

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

October 2019

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 9/6/19, 9/19/19

Highway, Buildings, and Grounds – 9/25/19

Government Operations – 9/26/19

Finance, Ways and Means – 9/28/17, 10/26/17, 11/16/17, 12/5/17, 12/19/17, 9/26/19

Administration and Oversight – 9/19/19

Criminal Justice, Public Safety and Emergency Communications – 9/12/19

Solid Waste and Recycling – 9/24/19

Health and Human Services – 9/24/19

Public Utility Service – 5/21/19, 5/22/19, 9/19/19

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

April 18, 2019 –Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Shwartz	X			
Bradstreet		X		
DiVeronica	X			
Jones	X			
Magliocca	X			

PRESENT:

Committee: Eve Ann Shwartz, Rocco DiVeronica, Dave Jones, and Joe Magliocca.

Absent: Roger Bradstreet

County Staff: Paul Lutwak, Melissa Martel Felton, and Gwen Williamson

Additional Present: Bill Buchan

Meeting called to order at 1:05 P.M. by Shwartz

Approval of Minutes: The Committee unanimously approved the March 21st meeting minutes on a **MOTION** by Jones and seconded by DiVeronica at 1:05 P.M. 4/0/0

A-1: Bill Buchan was not able to track down Mr. Figliozi of FSI Consultants. Buchan was able to track him as far as Florida and he will keep trying.

A-1a: Kate Matushek from the Attorney General’s Office, Eve Ann Shwartz, and Bill Buchan are trying to coordinate a meeting with Frontier. Eve Ann said that maybe a conference call between herself, Bill and Kate could be arranged to discuss collective negotiations.

A-3: Senator May, as Chair of the Rural Resources Committee, would like a public hearing meeting set up for May 2nd, to be led jointly with MCPLUS and Senator May to get input from the residents regarding Frontier/Rural Broadband Services. The May 2nd date is tentative as well as the location, which may be Hamilton Central School in the evening. There could be a second meeting set in the northern part of the County.

A-1a continued: Melissa Martel Felton has a list of the municipal attorneys. Melissa and Eve Ann will be notifying them by letter of the upcoming discussions. Buchan suggested speaking to the Supervisors at the May Board of the Whole. Magliocca reviewed how his presentation went with the Board of Supervisors earlier this month. The detailed discussion regarding the franchise agreements will be put on the May 14th agenda of the upcoming Board meeting.

Paul recommended that the agreements need to have “teeth”, particularly regarding density. What will make positive response happen since they aren’t following through with current agreements? Eve Ann suggested that this is the exact type of concern that will be presented to Senator May.

Paul commented on an article that recently appeared in the Syracuse Post Standard regarding Onondaga County. The article was well written and clearly showed that Onondaga is struggling with the same type of issues as Madison County. Paul asked if it would be a good idea to include them, and Eve Ann noted that Onondaga is also in Senator May’s district. Paul will get a copy of the article to the Committee.

A-2: There will be meeting on Friday April 26th at 2:00 for review of the submitted broadband RFP’s. The RFP’s were distributed to those who will be reviewing them, which includes, but not limited to; Paul Lutwak, Mark Scimone, Eve Ann Shwartz, Bill Buchan, Joe Magliocca, and Melissa Martel-Felton. The recommendation will then be presented to the MCPLUS Committee, and discussed on May 14th at 11:30 A.M, prior to the Board meeting.

It was noted that Town of Lebanon Supervisor Jim Goldstein will be holding a public hearing on Monday, May 13th regarding Frontier services.

The Committee entered into executive session at 1:47 P.M for the stated reason of “discussion with respect to litigation”.

The above portion of these minutes is respectfully submitted by Gwen Williamson. Gwen was dismissed from returning to the meeting at this time.

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	18-Apr-19
Eve Ann Shwartz	<i>Eve Shwartz</i>
Roger Bradstreet	
Rocco DiVeronica	<i>Rocco DiVeronica</i>
Dave Jones	
Joe Magliocca	<i>Joe Magliocca</i>

Others Present:

Steve Williams - Planning Dept
Bill Pocher - Council
Michael Martin - County Attorney's
(Paul Lutwak) IT
CR - Dave Jones

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

April 26, 2019 –Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Shwartz	X			
Bradstreet	X			
DiVeronica	X			
Jones		X		
Magliocca	X			

PRESENT:

Committee: **Eve Ann Shwartz**, Roger Bradstreet, Rocco DiVeronica, and Joe Magliocca.

