

**Regular Meeting Minutes of February 8, 2021
Bainville Town Council**

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Dennis Portra and Travis Wills. A **quorum** was established. Also present were Clerk, Nikki Rogers; City Attorney, Greg Hennessey; Public Works Director, Lyle Lambert was absent. Guests included: .

Ron Butikofer moved to approve the agenda as submitted. Travis Wills seconded the motion. All voted in favor and motion carried.

Ron Butikofer moved to approve the minutes dated January 9, 2021 as submitted. Travis Wills seconded the motion. All voted in favor and motion carried.

Public Comment--None

Public Works Report--None

Roosevelt County Sheriff's Department Update--None

Court Report--None

Legal Issue—No new update

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessey

Policy/Ordinance Review--None

Local Emergency Planning Committee—Cancelled

Old Business

A. Discussion on proposing a new survey to the Town

- Review Final Survey and Letter
- Timeline for responses

Clerk Rogers proposed the final survey and letter to the Mayor and Council. No new changes were made. Surveys will be due March 31, 2021. A review will happen in April or May at the council meetings.

B. Discuss update on a medical marijuana dispensary

The Mayor and Council discussed this idea and thought a question should be added to the survey above.

New Business

A. New Permits: None

B. Approve and authorize the Mayor to sign a new contract with Bowker Sanitation revising the term of the contract.

Clerk Rogers asks the council authorize the Mayor to sign a new contract with Bowker Sanitation revising the term to a 5 year contract. The Council discussed the idea but only wish to keep it on a yearly basis. Ron Butikofer moved to approve and authorize the Mayor to sign a new contract with Bowker Sanitation revising the term of the contract for 1 year. Travis seconded the motion. All voted in favor and motion carried.

C. Select a new council President—By council consensus Ron Butikofer will be the next Council President.

D. Discuss appointing a new council member to fill Chuck Hyatt's remaining term.

Mayor and Council would like to thank Chuck Hyatt for his service on the council. Dennis would like to appoint Matt Giese to fill his spot. Ron Butikofer mentioned Dana Salivar for the slot. A vote of the council Matt Giese received 2 votes and Dana Salavar received 1 vote. Travis Will moved to ask Mr. Giese to fill Chuck's remaining term. Dennis Portra seconded the motion. Travis Wills and Dennis Portra voted in favor while Ron Butikofer voted no. Motion Carried.

E. Discuss a budget timeline for FY 21-22

Clerk Rogers would like to discuss the timeline of the budget and asked the council for some input on how they would like to review the budget. The first meeting will be the 3rd Monday in March.

F. Discuss Summer Help Recruitment and Timeline

Clerk Rogers asked the council if she can start advertising for the summer help. Council and Mayor discussed this and would like the recruitment to be done by May.

G. Treasurer's Report:

- Approve claims with checks dated February 8, 2021 in the amount of \$21,289.73
- Approve JV, UB Vouchers, and Payroll slips in the amount of \$8,833.22
- Review delinquent accounts
- Financial Update with Valli

Ron Butikofer moved to accept the Treasurer's report. Travis Wills seconded the motion. All voted in favor.

Ron Butikofer moved to adjourn the meeting at 8:00 PM. Travis Wills seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor