

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
March 23, 2026

**Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. Prairie View Advisory Committee Appointment
- F. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Fee Schedule - Resolution

9:20 a.m. Lori Bower - Bower Comm

County Seal

9:30 a.m. David Bohnenblust, Public Works Director -

- A. Request to purchase reinforced concrete boxes
- B. MOU between McPherson County and Jackson Township regarding transfer of maintenance and operational responsibility of a certain culvert
- C. MOU between McPherson County and Gypsum Creek Township regarding transfer of maintenance and operational responsibility of a certain culvert

9:50 a.m. Jim Toews, Representing Kansas Silver Haired Legislature

10:00 a.m. Jeff Butler, IT Coordinator -

Security cameras and installation for Noxious Weed Building

10:15 a.m. Work Session with IT Dept. - GMIS Conference

MCPHERSON COUNTY COMMISSION MEETING MINUTES
March 16, 2026

March 16, 2026

9:00 a.m. - Regular Commission Meeting

All Present

11:00 a.m. - Data Center Tour

All Present

5:00 p.m. - KDOT Meeting at the Galva Community Room, RE: Highway 56 Changes

All Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner Kueser made a motion to approve the agenda for March 16, 2026. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:02 a.m., Sheriff Montagne shared updates on recent arrests, current jail counts, and department activities.

Also, during Public Input, Jill Curren, County Attorney's Office Manager, introduced Valerie Hansen who is beginning her position as a Assistant County Attorney for McPherson County.

At 9:06 a.m., Michele Cullen of the Central Kansas Conservancy (CKC) joined the meeting to extend an invitation to Commissioners for the Meadowlark Trail Grand Opening; a celebration of National Rails to Trail Day 2026. The Meadowlark Trail is now complete and connects Lindsborg and McPherson with the 12.4-mile trail. The event will take place at 11:00 a.m. on April 25, 2026 at the Meadowlark Trail entrance off Quivira Road.

At 9:13 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting with two (2) items:

- A. Discussion of KSA 66-2019, and a request to create a county resolution for the charging of fees to cell operators which would include a \$150.00 fee for a tower zoning permit. It was a consensus among Commissioners to approve the drafting of a resolution according to KSA 66-2019 as presented.
- B. A request to approve the proposal from Eagleview for the KSMCPH25 - Change Finder project. Following discussion, including the benefits of the Change Finder fly-over project to multiple County departments, Commissioner O'Dell made a motion to approve the request in an amount not to exceed \$7,380.00 for the project, which will reflect comparisons between the years 2018 through 2024, as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:25 a.m., Joshua Pimentel, Maintenance Supervisor, joined the meeting to request repairs to the elevator door sensors at the Law Enforcement Center. The doors are currently not functioning. Following discussion, Commissioner O'Dell made a motion to approve the repairs by Schindler Elevator Corporation for an amount not to exceed \$7,455.76. Commissioner Kueser seconded. **All voted aye.**

At 9:32 a.m., Emily Yates, Director of Emergency Management/Communications, joined the meeting with three (3) items:

- A. A request to approve a Personnel Change Notice (PCN) to hire Austin Welch as a Communications Technician (13B), effective March 30, 2026, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to approve a PCN to end the introductory period for Jacob Quested, Shift Supervisor (15G), effective March 29, 2026. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

- C. A request to approve a PCN to end the introductory period for Shauna Pirl, Tech/QA (14G), effective March 15, 2026. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:36 a.m., Cassie Anderson, County Treasurer, joined the meeting to request approval of a PCN to end the introductory period for Jennifer Allison, Clerk (8D), effective March 15, 2026. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:38 a.m., David Bohnenblust, Public Works Director, joined the meeting with six (6) items:

