

## MINUTES PUBLIC UTILITY BOARD JANUARY 26, 2026

**Date and time:** 01/26/2026 01:00 pm

**Present:** Jacque Cowherd, Charles Williams, Mike Shindler, Richard Vaughn, Don Masek, Utilities Superintendent Darrell Dunlap, Chief Financial Officer Candy Johnson, Director of Administration Courtney Doyle, Assistant Director of Administration Sam Shults, Assistant Utilities Superintendent Anna Zerr, City Clerk Kathie Ratliff, and Deputy Clerk Marissa Peneston

**Absent:** Council Liaison Lauren Nelson and Mayor Steve Myers

**Location:** Fulton City Hall

### DISCUSSION

#### 1. CALL TO ORDER

The Public Utility Board was called to order at 1:01 p.m.

#### 2. ROLL CALL

Roll Call was noted. Five members present, none absent, quorum met.

#### 3. COMMENTS FROM VISITORS

There were no visitors.

#### 4. APPROVAL OF MINUTES

**Decision** Motion was made by Cowherd and Seconded by Masek to approve the October 27, 2025 minutes. Motion carried with all members voting in favor.

#### 5. APPROVAL OF FINANCIAL REPORT

CFO Johnson gave a quick overview of the financial report for board members.

**Decision** Motion was made by Cowherd and Seconded by Masek to accept the financial report for December 2025 as presented. Motion carried with all members voting in favor.

#### 6. UNFINISHED BUSINESS

Generation Project:

Utilities Superintendent Dunlap reported that the generation project is on schedule, and preliminary drawings have been made.

Solid Waste Update:

28% of recycling carts have been returned to the city after the rate increase. There is a cardboard collection container at the Police Department for individuals who want to recycle cardboard and no longer have a recycling cart.

Other:

Assistant Utilities Superintendent Zerr shared that the wastewater treatment plant update is progressing.

#### 7. NEW BUSINESS

IMGGA Meeting:

The IMGA annual meeting is on March 31<sup>st</sup> in Springfield, Illinois. Board members are encouraged to attend if available.

*Gas Operating Manual:*

Dunlap provided a rough draft of a new gas operating manual for members to review. The last gas operating manual was made in the 1990s.

*Other:*

Dunlap reviewed the snowstorm and how it affected the city.

**8. EXECUTIVE SESSION**

There was no need for an executive session.

**9. ADJOURN**

With no other business to come before the board, Motion was made by Vaughn and Seconded by Shindler to adjourn the meeting at 1:35 p.m. Motion carried with all members voting in favor.

Respectfully submitted,  
Marissa Peneston  
Deputy Clerk