

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor’s Legislative team with questions

Date of Request: April 23, 2026

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other: Master Purchase Order

2. **Title:** Approves a Master Purchase Order with Camfil USA, Inc. for \$5,000,000.00 and for two years with three one-year options to extend to provide Camfil USA Brand Heating, Ventilation, and Air Conditioning (HVAC) Filters and kits to support Denver International Airport (DEN), in Council District 11 (SC-00011223).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Tegan Kissane, SVP of Airport Business Management Services	Name: Rita Aguilar, SVP of Government Affairs & Global Public Policy; Jordan Wells, Director of Strategy & Initiatives; Barry Burch, External Affairs Advisor
Email: Tegan.Kissane@flydenver.com	Email: Rita.Aguilar@flydenver.com ; Jordan.Wells@flydenver.com ; Barry.Burch@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:** Master Purchase Order SC-00011223 replaces existing Master Purchase Order SC-00006797 for the procurement of Camfil USA Brand HVAC Filters and kits to support crucial assets, maintenance and operations at Denver International Airport (DEN).

This request supports Denver International Airport’s Vision 100: Maintaining what we have by improving durability, reliability, predictability and maintenance of DEN’s Assets.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Purchase Order > \$500K

Vendor/Contractor Name (including any dba's): Camfil USA, Inc.

Contract control number (legacy and new): SC-00011223

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): This is a two-year period with three one-year options to extend Master Purchase Order in the amount of \$5,000,000.00

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$5,000,000.00	N/A	\$58,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
two year with three one-year options to extend	N/A	Delivery by 4/31/2031

Scope of work: Master Purchase Order SC-00011223 replaces existing Master Purchase Order SC-00006797 for the procurement of Camfil USA Brand and Kits HVAC Filters to support crucial assets, maintenance and operations at Denver International Airport (DEN).

Was this contractor selected by competitive process? No **If not, why not?** This Purchase Order has been issued in accordance with Denver Revised Municipal Code (DRMC) Section DRMC 20-64.5 of the Revised Municipal Code, Cooperative Purchasing Bidding Exception supported by TIPS-USA Awarded Contract No. 250105.

Has this contractor provided these services to the City before? Yes No

Source of funds: Denver International Airport Fleet

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A Does not apply, in accordance with Denver Revised Municipal Code (DRMC) Section DRMC 20-64.5 of the Revised Municipal Code, Cooperative Purchasing Bidding Exception.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____