- A. A request to advertise to hire two (2) Part-time Temporary Summer Maintenance Workers. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to advertise to hire a Full-time Engineering Technician to fill a vacancy. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**
- C. A request by Mike Evans, Fleet Maintenance Foreman, to purchase a 2024 CTS, Model S96, 28' half round quarter frame steel belly end dump trailer to be used to haul materials. Following discussion, Commissioner Kueser made a motion to approve the purchase from Bruckner Truck Sales, Inc., Salina, for an amount not to exceed \$36,000.00, which includes a \$10,500.00 trade-in allowance. Commissioner O'Dell seconded. **All voted aye.**
- D. A request by Mr. Evans to approve repairs made on the forward hydraulic drive motor on the #82 Caterpillar Loader. Repairs include travel, tech labor, hydraulic labor, and a Reman motor. Following discussion, Commissioner O'Dell made a motion to approve the repairs by Foley Equipment for an amount not to exceed \$10,944.38 as presented. Commissioner Kueser seconded. **All voted aye.**
- E. Discussion regarding the Kansas Pipeline Association 2026 KPA Attendance donation. Mr. Bohnenblust is requesting the \$1,000.00 award/prize, which does not include any taxpayer dollars, be used toward funding the Annual Public Works Employee Golf Tournament, taking place at Turkey Creek Golf Course on an undetermined future Saturday. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**
- F. Updates including current and upcoming department activities and projects.

At 9:55 a.m., Commissioner Kueser made a motion to recess and reconvene at 11:00 a.m. for a tour of a data center. Commissioner O'Dell seconded. **All voted aye.** At 11:40 a.m., Commissioner Kueser made a motion to recess and to reconvene at 5:00 p.m. to attend a KDOT Meeting at the Galva Community Room, regarding Highway 56 changes. Commissioner O'Dell seconded. **All voted aye.** At 6:30 p.m. Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht

Keith Becker, Chairman

David O'Dell, Vice Chairman

Thomas L. Kueser, Commissioner

ATTEST: _____
Hollie D. Melroy, County Clerk



McPherson County Advisory Committee
Recommendation for Appointment

Name of Board or Commission: McPherson County Advisory Committee

Name: Angela Brunk

Address: 108 Arcadian Ct

McPherson KS 67460

Phone: Home () _____

Cell (620) 245-1852

Reappointment: Yes _____ No X _____

Previous Term: From _____ To _____

New Term: From 05/01/2026 To _____

1st Appointment: Yes X _____ No _____

From _____ To _____

Replacing _____

(Name)

Amber Peterson

Prairie View Staff

Office Manager

Title

3-17-26

Date

UNOFFICIAL

Approved:
Board of McPherson County Commissions

Commission Chair

Date

RESOLUTION NO. 2026-_____

A RESOLUTION ESTABLISHING A FEE SCHEDULE FOR CHARGES FOR PROCEEDINGS GOVERNED BY THE ZONING REGULATIONS AND SUBDIVISION REGULATIONS AND SANITATION REGULATIONS OF MCPHERSON COUNTY, KANSAS.

WHEREAS, McPherson County has adopted Zoning regulations and Subdivision Regulations which create the need for a fee schedule to wholly or partially defray the costs for administration and enforcement of such regulations; and

WHEREAS, the County is authorized pursuant to K.S.A 12-757(a) to establish reasonable fees to be paid in advance by the owner of any property at the time of making application for a zoning amendment; and

WHEREAS, the County is authorized pursuant to K.S.A 12-759(a) to establish a scale of reasonable fees to be paid in advance by applicants for cases heard by the McPherson County Board of Zoning Appeals; and

WHEREAS, the County is authorized pursuant to K.S.A. 12-752(d) to establish a scale of reasonable fees to be paid by the applicant for each plat filed with the McPherson County Planning Board; and

WHEREAS, the County is authorized pursuant to K.S.A. 66-2019 (4) to establish a scale of reasonable fees to be paid by the applicant for collocation or a new wireless support structure filed with the McPherson County Planning, Zoning and Environment office; and

WHEREAS, the County is authorized pursuant to McPherson County Sanitation Code adopted by Resolution 92-06 under Appendix A to establish a scale of reasonable fees to be paid by the applicant for each inspection filed with the McPherson County Planning, Zoning and Environment Department which administers the McPherson County Sanitation Code;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MCPHERSON COUNTY, KANSAS:

Section 1. That the following fees are hereby established for the purpose of wholly or partially defraying costs for proceedings under the McPherson County Zoning Regulations for amendments to zoning district classifications and for special use applications:

Zoning Amendment	\$300.00
Special Use Application	\$300.00

Section 2. That the following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings before the McPherson County Board of Zoning Appeals for appeals from the determination of the Zoning Administrator, variances and conditional uses:

Decision Appeal	\$200.00
Variance	\$250.00
Conditional Use	\$300.00

Section 3. That the following fees are hereby established for the purpose of wholly or partially defraying costs of administration and enforcement under the McPherson County Zoning Regulations for various permits and certificates:

Zoning Permits:	
Principal Structure	\$150.00
Accessory Structure	\$150.00
Historic Farmstead	\$150.00
Floodplain Development	\$125.00
Sign Only	\$ 30.00
Fireworks Stand	\$500.00
Wireless Collocation that is not a substantial modification	\$500.00
New Wireless Support structure or a collocation that is substantial modification	\$2,000.00

No fee shall be required when a zoning permit, floodplain development permit, sign permit or fireworks stand permit is submitted by any agency, political subdivision, board or commission of any township, city, the county, the state or federal government.

A Historic Farmstead Application is an administrative subdivision of land process that has been granted to the Zoning Administrator in the Zoning Regulations. In addition, the applicant will be required to file the following permits:

1. A Zoning Permit for the Principal Structure if one is not already on file prior to the Historical Farmstead Split Application.
2. A single Zoning Permit for any/all Accessory Structure(s) if none are already on file prior to the Historical Farmstead Split Application.
3. A Water Well permit if servicing the principal structure on the property is served by a private or semi-public domestic water well and must pass inspection by the McPherson County Sanitarian if such well permit is not already on file prior to the Historical Farmstead Split Application. If a well permit is on file prior to the application of the Historical Farmstead Application, the well must pass inspection by the McPherson County Sanitarian with the appropriate fee as outlined in section 5 below. Public Water service served by a municipality or a Rural Water District need not apply.
4. A Wastewater permit for sanitary wastewater on the property servicing the principal structure and must pass inspection by the McPherson County Sanitarian if such wastewater permit is not already on file prior to the Historical Farmstead Split Application. If the principal structure is connected to a public wastewater service served by a municipality need not apply.

When the applicant/owner/contractor has not followed the prescribed sequence of events as provided in the McPherson County Floodplain, Subdivision and Zoning Regulations and files for such zoning permit after commencing such work on any Principal Structure and/or Accessory Structure, the following fee schedule shall apply:

1. Structure(s) which existed prior to April 7, 2007 and no zoning permit has been filed or presented for said structure(s) and no agricultural exemption for the same structures are on file or presented, and the structures are under the same ownership are considered nonconforming legal and allowed to continue.
2. Any structure over 200 square feet in size built on or after April 7, 2007 without a zoning permit on file or presented and under the same ownership and no agricultural exemption for the same structure are on file or presented, and the structures are under the same ownership shall be charged double the permit fee.

3. Any structure over 200 square feet in size built on or after January 1, 2023 without a zoning permit on file or presented and under the same ownership and no agricultural exemption for the same structure are on file or presented, and the structures are under the same ownership shall be charged a permit fee of \$1,000.00 total.

For any structure over 200 square feet in size built on or after April 7, 2007 and is found to be without a zoning permit and the structure is not under the same ownership as determined by a recorded deed transfer record of the property as when constructed and is listed on the property card as issued by the McPherson County Appraiser's office and is in compliance with all McPherson County Zoning, Subdivision and Floodplain Regulations shall be issued an Administrative Permit at zero charge. If the structure is found to be out of compliance with the McPherson County Zoning, Subdivision or Floodplain regulations, it shall be a nonconforming structure and the Zoning Administrator shall file a Nonconforming affidavit with the McPherson County Register of Deeds.