Absent: Dave Jones

County Staff: Paul Lutwak, and Mark Scimone

Additional Present: Bill Buchan

Meeting called to order by Shwartz on a **MOTION** by DiVeronica and seconded by Magliocca.

The Committee reviewed RFP responses for the Broadband study. The Committee recommended interviewing three vendors.

The meeting was adjourned on a **MOTION** by Bradstreet and seconded by DiVeronica.

Minutes were submitted by Mark Scimone.

MADISON COUNTY PUBLIC UTILITY SERVICE COMMITTEE
MEETING MINUTES

June 20, 2019– 1:00 P.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
Shwartz	X			
Jones	X			
Magliocca	X			
Bradstreet	X			
DiVeronica		X		

PRESENT:

Committee: Eve Ann Shwartz, Dave Jones, Joe Magliocca, Roger Bradstreet, Rocco DiVeronica

Supervisors:

Others: Melissa Martel-Felton, Scott Ingmire, Mark Scimone, Joseph Malleck, Andy Lukasiewicz (ECC Technologies), Bill Buchan, Samantha Field

Meeting called to order at 1 P.M. by Shwartz.

A-1: Andy Lukasiewicz from ECC technologies was on hand to present and discuss their proposed schedule for the Phase I Broadband Inventory of Madison County. A timeline and task worksheet was distributed that provided an outline of tasks and dates for the completion of the inventory. ECC will get started right away with the data collection efforts. Completion is expected in August and ECC will return to the August 22nd meeting to present preliminary results.

Scott will work to gather GIS data the County has on hand that will help ECC undertake their inventory. Data layers to be shared include: public safety towers, water towers, radio/cell towers, utility territory areas, important locations (schools, municipal buildings, libraries, etc.), and more. ECC will work to schedule a meeting with USDA, Mark and Eve Ann to discuss potential funding opportunities. The County will help identify potential key fiber owners (BOCES, Hospitals, School Districts, Colleges) for onsite interviews with ECC. Mark can send a letter to identified entities requesting their participation and cooperation with ECC for the interviews.

A-2: The next MCPLUS meeting will be held on July 18th and will focus on a discussion toward a collectively negotiated Franchise Agreement with Spectrum for involved municipalities. The Attorney's office has identified a list of franchise agreements that are up for renewal and the idea is to work collectively to negotiate a better deal for all. Invitations will be sent to involved municipalities with the hopes of a collective discussion at the July 18th meeting.

New Business: No new business was presented.

The next scheduled MCPLUS meeting will be July 18th, 2019 at 1:00 P.M. in the Supervisor's conference Room #250.

A-19: The meeting was adjourned on a **MOTION** by Jones and seconded by Magliocca at 1:45 P.M.

Respectfully submitted: Scott Ingmire

Sign-In 6/2/19 McPlus

Name

Al Rogers

~~Bill Rogers~~

Semenche Field

Bill Rogers

~~Bill Rogers~~

Case #1111

Joseph Mullen - City Atty

David Brown

unpublished computer software - County atty's office

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

June 20, 2019-- 11:14 A.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones	X			
Magliocca	X			
Reinhardt		X		
Zupan	X			

PRESENT:

Committee: Cliff Moses, Dave Jones, Joe Magliocca, and Bill Zupan

Supervisors:

Staff: Cindy Edick, Rebecca Marsala, Kipp Hicks, Scott Flaherty, Sarah Krisch, Scott Ingmire, Tom Reichel, Melissa Martel-Felton, Samantha Fields, Joe Mallick, Mark Scimone

Meeting called to order at 11:14 A.M. by Moses.

A-1: The Committee unanimously approved the May 2019 meeting minutes on a **MOTION** by Magliocca and seconded by Zupan 4/0/0

A-2: Cindy Edick presented the Sales Tax Update. The 2019 receipts exceed the 2018 receipts by 6.22% and despite a slight dip, the positive trend continues.

