD OF 10'.



A
C1.03 CANTILEVER GATE (SINGLE TRACK)
NOT TO SCALE

CRITICAL DIMENSION CHART

A	CLEAR OPENING WIDTH	20'-0"	E	NOMINAL GATE HEIGHT	10'-0"
B	POST SPACING C/C	9'-1"	F	POST HEIGHT	11'-6"
C	OVERALL GATE LENGTH	30'-0"	G	FABRIC HEIGHT	9'-6"
D	COUNTERBALANCE LENGTH	10'-0"			

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Nicholas R. Grahek
NICHOLAS R. GRAHEK
LIC. NO. 61802 DATE 03/10/2026



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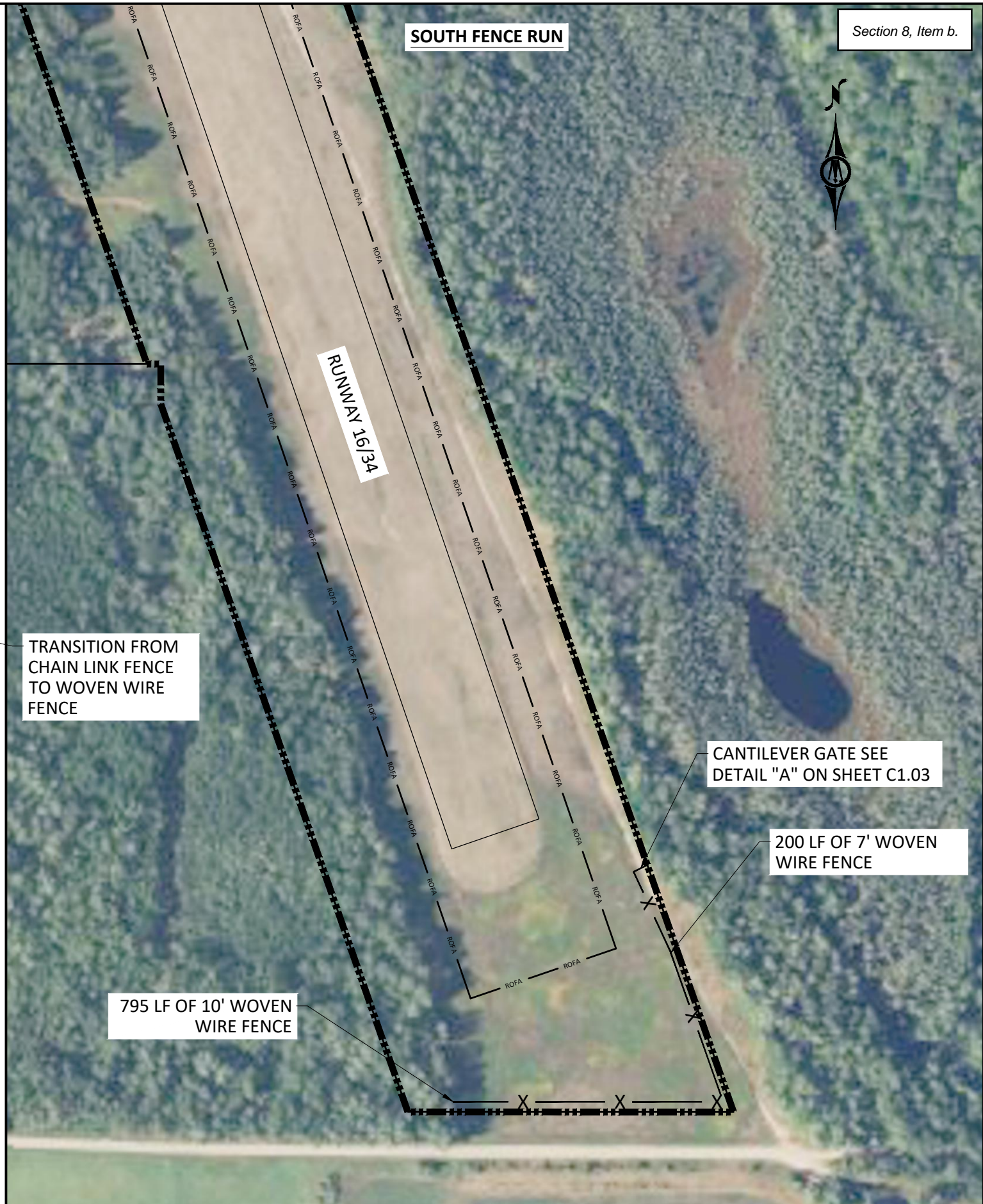
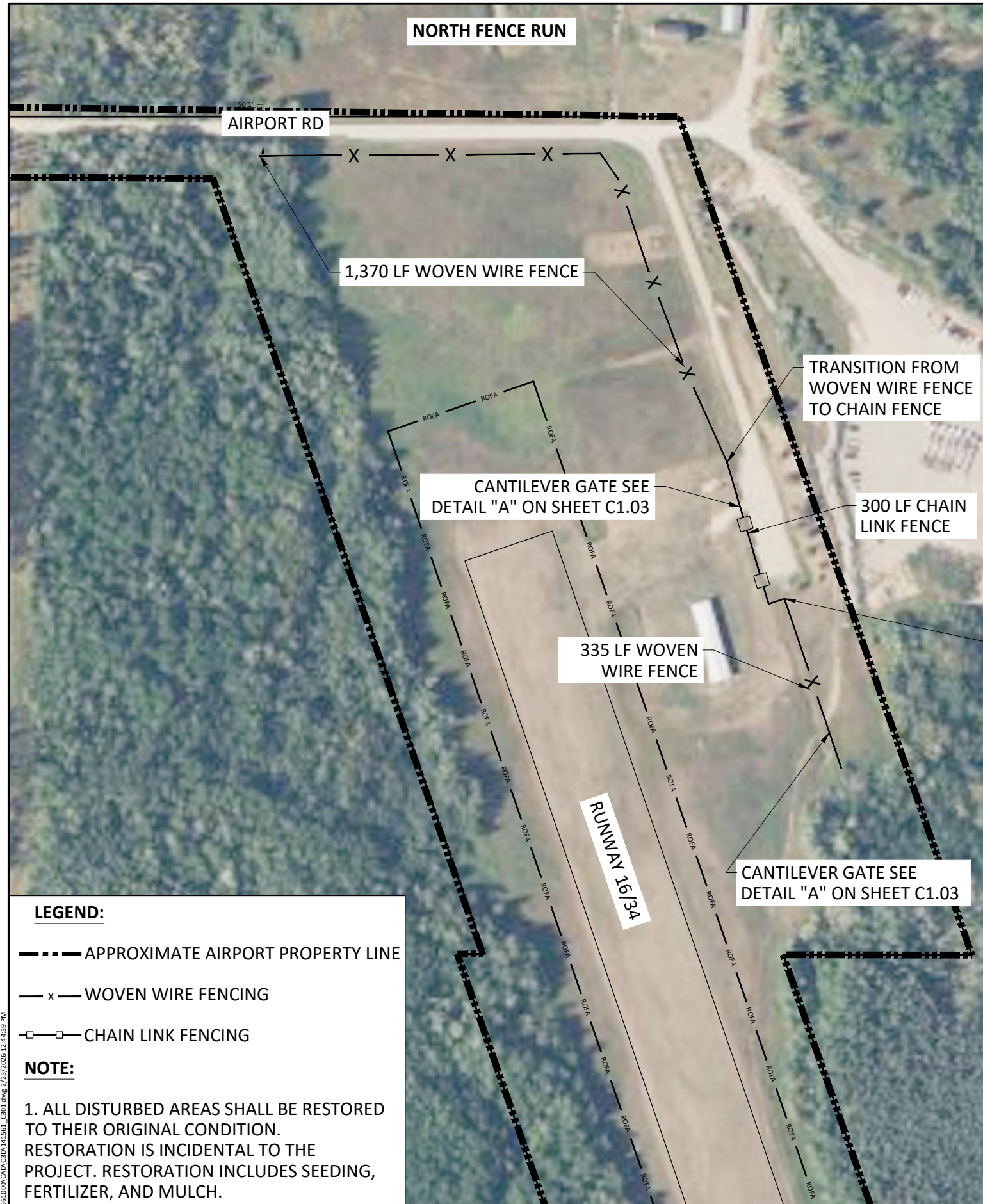
HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)
SECURITY & WILDLIFE FENCING
CANTILEVER GATE DETAILS

