



YATES COUNTY LEGISLATURE
417 Liberty Street
Penn Yan, New York 14527
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Leslie Church
Chairwoman
Emilee D. Miller
Clerk

HUMAN SERVICES COMMITTEE AGENDA

Location: Yates County Legislative Chambers

Date: March 2, 2026 at 1:15 p.m.

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/82632586515?pwd=NehaVtLyoFj0nF4vGncfa6R4qgx6AZ.1>

Webinar ID: 826 3258 6515

Passcode:491208

Phone one-tap:

+16469313860,,82632586515# US

+16465588656,,82632586515# US (New York)

Join via audio:

+1 646 931 3860 US

+1 646 558 8656 US (New York)

International numbers available: <https://us02web.zoom.us/j/82632586515?pwd=NehaVtLyoFj0nF4vGncfa6R4qgx6AZ.1>

COMMITTEE MEMBERS: Edward Bronson, Jesse Jayne, Leigh MacKerchar, George Lawson, Terry Button, Dick Harper

- Ed & Leigh will do the audit this month
- Zoom Attendees/Attendance
- Approve minutes from the January 5th & February 2nd meetings
- Public Comment

PUBLIC DEFENDER: Matthew Tantillo

- Grant Status Report
- Statistic Report

Resolution(s):

- Authorize Chair of the Legislature to Sign Contract Agreement with Investigator Funded by Existing Grants for Services Provided to the Public Defender's Office
- Authorize Chair of the Legislature to Sign Contract Agreement with Child and Family Resources Funded by the Fourth Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Competitive Grant (C4THFD57) for Services Provided to the Public Defender's Office and the Assigned Counsel Program

OFFICE FOR THE AGING: Marianne Rosica-Brand

- Action items
- Program Updates

SOCIAL SERVICES: Amy Miller

Resolution(s):

- Authorize Contract with Safe Harbors for Non-Residential Domestic Violence Services
- Authorize Contracts with the Following Person (Christopher Clinton)
- Appointment to the Finger Lakes Workforce Investment Board (Kathy Dilmore)

- HEAP
- Homeless numbers
- ABAWD
- Unemployment Rates

PUBLIC HEALTH: Alyssa Broome-Quissimisse

- Staffing & Workforce Development
- Public Health Program Updates

Resolution(s):

- Appoint Early Intervention Official (A. Broome-Quissimisse)

VETERANS: Douglas Gibbs

Resolution(s):

- Proclaiming March 29th as Vietnam Veterans Day in Yates County

- Veterans' Service Projects
- Personnel, Training & Conference Updates
- Veteran Services Update
- Statistics (Attached)
- Upcoming Veteran-Related Training, Meetings and Community Events
- Payments

COMMUNITY SERVICES: Lisa Principio

- Program Updates

COUNTY ADMINISTRATOR: Jessica Mullins

- Nothing Submitted

Executive Session – if needed

YATES COUNTY

Non-Competitive Grants

Grant	Grant Term	Amount	Claimed	Balance Remaining	Comments
Dist. #14 (CAFA & F/Ct Services)	January 1, 2024 - December 31, 2026	\$146,052.00	\$55,981.98	\$90,070.02	Claim for \$23,551.80 received on 2/4/2026. Claim for \$21,199.74 received on 11/19/2025. Final Contract received 5/30/2025. <i>Resolution No. 187-25</i>
Statewide H-H 1st	April 1, 2018 - March 31, 2024	\$1,388,935.20	\$670,185.25	\$718,749.95	Grant Expired.
Statewide H-H 2nd	April 1, 2024 - March 31, 2027	\$2,414,432.07	\$328,279.55	\$2,086,152.52	Claim for \$75,028.43 submitted on 1/26/2026. Claim for \$72,520.03 received on 10/30/2025. Claim for \$64,035.75 received on 8/4/25. Second Budget Modification Amended Contract signed by comptroller 6/2/2025. Claim for

Competitive Grants

Grant	Grant Term	Amount	Claimed	Balance Remaining	Comments
Third Upstate Quality Improvement & Caseload Reduction (3rd Upstate QI) (3rd Assistant Public Defender)	7/01/2020 to 6/30/2024	\$298,500.00	\$250,439.17	\$48,060.84	Grant Expired.
Fourth Family Defense Quality Improvement & Caseload Reduction Grant (Family Court)	1/01/2025 to 12/31/2027	\$750,000.00	\$134,878.16	\$615,121.84	Claim for \$39,203.31 received on 2/4/2026. Claim for \$33,537.74 received on 10/31/2025. Claim for \$38,801.77 received on 8/4/2025. Final Contract Received
Fourth Upstate Quality Improvement & Caseload Reduction Grant (3rd Assistant Public Defender)	7/01/2023 to 6/30/2026	\$298,500.00	\$164,494.56	\$134,005.44	Claim for \$32,045.38 received on 2/17/2026. Claim for \$25,706.86 received on 10/30/2025. Claim for \$31,803.33 received on 8/4/2025. <i>Resolution No. 56-24</i>

Year to Date Summary					
Grant	Date Submitted	Amount	Date Received	Amount	Grant Amount Remaining
Dist. #9			2/8/2023	\$4,057.00	Grant Expired
Dist. #10			2/8/2023	\$4,230.47	\$16,228.00
Dist. #11			2/8/2023	\$8,114.00	\$32,456.00
3rd Upstate QI			2/8/2023	\$25,199.42	\$204,611.84
Dist. #12			6/5/2023	\$4,057.00	\$44,627.00
Dist. #11			6/5/2023	\$8,114.00	\$24,342.00
H-H Year 3			6/22/2023	\$195,564.68	\$4,057.00
Dist. #10			6/2/2023	\$4,057.00	\$12,171.00
3rd Upstate QI			6/2/2023	\$22,984.30	\$181,627.55
Dist. #10			8/22/2023	\$4,057.00	\$8,114.00
Dist. #11			8/8/2023	\$8,114.00	\$16,198.00
Dist. #12			8/8/2023	\$4,057.00	\$40,570.00
3rd Upstate QI			8/8/2023	\$28,288.04	\$153,339.51
Dist. #10			11/2/2023	\$4,057.00	Grant Expired
Dist. #11			11/1/2023	\$8,114.00	\$8,114.00
Dist. #12			11/2/2023	\$4,057.00	\$36,513.00
3rd Upstate QI			1/16/2024	\$23,270.72	\$130,068.79
Dist. #12			2/6/2024	\$4,057.00	\$32,456.00
Dist. #13			2/6/2024	\$4,057.00	\$44,627.00
Dist. #11			4/5/2024	\$8,114.00	\$0.00
3rd Upstate QI			2/6/2024	\$28,288.02	\$101,780.77
H-H Year 4			3/20/2024	\$238,100.15	\$725,477.38
3rd Upstate QI			5/3/2024	\$25,289.94	\$76,490.83
Dist. #12			5/3/2024	\$4,057.00	\$28,399.00
Dist. #13			5/3/2024	\$4,057.00	\$40,570.00
Dist. #14			5/3/2024	\$8,114.00	\$89,254.00
Dist. #12			8/22/2024	\$4,057.00	\$24,342.00
Dist. #13			8/22/2024	\$4,057.00	\$36,513.00
Dist. #14			8/22/2024	\$8,114.00	\$81,140.00
3rd Upstate QI			9/9/2024	\$28,429.99	Grant Expired
Dist. #12			10/28/2024	\$4,057.00	\$20,285.00
Dist. #13			10/28/2024	\$4,057.00	\$32,456.00
Dist. #14			10/28/2024	\$8,114.00	\$8,114.00
4th Upstate QI			10/28/2024	\$23,701.54	\$274,798.46
H-H1 Final			11/6/2024	\$6,727.43	Grant Expired
H-H2 Claim 1			1/3/2025	\$30,647.00	
H-H2 Claim 2			1/3/2025	\$34,981.72	\$2,348,803.35
H-H2 Claim 3			1/30/2025	\$70,948.36	\$2,277,854.99
4th Upstate QI			1/30/2025	\$29,335.84	\$227,127.22
Dist. #12			1/30/2025	\$4,057.00	\$16,228.00
Dist. #13			1/30/2025	\$4,057.00	\$28,399.00
4th Upstate QI			4/30/2025	\$21,901.61	\$223,561.01
Dist. #13			5/5/2025	\$17,055.48	\$11,343.52
H-H2 Claim 4			4/30/2025	\$55,146.69	\$2,222,708.30
4th Family Defense			6/20/2025	\$23,335.34	\$726,664.66
Dist. #13			8/4/2025	\$11,343.52	\$0.00
Dist. #14			8/4/2025	\$11,230.44	\$134,821.56
4th Upstate QI			8/4/2025	\$31,803.33	\$191,757.68
4th Family Defense			8/4/2025	\$38,801.77	\$687,862.89
H-H2 Claim			8/4/2025	\$64,035.75	\$2,158,672.55
Dist. #14			9/30/2025	\$21,199.74	\$113,621.82
4th Upstate QI			10/30/2025	\$25,706.86	\$166,050.82
4th Family Defense			9/30/2025	\$33,537.74	\$654,325.15
H-H2 Claim			10/30/2025	\$72,520.03	\$2,086,152.52
Dist. #14			2/4/2026	\$23,551.80	\$90,070.02
4th Upstate QI			2/17/2026	\$32,045.38	\$134,005.44
4th Family Defense			2/4/2026	\$39,203.31	\$615,121.84
H-H2 Claim	1/26/2026	\$75,028.43			
Total	Submitted	\$75,028.43	Received Since 2023	\$1,472,287.41	

Public Defender
Report for Month of February 2026

Court	Type		January	February	March	April	May	June	July	August	September	October	November	December	Year to Date	
Criminal	Trial Level	Felony	Violent	2	2											
			Non-Violent	2	4											
		Misdemeanor/Violation	19	20												
	Appeal	Felony	Violent	Verdicts												
				Guilty Pleas												
				Other												
		Non-Violent	Verdicts													
			Guilty Pleas													
			Other													
	Misdemeanor	Verdicts														
		Guilty Pleas														
		Other														
	Other	Violation of Probation		3	1											
		Parole Hearings (and SORA)		1	0											
		Conflict Cases (Note 1)		5	3											
Drug Court (Note 1)																
Other																
Monthly Totals			32	27												
Cases Closed/Vouchered			17	28												
Family	Trial Level		9	4												
	Appeal															
	Conflict Cases (Note1)		5	5												
	Monthly Totals		9	4												
	Cases Closed/Vouchered		14	2												
Ongoing	Total Active Cases: Family Court		47	49												
Ongoing	Total Active Cases: Criminal Courts		155	153												

Notes: 1. Not included in totals.

**AUTHORIZE CHAIR OF THE LEGISLATURE TO SIGN CONTRACT AGREEMENT
WITH INVESTIGATOR FUNDED BY EXISTING GRANTS FOR SERVICES
PROVIDED TO THE PUBLIC DEFENDER'S OFFICE**

WHEREAS, there are grant funds available to the Yates County Public Defender's Office to fund Investigator services; and

WHEREAS, if funds granted to Yates County are not used during the contract term those funds are no longer available to Yates County; and

WHEREAS, if funds granted to Yates County are not used during the contract term those funds may not be granted to Yates County in the future; and

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chair of the Legislature is authorized to sign the Contract as well as any future contract extension time periods, and any other necessary documentation related thereto, with notification being given to the Legislature; and be it further

RESOLVED, that copies of this resolution be provided to the County Administrator, County Treasurer, and the Office of Indigent Legal Services (ILS).

**AUTHORIZE CHAIR OF THE LEGISLATURE TO SIGN CONTRACT AGREEMENT
WITH CHILD AND FAMILY RESOURCES FUNDED BY THE FOURTH FAMILY
DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT AND CASELOAD
REDUCTION COMPETITIVE GRANT (C4THFD57) FOR SERVICES PROVIDED TO
THE PUBLIC DEFENDER'S OFFICE AND THE ASSIGNED COUNSEL PROGRAM**

WHEREAS, there are funds available to the Yates County Public Defender's Office to fund Specialized Services in Family Court proceedings; and

WHEREAS, if funds granted to Yates County are not used during the contract term those funds are no longer available to Yates County; and

WHEREAS, if funds granted to Yates County are not used during the contract term those funds may not be granted to Yates County in future grants;

NOW, THEREFORE, BE IT RESOLVED, that the upon the approval of the County Attorney, the Chair of the Legislature is authorized to sign the Contract as well as any future contract extension time periods, and any other necessary documentation related thereto, with notification being given to the Legislature; and be it further

RESOLVED, that copies of this resolution be provided to the Public Defender, County Administrator, County Treasurer, Assigned Counsel Panel Administrator, and the Office of Indigent Legal Services (ILS).

**Yates County Human Services Committee Meeting
Pro Action Yates Report
February 2026**

Action Items:

Program Updates:

1. Legal Assistance:
0 individuals referred for services in January as no signed 2026 contract in place. 8 people served for 7.8 hours in January.
2. Information and Assistance:
784 people served via I&A with 703 units in January.
3. NY Connects
13 units for 13 individuals in January.
4. HIICAP (Health Insurance Information Counseling and Assistance Program):
49 units for 45 individuals in January for 1:1 counseling. Welcome to Medicare presentation held in January with 2 attendees.

5. Transportation:
67 medical trips were provided to 11 individuals in January. 0 trips included a transportation companion riding along.

28 non-medical trips were provided to 7 individuals in January.

Only 1 Substitute Driver was available for trips. Second Substitute Driver returning February. A 3rd Substitute Driver expected to start on 2/23/26. Two Full-Time Driver vacancies were filled. One Full-Time Driver started 2/1/26 and the 2nd one is expected to start on 2/23/26. Capacity for trips has been limited.

We have utilized the Uber driver with GoGo for one rider. This driver is limited to area of Middlesex, Canandaigua, and Rochester. 2026 Contract with GoGo did not receive any additional funding. It just rolled over the remaining funds from 2025 contract.

6. Health Promotion:
Yates Wellness Program offers Bone Builders, Tai Chi for Arthritis, Walk with Ease, and Bingocize.

Bone Builders: This class meets for 12 weeks. New class series started 1/6/26 and ends 3/26/26, held on Tuesdays and Thursdays from 10:00-11:00 am. We had 35 people enrolled with 167 units of service in January.

Beginner Tai Chi for Arthritis: This class meets for 16 weeks. New class series started 10/22/25 and ended 2/4/26, held on Wednesdays from 11:00am-12:00 pm. We had 11 people enrolled with 37 units of service in January.

Bingocize is 10-week series for 45-60 minutes each session twice a week. Next class will start on 6/1/26 and end on 8/10/26, held on Mondays and Fridays from 12:00-1:00 pm.

Walk with Ease is a program that has been proven to help people with arthritis or other related conditions reduce pain, increase balance, strength, and walking pace. This class meets 3 days a week for 6 weeks. Our registered dietitian comes once a week and gives a presentation on senior nutrition. Next scheduled class series will start on 3/23/26 and end on 5/1/26, held on Mondays, Wednesdays and Fridays from 8:45am- 9:45am.

7. Personal Emergency Response System:

We have 93 units in homes, with 6 second pendants in place, and additional 9 panic buttons units in January. 23 of these homes have cellular PERS units. 3 new installs for January. There were 2 Project Lifesaver customers in January.

8. Senior Nutrition:

In January we served 62 HDM customers daily for a total of 1,193 meals delivered. We have 6 bulk, once a week deliveries.

Each HDM customer has 3 shelf-stable emergency meals on hand.

St. Mark's Terrace Penn Yan has 15 dine-ins and 8 grab-n-go customers daily.

9. Special Event Dinners

Next dinner event will be in April.

10. EISEP Case Management:

Traditional aide service: PCI Housekeeping = 28, PCII Personal Care = 1 in January.

Consumer Directed Care: PCI Housekeeping = 3, PCII Personal Care = 0 in January.

National Family Caregiver Services Program (NFCSP) Respite: = 1 in January.

There are 0 individuals on the wait list for PCI services, 0 for PCII, 0 for Consumer Directed Care, and 2 individual for NFCSP Respite in January.

11. Pop Up Pantry:

We served 231 Households containing 199 seniors, 261 adults, and 302 children, 762 total participants in January.

12. The Hope Center

245 Families were served containing 181 children, 333 adults and 149 seniors. 663 individuals served. 3 Emergency applications processed in January.

**Human Services Report
Department of Social Services
March 2026**

Resolutions/Appointments

Enter into a contract with Safe Harbors of the Finger Lakes for non-residential domestic violence services

Enter into a contract with Christopher Clinton for the provision of counseling services

Workforce Investment Board Appointment -Kathy Dilmore-see attached

HEAP

As of 2/24/26 463 HEAP cases have been approved, with 65 pending and 97 denials. \$344,030 in benefits have been distributed to vendors. There have also been 83 emergency benefits approved. The same time last year had 621 approvals and \$435,842 in benefits. Emergency HEAP started 1/2/26.

Homeless numbers

As of February 23, 2026, we have 16 Temporary Assistance homeless cases (3 with children) and 17 code Blue Cases (no families). Last year at this time was 12 and 10.

ABAWD

Able Bodied Adults Without Dependents. As you know, most food stamp recipients in Yates County are working families or senior citizens. For many years, all recipients who were not working 20 hours per week had been tracked and sent notices and information regarding our workforce development services. This was because NYS had been in receipt of a waiver from the Federal Government that exempted these clients from participating in work activities. This waiver ends March 1, 2026. These recipients, upon application and recertification, will be required to attend an orientation and verify that they are working 20 hours per week, or engaged in 20 hours of work or volunteer activities (these are the same sorts of activities that we currently provide for public assistance applicants and recipients). This will be a burden for working clients, as they will have to provide us with information regarding their activity monthly so that we can ensure that they are receiving the correct benefit amount. This change also increases the age of clients required to provide documentation to age 65.

This will be a difficulty for the Department because we will need staff to monitor and/or provide activities for these clients. With the withdrawal of Federal funding from SNAP administration, this will become an unfunded mandate.

Clients will be eligible to receive 3 months of SNAP benefits without meeting work requirements, and then their cases will need to be shut down before the fourth month. Partial months do not count toward this three-month tracking period, and there is the ability for clients to demonstrate prospective compliance. The three months are for any Federal SNAP case, in any district. The state is functioning on a 3-year fixed clock, which will reset in October of 2026. The complexity and administrative burden this will add to the Department is substantial.

The Department has worked with mywayfinder to implement a tool to help clients determine if they are subject to the SNAP Work Rules and link them to the Yates County forms. On the first screen, the clients enter their zip code so that they can be linked to their local DSS, and other districts also have forms uploaded.

SNAP Recipients will be required to follow these work rules

1. Accept any job offer you receive, unless there is a good reason you can't.
2. If you have a job, don't quit your job or choose to work less than 30 hours each week without having a good reason, such as getting sick, being discriminated against, or not getting paid.
3. Tell us about your job and how much you are working.
4. Participate in SNAP E&T work activities if assigned by the district.

Does everyone need to follow these General SNAP Work Rules?

No. You may not have to follow these rules if you are:

- Younger than age 16, or age 60 years or older,
- A 16 or 17-year-old who is not the head of the household OR who is in school or in an employment program at least half-time,
- Unable to work because of a mental or physical reason,
- Taking care of a child younger than age 6,
- Taking care of an incapacitated person,
- Meeting the work rules under the Temporary Assistance for Needy Families (TANF) program, •
- Receiving or applying for unemployment benefits,
- Participating in a drug or alcohol addiction treatment program,
- Enrolled in a school, training program, or college at least half-time (students may be subject to other eligibility rules),
- Already working at least 30 hours a week,
- Already earning \$217.50 (30 times the federal minimum wage) or more a week, OR
- An SSI applicant or recipient.

There are 94 ABAWD clients at this time. There were 1,772 SNAP Cases in January 2026.

Unemployment Rates

	December 2025	December 2024	December 2023
Ontario	3.5	3.1	3.8
Seneca	3.9	3.6	4.1
Wayne	3.6	3.4	4.0
Yates	3.9	3.3	3.9
Monroe	3.7	3.5	4.1

**AUTHORIZE CONTRACT WITH SAFE HARBORS FOR NON-RESIDENTIAL
DOMESTIC VIOLENCE SERVICES**

WHEREAS, the Department of Social Services is required by regulations to provide non-residential domestic violence services to Yates County residents with funding provided by the New York State; and

WHEREAS, the Department of Social Services is interested in contracting with Safe Harbors of the Finger Lakes for these services;

NOW, THEREFORE, BE IT RESOLVED, that after review by the County Attorney, the Chair of the Legislature and the Social Services Commissioner be authorized to sign a contract with Safe Harbors at an amount not to exceed \$38,128 for the period of 10/125-9/30/26; and be it further

RESOLVED, that copies of this resolution be given to the Commissioner of Social Services, Yates County Treasurer, and the Director of Finance.

**AUTHORIZE CONTRACTS WITH THE FOLLOWING PERSON
(Christopher Clinton)**

WHEREAS, Yates County and the Yates County Department of Social Services wishes to enter into contract with the following agencies/persons; and

WHEREAS, Funding for these services will be a combination of Office of Children and Family Services Preventive funding, and local share; and

WHEREAS, the term of these contracts is March 1, 2026 through December 31, 2026;

NOW THEREFORE BE IT RESOLVED, that after review by the County Attorney, the Chairman of the Yates County Legislature and Commissioner of Social Services are authorized to sign contracts with the following agencies/persons:

Waive liability Insurance due to having professional liability insurance
Christopher Clinton, for counseling services \$95 per hour

And, be it further

RESOLVED, that copies of this resolution be forwarded to the Yates County Treasurer, The Yates County Director of Finance and the Yates County Department of Social Services.

**APPOINTMENT TO THE FINGER LAKES WORKFORCE INVESTMENT BOARD
(Kathy Dilmore)**

WHEREAS, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

WHEREAS, the Executive Director has solicited nominations in accordance with the Law; and

WHEREAS, the Finger Lakes Workforce Investment Board By-Laws state voting members shall be appointed for terms of three (3) years, and that terms shall be staggered,

NOW, THEREFORE, BE IT RESOLVED, that this Legislature does hereby reappoint the following representative to the Finger Lakes Workforce Investment Board, fulfilling the unexpired term of Michael Rusinko, to a term from March 4, 2026, to June 30, 2026.

Kathy Dilmore
Vice President of Human Resources
Serv U Credit Union

And be it further

RESOLVED, that certified copies of this resolution be sent to Wayne, Ontario, and Seneca Counties, Yates County Department of Social Services, the Finger Lakes Workforce Investment Board, and to the aforementioned appointee.



BUSINESS/PRIVATE SECTOR
Membership Nomination
FINGER LAKES WORKFORCE INVESTMENT BOARD

Name: Kathy Dilmore Cell#: 607-796-6426

Home Address: 4064 Rockwell Ave. , Horseheads, NY 14845

Business Name: ServU Credit Union

Business FEIN: 166041830

Position/Title: VP Human Resources Years in position: 2

Business Address: 87 Victory Highway, Painted Post, NY 14870

Business Phone: 607-936-2293 E-mail: kdilmore@servucu.com

Type of business/industry: Credit Union

Total number of employees: 131

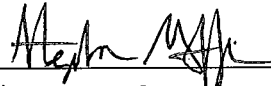
Business/Professional affiliations: SHRM

Industry Cluster (please circle one):

Advanced Manufacturing Healthcare/Human Services Skilled Trades Agriculture
Tourism Information Technologies Food Service

Other (please indicate cluster): Banking

Nominations must be made by a local business organization or business trade organizations.

Nominated by: Stephen Griffin, CEO 

Organization: Finger Lakes Economic Development Center

Date: 2/20/26

TO BE CONSIDERED, INTERESTED PERSONS:

- a. Must reside/have a business/or be employed within Ontario, Seneca, Wayne or Yates Counties.
- b. Must be an owner/chief executive/or operating officer of a business/executive level employee with decision making or hiring authority.
- c. Must have at least two employees.
- d. Must represent a business with employment opportunities that reflect the employment needs of the Finger Lakes Workforce Development area.

Candidates for consideration must submit a resume with this nomination. Once received, all nominations will be reviewed and those selected will be appointed by the county legislative body.

Please return to: jen@fingerlakesworks.com

Kathy L. Dilmore
4064 Rockwell Avenue • Horseheads, NY 14845
607.796.6426
kathy.dilmore@gmail.com

Summary of Qualifications

Dynamic professional with over 30 years of experience intersecting brand strategy and organization development. Combines expertise at employee relations and organizational design with a marketing-driven approach to community outreach. Skilled at managing all aspects of marketing and human resources that amplify organizational mission.

Work Experience

ServU Credit Union, January 2018 - present

VP Human Resources (November 2023-present)

- Function as a key member of the management team.
- Provide input to the credit union strategic planning process.
- Responsible for all audits related to HR such as 401K, payroll and workmen's compensation.
- Responsible for compliance with all legal requirements of various employee benefit programs and prepares and files required legal reports. (PCORI fees, 5500, Gag clauses etc.)
- Manage and direct all personnel activities. Critical in developing and administering employee benefits at all levels of the Credit Union.
- Oversee the HR Specialist

AVP Human Resources (December 2022)

- Oversaw the hiring and orientation of new employees. Recruit, interview and process paperwork.
- Oversee annual training related to personnel matters and policies.
- Manage and direct employee benefits administration
- Control and maintain personnel files, attendance records, change in status records.
- Backup preparation and processing of staff payroll. Provide for preservation of payroll cards and records.
- Research, recommend, develop and implement changes to personnel policies. Advise and interpret as needed.

HR Specialist (February 2022)

- Oversaw orientation of new employees. Processed new hire paperwork.
- Logged and maintained all records required by state and federal agencies/laws pertaining to hiring practices
- Performed exit interviews and processed paperwork.
- Maintained all job descriptions.
- Processed workers compensation and NSY disability claims
- Processing of staff timecards for payroll preparation

Business Development Specialist (January 2018-February 2022)

- Cultivated and maintained all facets of SEG relationships
- Provided educational programs to high school classes
- Attended Chamber and community events to promote the Credit Union
- Assisted with planning and coordination of events
- Assisted with marketing projects as assigned
- Acted as centralized purchasing agent for the Credit Union supplies, furniture and equipment

First Heritage Federal Credit Union, December 2008-November 2017

Vice President, Marketing

- Planned and coordinated the credit union's involvement in and/or sponsorship of special events.
- Serve as the company spokesperson, as well as the media liaison for Disaster Recovery and Cyber-security teams.
- Responsible for overseeing the Business Development Officer and Marketing/Community Specialist.
- Responsible for managing and coordinating relationships with outside vendors related to advertising/marketing design, content and delivery channels; service quality and loyalty market studies; and direct mail.
- Responsible for creating and implementing strategic marketing initiatives.
- Responsible for preparing, directing and monitoring annual marketing budget.
- Planned and developed new business and product development programs in collaboration with other departments to broaden/better serve the membership base, to promote the increased use/value of member services and products, and to maximize the financial results for the credit union and its members.
- Analyzed market trends and demographic data concerning members and potential members, products and services, and potential products and services. Keeps abreast of changing trends in the marketplace so that the credit union may react quickly and competitively.
- Ensured that all marketing and public relations materials comply with state and federal rules and regulations for the credit union. Schedule and coordinate the development of mandatory compliance notices. Keeps abreast of changing rules and regulations.
- Enhanced credit union awareness and image through volunteering and participation in community and industry functions. Encourage the participation of other credit union employees at various events, functions or committees.

CCSD Federal Credit Union, May 1999-December 2008 (Merged into First Heritage)

Vice President, Business Image and Development (August 2004-December 2008)

- Responsible for overall management of three branches.
- Responsible for all media interactions.
- Responsible for all promotion development, design and implementation of campaigns, brochures, newsletters, news releases and annual reports.
- Planned and attended on-site member sign up days for Select Employee Groups (SEGs) and responsible for strengthening relationships.
- Kept the credit union abreast on regulatory issues by serving on the public relations and marketing committee for the New York Credit Union Association

Marketing Director (December 2001-August 2004)

- Responsible for developing annual marketing plan that supported the goals and objectives of the credit union.
- Reviewed journals and publications to keep abreast of regulatory changes pertaining to advertising and member trends.
- Assisted business development coordinator with projects.
- Ensured marketing operated within budget.
- Responsible for strengthening relationships with SEGs.
- Responsible for all preparation, production and implementation of newsletters, brochures and media advertisement.

Marketing Specialist (May 1999-December 2001)

- Responsible for all written communication such as newsletters and promotional pieces.
- Provided marketing support to management team in researching new products/services.
- Responsible for all preparation, production and implementation of media advertisement.

Arnot Ogden Medical Center, November 1994-May 1999

Marketing Communications Specialist

- Managed and handled routine interaction with the media.
- Assisted in development and maintenance of new media communication channels and content.
- Provided support and assistance to quality improvement teams.
- Responsible for production of brochures, newsletters and maintaining brand consistency.

Education

Nazareth College, May 1994

Bachelor of Science in Business Administration

Alfred University, December 2001

Master's in Business Administration

Affiliations

SHRM (Society for Human Resource Management)

America's Credit Unions HR & Organization Development Council Membership

YATES COUNTY PUBLIC HEALTH
Human Services Committee Report- March 2026
Submitted by Alyssa Broome-Quissimisse

Staffing & Workforce Development

The department continues to recruit for one full-time public health nurse for our immunization and tuberculosis programming. Additionally, we will open recruitment for either a public health specialist or a public health nurse to fill a vacant early intervention and preschool coordinator position.

From April 6 to 12, 2026, Yates County Public Health will celebrate *National Public Health Week* where we will highlight the vital work performed daily by public health professionals and community partners to improve the well-being of our residents. We will be honoring our staff by hosting a series of activities throughout the week to show our appreciation and showcase the essential, often behind-the-scenes efforts of public health workers.

The National Association of Counties, in partnership with de Beaumont, is hosting a *Public Health Leadership Academy* to strengthen county leadership in advancing public health consisting of a 12-county cohort made up of one county elected official and one public health leader. Yates County Public Health will be applying for the Director and a member of the Human Services Committee to complete this training. The application is due by March 13, 2026. All program activities are free of charge, and travel to the in-person event in June will be reimbursed according to NACo's travel policy. There will be a second cohort in the Fall.

Public Health Program Updates:

Communicable Disease

Respiratory Illnesses

The New York State Department of Health (NYSDOH) continues to report widespread geographic activity for COVID-19, Influenza, and RSV.

Statewide Trends (Week Ending January 14, 2026):

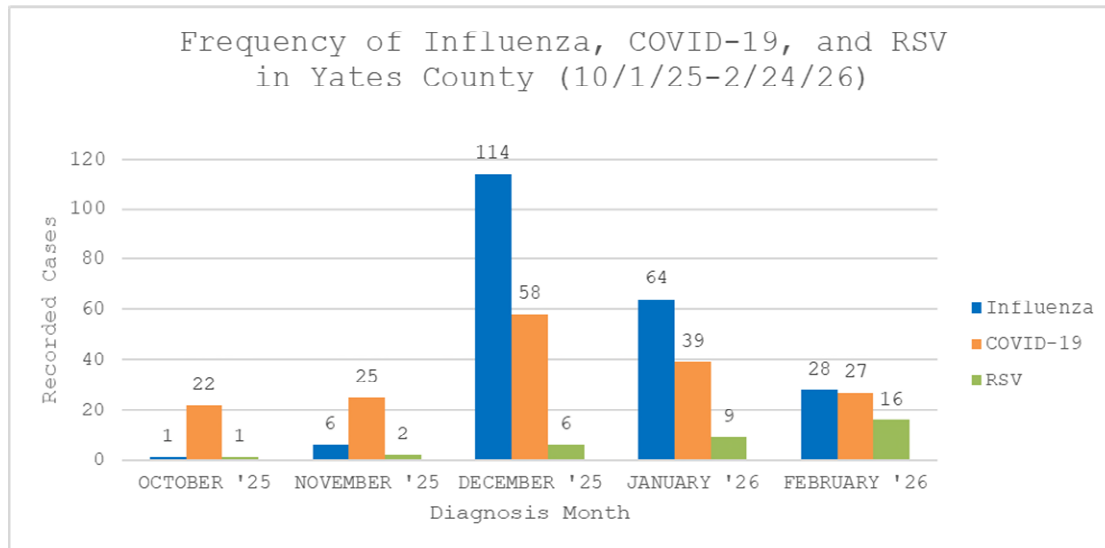
- Influenza: Laboratory-confirmed cases increased by 21% from the previous week. Influenza B is now the predominantly circulating variant, accounting for 66% of all positive cases, followed by influenza A at 31%.
- COVID-19: Incidence increased slightly by 2% compared to the previous week.
- RSV: Rates of RSV have been steadily increasing over the month of February. Hospitalization from RSV are more than influenzas and COVID combined with children (0-4 years old) and the elderly (75+) being the greatest impacted.

Yates County Local Data (October 1, 2025 – February 24, 2026):

Yates County is seeing an increased number of RSV and Influenza B cases starting at the end of January and moving into February. During the current respiratory season, Yates County Public Health has recorded the following laboratory-confirmed cases:

- Influenza A: 201 cases
- Influenza B: 12 cases (6 cases in February)
- COVID-19: 210 cases (27 cases in February)
- RSV: 34 cases (16 cases in February)

Below illustrate weekly trends of laboratory-confirmed influenza, COVID-19, and RSV cases in Yates County.



Children Services

Early Intervention provides services for children from **birth to age 3** in the family's home or a community setting. Services include coordination, special instruction, speech pathology, occupational therapy and physical therapy.

- **12 Children** are currently receiving services.
- 2 new referrals were received in February and are awaiting their evaluations.
- Waitlist: 1 Child is waiting for physical therapy; 2 children are waiting occupational therapy, and 1 child is waiting for special instruction.
- 4 children will transition to preschool services in August.
- 3 children are pending preschool eligibility.

The department is in the process of converting all our documentation and evaluations forms to electronic records, which should improve efficiency and streamline care coordination.

Preschool Special Education provides services to **children ages 3 to 5** who exhibit developmental delays that may impede academic success. Eligibility for the program is determined by the Committee on Preschool Special Education within the child's school district after a multidisciplinary evaluation is conducted by an approved evaluator of the parent's choice. Depending on availability and specific/higher needs, children are placed in programs that are led by a special education teacher at Keuka Lake School or Happiness House (Geneva or Canandaigua). Children who do not meet the requirements for these programs, or whose parents choose not to enroll them, may still be eligible for related services provided in their home or community setting. Yates County Public Health contracts and pays for the evaluations, services, tuition, and transportation for all eligible children. Currently, the department has **63 children** on the roster.

Family Health

A free Introduction to Breastfeeding class will be held on March 3, 2026 at Finger Lakes Lactation (270 Lake St. Suite #1, Penn Yan) from 5:30 – 7 PM. Registration for the class is required and available on the website.

Chronic Disease

YCPH next Sisters Day event will be held on March 26, 2026 at Branchport-Keuka Park Fire Station from 9:30 AM to 2:30 PM. Screenings are free for individuals who are at least 40 years of age, eligible for a mammogram, live in the Finger Lakes Region, and are uninsured, but is open those with insurance as well.

Resolutions

APPOINT EARLY INTERVENTION OFFICIAL

(A. Broome-Quissimisse)

(B.

WHEREAS, Title II-A of Article 25, Section 2541, of the Public Health Law calls for the designation of a local Early Intervention Official (EIO) by the Chief Executive Officer of the Municipality;

NOW, THEREFORE, BE IT RESOLVED, that the Chair of the Legislature is hereby authorized to designate Alyssa Broome-Quissimisse, Director of Public Health, as the local Early Intervention Official (EIO); and be it further

RESOLVED, that a copy of this resolution be provided to Public Health, Human Resources, and New York State Department of Health Bureau of Early Intervention.

Human Services Committee Meeting
March 2nd, 2026
Veterans' Services Agency (VSA)

I. Resolutions:

- **Vietnam War Veterans Day**

II. Veterans' Service Projects:

- **PFC Dwyer Veteran Suicide Prevention Program.**
 - Yates County Dwyer Peer Support Program, held six events during the month of February with 114 attendees, a Veteran Coffee n' Cards event in Penn Yan on February 7th, a Veteran Coffee Hour Event on February 10th, a Veteran Haircut Social on February 11th, a Veteran Bowling Night Event on February 19th, a Veteran Corn Hole Tournament event on February 21st, and a Veteran Dinner on February 24th.
- **VSA**
 - Mailed out letters to 120 individuals getting Veterans tax exemptions who are not in our database asking them to come in to our office. Have received 19 responses. Approximately 16%.
 - Property Tax Exemption for 100% disabled Veterans.
 - Driver Recruitment.
 - Recognizing Volunteer drivers at Legion Birthday Dinner Saturday March 14th.
 - Vietnam War Veterans Day ceremony Friday March 27th in the Auditorium.
 - Include America's 250th in VSA activities all year.
 - VSA Director Education Reimbursement Request.

III. Personnel, Training & Conference Updates:

- None

IV. Veteran Services Update:

- **Contact Report:** Our Monthly Services Report for February shows 167 services were provided.
- **Transportation:** VSA Director and VSO made arrangements for 49 Veteran transports during the month of February There were 6 cancellations and 1 no driver cancellations. VSA volunteers, using county vehicles, provided 20 Veteran transports to medical appointments. Transportation was also provided for 10 additional Veterans where a volunteer used their own vehicle. Transportation was also provided for 12 additional Veterans where a volunteer used the DAV van. Transportation was also provided for 0 additional Veteran by OFA. Total

mileage for the trips using county vehicles was 1305 and a total of 68 hours. Total number of Veterans transported 12.

V. **Summary of Statistical Data:** (see attached spreadsheet).

VI. **Upcoming Veteran-Related Training, Meetings, and Community Events:**

- **FLVAC meeting**
Date: Wednesday-March 4th, 10:30 a.m.
- **Yates County Dwyer Peer Support Program – Coffee n Cards**
Date: Saturday – March 7th, 1:00 p.m.
Location: Keuka Candy Emporium – 131 Main Street, Penn Yan
- **Yates County Dwyer Peer Support Program – St. Mark’s Veterans Coffee Hour**
Date: Tuesday – March 10th, 9:30 a.m.
Location: 110 Chapel Street, Penn Yan
- **Yates County Dwyer Peer Support Program – Veteran Haircut Social**
Date: Wednesday – March 11th, 11:00 a.m. – 1:00 p.m.
Location: Elm Street Barbershop – 104 Elm Street, Penn Yan
- **New York State Division of Veterans’ Services (NYS DVS) VSO training**
Date: Thursday – March 12th, 10 a.m. – 12 noon
Location: via Webex virtual platform
- **Yates County Dwyer Peer Support Program - Veteran Bowling**
Date: Thursday March 19th, 6:00 – 8:00 pm
Location: Brock’s Bowling, 201 Brown Street, Penn Yan
- **Yates County Dwyer Peer Support Program – Veteran Dinner**
Date: Tuesday March 24th, 6:00 pm.
Location: The Wagner Restaurant, 124 East Elm Street, Penn Yan
- **Vietnam War Veterans Day Ceremony**
Date: Friday March 27th,
Location: County Office Building Auditorium, 417 Liberty Street, Penn Yan

2026 Regular Payments

389 Payments/month

\$824,148.48/month

\$9,889,781.82 total for 2026

2026 Retroactive Payments by month

January - \$5,082.24

February - \$6,945.61

March -

April -

May -

June -

July -

August -

September -

October -

November -

December –

**PROCLAIMING MARCH 29TH AS VIETNAM VETERANS DAY
IN YATES COUNTY**

WHEREAS, Throughout the history of our state and nation, countless brave individuals have answered the call to patriotic duty, including Vietnam veterans who endured unspeakable hardships and risked their lives fighting for the ideals of democracy; it was on March 29, 1973, the last 2,500 American combat troops were withdrawn from the battlefields of Vietnam, and we solemnly commemorate the anniversary of this day and reflect on its significance for past, present, and future generations; and

WHEREAS, American involvement in the Vietnam War - one of the longest military conflicts in America's history - began with the arrival of the United States military personnel in South Vietnam in the 1950s and ended with the fall of Saigon on April 30, 1975, when the last Americans were evacuated from the United States Embassy; and

WHEREAS, during this long and difficult war, American involvement escalated to staggering statistics: over 3.4 million were deployed to Southeast Asia; 2.7 million served in the designated war zone; over 58,000 were killed in theater of operation; 153,000 were non-mortally wounded; today 5 decades later approximately 2,000 are still unaccounted for; and

WHEREAS, of the names listed on the Vietnam Memorial Wall in our nation's capital, 4,120 are those of courageous young New Yorkers who went off to fight half way around the world, never to return, two of those courageous New Yorkers came from Yates County, HM3 Richard V. Smith and Sgt. Kenneth R. Kent; we recognize and thank all of our county's Vietnam Veterans for their service- those who made the ultimate sacrifice, those who came home physically or emotionally scarred, and those who returned home safely to their loved ones; and

WHEREAS, **we have not forgotten - nor will we ever forget** - the men and women who served so honorably in the Vietnam War, like so many others who answered the call to serve in previous and subsequent wars; the selfless service and sacrifice of Vietnam Veterans serves as an inspiring reminder of the patriotism, spirit, and courage of all who serve in our nation's Armed Forces; and

WHEREAS, in accordance with the Vietnam War Veterans Recognition Act of 2017 that amended title 4 United States Code, section 6(d) directing the flag be raised in honor of Vietnam Veterans Day; and

NOW THEREFORE, BE IT RESOLVED, that the Yates County Legislature proclaims in commemoration of those who served, that the Yates County Legislature extends its gratitude to all who served during the Vietnam War, by proclaiming March 29, 2026 as "Vietnam Veterans Day" in Yates County.

VETERANS SERVICE AGENCY - SERVICES PROVIDED TO VETERANS AND THEIR FAMILIES - May 2025

	Type of Service	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	JAN 2026	Feb 2025	Feb 2025	
F E D E R A L	Disability Compensation	15	22	12	9	21	13	11	12	10	9	9	8	9	
	Pension	1	3	3	1	1	3	4	1	2	5	6	6	4	
	Healthcare	3	14	1	3	1	3	5	5	9	3	3	3	2	
	Education	0	0	0	0	1	0	0	0	0	0	0	0	0	
	Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Home Loan	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Burial	2	5	7	4	5	3	3	2	3	3	2	3	2	
	Medals	0	1	0	1	0	1	1	0	0	0	0	0	1	1
	Military Records	5	11	4	1	3	4	5	7	3	3	3	3	3	2
	Other	0	0	2	0	29	2	0	1	0	0	1	0	0	1
S T A T E	Gold Star Parents	0	0	0	0	0	0	0	1	0	0	0	0	0	
	Blind Annuity	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Supp Burial	1	0	0	0	0	0	0	0	0	0	0	0	1	
	Education	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Home Loan	0	0	0	0	0	1	0	0	0	0	0	0	0	
	Parks Passes	0	0	1	0	0	0	0	0	0	0	0	0	0	
	Hunting & Fishing Passes	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Employment	0	0	0	0	0	0	0	0	0	0	0	0	0	
	State Veterans Home	0	0	0	0	0	0	0	0	0	0	0	0	0	
	State Medals	0	0	0	0	0	0	0	0	0	0	0	0	0	
Other	0	0	0	0	30	0	0	1	0	0	0	0	0		
L O C A L	Transportation Coord. ⁴	44	59	46	56	49	42	58	64	43	46	43	49	50	
	Property Tax	3	2	3	3	3	4	5	3	4	4	4	6	8	
	Other ²	41	80	0	44	41	47	84	33	31	52	96	88	2	
	Totals: ³	115	197	79	122	184	123	176	130	105	125	167	167	82	
	Actual Transports	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Initial Veteran/Family Contacts ¹	3	8	1	44	5	23	2	2	1	2	5	10	7	



Community Services Report

March 2026

Resolutions: N/A

Program Updates:

Safe Act: 1- reports 1- sent to DCJS

Assisted Outpatient Treatment (AOT): Current Cases-1 Investigations-0

Enhanced Coordination for Assisted Outpatient Treatment (AOT) and Enhanced Voluntary Agreements (EVA): Director is working on the policy and procedure required by the state for the AOT and EVA program. Director is still working on developing proposal for a coordinator position. Money from this program will also need to be allocated to a psychiatrist for evaluations and treatment planning. This would be a contracted service much like we currently do for other evaluations. The state has been very clear that this money can not supplant other funding or programs that currently exist.

Fiscal: Senior Account Typist started on January 5th. They have been working closing with Public Health fiscal team and the finance office learning the Community Services budget, contracting and vouchering, as well as the state funding system.

Training: The department attended a one-hour Problematic Sexual Behaviors in-service training on 2/13 that was coordinated by probation. This training provided a foundational overview of Problematic Sexual Behaviors (PSB) to support professionals across county systems in developing informed, effective, and coordinated responses to youth engaging in PSB. The training emphasizes public safety, accountability, and evidence-based practice while reducing misinformation and stigma.

Opioid Settlement Funds: Our office was notified on 1/29 that OASAS would begin the review of Opioid Settlement Funds for Yates County fiscal years 2023 and 2024. At this time, they have only requested a ledger documenting the amounts received for those years and the amounts paid out and to who. This was submitted 2/5. They will notify us of which payment they will be requesting more information on.

Court Based Mental Health Navigator:

Has been attending village courts around the county. This has resulted in more referrals and also been an opportunity to let justices know more about the program. They have also meet with Assigned Counsel to share information and the referral for the program and to discuss how their services are complementary.

Mentoring Program:

Catholic Charities Steuben/Livingston (CCSL) will be establishing the HOPE (Helping One Person Excel) Youth Mentoring Program in Yates County, NY. A coordinator for Yates County was hired and started at the beginning of February. There are applications for mentors on the Community Services website.

Yates Prevention Coalition:

The coalition is hosting a networking opportunity on March 18th from 6-7:30 at the Wellspring Community Room, 463 N. Main St. Penn Yan. This is open to the community to learn more about what the Prevention Coalition does and how one can get involved! (flyer attached)

The paperwork for the 501c3 has been submitted to the federal government.

Suicide Prevention Awareness trainings for spring. These are open to the community and providers.

safeTALK Training is scheduled for 3/5 at 9am. This training will be held in the Yates County Auditorium, 417 Liberty St, Penn Yan. Learners can register in the portal here:

<https://preventsuicideny->

[selfreg.administrateweblink.com/catalogue/TGVhcm5pbmdDYXRIZ29yeTo4/courses/SAFE%1E-%1E-safeTALK](https://preventsuicideny-selfreg.administrateweblink.com/catalogue/TGVhcm5pbmdDYXRIZ29yeTo4/courses/SAFE%1E-%1E-safeTALK)

ASIST Training is scheduled for 5/4 & 5/5 8:30-4:30 both days. This training will be held at the Yates County Highway Building, 939 Route 14A, Penn Yan. Learners can register here:

<https://preventsuicideny->

[selfreg.administrateweblink.com/catalogue/TGVhcm5pbmdDYXRIZ29yeTo2/courses/ASIST%1E-%1E-Applied-Suicide-Intervention-Skills-Training-\(ASIST\)](https://preventsuicideny-selfreg.administrateweblink.com/catalogue/TGVhcm5pbmdDYXRIZ29yeTo2/courses/ASIST%1E-%1E-Applied-Suicide-Intervention-Skills-Training-(ASIST))

YATES PREVENTION COALITION



Together we can...

TOGETHER, WE MAKE A DIFFERENCE

The Coalition is a partnership of people and organizations working together to **prevent substance misuse and reducing the risk of suicide.**



From outreach programs to advocacy and events, we're committed to building a stronger, more connected community. Join us in learning how you can be more involved!



Join us March 18th from
6-7:30pm
At the Wellspring
Community Room
463 N. Main St. Penn Yan

- Networking
- Refreshments
- Learn about how to be more involved