A-3 a) Becky Marsala discussed a request by supervisor Stepanski for the acquisition of a parcel (82.8-1-51) from the tax sale in the Village of Munnsville, for use as a park/park entrance for their existing park in the Village. \$3,358.39 is due on back taxes. The Committee expressed interest in only trying to recoup what is owed in school, Town, and Village taxes. Becky will reach out to Supervisor Stepanski to find out what the Town is willing to pay and the matter will be discussed again at the July meeting.

b) A letter from Keith Peavey to the Board of Supervisors was included in the handouts this month. The Bankruptcy has been resolved regarding the parcel (73.15-1-1) which they purchased at auction. He purchased the property for \$17,000 (the County made about \$12,000 on the sale) but wasn't able to take title until April, 2019 due to the pending bankruptcy. He has requested reimbursement of taxes from October to April since he technically didn't own the property for those months. The Committee agreed to reimburse/forgive the October to April taxes on a motion by Magliocca and a 2nd by Zupan. 4/0/0. A Resolution will be presented at the July meeting to that end.

A-4: Tom Reichel presented the Career Center Update. Unemployment rates are at historic lows and though the May data wasn't out yet, it is expected to remain low. BOCES will start hosting the High School Equivalency (HES) classes at the Career Center starting very soon. The Summer Youth Employment program currently has 91 kids signed up, which is almost at the target goal of 100. Training options being planned or taking place at the Center include MVCC manufacturing incumbent worker training through August and possible mobile lab training this fall.

A-5: Kipp Hick provided an IDA update which included information on All-Seasoning's expansion that the IDA has assisted with as well as mention of the DRI proposals that are being presented today to the Regional Council. It is believed that 6 proposals have been submitted, including Cazenovia, Hamilton, Oneida, and the City of Syracuse.

A-6: Karin Bump was unable to attend today's meeting, but some discussion did ensue regarding Empire Farm Brewery's sewer issues with the Town of Cazenovia. Despite many attempts by the Town, Empire continues to be out of compliance with sewer regulations.

A-7: Scott Flaherty presented the Tourism Update. Site visit messages and leads are being sent as outreach. Scott recently attended a meeting planner trade show where they used “geo-fencing” as a tool to contact potential interested attendees. Scott also discussed the CNY Cheese trail partnership which is being launched in July and include Jewett’s Cheese store and Kriemhild Dairy.

A-8: Scott Ingmire presented the Planning Department Update which focused on trail work and a grand opening for Delphi Falls. It was mentioned that perhaps a “no climbing” sign should be placed somewhere near the base of the lower falls to prevent kids (and adults) from attempting to scale portions of the falls. Also, in light of occupancy issues with State codes enforcement regarding use of the house, an architectural study was discussed. The study would identify tasks and costs to bring the house up to code for use as a non-residential County facility. With uncertainty about how the house will be used or if it will be retained, spending money to make State codes happy was not popular. Scott was to ask John Regan what would happen if we just stopped allowing the house to be used until a longer term decision could be made?

RESOLUTIONS:

A-9: The Committee approved a resolution authorizing the issuance of bonds for Cazenovia College on a **MOTION** by Zupan and seconded by Jones 4/0/0.

A-10: The Committee approved the appointment of Roger Bradstreet to the Soil and Water Conservation District board on a **MOTION** by Jones and seconded by Magliocca 4/0/0.

A-11: The Committee approved a resolution authorizing a contract modification with State Parks on a **MOTION** by Magliocca and seconded by Zupan 4/0/0.

A-12: All Resolutions to be submitted for preferred agenda were approved on a **MOTION** by Zupan and a second by Jones 4/0/0.

A-17: New Business: No new business was presented.

A-18: The next scheduled Planning Committee meeting will be July 18, 2019 at 10:30 A.M. in the Supervisor’s conference Room #250.

A-19: The meeting was adjourned on a **MOTION** by Zupan and seconded by Magliocca at 12:25 P.M.