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NORTH FENCE RUN

SOUTH FENCE RUN



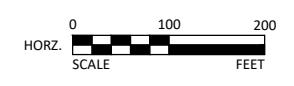
LEGEND:

- APPROXIMATE AIRPORT PROPERTY LINE
- x - WOVEN WIRE FENCING
- □ - CHAIN LINK FENCING

NOTE:

1. ALL DISTURBED AREAS SHALL BE RESTORED TO THEIR ORIGINAL CONDITION. RESTORATION IS INCIDENTAL TO THE PROJECT. RESTORATION INCLUDES SEEDING, FERTILIZER, AND MULCH.

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Nicholas R. Grahek
 NICHOLAS R. GRAHEK
 LIC. NO. 61802 DATE 03/10/2026



504 NW 1ST AVENUE, SUITE 205
 GRAND RAPIDS, MN 55744
 Phone: (218) 571-4347
 Email: GrandRapids@bolton-menk.com
 www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
JWH			
DRAWN			
JWH			
CHECKED			
NRG			
CLIENT PROJ. NO.	25X.141561		

HILL CITY - QUADNA MOUNTAIN AIRPORT (07Y)
 SECURITY & WILDLIFE FENCING
 FENCING LAYOUT PLAN

mi MINNESOTA PUBLIC FACILITIES AUTHORITY

Water Infrastructure Project Disbursement Request Form

Recipient - Contract ID: **Hill City_DWRF_01**

Project Title: **Treatment-Manganese Treatment Plant**

Disbursement request details: Request Number: **15** Amount: **\$127,336.00**

notes:

Prepared by:	Katelyn Kanuit-Project Funding Specialist		
Authorized by:	Name (print)	Tami Meyer	
	Title/phone	City Clerk/Treasurer	218-697-2301
	Sign/date	<i>Tami Meyer</i>	3-4-2026

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the U. S. Department of labor requirements of 29 CFR 5.5(a)(1), that the project is in compliance with the American Iron and Steel (AIS) requirements, and that I am authorized to request disbursements on behalf of the recipient.

MPFA approvals:

MPFA Loan Officer	date	MPFA Executive Director	date
Mary Jane Schultz	651.259.7467	MaryJane.Schultz@state.mn.us	

The remainder of this form is reserved for MPFA Disbursement Coding.

The Note for this project is: **Tax Exempt**

Loan Officer - please check this box IFF this is the final request on this project:

MN Public Facilities Authority Project Disbursement Request - Summary of Project Costs

Recipient - Contract ID: **Hill City_DWRF_01**

SRF:	Drinking Water SRF-Loan	MPFA-DWRF-L-030-FY25	\$	1,831,350
SRF:	Drinking Water SRF-Principal Forgiveness Grant	MPFA-DWRF-G-030-FY25	\$	5,000,000
SRF:	Drinking Water SRF-PFG-Emerging Contaminant	MPFA-DWRF-E-030-FY25	\$	3,000,000
			\$	9,831,350

note to recipient: complete the yellow-highlighted boxes below for each request:

The costs detailed below relate to **Project Disbursement Request #:** 15

Cost descriptions	Amounts																																
<p>A. Non-Construction:</p> <ul style="list-style-type: none"> Engineering Legal/Finance Administration Other Total Non-Construction 	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: right;">\$ 35,088.00</td></tr> <tr><td style="text-align: right;"> </td></tr> <tr><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;"> </td></tr> <tr><td style="text-align: right;">\$ 35,088.00</td></tr> </table>	\$ 35,088.00		\$ -		\$ 35,088.00																											
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\$ -																																	
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<p>B. Construction:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><u>Clean Water...</u></td> <td style="width: 50%;"><u>Drinking Water...</u></td> <td></td> </tr> <tr> <td>Treatment Facilities</td> <td>Treatment</td> <td style="text-align: right;">\$ 92,248.00</td> </tr> <tr> <td>Collector Systems</td> <td>Transmission & Distribution</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Interceptor</td> <td>Source (Wells/surface water intakes)</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Lift Station</td> <td>Storage / Water Tower</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Equipment</td> <td>Other</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Other</td> <td></td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total Construction</td> <td style="text-align: right;">\$ 92,248.00</td> </tr> </table>	<u>Clean Water...</u>	<u>Drinking Water...</u>		Treatment Facilities	Treatment	\$ 92,248.00	Collector Systems	Transmission & Distribution	\$ -	Interceptor	Source (Wells/surface water intakes)	\$ -	Lift Station	Storage / Water Tower	\$ -	Equipment	Other	\$ -	Other		\$ -	Total Construction		\$ 92,248.00	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: right;">\$ 92,248.00</td></tr> <tr><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">\$ 92,248.00</td></tr> </table>	\$ 92,248.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,248.00
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\$ -																																	
\$ -																																	
\$ 92,248.00																																	
C. Total disbursement request (A + B):	\$ 127,336.00																																
D. Total of previous requests submitted to PFA ** (see pg 2 for detail):	\$ 7,870,603.90																																
E. Total requested to date (C + D):	\$ 7,997,939.90																																
F. Original award total from above:	\$ 9,831,350.00																																
G. Remaining un-drawn balance (F – E):	\$ 1,833,410.10																																

Notes:

page 2 may be used by the recipient for tracking past disbursement requests on this project

** History of payment requests submitted to PFA:

Req #	Dated	Notes	\$ amount Requested	\$ amount Paid by PFA
1	11/04/24	Draw #1	\$ 501,677.10	\$ 501,677.10
2	12/10/24	Draw #2	\$ 624,243.25	\$ 624,243.25
3	01/06/25	Draw #3	\$ 758,266.50	\$ 758,266.50
4	02/04/25	Draw #4	\$185,460.25	\$185,460.25
5	05/09/25	Draw #5	\$ 223,854.00	\$ 223,854.00
6	06/10/25	Draw #6	\$ 1,206,223.75	\$ 1,206,223.75
7	07/07/25	Draw #7	\$ 993,944.00	\$ 993,944.00
8	07/30/25	Draw #8	\$ 599,490.00	\$ 599,490.00
9	09/02/25	Draw #9	\$ 468,325.50	\$ 468,325.50
10	09/29/25	Draw #10	\$ 400,193.10	\$ 400,193.10
11	11/04/25	Draw #11	\$ 614,799.00	\$ 614,799.00
12	12/05/25	Draw #12	\$ 629,269.20	\$ 629,269.20
13	01/09/25	Draw #13	\$ 457,282.00	\$ 457,282.00
14	02/05/26	Draw #14	\$ 207,576.25	\$ 207,576.25
15	03/04/26	Draw #15	\$ 127,336.00	
16				
17				
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28				
29				
30				
31				
32				
33				
34				
35				
36				
total requested / paid prior to this request:			\$ 7,997,939.90	\$ 7,870,603.90

PFA Draw Request Number _ 15

City of Hill City, MN

Project Name-WTP Distribution and Watermain Replacement

	Invoice Date	Dates of Service	Invoice Number	Total Amount	PFA Ineligible (City Portion)	DWRF Portion
Engineering						
Bolton & Menk	2/25/2026	1/17/26-2/13/26	388487	\$ 35,088.00		\$ 35,088.00
Engineering Total				\$ 35,088.00	\$ -	\$ 35,088.00
Legal/Finance						
Legal/Finance Total					\$ -	
Other						
Other Total					\$ -	
Construction						
McGough Construction	3/4/2026	2/1/26-2/28/26	Pay App 15	\$ 92,248.00		\$ 92,248.00
Construction Total				\$ 92,248.00	\$ -	\$ 92,248.00
TOTAL DRAW #15				\$ 127,336.00	\$ -	\$ 127,336.00



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

Hill City
cityhall@hillcity-mn.com
Hill City, MN 55748

February 25, 2026
Project No: 0M2.131391.000
Invoice No: 0388487
Client Account: HILL_CI_MN

Hill City/Preliminary Engineering

Preliminary Engineering and Piloting for WTP

Professional Services from January 17, 2026 to February 13, 2026

Construction - Environmental (0000003)

Professional Services

	Hours	Amount	
Principal	21.50	4,637.50	
Project Engineer	42.00	8,190.00	
Technician	23.50	4,206.50	
Specialist	110.50	15,470.00	
Totals	197.50	32,504.00	
Total Labor			32,504.00
Total this Task			\$32,504.00

Construction - Civil (0000004)

Professional Services

	Hours	Amount	
Project Manager	11.00	2,145.00	
Specialist	2.00	346.00	
Administrative	1.00	93.00	
Totals	14.00	2,584.00	
Total Labor			2,584.00
Total this Task			\$2,584.00
Total this Invoice			\$35,088.00

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: [218] 825-0684
Fax: [218] 825-0685
Bolton-Menk.com

VIA EMAIL

March 4, 2026

Tami Meyer, City Clerk/Treasurer
City of Hill City
125 Lake Ave.
P.O. Box 160
Hill City, MN 55748
cityhall@hillcity-mn.com

RE: Pay Application No. 15
Water Treatment Improvements
City of Hill City, Minnesota
BMI Project Number: 0M2.131391

Dear Tami,

Please find enclosed Pay Application No. 15 for the above referenced project. The pay application is based on work completed to date and the schedule of values provided by the contractor as required in the contract documents. We are recommending, at this time, payment to McGough Construction Co. in the amount of \$92,248.00 with the total remaining construction cost plus retainage of \$1,222,250.00.

If you agree, please sign and return one copy to the Contractor with payment, and one to me for our files.

If you have questions regarding any of the above items, please feel free to call me at (218) 839-2303.

Sincerely,
Bolton & Menk, Inc.

A handwritten signature in black ink, appearing to read 'Mac Graupman', is written over a light blue horizontal line.

Mac Graupman, P.E.
Water/Wastewater Project Engineer

Enclosures

cc: Andrew Beadell, Bolton & Menk, Inc.
Morgan Salo, Bolton & Menk, Inc.
File

McGough Construction Co., LLC

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulation below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 15

APPLICATION DATE: Feb 28, 2026

PERIOD TO: Feb 28, 2026

PROJECT NO: 101317.001

INVOICE NO.:

805326

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	H BALANCE TO FINISH	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD				
1.01	General Conditions - McGough	1,070,490	1,038,359	32,122	0	1,070,482	8	53,524
1.02	Mobilization	309,494	309,494	0	0	309,494	0	15,475
1.03	General Liability/Insurance	140,576	15,600	0	0	15,600	11	780
1.04	Performance & Payment Bond	69,570	69,570	0	0	69,570	100	3,478
2.01	Earthwork, Site, Utilities, Paving & Landscaping - Northland	881,679	805,250	0	0	805,250	91	40,263
2.02	Concrete/Masonry - NCM	1,419,210	1,408,718	0	0	1,408,718	99	70,436
2.03	Structural Precast	100,790	92,700	0	0	92,700	92	4,635
2.04	Waterproofing	57,588	31,394	0	0	31,394	55	1,570
2.05	Structural Steel	60,416	52,262	0	0	52,262	87	2,613
2.06	Glass	21,697	21,697	0	0	21,697	100	1,085
2.07	Roofing	14,694	8,878	0	0	8,878	60	444
2.08	Rough & Finish Carpentry - McGough	32,604	21,505	0	0	21,505	66	1,075
2.09	Ceiling System	4,995	0	0	0	0	0	0
2.10	Painting	125,004	88,515	17,703	0	106,218	85	5,311
2.11	Doors, Frames & Hardware - Supply	35,044	29,818	0	0	29,818	85	1,491
2.12	Specialty Hardware - Supply	3,274	2,199	0	0	2,199	67	110
2.13	Signage	11,506	10,208	0	0	10,208	89	510
2.14	Fire Protection	4,250	4,245	0	0	4,245	100	212
2.15	Mechanical - Hecimovich	1,270,194	1,108,534	33,222	0	1,141,756	90	57,088
2.16	Mechanical Equipment - GNE	925,250	909,506	0	0	909,506	98	45,475
2.17	Electrical - Holden	1,195,815	1,156,882	14,056	0	1,170,938	98	58,547
2.20	Caulking	28,785	27,346	0	0	27,346	95	1,367
3.01	General Allowance	249,076	2,405	0	0	2,405	1	120
3.02	Furnishings Allowance	10,000	0	0	0	0	0	0
3.03	Computer & Software Allowance	50,000	0	0	0	0	0	0
3.04	Laboratory Equipment Allowances	25,000	17,303	0	0	17,303	69	865
3.05	Utility Service Connections Allowances	25,000	1,822	0	0	1,822	7	91
3.06	Building Permit Allowance	20,000	0	0	0	0	0	0
3.07	Security Equipment Allowance	25,000	0	0	0	0	0	0
		0	0	0	0	0	0	0
Project Total		8,187,000	7,234,212	97,104	0	7,331,316	90	366,566

ATTACHMENT A - APPLICANT'S RESOLUTION

BE IT RESOLVED that City of Hill City act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 31/03/ 2026 and that Tami Meyer is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of City of Hill City.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that City of Hill City has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that City of Hill City has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that City of Hill City has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, City of Hill City may enter into an agreement with the State for the above-referenced project, and that City of Hill City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that CLERK/TREASURER is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of City of Hill City on 3/10/2026.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title)

(Date)

(Title)

(Date)

CITY OF HILL CITY, MN
FUND BALANCE POLICY

Adopted March 10, 2026

I. PURPOSE

The purpose of this policy is to establish specific guidelines the City of Hill City will use to maintain an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids are received in the second half of the City’s fiscal year.

The purpose of this policy is to also establish specific guidelines the City of Hill City will use to classify fund balances into a categories based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in these funds can be spent.

II. CLASSIFICATION OF FUND BALANCE/PROCEDURES

1. **Nonspendable**

- This category includes fund balance that cannot be spent because it is either not in spendable form or is legally or contractually required to be maintained intact. Examples include inventories and prepaid amounts.

2. **Restricted**

- Fund balance should be reported as restricted when constraints placed on those resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

3. **Committed**

- Fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority. The committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to commit those amounts.
- The City’s highest level of decision making authority (City Council) will annually or as deemed necessary commit specific revenue sources for specified purposes by resolution. This formal action must occur prior to the end of the reporting period, however, the amount to be subject to the constraint, may be determined in the subsequent period.

II. CLASSIFICATION OF FUND BALANCE/PROCEDURES – CONTINUED

- To remove the constraint on specified use of committed resources the City Council shall pass a resolution

4. Assigned

- Amounts that are constrained by the government's intent to use for specified purposes, but are neither restricted nor committed. Assigned fund balance in the General fund includes amounts that are intended to be used for specific purposes.
- The City Council has delegated the authority to assign and remove assignments of fund balance amounts for specified purposes to the City Clerk and Mayor.

5. Unassigned

- Unassigned fund balance represents the residual classification for the General fund. Includes amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the General fund. The General fund should be the only fund that reports a positive unassigned fund balance amount.

Examples of the desired level of unrestricted fund balance, when unrestricted fund balance may be spent down, and the policy for replenishing unrestricted fund balance. (Modify based on the specific policies of the organization.)

- i. The City will maintain an unrestricted fund balance in the General fund of an amount not less than 30-50% of the next year's budgeted expenditures of the General fund. (Note: The desired level of unrestricted fund balance can be expressed either as a minimum amount or as a range between a minimum and maximum amount). This will assist in maintaining an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids are received in the second half of the City's fiscal year.
- ii. Unrestricted fund balance can be "spent down" if there is an anticipated budget shortfall in excess of \$0.
- iii. If spending unrestricted fund balance in designated circumstances has reduced unrestricted fund balance to a point below the minimum targeted level, as noted above, the replenishment will be funded by property taxes (funding source) within three years (period over which replenishment will occur).

III. STABILIZATION ARRANGEMENTS

Stabilization arrangements are defined as formally setting aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.

The City will set aside amounts by resolution as deemed necessary that can only be expended when certain specific circumstances exist. The resolution will identify and describe the specific circumstances under which a need for stabilization arises. The need for stabilization will only be utilized for situations that are not expected to occur routinely.

IV. MONITORING AND REPORTING

The City Council shall annually review fund balances in relation to this policy in conjunction with the development of the annual budget.

When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order: 1.) committed 2.) assigned and 3.) unassigned.

A negative residual amount may not be reported for restricted, committed, or assigned fund balances in the General fund.

**CITY OF HILL CITY
INVESTMENT POLICY**

This policy covers all monies of the City of Hill City and includes deposits and investments of funds deposited in interest bearing accounts.

It is a common occurrence for the City of Hill City to have cash balances in various fund accounts, which, although allocated for a specific purpose, are temporarily not needed. It is the policy of the City that any fund with a cash balance, which will remain unexpended for a reasonable period of time, shall be invested in a manner as outlined below.

PURPOSE

The purpose of this policy is to establish specific guidelines the City of Hill City will use in the investment of City funds. It will be the responsibility of the Clerk/Treasurer to invest City funds in order to attain a market rate of return while preserving and protecting the capital of the overall portfolio.

Investments will be made, based on statutory constraints, in safe, low risk instruments.

SCOPE

The Clerk/Treasurer is responsible for the investing of all funds in the custody of the City, including, but not necessarily limited to, the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, and Agency Funds.

PRUDENCE

Investment officials, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the objectives stated below. This standard requires that when making investment decisions, the Clerk/Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the City of Hill City and the investment objectives stated below.

Investment officers acting in accordance with this policy and with MN Statute 118A, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that reasonable action is taken to control adverse developments and unexpected deviations are reported in a timely manner.

When investing assets of the City of Hill City for a period longer than one year, the Clerk/Treasurer shall request competitive investment proposals for comparable credit and term investments from a minimum of two investment providers.

OBJECTIVE

At all times, investments of the City shall be made in accordance with Minnesota Statutes Chapter 118A and amendments. There are three main objectives of all investment activities that are prioritized as follows:

- (1) Safety. Safety of principal is the foremost objective of the City. Each investment transaction shall seek to first insure that capital losses are avoided. The objective will be to mitigate *credit risk* and *interest rate risk*.

Credit risk is the risk of loss due to failure of the security issuer or backer. Thus, designated depositories shall have insurance through the FDIC (Federal Deposit Insurance Corporation) or the SIPC (Securities Investor Protection Corporation). To ensure safety, it is the policy of the City that when considering an investment, all depositories under consideration be cross-checked against existing investments to make certain that funds in excess of insurance limits are not made in the same institutions unless collateralized as outlined below.

Interest Rate Risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. To minimize this risk, the City will structure the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market, prior to maturity. In addition, operation funds shall be invested primarily in shorter-term securities, money market funds, or similar investment pools.

- (2) Liquidity. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money market funds or local government investment pools, which offer same-day liquidity for short-term funds.
- (3) Yield. The investment portfolio of the City of Hill City shall be designed to attain a market-average rate of return through budgetary and economic cycles, taking into consideration the City’s investment risk constraints, cash flow characteristics of the portfolio and prudent investment principles. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities, in anticipation of earning a fair return, relative to the risk being assumed.

Subject to the requirements of the above objectives, it is the policy of the City of Hill City to offer financial institutions and companies within the City of Hill City the opportunity to bid on investments; however, the City of Hill City will seek the best investment yields.

DELEGATION OF AUTHORITY

Management responsibility for the investment program is hereby delegated from the City Council to the Clerk/Treasurer who shall establish procedures for the operation of the investment program, consistent with this investment policy. Such procedures shall include delegation of authority to persons responsible for investment transactions. The Clerk/Treasurer shall be responsible for all transactions undertaken and shall establish a system of internal controls designed to prevent losses from fraud and employee error.

CONFLICT OF INTEREST

Any City Official (elected or appointed) involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair his/her ability to make impartial investment decisions.

AUTHORIZED FINANCIAL INSTITUTE AND DEALER

In accordance with Minnesota Statute 118A.05, the responsibility for conducting investment transactions resides with the City Council of the City of Hill City. Also, the Council shall authorize the Clerk/Treasurer to exercise the powers of the Council in designating a depository of the Funds. In selecting depositories, the credit worthiness of the institutions under consideration shall be examined by the Clerk/Treasurer.

Only approved security broker/dealers selected by creditworthiness shall be utilized (minimum capital requirement of \$10 million dollars and at least five years of operation). These may include “primary” dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15c3-1 (uniform net capital rule).

BROKER REPRESENTATIONS

The City of Hill City must obtain from their brokers certain representations regarding future investments. MN Statutes 118A.06 requires the City to provide each broker with information regarding the City’s investment restrictions. Before engaging in investment transactions with the City of Hill City, the supervising officer at the securities broker/dealer shall submit a certification annually according to MN Statutes 118A.05. The document will state that the officer has reviewed the investment policies and objectives as well as applicable state law and agrees to disclose potential conflicts of interest or risk to public funds that might arise out of business transactions between the firm and the City of Hill City. All financial institutions shall agree to undertake reasonable efforts to preclude imprudent transactions involving the City’s funds.

AUTHORIZED AND SUITABLE INVESTMENTS

MN Statutes 118A.03, lists all permissible investments for municipalities. This list establishes the maximum investment risk permitted for a Minnesota municipality. Even though MN Statutes 118A provides for more instruments to be used for investing purposes, the following is a list of investments the City will be authorized to invest in:

- (1) Government Securities. Instruments such as bonds, notes, bills, mortgages and other securities which are direct obligations of the federal government or its agencies, with the principal fully guaranteed by the US Government or its agencies.
- (2) Certificate of Deposit. A negotiable or nonnegotiable instrument issued by commercial banks and insured up to \$100,000 by the FDIC.
- (3) Repurchase Agreement. An investment which consists of two simultaneous transactions, where an investor purchases securities from a bank or dealer. At the same time, the selling bank or dealer agrees to repurchase the securities at the same price plus interest at some agreed-upon future date. The security purchased is the collateral protecting the investment.
- (4) Any security which is a general obligation of any state or local government with taxing powers which is rated “A” or better by a national bond rating service.
- (5) Statewide investment pools, including Minnesota Joint Powers Investment Trust (4M Fund), which invest in authorized instruments according to MN Statutes 118A.
- (6) Money Market Mutual Funds which invest in authorized instruments according to MN Statutes 118A.
- (7) Interest-Bearing Deposits in authorized depositories must be fully insured or collateralized at a minimum of 110% of face value.

COLLATERALIZATION

Financial Institutions. If City funds are deposited in financial institutions, the financial institutions must provide \$100,000 in governmental insurance protection. At no time will deposits in any one institution exceed \$100,000 unless such excesses are protected by pledged securities. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of the market value of principal and accrued interest. When the pledged collateral consists of notes secured by first mortgages, the collateral level will be 140% of the market value of the principal and

accrued interest. Collateral shall be deposited in the name of the City of Hill City, subject to release by the Clerk/Treasurer.

Broker-Dealers. When investments purchased by the City are held in safekeeping by a broker-dealer, the broker-dealer must provide asset protection of \$500,000 through the SIPC and supplemental insurance protection to cover the full amount of investments over \$500,000.

SAFEKEEPING AND CUSTODY

All invested assets of the City of Hill City involving the use of a public funds custodial agreement shall comply with all rules adopted pursuant to Minnesota Statute 118A. All custodial agreements shall be in writing and shall contain a provision that all custodial services are provided in accordance with the laws of the State of Minnesota.

DIVERSIFICATION

The City will attempt to diversify its investments according to type and maturity. The portfolio, as much as possible, will contain both short-term and long-term investments. The City will attempt to match its investments with anticipated cash flow requirements. Extended maturities may be utilized to take advantage of higher yields; however, no more than 30% of the total investments should extend beyond five (5) years and in no circumstance should any extend beyond ten (10) years without the direct approval of the City Council. At least 30% of unencumbered funds shall be kept in liquid savings accounts (such as the 4M Fund).

