



LOCATION OF MEETING: 96 RUSSELL DRIVE

## Meeting Minutes

**1. Call to Order, Roll Call:** Chairman Vorpahl called the meeting to order at 4:30 pm. Members present included Blaine Werner, Chuck Mueller, and Jamie Vorpahl. Village employees present were Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer.

Let it be known there was a quorum of the village board as Duane Urbanski was present.

**2. Discussion and Possible Action on the following:**

**a. Approval of the September 29, 2025, meeting minutes.**

Member Werner made a motion to approve as submitted, motion was seconded by Member Mueller. Motion carried 3-0.

**b. 2026 road projects.**

Chairman Vorpahl informed the committee that there are designated funds that they would like to use for repairs. Tom Foley, Village Engineer, informed the committee that they are working on getting road ratings for the village. The estimate to have 1<sup>st</sup> St from Butler to Allen St would be \$25 per sq yd for pavement. If a full base replacement needs to be done, then the cost would be \$68 per sq yd. 1<sup>st</sup> St's watermain is 90 years old so utility would need to be included with the construction. The next step is to prepare a cost estimate.

Member Werner inquired as to what is the status of Industrial Dr. Member Mueller informed the committee that it was decided that there were more roads with higher priority.

Member Mueller inquired as to how easy it is to work with the railroad and will it cause delays. Engineer Foley informed the committee that they have a contact, so responses are coming in a timely manner.

Duane Urbanski informed the committee that it would be a good idea to maybe add 2<sup>nd</sup> St because of the railroad crossing between Allen & Carroll St.

**c. Request of the Random Lake School District related to their utility bill.**

Member Mueller informed the committee that he would like to determine how we got to this point. Director Lederer informed the committee that someone disconnected the electronic device on the meter, so we have not been able to read the meter for years.

Member Mueller informed the committee that he understands that the school removes the meter each fall. Mike Lafever, RLSD maintenance, informed the committee that it is removed each fall and they just to have to call in the meter reading, but it was converted to electronic readings at some point.

Member Mueller informed the committee that they need to determine what needs to be billed to the school. Patti Degnitz, RLSD Business Manager, informed the committee that she refuses to pay \$3,000 for the meter fees as the meter is broken. Director Lederer informed the committee that the meter never stopped reading, so the meter is not broken. The wires were not reconnected when reinstalled in spring, so the meter was not being read.

Member Mueller inquire as to what is the timeframe that the school is looking for as a payment plan. Mrs. Degnitz informed the committee that they would be willing to make \$3,000 payments over a 10-year period and would like corrected data prior to their boards meeting.

Member Mueller informed the committee that he would like to determine how to prevent this in the future. Director Lederer informed the committee that the school is the only property that has their deduct electronically read. Mr. LaFever informed the committee that he does not want to call in the reading each month. Clerk Waala informed the committee that is the reading is not done each month then they will run into the same issue and have a large bill at the end of the season.

Member Mueller made a motion to remove the meter fees and repayment will be made over 5 years with the payment due by June 29<sup>th</sup> of each year, motion was seconded by Member Werner. Motion carried 3-0.

**d. Request of Bertram Communications related to their utility bill.**

Mr. Urbanski informed the committee that he talked with Mr. Bertram prior to the meeting, and he does not want payment for the credit. Director Lederer informed the committee that this deduct was installed backwards so the initial reading was incorrect.

**e. Request of J & J Holdings related to their utility bill.**

Clerk Waala informed the committee that this is the same organization as the prior line item, and they are no longer requesting payment.

**f. Utility Policy and Procedures**

Clerk Waala informed the committee that from previous disputes the committee was unaware of the policy/procedures. As a new committee they can review and determine if they want to make changes. Chairman Vorpahl informed the committee that there are no need for changes.

**g. Vehicle Maintenance and Inventory.**

Director Lederer informed the committee that he was unable to bring this information. Chairman Vorpahl requests the DPW to start doing the inventory so a plan can be started.

**h. Generators.**

Member Werner informed the committee that there seems to be quite a few outages within the village. He would like Peter to get quotes for a generator at village hall and at the DPW shop.

Director Lederer informed the committee that he has spoken to an electrical contractor and will get quotes for both locations.

Member Werner informed the committee that maybe the one at village hall can be purchased with the grant plans that the Beautification Committee is going for the area.

**3. Discussion on future agenda items.**

1<sup>st</sup> street

**4. Adjourned at 5:56 pm.**

*Items on the Agenda may be taken out of order as listed. Created by Clerk/Treasurer Stephanie Waala on 02/02/2026.*

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.*