Respectfully submitted: Scott Ingmire

Sign-in 6/20/19 Planning Committee

Name

Paul Spurr

Ken Runkle

Ja Makin

Kipp Mace

Scott Flaherty

David Brown

Scott Brown

Nicholas Shanks

unlabeled - county attorney's office

Joseph Wallis - City Atty

Brian Spurr

Gandy Wallace

Casey A. Smith



**Solid Waste and Recycling Committee Meeting
June 25, 2019 – Supervisors Conference Room,
County Office Building**

The meeting was called to order by Chairman James Goldstein at 9:12 am.

Those attending were Chairman James Goldstein, Solid Waste Committee Members, Eve Ann Shwartz, Richard Bargabos, Mary Cavanagh and Solid Waste Director Amy Miller. Others present were County Attorney Tina Wayland-Smith; County Administrator Mark Scimone; Public Information Officer Samantha Field; and Solid Waste Office Assistant Sarah Gaudin.

Approve Minutes

Motion by E. Shwartz to approve the May 28, 2019 Solid Waste & Recycling Committee meeting minutes as presented, seconded by J. Goldstein and carried.

Shredding/Textile Collection Event

A. Miller reported that nearly three tons of paper from about 175 households was shredded at the June 8th Shredding and Textile Collection Event held at the Buyea Road Transfer Station. Approximately 45% found out about the event in the newspaper, 35% saw it on Facebook, and some folks just attend every year. For the fall event, hours will likely be 8 to 11 am.

Plastics-to-Energy RFP

A. Miller reported that she reviewed the proposals for the Plastics-to-Energy RFP. Gen2, LLC and Synstainable Energy Systems (SUNY Cobleskill) sent comprehensive proposals. A. Miller summarized the proposals for the Committee. The next step will be for A. Miller to follow up with questions to Gen2 and Synstainable Energy Systems.

HP Hood Request Letter

A. Miller reported to the committee that she met with the HP Hood Oneida Plant Manager regarding their request to send their waste to a waste-to-energy facility. HP Hood has corporate sustainability goals for zero waste-to-landfill. A. Miller advised that HP Hood would still be required to pay the County's waste disposal fees to support the local solid waste management system. A copy of HP Hood's request letter was provided to the Committee. The discussion will continue at the July Committee meeting.

Transfer Station Paving

A. Miller reported that the County issued a Request for Bids for paving the Hamilton and Cazenovia Transfer Stations. Results will be discussed at the July Committee meeting.

Resolutions

Motion by R. Bargabos to approve the contracts for Emergency Equipment Repair with: Mid-Country Machinery, Five Star, and Milton CAT, seconded by M. Cavanagh and carried.

Motion by M. Cavanagh to approve the Vacuum Truck Service Contract with Eggan Excavating and Equipment Company, seconded by E. Shwartz and carried.

Motion by J. Goldstein to approve entering into the Business Convenience Agreement with Blair Carpentry Ltd. and Mid York dba Reliable Products, seconded by E. Shwartz and carried.

Motion by M. Cavanagh to have the above resolutions put on the preferred agenda, seconded by R. Bargabos and carried.

Miscellaneous Landfill Updates

A. Miller reported that there was a complaint from a farmer about discontinuing ag plastic collection at the Cazenovia Transfer Station. She would present additional information at a future meeting on the cost to provide this service at all transfer stations.

A. Miller reported that the Solid Waste Operations Supervisor position was filled, but that the mechanic resigned and that the Solid Waste Department is currently advertising to fill that position.

Motion by M. Cavanagh to enter into executive session at 10:13 am for the purpose of discussing a personnel matter; seconded by E. Shwartz and passed.

Motion by M. Cavanagh to come out of executive session at 10:29 am; seconded by E. Shwartz and passed.

Next Meeting Date

9 am Tuesday, July 23, 2019 in the Supervisors Conference Room, County Office Building.

Adjourn

Motion to adjourn made by M. Cavanagh, seconded by R. Bargabos and carried. The meeting was adjourned at 10:30 am.

Respectfully submitted by Amy Miller, Director Solid Waste Management.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

July 9, 2019– Noon - Supervisors’ Large Conf. Room

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones	X			
Magliocca	X			
Reinhardt	X			
Zupan	X			

PRESENT:

Committee: Cliff Moses, Dave Jones, Joe Magliocca, John Reinhardt and Bill Zupan.

Supervisors: Ron Bono, Mary Cavanaugh, Loren Corbin, and Pete Walrod

County Staff: Melissa Martel Felton, Samantha Field, Scott Ingmire, Michael Keville, Jamie Kowalczk, Joseph Mallek, Tina Wayland-Smith, and Gwen Williamson

Additional Present: Margaret Miliman-Barris

Meeting was called to order at 12:05 P.M. by Moses.

Scott Ingmire presented an overview on the status of the Reimagine the Canal Grant as it pertains to the acquisition of the target property (36.63-1-2) for this project. Scott said that a price for the purchase of this property has been negotiated in the amount of \$31,000.00 (for the real property as well as associated closing costs) to be funded entirely from the grant award.

Melissa Martel Felton said that there are still things to accomplish such as an updated survey, abstract, tax searches and environmental requirements, which are all also to be paid out of the grant money. Melissa answered an inquiry regarding the value of the property.

Jamie Kowalczk noted that up to \$50,000.00 was originally designated for the site purchase from the grant money.

After calling for questions and hearing none, The Committee unanimously approved the resolution authorizing the Chairman to sign an agreement for the purchase of property in the Village of Canastota for the Reimagine the Canal Project on a **MOTION** by Reinhardt and seconded by Zupan at 12:10 P.M. 5/0/0

The meeting was adjourned on a **MOTION** by Reinhardt and seconded by Jones at 12:10 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	7/9/2019
Cliff Moses	<i>Cliff Moses</i>
Dave Jones	<i>Dave Jones</i>
Joe Magliocca	<i>Joe Magliocca</i>
John Reinhardt	<i>John Reinhardt</i>
Bill Zupan	<i>Bill Zupan</i>

Others Present:

NAME AND AFFILIATION

William E. Mark - *Fulton County attorney's office*

Shirantha Field - *PIO*

Ma Wayland-Smidt - *City Atty*

Joseph Walsh - *City Atty*

Mary Cavanagh - *SUPV*

Mr Kroll

Myron Williams

Pek Nahed

Margaret Williams - *Exec*

Michael Kenville

Sara Corman

Scott Ingmire

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

August 16, 2019– Following Recognition Ceremony
Delphi Falls County Park

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones		X		
Magliocca	X			
Reinhardt		X		
Zupan	X			

PRESENT:

Committee: **Cliff Moses**, Joe Magliocca, and Bill Zupan

Absent: . Dave Jones, and John Reinhardt

Supervisors: John Becker, and Pete Walrod

County Staff: Ellen Bowe, Craig Brown, Jennifer Buckley, Karin Bump, Kipp Hicks, Scott Ingmire, Jamie Kowalczk, Mark Scimone and Gwen Williamson

Meeting called to order at 11:33A.M. by Moses.

A-1: The July 18, 2019 minutes were unanimously approved on a **MOTION** by Zupan and seconded by Becker at 11:34 A.M.

A-2: Scott presented the Sales Tax Update as submitted by Cindy Edick. There is some fluctuation from distribution to distribution, but the receipts keep coming back to where we should be. Becker added that the June 1st internet sales tax anticipated from the state will be approximately twenty thousand, which will fall considerably short of the need.

A-3: Jenny Buckley and Ellen Bowe presented the Career Center Update. 95 youth (between the ages of 14 and 20) were placed, 92 started at a total of 20 worksites. A summary of the 2019 program was provided with pictures and lists of the worksites. Ellen Bowe reported that Green Empire Farms held interviews at the Career Center and had a very good turnout. 65-70 people were offered jobs. There will be more interview days upcoming, 2 in August and 2 in September. Green Empire Farms anticipates hiring another 80 people by the end of August and 80 more by the end of September. Bowe also reported on the hugely successful CDL-B/Heavy Equipment training sessions. 96 thousand dollars in funding was received through the CFA grant and the training was made possible in cooperation with MVCC – Sage – and BOCES. They had excellent applicants, all Madison County residents and all 20 completed the training. Ellen shared success stories and grateful letters from participants. This program is changing lives in a big positive way. Kudos to the Workforce Development staff for a job well done!

