



Parks & Recreation

PARKS ADVISORY BOARD AGENDA

Hybrid Meeting Location:

Vista Room, Willis D. Tucker Community Park
6705 Puget Park Drive, Snohomish

Zoom Meeting Link:

< https://us02web.zoom.us/j/82743233837?pwd=O1TfIDn916sNqWHLBkcNSgOb8ku1ne.1 >

Tuesday January 13, 2026, Meeting Start 3:00 p.m.

- 1. Call to Order Chair
2. Roll Call: - Attachment A Secretary
A. Voting Board Members; Staff; Guests/Presenters (2 minutes)
B. Introduction of Guests (2 minutes) Chair
3. Election of 2026 Chair, Vice Chair, and Secretary (5 minutes) Chair
4. Review & Approve of Meeting Minutes (5 minutes) Chair
A. Review of November 18, Regular Meeting Minutes - Attachment B
5. Public Hearings/Public Meetings (2 minutes) - Attachment C Rich
6. Public Comments, (2 minutes per person) Chair
7. Park Director's Time (10 minutes) Sharon
8. General Business:
A. Introduction of Jake Slade Rich
B. Program of Work for 2026 (30 minutes) - Attachment D Rich, Sharon, Board
i. Capital Projects & Planning Policies to be Reviewed in 2026 Rich & Rachel
ii. Budget and Funding Strategies Rich and Sharon
iii. Other Parks Division Policies to be Reviewed in 2026 Rich & Sharon
iv. Which Staff to Report to Parks board and How Often? Rich & Board
v. Board Member Topic Requests Rich & Board
C. Meetings - Does Board Move to Digital Only Meetings? Rich & Board
D. Update on Online Reservations (10 minutes) Cabot
9. Board Roundtable (12 minutes, 1 minute per board member) - Attachment E Chair
10. Adjournment. (80 minutes total)

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.

David McConnell is inviting you to a scheduled Zoom meeting.

Topic: 2026 January Parks Advisory Board Virtual Meeting - Tuesday, January 13, 2026 at 3:00 PM

Time: Jan 13, 2026 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82743233837?pwd=O1TflDn916sNqWHLBkcNSgOb8ku1ne.1>

Meeting ID: 827 4323 3837

Passcode: 410524

One tap mobile

+12532158782,,82743233837#,,,,*410524# US (Tacoma)

+12063379723,,82743233837#,,,,*410524# US (Seattle)

Join by SIP

• 82743233837@zoomcrc.com

Passcode: 410524

Join instructions

<https://us02web.zoom.us/meetings/82743233837/invitations?signature=eLM-5BQUGlSEHPmDeR54vHkHmdXoVoBVKUMAhpeRyrk>

ATTACHMENT A:

Action Item - Attendance roll call by Recording Secretary

Voting Board Members

Board Member	District/Roll	Present/Absent
Yvonne Gallardo-Van Ornam	(Dist. 1)	
Carolyn "Dode" Carlson	(Dist. 2)	
Lindsey Haight	(Dist. 3)	
David Green	(Dist. 4)	
Stephen Heise	(Dist. 5)	
Kevin Cronk	(At Large)	
David Divoky	(At Large)	
Grant Harrington	(At Large)	
Jennifer Friess	(At Large) (Vice Chair)	
Holly Hernandez	(At Large) (Secretary)	
Dusty Dionne	(At Large) (Chair)	

Staff

Staff Member	Title/Roll	Present/Absent
Dave McConnell	Associate Park Planner & Board Liaison	
Sharon Walker	Parks & Recreation Division Director	
Rich Patton	Parks & Recreation Division Manager	
Jacob Slade	Project Specialist III, Parks & Recreation Division	
Cabot Fuqua	Facility Coordinator II	

Guest Presenters & Guests

Guest Name	Title, Organization/Roll/Public	Present/Absent

ATTACHMENT B:

Action Item 1 - Review and approval of November 18, 2025, Parks Advisory Board regular meeting minutes.

Meeting minutes to be provided when available.

ATTACHMENT C:

Information Item - Upcoming Public Hearings/Meetings

A. Standalone Meetings, Hearings or Events:

- (1) Maltby Recreation District Board Meeting – January 13, 2026
- (2) Paradise Valley Trailhead Open House or Public Meeting – Soon, TBD
- (3) More information on current park projects can be found on the '[Current Park Projects](#)' webpage.