Section 4. That the following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings under the McPherson County Subdivision Regulations for applications pertaining to platting:

Sketch Plan	No Charge
Preliminary Plat	\$500.00
Final Plat or Replat	\$500.00
Lot Split	\$150.00
Correction of Platting Error	\$150.00
Vacation of a Street, Alley, Public Easement or Public Reservation	\$300.00

The cost of recording documents, writs, engineering costs and inspections are payable in addition to filing fees. These, if any will be billed to the applicant

No fee shall be required when a proposed plat of lot split is submitted by any agency, political subdivision, board or commission of any township, city, the county, the state or federal government.

Section 5. That the following fees are hereby established for the purpose of wholly or partially defraying costs of inspections under the McPherson County Sanitation Code adopted by Resolution 92-06 for applications pertaining to sanitation:

INSPECTIONS:	
Mortgage Inspection Water Well and Wastewater system	\$125.00
Mortgage Inspection Wastewater only served by Public Water	\$125.00
Mortgage Inspection Water Well, Wastewater system and Water Sample	\$200.00
Water Sample Retest	\$ 50.00
Reinspection (3 rd subsequent Visit)	\$ 50.00 Per visit
HFS Inspection Water Well and Wastewater system	\$125.00
PERMITS:	
Water Well	\$100.00
Wastewater with Soil Profile	\$200.00

Wastewater without Soil Profile (e.g. Tank replacement only)	\$100.00
Soil Profile Only	\$100.00
PLANNING:	
Subdivision Plat Soil Profile	\$100.00 per lot

A New Wastewater fee includes a Soil Profile. When the Soil Profile is performed primarily for the purpose in determining the placement on a site plan for planning purposes, the fee will be \$100.00. When the same soil profile data is used in a new wastewater system installation or replacement, the wastewater fee will be reduced to \$100.00.

Section 6. That no part of the fees in Sections 1-4 shall be refunded after payment is made in advance of filing an application. A digital and/or written receipt shall be issued by the County to the person making the payment and record thereof shall be kept in such manner as prescribed by law. Any Credit Card/Bank transactional charges associated with those payment methods, if available and chosen for payment will be added to the costs of all the above fees as listed.

Section 7. All the above fees shall be paid prior to the applications being processed or services rendered.

Section 8. Any fee under this resolution may be waived only by a vote of the governing body. The governing body will weigh the fairness to others paying a similar fee if the fee is waived, whether the requesting party is a for-profit or not-for-profit entity and the community benefit versus the loss of revenue that is offsetting the cost of the service.

Section 9. Resolution 2025-10 is hereby repealed, and any other resolutions or parts of resolutions in conflict with this Resolution are also hereby repealed.

Section 10. That the foregoing fees shall become effective on _____, 2026 and after adoption of this resolution and publication once in the official county newspaper. To the extent that any fee set in this resolution has not been validly authorized, the fee shall not be assessed or collected unless and until the governing body has validly authorized the fee and such authorization effective.

**PASSED AND APPROVED BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS,
McPHERSON COUNTY, KANSAS, this _____ day of _____, 2026.**

s:/ Keith Becker, Chairman

(S E A L)

s:/ David O' Dell, Vice-Chairman

ATTEST:

s:/ Thomas L. Kueser, Commissioner

s:/ Hollie D. Melroy, County Clerk

REQUEST FOR ACTION

BOARD OF COUNTY COMMISSIONERS McPherson County Kansas

**COMMISSION
MEETING DATE:**

March 23, 2026

AGENDA ITEM:

A.

**REQUESTING
DEPARTMENT:**

Public Works; (620) 241-0466

**STAFF PERSON
RESPONSIBLE:**

Elizabeth Hopp, Public Works Project Engineer

**REQUEST FOR
CONSIDERATION:**

Request permission to purchase reinforced concrete boxes and material from McPherson Concrete to replace the following structure:

Bridge #235210 located on Pueblo Rd., east of 23rd Ave.

Total Cost: \$58,459.56

**ALTERNATIVES
FOR ACTION:**

1. Approve request.
2. Deny request.
3. Table request.

**STAFF
RECOMMENDATION:**

Approve request.

BUDGET IMPACT:

\$58,459.56

**COMMISSION
ACTION:**

Approved Denied

STATE	PROJECT NO	YEAR	SHEET NO	TOTAL SHEETS
KANSAS	250945	2026	1	7

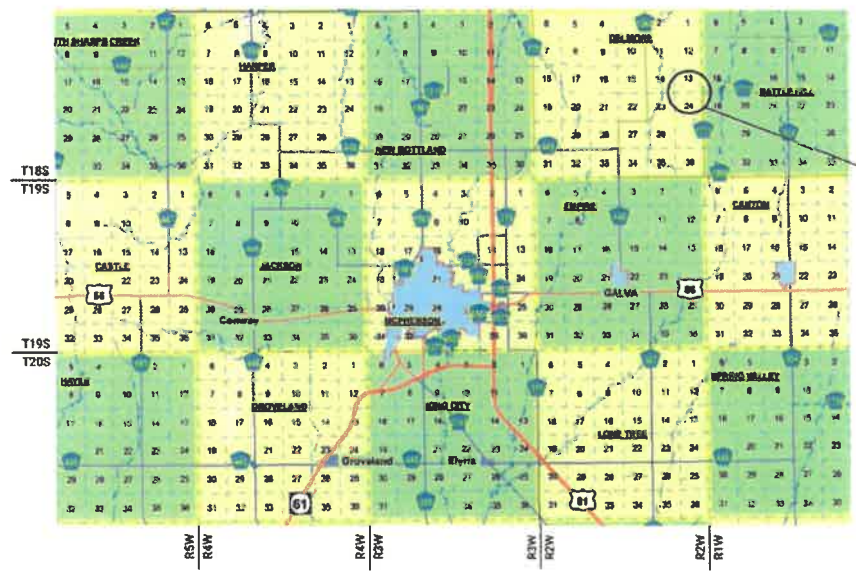
INDEX OF SHEETS

1. TITLE SHEET
2. TYPICAL SECTION
3. CULVERT 235210 PLAN & PROFILE
- 4-7. RCB STANDARDS

STATE OF KANSAS
PLAN AND PROFILE OF PROPOSED

~~250945~~ 235210

MCPHERSON COUNTY

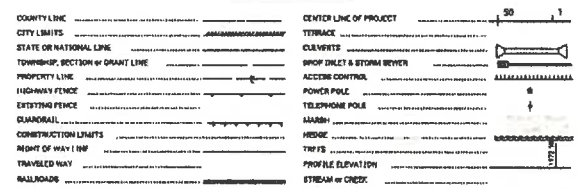


STA. 49+50.00 BEGIN
STA. 50+00.00
Culvert No. 235210
2 - 7' x 7' x 20' RFB
24'-0" Roadway
(Embedded 1'-0")
STA. 50+50.00 END



Plotted by: cbutler 2-MAR-2026 10:00
File: KDOT_LocalProject.rvt.dgn

CONVENTIONAL SIGNS



GROSS LENGTH OF PROJECT	100.00 FT (Includes Easements)
EXCEPTIONS	NONE
ADDITIONS	NONE
NET LENGTH OF PROJECT	100.00 FT 0.019 MILES
NET LENGTH OF BRIDGES	15.50 FT 0.003 MILES
NET LENGTH OF ROAD	100.00 FT 0.019 MILES

NOTE: This project will be closed to all traffic during construction.



SECOND FOR APPROVAL DATE
Karl P. Michael 2/25/26
LOCAL PUBLIC OFFICIAL

KIRKHAM MICHAEL

31 S. Douglas, ELLENBURG, MISSOURI 67028
(316) 491-2021 Fax: (316) 491-2027



McPHERSON CONCRETE COMPANIES

3601 N Broadway Ave Wichita, KS 67219

Phone: (316) 838-8651 Fax:

Quotation

Job Number: 26-0173	Office	R00
Order Date: 3/2/2026	Terms: NET 30	

Bill to: All Bidders All Bidders	Delivery to: McPherson County 2509845 7x7 RCB McPherson County, KS
Contact: All Bidders	Project Manager:
Phone :	Phone :
Fax:	Fax:
Customer ID: ALLBID	PO:
Terms: NET 30	ShipVia:
	Sales Rep: Ray Kramer

Product ID	Description	Structure	Station	Weight	Qty	Structure Price/Average	Amount
-7x7 RCB				185,196	1	\$55,524.52	\$55,524.52
BOX007002008LR	7'x2' RCB LRFD Design 8 Ft Straight Wall End Section, Female With Hubguard						
	7'x2' RCB LRFD Design 8 Ft Straight Wall End Section, Female With Hubguard	7x7 RCB		14,665	2	\$5,825.62	\$11,651.24
BOX007007006LR	7'x7' RCB LRFD Design 6 Ft Straight Wall End Section, Male With Hubguard						
	7'x7' RCB LRFD Design 6 Ft Straight Wall End Section, Male With Hubguard	7x7 RCB		14,665	2	\$5,825.62	\$11,651.24
BOX007007006LR	7'x7' RCB LRFD Design 6 Ft Standard Joint						
	7'x7' RCB LRFD Design 6 Ft Standard Joint	7x7 RCB		14,600	6	\$3,325.62	\$19,953.72
BOX00700700XLR	7'x7' RCB LRFD Design Special 4'-0" Joint						
	7'x7' RCB LRFD Design Special 4'-0" Joint	7x7 RCB		9,734	2	\$3,067.08	\$6,134.16
	7'x7' RCB LRFD Design Special 4'-0" Joint	7x7 RCB		9,734	2	\$3,067.08	\$6,134.16
-Freight				0	1	\$1,330.00	\$1,330.00
MISFRTWIC	Delivery Charge, (Per Load)			0	5	\$266.00	\$1,330.00
-RCB Material				0	1	\$1,605.04	\$1,605.04
GASBOX007007	Foam Gasket, RCB, 7'x7'			0	12	\$90.17	\$1,082.04
MISCPLGPOP000	Plastic Plug, Poppits, 75 / box			0	1	\$138.00	\$138.00
SEAFILFABMIR03	Filter Fabric, Mirafi 140N, 2.5'x360' Roll			0	1	\$385.00	\$385.00



**McPHERSON
CONCRETE
COMPANIES**

3601 N Broadway Ave Wichita, KS 67219

Phone: (316) 838-8651 Fax:

Quotation

Job Number: 26-0173
Order Date: 3/2/2026

Terms: NET 30

Office

R00

Totals 185,196 \$58,459.56

Taxable	\$0.00
Non-Taxable	\$58,459.56
Sub Total	\$58,459.56
Tax	\$0.00
Total	\$58,459.56

This quotation is valid for 60 days.

This quote does not include sales tax. Please add if applicable.

Any loose items that need to be fastened to the structures will need to be installed in the field by the contractor.

Unloading of materials is the responsibility of the Contractor.

REQUEST FOR ACTION

BOARD OF COUNTY COMMISSIONERS McPherson County Kansas

**COMMISSION
MEETING DATE:**

March 23, 2026

AGENDA ITEM:

B.

**REQUESTING
DEPARTMENT:**

Public Works; (620) 241-0466

**STAFF PERSON
RESPONSIBLE:**

Elizabeth Hopp, Public Works Project Engineer

**REQUEST FOR
CONSIDERATION:**

Discuss and approve Memo of Understanding #095160 between McPherson County and Jackson Township regarding the transfer of maintenance and operational responsibility of a culvert located within Jackson Township on Mohawk Rd., approximately 2615-feet east of 9th Ave.

**ALTERNATIVES
FOR ACTION:**

1. Approve request.
2. Deny request.
3. Table request.

**STAFF
RECOMMENDATION:**

Approve request.

BUDGET IMPACT:

**COMMISSION
ACTION:**

Approved Denied

MEMO OF UNDERSTANDING (MOU)

**Between
McPherson County Public Works
And
Jackson Township**

FOR RE-CONSTRUCTION OF CULVERT 095160

This Memorandum of Understanding is entered into and between McPherson County Board of Commission (BOCC) and the Jackson Township on this date _____.

