



# MINUTES

## Board of Directors Meeting

6:00 PM - Tuesday, February 3, 2026

Board Chambers, City Hall

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Invocation by Rev. Corey Scott with Union Missionary Baptist Church

Pledge of Allegiance led by Mayor Pat McCabe

Call to Order

### A. ROLL CALL OF BOARD OF DIRECTORS

**Present:** Directors Erin Holliday - District 1, Phyllis Beard - District 2, Marcia Dobbs-Smith - District 3, Dudley Webb III - District 4, Karen Garcia - District 5, Steve Trusty - District 6, Pat McCabe - Mayor

**Not Present:** none

**Also Present:** Bill Burrough - City Manager, Brian Albright - City Attorney, Lance Spicer - Deputy City Manager, Denny McPhate - Deputy City Manager, Harmony Morrissey - City Clerk

### B. CONSIDER APPROVAL OF THE AGENDA

#### Motion to Approve the Agenda as Presented

Director Webb made a motion, duly seconded by Director Trusty, to approve the agenda as presented. Upon voice vote the motion passed 7-0.

### C. CONSIDER APPROVAL OF MINUTES

#### Motion to Approve the Minutes as Presented

Director Garcia made a motion, duly seconded by Director Webb, to approve the minutes as presented. Upon voice vote the motion passed 7-0.

> Regular Meeting held on January 20, 2026

### D. RECOGNITION OF GUESTS

- Sarah Richardson - Executive Director of The Literacy Council of the Ouachitas
- Mary Zunick, Hot Springs Area Cultural Alliance Board Member, to present the 2025 yearend report the 2026 proposal for continued administration of the City's art program.
- Gary Troutman, President and C.E.O. of the Greater Hot Springs Chamber of Commerce and Hot Springs Metro Partnership delivers the economic development

report

**E. CONSIDER CITY MANAGER'S REPORT**

City Manager Bill Burrough reported on the following items:

- New Hires
  - KeShon Ansley - Solid Waste Commercial Helper/Driver
  - Timothy Carter - Solid Waste Relief Truck Driver
  - Sarah Sheppard - Stormwater Coordinator
  - Brenna Gregor - Utilities Purchasing Assistant
  - Savannah Matthews - Utility Billing Customer Service
  - Haley Young - District Court
- Promotions
  - Dustin Smith - promoted to Airport Operations Manager
  - Collin Cox - promoted to Utility Billing Customer Operations
- Retirement
  - Kevin Roberts - Utility Billing
- Parks and Recreation
  - The Hot Springs Parks and Recreation Department is accepting registration for Spring youth leagues until February 27, and for Spring men's slow-pitch league until February 20. To register, visit the City's website.
- Community Resource Center
  - On Friday, January 23, the City of Hot Springs Community Resource Center was named one of the Arkansas Community Foundation's 50th Anniversary Grantees and received a \$10,000 grant. The Resource Center was selected for its innovative, data-driven, and community-centered approach and for its measurable impact addressing local needs. The grant will directly support services that provide dignity, care, and meaningful resources to residents in Hot Springs.
- Planning and Development
  - The City of Hot Springs is pleased to announce that the Hot Springs Heritage and Historic Preservation Plan has been recognized with the Award for Outstanding Preservation Publication, named in honor of Eureka Springs writer and historic preservationist Ned Shank.
  - Published in 2025 by the City of Hot Springs and MKSK, Inc., the plan was funded through a Certified Local Government grant from the Arkansas Historic Preservation Program and represents the City's first formal preservation plan.
  - Developed through a collaborative, community-driven process, the plan outlines six key goals focused on documenting and celebrating Hot Springs'

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rich history, increasing public awareness of historic resources, encouraging the use of preservation incentives, and strengthening local preservation efforts.

- HSPD New Officers
  - On January 6, Hot Springs Police Chief Billy Hrvatin swore in the department's newest officers: Caleb Fisher, Christian Gomez, Payton Hayes, Mark Hughes, Hunter Kilby, Brady Parker, and Mic Rios. These officers began their 13-week basic course training at the Arkansas Law Enforcement Training Academy on Monday, January 12.
  
- Winter Weather Stats
  - Below is a summary of incidents handled by City departments during the winter weather event from the evening of January 23 through the morning of February 1.
  - Community Resource Center
    - Housed 716 individuals
    - Provided 3 meals a day for 9 days
    - More than 25 volunteers assisted
  - Police/Fire
    - 55 accidents
    - 8 roof collapses
    - 79 traffic hazards/assisting motorists
  - Utilities
    - Meters shut off - roughly 150 water valve turn offs due to pipes bursting
    - Fixed 5 water main breaks

**F. BOARD OF DIRECTORS ANNOUNCEMENTS REGARDING UPCOMING EVENTS**

- Director Marcia Dobbs-Smith
  - Mardi Gras in the Spa
    - February 15 from Noon-6 p.m. Bridge Street Entertainment District
  
- Director Dudley Webb III
  - HomeStar Life & Home Improvement / US 97 Home & Outdoor Show
    - February 6 -7, Hot Springs Convention Center, 134 Convention Blvd.
  - Community Meeting
    - February 12 at 5:30 p.m., Garland County Administration Building , 210 Woodbine Street
  
- Director Karen Garcia
  - First Ever 23rd Annual World's Shortest St. Patrick's Day Parade
    - March 17, Events start at 3 p.m., at Bridge Street Live Entertainment District

## CONSENT AGENDA SECTION

Director Garcia made a motion, duly seconded by Director Webb, to approve the Consent Agenda as presented. Upon voice vote the motion passed 7-0.

1. **Consider Resolution R-26-19** A Resolution Awarding A Term Contract To Communication Business Services, Inc. For Answering Services For The Utilities Department.
2. **Consider Resolution R-26-20** A Resolution Authorizing An Interlocal Agreement Between Garland County, Arkansas And The City Of Hot Springs For Certain Information System (IS) Services; And For Other Purposes.
3. **Consider Resolution R-26-21** A Resolution Approving The Purchase Of A Caterpillar Backhoe From J.A. Riggs Tractor Company d/b/a Riggs CAT Equipment Pursuant To The Sourcewell Cooperative Purchasing Program. (\$135,608.88)
4. **Consider Resolution R-26-22** A Resolution Approving A Change Order To The Lease Agreement For An Aircraft Rescue And Firefighting Vehicle (ARFF) From Siddons-Martin Emergency Group; And Approving A Budget Amendment. (\$15,000)
5. **Consider Resolution R-26-23** A Resolution Approving The Purchase Of Cla-Val Brand Equipment For The Water Distribution System From Instrument & Supply, Inc. Pursuant To A.C.A. §14-58-104. (\$173,950)
6. **Consider Resolution R-26-24** A Resolution Authorizing a Contract to Hanson Engineering, LLC For Professional Engineering Design and Construction Management Services for the 2026/2027 Water Line Improvement Projects. (\$188,000.00)
7. **Consider Resolution R-26-25** A Resolution Approving The Purchase Of Traffic Signal Equipment From Temple, Inc. Pursuant To A.C.A. §14-58-104. (\$138,514.13)
8. **Consider Resolution R-26-26** A Resolution Approving Annual Software And Subscription Services From Navigation Electronics, Inc. To Support 2026 GPS Mapping Services Pursuant To A.C.A. §14-58-104. (\$26,592.80)

## NEW BUSINESS

1. **Consider Ordinance O-26-05**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Dobbs-Smith, duly seconded by Director Trusty.

**A Motion Entitled,** "An Ordinance Waiving The Requirements Of Competitive Bidding And Authorizing A Contract For Services With The Hot Springs Area Cultural Alliance For Administration Of The City Of Hot Springs, Arkansas Public Art Program," was taken from the agenda and read once by title only (City Attorney).

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**Discussion:** Director Trusty

**Speaker:** Mary Zunick - Hot Springs Area Cultural Alliance Board Member

**Staff:** Ron Sievwright - Public Works Director

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

2. **Consider Ordinance O-26-06**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Trusty, duly seconded by Director Dobbs-Smith.

**A Motion Entitled,** "An Ordinance Authorizing An Agreement With U.S. Bancorp Government Leasing And Finance, Inc. To Provide Short-Term Financing Under Amendment No. 78 To The Arkansas Constitution For Certain 2026 Capital Acquisitions; Declaring an Emergency; And For Other Purposes," was taken from the agenda and read once by title only (City Attorney).

**Discussion:** Director Trusty

**Speaker:** none

**Staff:** Karen Scott - Finance Director

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; and upon roll call the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

**Emergency Clause:** City Attorney Brian Albright then read the Emergency Clause. Upon completion Director Garcia made a motion, duly seconded by Director Dobbs-Smith, to approve the Emergency Clause. Upon voice vote the following voted "aye", Directors Holliday, Beard, Dobbs-Smith, Webb, Garcia, Trusty and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

**G. BOARD COMMENTARY**

- Director Phyllis Beard
  - An issue regarding a conflict of interest was discussed in reference to the Mayor serving on the Hot Springs Metro Partnership
  - The City Attorney explained that there is no conflict of interest under law
  
- Director Dudley Webb III
  - Thank you to the city workers during the ice storm who kept the streets open

- New bills after the 2025 session; the city was encouraged to look into HB 1808, it would be a great tool
- It was questioned regarding the minutes of the last Metro Partnership meeting, there was some confusion which was discussed
- Director Karen Garcia
  - Thank you to LifeNet and the Air National Guard who served our community during the ice storm
- Mayor Pat McCabe
  - Gary Troutman mentioned Hot Springs was given national attention on the CBS Morning Show
  - Thank you to all city staff during the storm

**H. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Director Garcia, duly seconded by Director Webb, that the meeting be adjourned; and upon voice vote the motion unanimously carried 7-0. The meeting adjourned at 7:47 p.m. to meet again on Tuesday, February 17, 2026 at 6:00 p.m.

**PUBLIC COMMENTARY**

\_\_\_\_\_  
 February 17, 2026  
 DATE:

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 Harmony H. Morrissey  
 Harmony H. Morrissey, City Clerk

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 Pat McCabe, Mayor