



BELLE PLAINE PARKS COMMISSION
NOTICE OF REGULAR MEETING AND AGENDA
CITY HALL, 218 NORTH MERIDIAN STREET
PLEASE USE THE NORTH ENTRANCE

TUESDAY, FEBRUARY 18, 2025
5:00 P.M.

1. CALL TO ORDER.

1.1. Roll Call.

2. APPROVAL OF AGENDA.

3. OATH OF OFFICE.

3.1. Doug Crosby

4. ELECTION OF OFFICERS

1. Chair
2. Vice Chair
3. Secretary

5. APPROVAL OF MINUTES.

5.1. Regular Session Minutes of December 16, 2024.

6. TREASURERS REPORT.

6.1. Park Fund 205 Budget Update.

7. BUSINESS.

- 7.1. Review: Sidewalk /Trail Plan.
- 7.2. Discussion: Murals

8. ADMINISTRATIVE REPORTS.

- 8.1. Commissioner Comments.
- 8.2. Upcoming Meetings.
 1. Next Regular Meeting (Tentative), 5:00 PM, Monday, April 21, 2025.

9. Adjourn.

There may be a quorum of the Belle Plaine City Council present at the meeting.

DATE: February 18, 2025
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Election of Officers



The Parks Commission is to elect Officers annually.

2024 Officers:
Chair – Brady Hartmann
Vice Chair – Molly Moonen
Secretary – Hope Lawler

**BELLE PLAINE PARKS COMMISSION
REGULAR MEETING
DECEMBER 16, 2024**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Parks Commission met in Regular Session on Monday, December 16, 2024 at City Hall 218 North Meridian Street, Belle Plaine, MN. Chair Hartmann called the meeting to order at 5:00 Pm with Commissioners Moonen present. Commissioners Mork and Lawler were not present.

Also present were Council Liaison Coop and Krings and City Administrator Meyer.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Coop, second by Commissioner Moonen, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of September 16, 2024.

MOTION by Commissioner Coop, second by Commissioner Moonen, to approve the Regular Session Minutes of September 16, 2024. Coop, Moonen and Hartmann VOTED AYE. Commissioner Krings ABSTAINED. MOTION CARRIED.

4. TREASURERS REPORT. 4.1. Park Fund 205 Budget Update.

MOTION by Commissioner Moonen, second by Commissioner Coop, to accept the Treasurers report. ALL VOTED AYE. MOTION CARRIED.

5. BUSINESS.

5.1. Updates from September Discussion items:

A. Prairie Park Plan.

City Administrator Meyer reviewed discussion from the Work Session on Prairie Park. Meyer explained and updated rendering from the City Engineer will be brought back to the next meeting for a recommendation to Council for the 2026 Improvement Project.

B. Sidewalk & Trail Plan.

City Administrator Meyer explained the sidewalk/trail plan will be resent to the Commission for review prior to the next meeting. Meyer explained the consensus from the last discussion was to make connections.

C. Vet's Park.

City Administrator Meyer updated the Commission on what was completed and what remains to be finished. Meyer explained the remaining cement work will happen in the spring of the year. Meyer also noted the work on the underpass is expected to begin this week with a 7-day construction period. Commissioner Krings requested trees on property be trimmed down. Meyer will have Public Works Superintendent Otto talk to the contractor.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

No comments were made.

6.2. Upcoming Meetings.

1. Next Regular Meeting (Tentative), 5:00 PM, **Tuesday, February 20, 2025.**

The Commission was reminded of the next upcoming tentative meeting as listed.

7. Adjourn.

MOTION by Commissioner Coop, second by Commissioner Moonen, to adjourn the meeting at 5:20 PM.
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary

205 Park Fund Summary
Updated through 2/10/2025

Account Balance \$329,602.18

Paid Expenses Since Last Update

Revenues Since Last Update

December & January Interest \$1,830.93

Committed Expenses

Reserved for Park in Farmers Development \$68,813.00

Reserves

Trail Development \$25,000.00

Future Tax Revenue

Summary

Account Balance \$329,602.18

(-)Committed Expenses \$68,813.00

(-)Reserves \$25,000.00

Actual Account Balance Unaccounted For \$235,789.18

DATE: February 18, 2025
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Review: Sidewalk/Trail Plan



Staff sent out the current Sidewalk/Trail Plan on Thursday, January 30.

DATE: February 18, 2025
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Discussion: Murals



Commissioner Mork had researched options for murals.