B. Reoccurring meetings:

- (1) [Arts Commission](#), meets 6:30 PM, third Monday of each month
 - (2) [Conservation Futures Program Advisory Board](#), meets twice per year. Next meeting is a special meeting to be held in October, date and time TBD.
 - (3) [Evergreen State Fair Advisory Board](#), meets 7:00 p.m. second Tuesday of each month
 - (4) [Historic Preservation Commission](#), meets 7:00 PM, on the third Tuesday of the month
 - (5) [Planning Commission](#), meets 5:30 PM, the fourth Tuesday of each month
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ATTACHMENT D:

Action Item – Program of Work for 2026

1. The Parks Advisory Board will work with Rich Patton, Sharon Walker, and others to plan the work of the board in 2026. Items to plan may include, but are not limited to:

- a. Capital Projects & Planning Policies to be Reviewed in 2026 Rich & Rachel
 - i. Opportunities to get involved with Capital Projects from Rachel Dotson:
 - 1) *Park Sign Standards* - Having 1-2 representatives be part of the Advisory Committee on the development of Park Sign Standards. I could also invite the whole board to the Advisory Committee Meetings. The 3rd and my least preferred option would be that I can come to the PAB 3 times throughout the year to present and gather their feedback.
 - 2) *Paradise Valley* – participation in the steering committee and public outreach
 - 3) *RCO Grant Application Letters of Support* – Lord Hill, Mountain Bike Park, Kayak Phase 3, Paradise Valley(?)
 - 4) *Public Outreach and Review* - Continued participation in public outreach and review, or project share-out, of the following existing and new projects: playground projects, Food & Farming Center, Carousel Ranch, CT South, County Wide Athletic Field Study, Kayak Campground Concept Design, Silver Creek Park Preferred Plan, Snohomish River Regional Trail, etc.
 - 5) *Capital Improvement Plan Development* – Development of the Capital Improvement Plan (Carol O in the summer)
 - 6) *Level of Service Standards* - Level of Service standards share-out (Carol O in the summer)
- b. Budget and Funding Strategies Rich & Sharon

- c. Other Parks Division Policies to be Reviewed in 2026 Rich & Sharon
 - d. Which Staff to Report to Parks board and How Often? Rich & Board
 - e. Topic Requests from Board Members Rich & Board
 - i. Long Range Planning:
 - 1) Project Distribution Across County
 - 2) Distribution of Types of Park Facilities (Parks, Regional Trails, Open Space, Programmed Parks, & Neighborhood Parks)
 - 3) Park Connectivity to Trails
 - 4) Long Range Planning for Funding
 - ii. Conservation Futures Program:
 - 1) Grant Funding Cycle Process
 - 2) Organization and Project Proposal Eligibility for Grant Funding
 - 3) How Grant Rounds are Marketed
 - 4) Conservation Futures Program Advisory Board Membership
 - 5) Matrix for Conservation Futures Program Funding Decisions
 - iii. Budget 101 – How County, DCNR and Parks Division Budgets Work
 - iv. Annual Budget Update on Proposed & Approved Budgets – All Parks Division
 - v. How Can Board Members Get More Involved Beyond Board Meetings?
 - vi. Updates on projects at McCollum Park and the NW Stream Center; Joint Board Meeting?
 - vii. Parks Events Proposals at Evergreen State Fairgrounds
 - viii. Other?
 - f. Meetings – Does Board Move to Digital Only Meetings? Rich & Board
 - i. Proposed February In-Person Only Meeting – Take group photo, collect individual board member photos and short bios for webpage.
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ATTACHMENT E:

Discussion Item - Messages from the Board, Roundtable

A. NOTE: Each board member has 2 minutes to report on their top 3 observations. Observations may include: (a) Accessibility, (b) Equity and Inclusion, (c) Community Outreach & Engagement, (d) Other Observations, (e) Requests for Future Agenda Items

- Yvonne Gallardo-Van Ornam (Dist. 1)
- Carolyn Carlson (Dist. 2)
- Lindsey Haight (Dist. 3)
- David Green (Dist. 4)
- Stephen Heise (Dist. 5)
- David Divoky (At Large)
- Grant Harrington (At Large)
- Kevin Cronk (At Large)
- Jennifer Friess (At Large) (Vice-Chair)
- Holly Hernandez (At Large) (Secretary)
- Dusty Dionne (At Large) (Chair)
- Tammy Dunn (Ex Officio)

End of Board Packet