

Greater Phoenix Ryan White HIV Services Planning Council

CHPS COMMITTEE MINUTES

4041 N. Central Avenue, Phoenix, AZ 85001

Planning Council Support Office: RyanWhitePC@maricopa.gov



MINUTES CHPS Committee Tuesday, January 27, 2026 ZOOM TELECONFERENCING



Committee Members		Planning Council Members		Recipient Staff		Guests
☎ Eva Galindo Committee Chair	P	☎ Jimmy Borders	P	☎ Chantié Coleman	P	Deborah Reardon-Maynard
☎ Eric Eason Committee Vice-Chair	P	☎ James Michael Brown	P	☎ Regan Haughey	P	Alena Pittman
☎ Randall Furrow	P	☎ Bradley Reece	P	☎ Gina Allen Williams	P	
☎ Jason Vail Cruz Alternate: Kat Barbera	A	☎ Steven Lundy	P	☎ Kate Thomas	P	
☎ Erica TeKampe Alternate: Philip Seeger	P	☎ Benjamin Pierson	P			
☎ ALT: Kat Barbera	P					

P = Present A = Absent Ex = Excused ☎ = Phone/Zoom

Support Staff: **Gwendolyn Bishop**

Call to order	The Chair called the meeting to order at 12:00 pm
1. Determination of Quorum	5 of 5 members present at 12:02 pm.
2. Welcome, Introductions, and Declarations of Conflict-of-Interest	Planning Council Support welcomed Planning Council members, recipients' staff, and guests. Support Staff asked those participating in today's meeting to state their name and any conflicts of interest during rollcall.
3. Review and Acceptance of Agenda	Today's Agenda was reviewed and accepted by the committee.

Business Item	Discussion & Notes	Action/Motion See Attached Voting Worksheet
4. Review and Approval of the Minutes and Action Items	A motion to approve the CHPS Meeting minutes from November 18, 2025 was made by Erica TeKampe and seconded by Randall Furrow. The motion carries.	VOTE#1: PC Previous Minutes
5. Chair Update	No updates were shared at this time.	No vote. Discussion only.
6. Ryan White HIV/AIDS Part A Recipient Update	Chantié Coleman shared the following updates: <ul style="list-style-type: none"> • Jeremy Hyvärinen was invited to present on the Ryan White Program to the Maricopa County Department of Health Board. Jeremy spoke about the importance of Ryan White services, providers, and the Planning Council in ending the HIV epidemic in our community. • The Part A Site Visit Corrective Action Plan (CAP) was submitted to HRSA on January 15. Once the CAP has been approved, the Part A Program will send out policy updates to providers. • As of January 27, HRSA does not have an anticipated timeline for when Notices of Award will be released. The Part A Office will keep the Planning Council posted on any updates. • Current GY2025 projections show \$470,420 underspent for Part A and MAI funds. 	No vote. Discussion only.
7. Planning for Needs Assessments	Eva invited Alena Pittman from ADHS to share 2025 needs assessment data on insurance, Medicaid, and barriers to treatment. After Alena’s presentation, Eva invited Regan Haughey to share a presentation on Part A Medicaid and Uninsured client data. The Committee then had a discussion on potential focus areas for the 2026 needs assessment and additional data requests.	No vote. Discussion only.
8. Review Part A Menu of Services	Chantié presented the Part A Menu of Services. No changes have been made to the Menu. A motion to forward the Part A Menu of Services to the Executive Committee for approval was made by Randall Furrow and seconded by Erica TeKampe. The motion carries.	VOTE #2: Menu of Services
9. Review of Annual Quality Improvement Plan	Gina Allen Williams, the Interim Quality Manager, shared a presentation on the 2024-2026 Clinical Quality Improvement Plan. The Plan was originally approved in December of 2024. The three main areas of improvement are: <ul style="list-style-type: none"> • New Periodic Performance Reviews Methodology • Quality Improvement Activities Documentation • CQM Monitoring Tool 	No vote. Discussion only.
10. Review of Quality Assurance Site Visit Results	Chantié shared a presentation on the Quality Assurance Site Visit Results. For the 2025 Site Visits, providers were asked to conduct self-audits of their client charts using tools provided by the Part A office. This was a quality improvement focused Site Visit, and no findings were issued. Providers reported that the tools helped them identify opportunities to streamline processes, address staff training needs, and make internal improvements. Feedback from providers will be used to update and improve the tools.	No vote. Discussion only.
11. Review and Resolve Parking Lot Items	There is nothing in the parking lot at this time.	No vote. Discussion only.
12. Review Scope of Work and Planning Council Activity Timelines (PCAT)	The Committee reviewed the PCAT. We have covered all the topics for this month.	No vote. Discussion only.
13. Determination of Agenda Items for the Next Meeting	The following items will be added to the agenda: <ul style="list-style-type: none"> • Needs Assessment planning • Integrated plan updates 	No vote. Discussion only.
14. Current Event Summaries	Nothing was shared for this item.	No vote. Discussion only.

Business Item	Discussion & Notes	Action/Motion See Attached Voting Worksheet
15. Call to the Public	Nothing was shared for this item.	No vote. Discussion only.

SCHEDULE OF NEXT MEETINGS

- Executive Committee Meeting: Monday, February 23, 2026, 12:30pm
- Planning Council Meeting: Tuesday, February 24, 2026, 2:30pm
- TEAM Committee Meeting: Tuesday, March 24, 2026, 10:00am
- CHPS Committee Meeting: Tuesday, March 24, 2026, 12:00pm
- STAR Committee Meeting: Tuesday, March 24, 2026, 2:30pm

Adjournment	1:29 pm
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CHPS COMMITTEE MEETING VOTES

Tuesday, January 27, 2026

Position	First Name	Last Name	Signature	VOTE #1 Previous Minutes	VOTE #2 Menu of Services
MEMBER CHPS Committee Chair	Eva	Galindo	VIA ZOOM	FOR	FOR
MEMBER CHPS Committee Vice Chair	Eric	Eason	VIA ZOOM	FOR	FOR
MEMBER	Randall	Furrow	VIA ZOOM	FOR	FOR
MEMBER	Kat	Barbera	VIA ZOOM	FOR	FOR
MEMBER	Erica	TeKampe	VIA ZOOM	FOR	FOR
				FOR	FOR
				5	5
				AGAINST	AGAINST
				0	0
				ABSTAIN	ABSTAIN
				0	0