

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
MARCH 24, 2026**

TOWN OF HOLIDAY LAKES

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, March 24, 2026, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

INVOCATION AND PLEDGE – Mayor Norman Schroeder

Call to Order – Mayor Norman Schroder called the meeting to order at 7:02 p.m.

Record Members Present and Establish Quorum –City Secretary Julia Guevara called roll and determined a quorum was present. The quorum included Mayor Norman Schroeder, Alderman Lorenzo Macias, Alderman Terry Mitchell and Alderwoman Kay Young were present. Alderwomen Joyce Carr was absent.

Approve/Reject: Regular Meeting on March 10, 2026: Mayor Norman Schroeder advised the meeting minutes for March 10th are included. Alderman Lorenzo Macias motioned to approve the minutes with the requested changes. Alderwomen Kay Young seconded the motion. The motion passed with 3 Ayes and 1 Abstained.

Approve/Reject: Financial Report for February 2026: Mayor Norman Schroeder advised the next item on the agenda was the financial report for February 2026. Alderwomen Kay Young had a question regarding Amazon Business. Town Secretary Julie Guevara explained the purchases. Alderwomen Kay Young made a motion to approve the Financial Report for February 2026. Alderman Terry Mitchell seconded the motion. Motion passed with 3 Ayes and 1 Abstained.

Police Department Report: Assistant Chief Newberry presented the Police Department report. Assistant Chief stated the new court and ticket software will take approximately 6-12 weeks to get up and be active. There is a citywide event scheduled for Easter. The PD has officially been accepted into the 1033 Program. Chief Bilbrey and Asst Chief Newberry gained a lot of new knowledge from the chief School they attended. The information was brought back to be passed on to the officers. The call breakdown for February is 54 Traffic Stops, 18 Business Checks, 8 Bar Checks, 2 Public Service, 1 Welfare Concern, 1 Juvenile Problem, 1 Fire Call, 2 Burning Complaints, and 1 Animal Complaint.

Court Report: Mayor Norman Schroeder reported the court had a total of \$7,900.47 for the month of April. The break down is State fees \$2,481.16, the Court Costs \$1,465.91, the Fines \$3,935.47 and the Tech Fund \$8.06, and the Building Security Fund \$9.87.

Approve/Reject: Fair Housing Month for April: Mayor Norman Schroeder reported that April is considered Fair Housing Month. Fair Housing must be presented and passed so that there is no discrimination among those that are trying to gain homes. The Town of Holiday Lakes will participate in this program. The proclamation was agreed.

Approve/Reject: Borrowing Resolution for First State Bank Credit Cards: Mayor Norman Schroeder presented the resolution to gain two credit cards through First State Bank. These cards will replace the current credit cards. The total of the credit cards would be \$20,000.00, split between two (2) cards, one with a balance of \$15,000.00 and the second card with a balance of \$5,000.00. Alderman Terry Mitchell made a motion to approve the resolution of 2026-01. Alderwomen Kay Young seconded the motion. The motion passed with 3 Ayes and 1 Abstained.

Approve/Reject: Discussion of Projects for Brazoria County Community Development Block Grant: Mayor Norman Schroeder presented the Brazoria County Community Development Block Grant for discussion of what to do with the funds. Mayor Schroeder stated that the Town of the Holiday Lakes will receive \$247,000.00. The previous amount of \$123,500.00 was given to the Town 3 years ago, but the county did not get to the projects. The town now has these funds along with an additional of \$123,500.00. Mayor Schroeder requested some ideas that will need to be presented by April 15, 2026. Alderwomen Kay Young presented the idea of the funds going on the roads as well. After discussion, there will be some projects turned in.

Approve/Reject: Repeal and Replace Policy and Procedure Manual: Mayor Schroeder presented the request to repeal the presented Policy and Procedure Manual that was presented by Danielle Chandler and voted on by city council on January 27, 2026, meeting. Alderwomen Kay Young motioned to repeal the policy and procedure manual and go back to the original one for a smaller town. Alderman Terry Mitchell seconded the motion. The motion passed with 3 Ayes and 1 Abstained.

Approve/Reject: Replacement of AC for Front Lobby of City Hall: Mayor Schroeder stated the air conditioner in the lobby of the city hall has quit working. The AC unit is from 2009. Once the ac unit was looked at, it was determined that it would cost more to fix it than to replace it. Spoke with Castle and they can replace the AC unit for \$8645.00. Alderman Terry Mitchell motioned to replace the ac thru Castle Cooling and Heating. Alderman Lorenzo Macias seconded the motion. Motion passed with 3 Ayes and 1 Abstained.

Approve/Reject: Ordinance for ATV's and Recreational Vehicles: Mayor Norman Schroeder advised the ordinance for ATV's and Recreation Vehicles was written. Town Secretary Julie Guevara advised the ordinance to be checked and approved by Town Attorney J. Taylor. Alderman Lorenzo Macias motioned to table the ordinance for further discussion and additional data. Alderwomen Kay Young seconded the motion. The motion passed with 3 Ayes and 1 Abstained.

Approve/Reject: Building Application Permits: Mayor Norman Schroeder stated none had been submitted.

Approve/Reject: Travel Trailer Permits: Mayor Norman Schroeder stated none had been submitted.

Approve/Reject: Manufactured Home Permits: Mayor Schroeder advised there is one mobile home permit to be considered. The owner, Alma Bock, presented pictures of the new trailer she is attempting to purchase. The paperwork is all correct and has been approved previously. After discussion, Alderman Lorenzo Macias made a motion to approve the manufactured home. Alderman Terry Mitchell seconded the motion to approve the 1990 28x56 manufactured home. Motion passed with 3 Ayes and 1 Abstained.

Introduction: Mayor Schroeder advising Joy Collins Graham would like to introduce herself and to possibly do the position 5. Joy Collins Graham advised she is employed with Brazosport College for 12 years and has a master's degree in business. She manages grants for Brazosport College and creates programs at the college.

Executive Session: Alderwomen Kay Young motioned to hold an executive session. Alderman Lorenzo Macias seconded the motion. Motion passed with 3 Ayes and 1 Abstained. Town Council adjourned into Executive Session at 8:33 pm.

Action to be Taken as the results of closed executive session: No Action taken.

Elected Officials Report: Mayor Schroeder advised the breakers on the generator were off, but everything works fine. The injector pump on the tractor was broken, and the part will be in tomorrow to get it fixed. Trying to get into contact with David Lindner. Alderman Terry Mitchell advised the police supervisor unit is still being worked on.

Public Comment: No public comments.

Adjournment – Alderwoman Kay Young made a motion to adjourn. Alderman Lorenzo Macias seconded the motion. The motion passed with 3 Ayes and 1 Abstain.

Julie Guevara, City Secretary

Norman Schroeder, Mayor

ATTEST: THIS IS A TRUE AND ACCURATE COPY OF THE CITY COUNCIL MEETING CONDUCTED ON THE 24th DAY OF MARCH 2026.

Sabrina Dodd, Administrative Assistant