CERTIFICATE OF AUTHORITY

The Hill City City Council hereby authorizes the following City staff to sell, assign, and endorse for transfer, certificates of deposit, certificates representing stocks, bonds, or other securities that are registered in the name of the City of Hill City: Clerk/Treasurer or Deputy Clerk.

INVESTMENT REPORTING

The Clerk/Treasurer on or before September 1 of each year shall furnish the City Council of the City of Hill City a detailed report of all investments held as of June 30 of that year, including the cost, date and place of each investment, the maturity date and rate of interest earning on each as of that date.

POLICY CONSIDERATIONS

Any investment currently held that does not meet the guidelines of this policy shall be exempted from them. At maturity or liquidation, such monies shall be reinvested only as provided in this policy.

This policy shall be reviewed on an annual basis. Any changes must be approved by the City Council.

CONCLUSION

The intent of this policy is to ensure the safety of all City funds. The main goal of the City will be to achieve a market rate of return while maintaining the safety of its principal.

Adopted on March 10, 2026

FY27 Interior EPA-STAG Clean Water/Drinking Water Community Project Form

DEADLINE: EOD MARCH 13, 2026

cityhall@hillcity-mn.com [Switch account](#)



Not shared

* Indicates required question

Name of Project: *

Provide a short name by which the project will be labeled. This name will be listed in legislative text and the Committee on Transportation and Infrastructure legislative report, and should provide accurate information to identify the exact project being funded.

Watermain Looping



*

Project Description:

*Please be as detailed as possible in 2,000 characters or less, **particularly about the physical project details.** Please think of this as a way to persuade the committee for this project's inclusion. Include the environmental benefits that will help articulate how you are meeting or maintaining Clean Water State Revolving Fund and Drinking Water State Revolving Fund eligibility.*

"The City of Hill City has deficiencies in its municipal water system. The City of Hill City operates a water system that consists of two wells, an elevated storage tank, a water treatment plant designed to remove iron and manganese, and a distribution system. While our system has functioned reliably, it currently faces structural vulnerabilities that put a portion of our community at risk of water service disruptions and inadequate pressure, water quality and flow. To address these vulnerabilities and enhance the reliability, resilience, and safety of our municipal water system, the City of Hill City is seeking funding for several key improvements, including creating system redundancy to ensure uninterrupted water service for the system users south of TH 200 and mitigating the risk of prolonged service disruptions. This project will also expand the distribution infrastructure by looping water mains in 4 locations. This will eliminate dead ends, improve water quality, and significantly enhance fire protection capacity. Finally, we intend to upgrade existing water mains by upsizing and replacing aging or vulnerable sections of the distribution system, improving their overall durability and reliability. 3 blocks of undersized watermain will be replaced with 6" watermains to meet minimum size requirements from Department of Health. These larger mains will also provide enhanced fire suppression flows in these areas of town.

Estimated Start Date: *

Date

07/01/2027

Estimated End Date: *

Date

10/01/2027



*

Amount Requested for FY27:

The Amount Requested for FY27 must not exceed 80% of the amount entered for Total Project Cost because of cost share requirements.

\$880,000.00

Total Project Cost: *

\$1.1 million

FY27 President's Budget Request Amount: *

Put N/A if not applicable.

N/A

FY26 Enacted Amount: *

If no enacted amount, write 0.

0

Can the project obligate all appropriated funds within 12 months? *

Yes

No



Is the funding requested by a governmental or non-profit organization? *

Government

Non-Profit

Other

Recipient Point of Contact: *

First and Last Name. This cannot be a lobbyist; this must be an individual employed by the grantee who will serve as a point of contact for the funding agency.

Tami Meyer

Recipient Phone Number: *

218-697-2301

Recipient Email Address: *

cityhall@hillcity-mn.com

Recipient Organization Legal Name: *

(ex. Hibbing Public Utilities Commission, Washington County, City of Ely, etc.)

City of Hill City



Recipient Organization Street Address (including city and zip code): *

125 Lake Ave, PO Box 160, Hill City, MN 55748

Is the project address the organization address? *

Yes

No

If no, please provide the street address (including city and zip code) of the project site?

Your answer

Request Explanation: *

Different from the project description. Include the purpose of this project and why it is valuable use of taxpayer funds. 2,000 words or less.

The proposed project will focus on increasing resiliency of the city's water system. There is a need for looping of the city's water system to provide redundancies in the city's system to prevent unexpected extended interruptions for users. This project will provide looping in the city's system in four locations. This will provide better water quality for users on these dead ends but also provide the ability to provide water to these areas from more than one location. Three blocks of undersized cast iron watermain will be replaced with pipe sufficiently sized to provide required fire suppression flows.

*

Is the project on your states' most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan?

- Yes
- No

Has the project received Federal funds previously? *

- Yes
- No

If yes, please describe the federal funding received.

Your answer

Does the project have (or expects to have within 12 months) its 20% cost share requirement? *

- Yes
- No

Please choose the relevant statutory authority: *

- Clean Water Act
- Drinking Water Act

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Woodland Chapter MN Deer Hunters Association
Previous Gambling Permit Number: X- 36671
Minnesota Tax ID Number, if any: 4326991
Federal Employer ID Number (FEIN), if any: 41-1390958
Mailing Address: PO Box 130
City: Hill City State: MN Zip: 55748 County: Aitkin
Name of Chief Executive Officer (CEO): Wayne Lindquist
CEO Daytime Phone: (218) 259-8917 CEO Email: wynlind@hotmail.com
Email permit to (if other than the CEO): renee@mndeerhunters.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[] Fraternal [] Religious [] Veterans [x] Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- [] A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from: MN Secretary of State, Business Services Division
[] IRS income tax exemption (501(c)) letter in your organization's name
[] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hill City Fire Hall
Physical Address (do not use P.O. box): 111 Henrietta Ave SE
Check one:
[x] City: Hill City Zip: 55748 County: Aitkin
[] Township: Zip: County:
Date(s) of activity (for raffles, indicate the date of the drawing): May 2, 2026

Check each type of gambling activity that your organization will conduct:
[x] Bingo [] Paddlewheels [] Pull-Tabs [] Tipboards [x] Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Wayne J. Lindquist Date: 3/3/2026
(Signature must be CEO's signature; designee may not sign)

Print Name: Wayne Lindquist

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



52 Horseshoe Drive
 Grand Rapids MN 55744
 218-326-1662
 northlandportablesmn.com
 carol@northlandportablesmn.com

284-41140-210
 \$981-

Date	Invoice #
3/4/2026	33385

Bill To:

The City of Hill City
 P.O. Box 160
 Hill City, MN 55748

Job Site:

July 4 Celebration

P.O. No.	July 4 Celebration	Terms	Due on receipt	Due Date	3/4/2026
Description			Quantity	Rate	Amount
Portable Restroom Rental - July 4-5, 2026					
Rental - Special Event Restroom			5	10.00	50.00T
Cleaning, Pumping, and Disposal			5	100.00	500.00
Extra Cleaning, Pumping, and Disposal (July 5 AM)			5	35.00	175.00
Rental - Special Event - Handicapped Restroom			1	10.00	10.00T
Cleaning, Pumping, and Disposal			1	161.75	161.75
Extra Cleaning, Pumping, and Disposal (July 5 AM)			1	40.00	40.00
Rental - Hand Washing Station			2	10.00	20.00T
Cleaning, Pumping, and Disposal			2	116.75	233.50
Extra Cleaning, Pumping, and Disposal (July 5 AM)			2	40.00	80.00
Delivery and Setup Fee			1	62.50	62.50T
In Kind Donation			1	-361.55	-361.55
Thank you for your business. Like us on Facebook!				Subtotal	\$971.20
All payments are due by the due date. Outstanding balances over 90 days are subject to collections. If full payment cannot be made, please contact our office to arrange a payment plan. If a payment plan is not set up with our office any outstanding payment will be subject to collections.				Sales Tax (6.875%)	\$9.80
An extra 3.5% convenience fee will be added onto all credit/debit card transactions.				Total	\$981.00
				Payments/Credits	\$0.00
				Balance Due	\$981.00



NORTHLAND PORTABLES

Section 8, Item h.

Where we *ALWAYS* have a *CLEAN* seat for you!

RENTAL / SERVICE AGREEMENT

Rented To:
City of Hill City
PO Box 160
Hill City MN 55748

Delivered To:
Hill City
Lake Ave
Hill City MN 55748

DRIVER USE
DELIVERY DATE / BY: _____
PICK UP DATE / BY: _____
UNIT NUMBER: _____

**DIRECTIONS: 2 STD, 1 ADA, 1 HW by City Hall on Lake Ave, 1 STD and 1 HW at Bear Park.
NEED PLACEMENT FOR THE LAST STD UNIT FROM TAMMI**

Contact: Tami
Phone: 218-697-2301 / 218-251-5417

Delivery Date: Friday July 3rd, 2026
Pick-up Date: Monday July 6th, 2026
Event Date: July 4th – 5th, 2026

<u>Rentals:</u>	<u>Quantity</u>	<u>Price</u>	<u>YOUR Price</u>
Special Event Restrooms	5	\$122.00 Each	\$110.00 Each
Handicap Special Event Restroom	1	\$171.75 Each	\$190.75 Each
Hand Washing Station	2	\$134.15	\$126.75 Each
<u>Fees:</u>			
Delivery and Set Up, Pick Up Fee	1	\$62.50	NO CHARGE
Extra Cleaning Standards (July 5th)	5	\$35.00 Each	\$35.00 Each
Extra Cleaning Handicap (July 5th)	1	\$40.00 Each	\$40.00 Each
Extra Cleaning Hand Washing Station (July 5th)	2	\$40.00 Each	\$40.00 Each

TERMS AND CONDITIONS

- The Customer agrees to pay all invoices for the rental facilities and special services no later than the tenth day of the first month following the invoice. An extra 3.5% convenience fee will be added to all credit/debit card transactions. The customer agrees not to sell, rent, or otherwise give up possession of the rental facilities and will be responsible for any damage to the rental facilities, above normal wear. The Customer accepts responsibility for loss due to theft, fire, or vandalism.
- If you should have any questions, please contact Dani Ehalt at 218 – 326 – 1662

CONTRACT ACCEPTANCE

I have read and agree to the contract including the Terms and Conditions. I acknowledge receipt of a copy of this contract.

Customer's Name

X _____

Northland Portables
52 Horseshoe Drive • Grand Rapids MN 55744
Office: 218-326-1662
Website: www.northlandportablesmn.com
Email: carol@northlandportablesmn.com



NORTHLAND PORTABLES

Section 8, Item h.

Where we *ALWAYS* have a *CLEAN* seat for you!

Signature

Date

Northland Portables
52 Horseshoe Drive • Grand Rapids MN 55744
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Website: www.northlandportablesmn.com
Email: carol@northlandportablesmn.com



284-4114
\$2,137.50

Section 8, Item i.

A&W Bleacher Rental, LLC
16651 275th Ave
Pierz, Minnesota 56364
United States
320-630-2851

Invoice number: 262
Amount due: \$2,137.50
Payment due: April 3, 2026
Bill to: **Hill City 4th of July**

ITEMS	AMOUNT
Portable Bleacher Set 2 x \$1,000.00	\$2,000.00
Subtotal:	\$2,000.00
Sales Tax 6.875%:	\$137.50
Total (USD):	\$2,137.50

Notes

Upon payment submission, the following terms are acknowledged and agreed upon:

1. The above listed Item(s) shall be used only for the above listed dates.
2. The above listed quantity and dates for bleachers are confirmed to be correct.
3. Full payment is Due within 30 days along with,
4. Any remaining balance plus any possible DAMAGE CHARGES, as liable, are due and will be paid within 30 days of use date(s). Late payments on final balance may be subject to late fees of up to 1% per month (APR of 12%).