A-5: Karin Bump presented the CCE Update. Karin said that CCE is working with Green Empire Farms as well to help find student interns. CCE is working with Ted Halpin on the animal/livestock emergency preparedness training. Open Farm Day was a great success. The feedback from the farms is the best response to date with only 4 farms still to hear from. Cypress Solar will have presentations going on, there will be information on the CCE website. CCE is expecting to hear in mid-October if they are to be recipients of the Chobani-Agriculture Entrepreneurs Grant.

Craig Brown (4-H Youth Education) reported on the recently completed Morrisville Eaton Summer Youth Bureau program. The program worked with at-risk youth through an after school program and it was very successful. The program resulted in a reduction of referrals by 40 %. The Ag. In the Classroom program is going on now and pairs up with 13 schools currently to promote agricultural interest and understanding

with children. A Proclamation was presented for inclusion at the September board meeting proclaiming the month of October "Cooperative Extension and 4-H Month" in Madison County.

Cliff Moses said that he will be doing some research and looking back at the history regarding Farmland Protection Plan and he will get back to Karin on that matter. Ron Bono was suggested as the new member for the Ag. Advisory Board.

A-4: Kipp Hicks presented the IDA Update. Kipp reported on the Governor's CNY Downtown Revitalization Grant. He said that Madison County has less CFA applications in this round but they are all good projects. IDA is closing on the bonding for Cazenovia College. The money will be used for HVAC repairs and building improvements. Amy Miller and Kipp are working on the RFP process for the Plastic & Tire to Energy Project. They have heard from 3 private companies. The goal for construction is 2021. Kipp and Cassie Rose are working on the Alliance for Economic Inclusion RFP. This is an initiative to address persistent poverty and underemployment.

A-6: Scott Ingmire presented the Tourism Update on behalf of Scot Flaherty. Ingmire noted that Tourism had started their fall advertising campaign and that new photos were taken for use in the 2020 Tourism Guide and the website. Scott will forward Flaherty's report to Committee members.

A-7: Scott Ingmire presented the Planning Update. Scott explained some of the history of how the Planning Department / Planning Board has processed General Municipal Law Reviews and Recommendations since before he came, up to and including how it is done today and why. Scott outlined a particular recent GML review that was done for the City of Oneida with special zoning concerns and how it was handled. Scott explained that this is a 50+ year process and the law dictates this process. Scott said that the Planning Department and GML reviewers will continue in the manner that we have always done. The Committee offered kudos to Planning for the great GML related work that is done through them.

A-8: The Committee approved a resolution acknowledging the introduction of a proposed local law for the year 2019 pertaining to the PACE Financing Program, and calling for a public hearing on a **MOTION** by Becker and seconded by Zupan at 12:14 P.M. 4/0/0

A-9: The Committee approved a resolution extending the contract with Madison County Tourism, Inc. on a **MOTION** by Becker and seconded by Magliocca at 12:15 P.M. 4/0/0

A-10: The Committee approved a resolution authorizing the Chairman of the Board to enter in an agreement with the New York State Office of Parks Recreation and Historic Preservation regarding snowmobile trail maintenance on a **MOTION** by Zupan and seconded by Becker at 12:16 P.M. 4/0/0

A-11: The Committee approved 4 resolutions authorizing the Chairman of the Board to enter into agreements with Douglas Case, Robert and Joyce Menikheim Everland Holding Co.,LLC, Anthony Tembelis, and Zeng Wu, for the New York Main Street Program Grant on a **MOTION** by Becker and seconded by Zupan at 12:18 P.M. 4/0/0

A-12: The above approved resolutions are to be included in the preferred agenda at the upcoming board meeting per **MOTION** by Becker and seconded by Zupan at 12:18 P.M. 4/0/0

A-13: As stated earlier, there will be further discussion and the committee will be updated regarding the Agriculture and Farmland Protection Board.

A-14: The next scheduled meetings of the Planning Committee will be September 19, 2019 at 10:30 A.M.

