

**BELLE PLAINE DESIGN COMMITTEE  
REGULAR MEETING  
MARCH 3, 2025**

**1. CALL TO ORDER. 1.1. Roll Call.**

The Belle Plaine Design Committee conducted a Regular Meeting on Monday, March 3, 2025 at City Hall, 218 North Meridian Street, Belle Plaine, MN. Vice-Chair Lawler called the meeting to order at 5:00 PM with Commissioners Brian Romness, Rick Krant and Cara Cox present. Commissioner Weldon was absent.

Also present was Community Development Director Smith Strack and Council Liaison Hartmann.

**2. ELECTION OF OFFICERS**

Vice Chair Lawler called for nominations for Chair.

MOTION by Commissioner Lawler, second by Commissioner Romness, to nominate Rick Krant as Chair. Commissioners Lawler, Romness, Hartmann and Cox VOTED AYE. Commissioner Krant ABSTAINED. MOTION CARRIED.

Commissioner Krant resided of the remainder of the meeting.

Commissioner Krant called for nominations for Vice-Chair.

MOTION by Commissioner Lawler, second by Commissioner Hartmann, to nominate Brian Romness as Vice-Chair. Commissioners Lawler, Hartmann, Krant and Cox VOTED AYE. Commissioner Romness ABSTAINED. MOTION CARRIED.

Commissioner Krant called for nominations for Secretary.

MOTION by Commissioner Cox, second by Commissioner Romness, to nominate Hope Lawler as Secretary. Commissioner Hartmann, Krant, Cox, and Romness VOTED AYE. Commissioner Lawler ABSTAINED. MOTION CARRIED.

**3. APPROVAL OF AGENDA.**

MOTION by Commissioner Romness, second by Commissioner Cox, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**4. APPROVAL OF MINUTES. 4.1. Regular Session Minutes of January 6, 2025.**

MOTION by Commissioner Lawler, second by Commissioner Romness, to approve the Regular Session Minutes of January 6, 2025. ALL VOTED AYE. MOTION CARRIED.

**5. BUSINESS.**

**5.1. Proposed Awning 128 Meridian Street North.**

Community Development Director Smith Strack reviewed the proposed awning for 128 Meridian Street North the Belle Plaine Food Shelf. Smith Strack explained the proposal includes recovering awning and client entrance awning. Smith Strack provided a sample color book to show the proposed awning and script coloring. Smith Strack explained the Design standards are included in the packet.

Commissioner Romness inquired if the color is similar to other awnings in the Downtown. Community Development Director Smith Strack explained it blends well with the downtown noting many new awnings have been dark. Smith Strack explained the colors are similar to approved colors in the design standards.

Commissioner Cox noted the tan won't pop like the white but it will look good with the building.

MOTION by Commissioner Cox, second by Commissioner Hartmann, to approve the proposed Awning. Commissioners Cox, Hartmann and Krant VOTED AYE. Commissioners Romness and Lawler ABSTAINED. MOTION CARRIED.

## **5.2. Design Committee Duties.**

Community Development Director Smith Strack reviewed the Design Committee purpose, City Code language, organizational standards along with the powers and duties. Smith Strack noted Commissioner Weldon has resigned and a new member will be added.

## **6. ADMINISTRATIVE REPORTS.**

### **6.1. Commissioner Comments.**

No Comments were made.

### **6.2. Upcoming Meetings.**

1. Next Regular Meeting: As Needed

Commissioners were reminded of the next upcoming meeting as needed.

## **7. ADJOURNMENT.**

MOTION by Commissioner Lawler, second by Commissioner Cox, to adjourn the meeting at 5:15 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich  
Recording Secretary