HCFD Gambling Scorecard

2024	Gross Receipts	Net Receipts	Org Net	Net %	Previous Year	Fire Funds	Others				
Jan	\$ 412,430.29	\$ 56,318.45	\$ (10,989.67)	14%	2025	\$ 45,000	\$ 19,982				
Feb	\$ 535,998.16	\$ 80,381.21	\$ 25,797.91	15%	2024	\$ 40,000	\$ 28,586				
Mar	\$ 618,309.00	\$ 86,021.00	\$ 15,800.05	14%	2023	\$ 60,000	\$ 6,767				
Apr	\$ 553,438.59	\$ 80,267.31	\$ (586.77)	15%	2022	\$ 65,000	\$ 21,450				
May	\$ 682,592.95	\$ 98,684.53	\$ 26,116.26	14%	2021	\$ 130,000	\$ 3,761				
Jun	\$ 682,567.41	\$ 96,693.39	\$ 12,233.78	14%	2020	\$ 70,000	\$ 3,122				
Jul	\$ 722,501.52	\$ 108,227.09	\$ 11,768.73	15%							
Aug	\$ 666,808.24	\$ 90,979.15	\$ 10,331.89	14%	Previous Year	Gross	Net	Org Net	Net %		
Sep	\$ 648,889.73	\$ 84,748.86	\$ 2,750.01	13%	2024	\$ 7,407,142	\$ 1,044,966	\$ 102,068	14%		
Oct	\$ 603,165.00	\$ 84,953.09	\$ 2,974.94	14%	2023	\$ 6,413,960	\$ 891,362	\$ 89,777	14%		
Nov	\$ 697,253.27	\$ 93,092.34	\$ 3,082.58	13%	2022	\$ 4,447,733	\$ 582,892	\$ 95,802	13%		
Dec	\$ 583,188.00	\$ 84,599.40	\$ 2,788.46	15%	2021	\$ 4,145,723	\$ 590,143	\$ 160,440	14%		
Total	\$7,407,142.16	\$ 1,044,965.82	\$ 102,068.17	14%	2020	\$ 2,313,345	\$ 313,236	\$ 93,746	14%		
2025	Gross Receipts	Net Receipts	Org Net	Net %	Legend						
Jan	\$ 653,226.26	\$ 109,841.16	\$ 18,453.58	17%	Monthly Gross-Total amount sold for all forms of gambling						
Feb	\$ 600,551.08	\$ 75,879.63	\$ (27,998.27)	13%	Monthly Net-Total amount left after paying prizes						
Mar	\$ 641,024.00	\$ 94,184.00	\$ 19,994.39	15%	Org Net-Total amount left after paying all debts, prizes, rent & donations						
Apr	\$ 540,103.47	\$ 83,691.35	\$ (247.82)	15%	Red-Negative Org Net Month						
May	\$ 554,832.85	\$ 70,242.53	\$ (6,767.59)	13%							
Jun	\$ 627,886.18	\$ 70,045.18	\$ 8,712.72	11%							
Jul	\$ 633,115.11	\$ 94,933.34	\$ 15,418.15	15%	Bond Balance	City Balance	Building Fund	Equipment			
Aug	\$ 582,256.20	\$ 94,094.61	\$ 29,361.48	16%	\$ -	\$ -	\$37,432	-\$5,643	2020		
Sep	\$ 546,030.90	\$ 64,610.38	\$ (13,597.84)	12%	As of 9/9/2024						
Oct	\$ 543,415.00	\$ 79,532.51	\$ 996.29	15%							
Nov	\$ 634,408.47	\$ 97,173.29	\$ 17,252.25	15%							
Dec	\$ 606,118.93	\$ 87,291.57	\$ (9,458.71)	14%							
Total	\$7,162,968.45	\$ 1,021,519.55	\$ 52,118.63	14%							
										2019	
										2018	
										2017	
										2016	
										2015	
										2014	
										2013	

Combined Net Receipts Tax Table

If line 8 is:

<i>over</i>	<i>but no more than</i>	<i>subtract from line 8</i>	<i>multiply result by</i>	<i>add</i>
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700

Enter the result on line 9 above.

\$ 2,313,345	\$ 313,236	\$ 93,746	14%
\$ 1,762,830	\$ 250,912	\$ 88,558	14.23345
\$ 1,401,795	\$ 161,019	\$ 41,002	11.48666
\$ 1,706,024	\$ 222,201	\$ 60,425	13.0245
\$ 1,687,014	\$ 233,677		13.85149
\$ 1,256,581	\$ 185,210		14.73924
\$ 860,838	\$ 109,910		12.76779
\$ 819,694	\$ 106,763		13.02474

\$ 548,000	\$ 75,236	13.7292
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Organizational										Knuckleheads Bar and Grill										Zorbaz on Pokepema										Pickled Loon										Spillhand Resort																																																											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200
201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300
301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400
401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500
501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600
601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700
701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800
801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900
901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000

	Bingo	Meat Raffl	Salary	Profit
Dec Net	\$653.00	\$1,050.00	\$1,680.00	\$23.00
Jan Net	\$1,008.00	\$2,300.00	\$1,680.00	\$1,628.00
Feb Net	\$727.00	\$2,250.00	\$1,680.00	\$1,297.00
Mar Net	\$1,676.00	\$780.00	\$2,000.00	\$456.00
Apr Net	\$404.00	\$1,170.00	\$2,000.00	\$426.00
May Net	\$912.00	\$1,140.00	\$2,000.00	\$52.00
Jun Net	\$402.00	\$960.00	\$2,000.00	\$638.00
Jul Net	0	2160	\$2,000.00	\$160.00
Aug Net	0	2040	\$2,000.00	\$40.00
Sep Net	0	1200	\$2,000.00	\$800.00
Oct Net	75	1480	\$2,000.00	\$445.00
Nov Net	816	1400	\$2,000.00	\$216.00
Dec Net	1764	720	\$2,000.00	\$484.00
			Total	\$2,047.00

tmeyer hillcity-mn.com

From: Jordan Zempel <zempelj@outlook.com>
Sent: Thursday, March 5, 2026 12:25 PM
To: tmeyer hillcity-mn.com
Subject: Resignation

Dear Director Saxton and Clerk Mayer,

It is with a heavy heart that I do hereby tender my resignation with the Hill City Police Department effective today 03/052026. I have had many difficult conversations these past months and my family and I have concluded that the distance from my residence and length of time away is not what is best for us at this time.

My time in Hill City was permeated with joy and pride in my work and the community and cannot express enough how grateful I am for the opportunity to work in such a great place. I sincerely hope that you are able to find a replacement with the same passion for serving the community that so obviously deserves it.

Should anyone need anything from me in the future please don't hesitate to reach out to me as my line is always open.

Sincerely,
Officer Jordan Zempel #264



City Council Monthly Meeting Pay and Training Expense Reimbursement Request

Name _____

Date	Regular Meeting		Amount	Sub-Total
			\$	\$
Date	Special Meeting	Description	Amount	
			\$	\$
Date	Special Meeting	Description	Amount	
			\$	\$
Date	Special Meeting	Description	Amount	
			\$	\$
Date	Training Location	Description	Amount	Sub-Total
		Round Trip Mileage	\$	
		Hotel Reimbursement	\$	
		Meal Reimbursement	\$	\$
Date	Training Location	Description	Amount	Sub-Total
		Round Trip Mileage	\$	
		Hotel Reimbursement	\$	
		Meal Reimbursement	\$	\$
			Total Amount Due	\$

Mayor \$175/Month
 Council \$125/Month
 Mileage Reimbursement is at \$.70/mile
 Special Meetings & Trainings \$30/meeting
 Meal Reimbursement \$60/half day or \$90/full day

Signature _____

Council Approved _____