A-15: The meeting was unanimously adjourned on a **MOTION** by Zupan and seconded by Becker at 12:19 P.M

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	8/16/2019
Cliff Moses	<i>Cliff Moses</i>
Dave Jones	
Joe Magliocca	<i>J. Magliocca</i>
John Reinhardt	
Bill Zupan	<i>Bill Zupan</i>

Others Present:

NAME AND AFFILIATION

- Aaron Bump*
- Christy Brown*
- Jane Korvald*
- CHRISTINE COE*
- Erin Bowls - Career Center*
- Jennifer Kuckley - Career Center*
- James Williamson - Planning*
- John Backer*
- Mark Simone*
- Let's Walrod*
- Scott Ingwire*
- Kipp Hales*

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
August 22, 2019*

PRESENT: Chairman Pete Walrod
Vice Chairman Roger Bradstreet
Supervisor Dan Degear

ALSO: Board Chairman John Becker
County Administrator Mark Scimone
District Attorney William Gabor
First Assistant County Attorney Jeff Aumell
Emergency Management Director Ted Halpin
Fire Coordinator Doug Shattuck
Probation Director Joanne Miller
Sheriff Todd Hood
Undersheriff RJ Lenhart
Director of Administrative Services Stephen Laureti
Public Defenders Director Paul Hadley, Esq.
Public Defenders Assistant Christopher Thorpe, Esq.
Treasurer Cindy Edick
Public Information Officer Samantha Field
Supervisor Ron Bono

ABSENT: Supervisor Loren Corbin
Supervisor A. Max Smith

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the July 18, 2019 meeting were unanimously approved on the motion of Vice Chairman Roger Bradstreet and second of Supervisor Dan Degear.

Probation:

Probation Director Joanne Miller presented the following resolution to the Committee:

Authorizing the Chairman to Enter into an Agreement with Information Verification Services, Inc. for Polygraph Services

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Probation Director Joanne Miller discussed Probation's proposed 2020 budget. Miller informed the Committee that there was a significant increase due to personnel raises/expenses and also bail reform. She stated that bail reform costs would include electronic monitoring expenses, personnel overtime, increases in postage and telephone expenses. Miller also informed the Committee that they would likely lose the alternatives to the incarceration grant as milestones cannot be met without an inmate population with bail set to be screened and released.

District Attorney:

District Attorney William Gabor presented the following resolution to the Committee:

Authorizing the Chairman to Enter into an Agreement (Aid to Prosecution Grant)

The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

District Attorney William Gabor discussed Criminal Justice Reform and the effect on the budget request for 2020. Gabor informed the Committee of the significant budget increase. There is a \$30,000 medical autopsy increase. Gabor stated that the medical examiner wants to raise the fee for autopsies from \$2,000 to \$2,900 per autopsy. County Administrator Mark Scimone said that he would reach out to a contact he has to see what we can do for the cost.

Gabor notified the Committee that Chief Assistant District Attorney Robert Mascari would present to the Board on the discovery/bail/speedy trial issues as it relates to new obligations and increased costs in September.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into Agreement with the Chittenango Central School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Authorizing Chairman to Enter into an Agreement with the CNY SPCA

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Authorizing Attendance at Out-Of-State Conference – Undersheriff Lenhart – Des Plaines, IL

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Degear.

Authorizing the Increase of Hours of a Position in the Child Advocacy Center

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Walrod.

Authorizing the Chairman to Amend an Agreement with Global Tel*Link Corporation

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

It was questioned if there could be an automatic renewal for the school contracts for the use of Special Patrol Officers. Sheriff Hood stated that he would talk to First Assistant County Attorney Jeff Aumell.

Sheriff Hood shared the STOP DWI 2nd Quarter report with the Committee.

Director of Administrative Services Stephen Laureti provided the Committee with a thorough review of the Sheriff's Office Road Patrol and Jail proposed budgets for 2020. The department is looking to replace 14 vehicles. The Committee stated that a resolution would need to be done for next year for those vehicles. It was determined that instead of increasing the budget for certain items next year, a resolution would be done to purchase them this year out of currently available budget funds.

Information was provided to the Committee regarding using the SPCA to handle animal cruelty complaints in Madison County. There would be one full time person and one person always on call.

Sheriff Hood discussed the trial usage of body cameras in the jail. It was agreed that they were very useful and they would like to keep them.