The purpose of this MOU is to establish an understanding between McPherson County and Jackson Township regarding the transfer of maintenance and operational responsibility for a culvert located within Jackson Township on Mohawk Rd. approximately 2615-feet East of 9th Avenue.

The parties acknowledge that the culvert was replaced as part of the 2025 Road and Bridge Program, with an opening of less than twenty-five (25) square feet. Under Kansas Statute 68-1107, drainage structures with an opening of less than 25 square feet are not maintained as county structures. As a result, the culvert is considered a Township drainage structure, and responsibility for its ownership, maintenance, repair, and replacement should properly reside with the Township.

The undersigned hereby agree to this MOU and thereby, authorize its execution.

Elizabeth Hopp, PE
Project Engineer

Mike Schrag
Jackson Township Trustee

Date

Date

REQUEST FOR ACTION

BOARD OF COUNTY COMMISSIONERS McPherson County Kansas

**COMMISSION
MEETING DATE:**

March 23, 2026

AGENDA ITEM:

C.

**REQUESTING
DEPARTMENT:**

Public Works; (620) 241-0466

**STAFF PERSON
RESPONSIBLE:**

Elizabeth Hopp, Public Works Project Engineer

**REQUEST FOR
CONSIDERATION:**

Discuss and approve Memo of Understanding #257250 between McPherson County and Gypsum Creek Township regarding the transfer of maintenance and operational responsibility of a culvert located within Gypsum Creek Township on Sioux Rd., approximately 1540-feet west of 26th Ave. Subject to Board of County Commission approval, the county agrees to provide financial assistance for replacement upon the occurrence of a replacement event.

**ALTERNATIVES
FOR ACTION:**

1. Approve request.
2. Deny request.
3. Table request.

**STAFF
RECOMMENDATION:**

Approve request.

BUDGET IMPACT:

**COMMISSION
ACTION:**

Approved Denied

MEMO OF UNDERSTANDING (MOU)

Between
McPherson County Public Works
And
Gypsum Creek Township

FOR CONSTRUCTION OF CULVERT 257250

This Memorandum of Understanding is entered into and between McPherson County Board of Commission (BOCC) and the Gypsum Creek Township on this date _____.

The purpose of this MOU is to establish an understanding between McPherson County and Gypsum Creek Township regarding the transfer of maintenance and operational responsibility for a culvert located within Gypsum Creek Township on Sioux Rd. approximately 1540-feet West of 26th Avenue.

The parties acknowledge that the culvert was installed due to 2025 flooding that washed out the existing structure. The culvert now has an opening of less than twenty-five (25) square feet. Under Kansas Statute 68-1107, drainage structures with an opening of less than 25 square feet are not maintained as county structures. As a result, the culvert is considered a Township drainage structure, and responsibility for its maintenance and repair should properly reside with the Township. This responsibility shall include road closures due to high water.

The County agrees to provide financial assistance for replacement for Culvert 257250 upon the occurrence of a replacement event, subject to Board of County Commissioner approval.

The undersigned hereby agree to this MOU and thereby, authorize its execution.

Elizabeth Hopp, PE
Project Engineer

David Karber
Gypsum Creek Township Trustee

Date

Date

Quote # PTZM342

Description: PTZM342

Created Date: 03/09/26

Status: Open

Requested By: JEFF BUTLER

Customer Notes:

Ship to:

MCPHERSON COUNTY
ACCOUNTS PAYABL
117 N MAPLE
MCPHERSON , KS 67460

Billed to:

MCPHERSON COUNTY
ATTN: ACCOUNTS PAYABL
117 N MAPLE
MCPHERSON , KS 67460
(620) 241-3666

Shipping method:

"Drop Ship Ground"

Payment method:

NET 30-VERBAL

Quote Summary





Subtotal	\$8,667.52
*US Tax	\$0.00
Shipping	\$0.00
Grand Total	\$8,667.52

*Tax may change if this quote is amended by your account manager.

[Checkout](#)

[Add to Cart](#)

Product Details

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <p><u>Verkada Bullet Series CB62-E - network surveillance camera - bullet - with</u> MFG Part: CB62-512E-HW CDW Part: 7355371 UNSPSC:</p>	<p>4-6+ Weeks Expected in-stock date for this item is between 4-6 weeks. Item will ship once it is in stock.</p>	<p>\$1,600.00 Pricing Option Applied: Kansas AEPA026D S&L Gov & Hi-Ed GOV ONLY</p>	2.0	\$3,200.00
 <p><u>Verkada CD63-E - network surveillance camera - dome</u> MFG Part: CD63-512E-HW CDW Part: 8157020 UNSPSC:</p>	<p>4-6+ Weeks Expected in-stock date for this item is between 4-6 weeks. Item will ship once it is in stock.</p>	<p>\$1,400.00 Pricing Option Applied: Kansas AEPA026D S&L Gov & Hi-Ed GOV ONLY</p>	2.0	\$2,800.00
 <p><u>Verkada camera junction box - circular</u> MFG Part: ACC-MNT-CJBOX-1 CDW Part: 8120609 UNSPSC:</p>	<p>Item Backordered This item will ship once it is in stock.</p>	<p>\$94.52 Pricing Option Applied: Kansas AEPA026D S&L Gov & Hi-Ed GOV ONLY</p>	2.0	\$189.04
 <p><u>Verkada Square Junction Box for Bullet and Mini Series Camera</u> MFG Part: ACC-MNT-SJBOX-1 CDW Part: 7841354 UNSPSC:</p>	<p>4-6+ Weeks Expected in-stock date for this item is between 4-6 weeks. Item will ship once it is in stock.</p>	<p>\$77.18 Pricing Option Applied: Kansas AEPA026D S&L Gov & Hi-Ed GOV ONLY</p>	2.0	\$154.36

ITEM 4

AVAILABILITY

PRICE

QUANTITY

ITEM TOTAL



Verkada Video Security Cloud
License Capacity Increase - camera
license (3)

In Stock

\$581.03

4.0

\$2,324.12

Pricing Option Applied:
Kansas AEP026D S&L
Gov & Hi-Ed GOV ONLY

MFG Part: LIC-CAM-3Y-CAP
CDW Part: 8262069
UNSPSC:

Electronic distribution - NO MEDIA

ESTIMATE

Hopp's Sound, LLC
214 E Euclid St
McPherson, KS 67460

brian@hoppssound.com
+1 (620) 241-0077
www.hoppssound.com



Bill to

Mcperson, Kansas County
Mcperson County
1115 W. Avenue A
McPherson, KS 67460

Ship to

Mcperson, Kansas County
Mcperson County
1115 W. Avenue A
McPherson, KS 67460

Estimate details

Estimate no.: 1085
Estimate date: 03/06/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Labor Don	Don Labor - Install 4 Cameras & Run Cat Cable for Noxious Weed Bldg	8	\$95.00	\$760.00
				Total	\$760.00

Note to customer

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Accepted date

Accepted by

TO: Board of McPherson County Commissioners
 FROM: Rick Witte, County Administrator/Financial Manager
 DATE: March 23, 2026

March	23	Monday	9:00 a.m.	-Meeting of Board of County Commissioners
March	30	Monday	9:00 a.m.	-Meeting of Board of County Commissioners

April	1	Wed.	9:00 a.m.	-Annual North Central KS County Highway Association Meeting, Saline County Livestock & Expo Center, Salina, KS
April	6	Monday	9:00 a.m.	-Meeting of Board of County Commissioners
April	13	Monday	9:00 a.m. 10:30 a.m.	-Meeting of Board of County Commissioners -Work Session at Public Works
April	20	Monday	9:00 a.m.	-Meeting of Board of County Commissioners
April	21	Tuesday	8:00 a.m.	- Budget Presentations
April	27	Monday	9:00 a.m.	-Meeting of Board of County Commissioners
April	28	Tuesday	8:00 a.m.	-Budget Presentations

*** Commission meetings are being held at the Public Works Office Meeting Room during the renovation project at the County Building**
Public Works Office: 1115 W. Avenue A, McPherson, KS