

Orders of Elections Commission  
Bexar County, Texas

**Monday, February 10, 2025**

Election Commission met at 1:36 P.M.

After proper posting of a public notice, the County Election Commission of Bexar County, Texas met in the Double-Height Courtroom on the Second Floor of the Bexar County Courthouse, 100 Dolorosa, Suite 2.01, San Antonio, Texas, 78205, In Bexar County on Monday, February 10, 2025.

Judge Sakai explained the meeting for today is to continue interviews with candidates for the position of Elections Administrator. Three interviews are scheduled for today, one hour each. Reminded the public once again that today we will not be deciding on the Election Administrator, but we do believe this will be the final round for interviews.

Judge Sakai stated that we will have a discussion in Executive Session as to the next meeting scheduled in order to comply with open meetings requirements. We do have that meeting scheduled for February 12<sup>th</sup> at 1:30 P.M. We have it scheduled that if we are prepared, we could make a decision on the Elections Administrator on that day. I believe we should have that discussion internally and then we can report that out to the public as appropriate for Personnel Matters pursuant to state law.

Present at roll call:

County Judge Peter Sakai, Chair;  
County Clerk Lucy Adame-Clark, Vice-Chair;  
Tax Assessor-Collector Albert Uresti, Secretary;  
Kris Coons, Bexar County Election Commission Member;  
Michelle LoweSolis, Bexar County Election Commission Member.

When the following proceedings were had to-wit:

**Item – 1**  
**February 10, 2025**  
**Election Commission**

Commission Chair Peter Sakai called the meeting to order, established a quorum, and identified others in the room.

**Item – 2**  
**February 10, 2025**  
**Election Commission**

Approval of meeting minutes for Tuesday, January 28, 2025, meeting

A motion to approve the minutes for Tuesday, January 28, 2025, meeting by Michelle LoweSolis, Commission Member, duly seconded by County Clerk, Lucy Adame-Clark, Commission Vice-Chair, which motion was voted on as follows: Commission Members Coons, Uresti, Adame-Clark, LoweSolis and Judge Sakai voting “Aye.” Motion carries.

**Item – 3**  
**February 10, 2025**  
**Election Commission**

Public Comment (3 mins), including citizens who signed the registration/sign-in form to speak:

Kathy Vale

Remarks

Judge Sakai expressed his appreciation for her comments and taking the time to come down here, thanking her for her commitment to all her roles in the election process.

Albert Uresti also thanked Kathy Vale, daughter of the late Senator Bob Vale, for coming here and for her commitment to the election process as well.

**Item – 4**  
**February 10, 2025**  
**Election Commission**

Election Commission met in Executive Session at this time Pursuant to Chapter 551, Texas Government code and the following items were discussed:

551.074-  
Personnel Matters

Regarding interview of potential candidates for the position of Elections Administrator

Judge Sakai asked Commission's permission, that we have certain personnel remain in the court for Executive Session for the purpose of giving Commission assistance:

Noah Barshop, staff of Judge Sakai;  
Larry Roberson, Chief of the civil section of the District Attorney's office—for legal advice or consultation;  
Sue Jana, assistant with District Attorney's office;  
Stephane Casiano, HR, to give guidance in to interview process;  
Priscila Hernandez, Chief of staff County Clerk's office;  
Jerri Respondek, Assistant to the Tax Assessor-Collector and record keeper for the Elections Commission.

1:43 P.M. The Public session part for this meeting is closed and now reopens with Executive Session.

6:01 P.M. The Election Commission returned to Open Session and no action was taken.

Interviews of potential candidates were completed. No decision was made on the position of Elections Administrator.

**Item - 5**  
**February 10, 2025**  
**Election Commission**

Discussion and appropriate action regarding the next meeting of the Bexar County Election Commission.

Next Meeting will be Wednesday, February 12, 2025, at 1:30 P.M. in the Double-Height Courtroom.

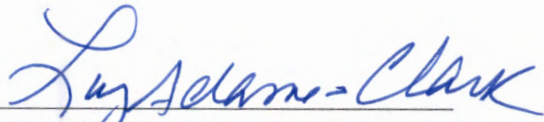
A motion for adjournment was presented by County Clerk, Lucy Adame-Clark, Commission Vice Chair, duly seconded by Commission member Kris Coons, which motion was voted on as follows: Commission Members Coons, Uresti, Adame-Clark, LoweSolis and Judge Saki voting "Aye." It is ordered by the Commission that the Elections Commission Meeting of Bexar County, Texas be, and hereby stands, adjourned.

6:02 P.M.



**PETER SAKAI, COUNTY JUDGE**  
**BEXAR COUNTY, TEXAS**

**ATTEST:**



**LUCY ADAME-CLARK, COUNTY CLERK**  
**BEXAR COUNTY, TEXAS**