Emergency Management:

Emergency Management Director Ted Halpin presented the following resolutions to the Committee:

Authorizing Modification of Agreement with Beebe Construction Services, Inc.

The Committee unanimously approved the resolution on the motion of Walrod and second of Bradstreet.

Authorizing Modification of Agreement with Knapp Electric, Inc.

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Authorizing the Modification of the 2019 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

Authorizing Modification of Agreement with Winbourne Consulting, LLC

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Emergency Management Director Ted Halpin informed the Committee that SUNY Morrisville Police have asked us to take over dispatching; 16 hours during the week and all weekend. County Administrator Mark Scimone asked Ted to provide him with a shared services plan.

Halpin said that he is working with Motorola regarding the 911 Tower to increase service on the North end of the county. Halpin noted that grant money would be used.

Halpin shared with the Committee a letter from DHSES regarding the results of their grant monitoring visit for the grants handled by his department. Halpin stated that Mike Sudol, Emergency Management Planner, does an excellent job with these grants.

Director Halpin provided a 911 staffing update noting that Frank McFall, who has been in the center for 16 years, would fill the additional Assistant Director position. There are ads currently running and applications being accepted for another Assistant Director position.

Halpin provided the Committee with a review of the proposed 2020 budget.

Chairman Walrod asked Fire Coordinator, Doug Shattuck, to provide a quarterly usage report for the fire training center.

Halpin stated that there is no amount of emergency planning that can be provided by his department to prevent a tragic outcome if the dam fails at Lake Moraine.

Executive Session:

A motion was made by Chairman Walrod to enter into executive session at 10:30 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Degear seconded the motion and it was unanimously carried.

A motion was made by Supervisor Degear to exit executive session at 10:33 a.m. Chairman Walrod seconded the motion and it was unanimously carried.

Public Defenders:

Public Defenders Director Paul Hadley announced to the Committee that after 25 years, he would be stepping down as Director October 1st. Hadley introduced current Public Defenders Assistant Christopher Thorpe, who he said would be taking his place as Director.

Director Hadley reported that their cases went from 1,500 last year to 1,800 this year. Three full time positions were created in the last three years (two attorneys from CAFA grant, one staff person from Quality Improvement grant). As a result of the Hurrell-Harring settlement, they are starting the transition so that their attorneys will become exclusively full time with the Public Defenders' office. Director Thorpe and Assistant Public Defender Breanna Avery will have the first exclusively Public Defenders positions commencing on October 1st.

Hadley stated that they are moving toward having more full time positions like the District Attorney's office has.

As a result of the expiration of two grants in 2020, Hadley expects the budget to be over \$800,000 next year.

Other Committee Business:

First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

Authorizing the Chairman to Enter into an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2019-2021

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

First Assistant County Attorney Jeffrey Aumell presented the proposed 2020 Assigned Counsel budget to the Committee. He indicated the amount would be staying the same.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda with the exception of, Authorizing Chairman to Enter into an Agreement with the Central New York Society for the Prevention of Cruelty to Animals (Sheriff's Office) on a motion of Degear and second of Bradstreet.

Adjournment:

The Committee adjourned at 11:45 a.m. on the motion of Supervisor Degear and second of Chairman Walrod.

Next Meeting Date:

Thursday, September 19, 2019 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

Administration and Oversight Committee

Meeting Minutes

August 22, 2019

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor Ron Bono
Board Chairman John Becker

OTHERS: County Administrator Mark Scimone
Purchasing Agent Laurie Winters
Elections Commissioner Kelley Hood (via conference call)
Elections Commissioner Laura Costello (via conference call)
1st Assistant County Attorney Jeff Aumell
2nd Assistant County Attorney Melissa Martel Felton
Public Information Officer Samantha Field

ABSENT: Supervisor A. Max Smith
Supervisor David Jones

Chairwoman Yvonne Nirelli called the meeting to order at 11:36 a.m. in the Supervisors small conference room.

Approve Minutes:

The minutes of the July 18, 2019 meeting were unanimously approved on the motion of Supervisor Ron Bono and second of Board Chairman John Becker.

Purchasing:

Purchasing Agent Laurie Winters reported that the PCard activity has increased significantly over the past two years. The County is currently earning the maximum 1% rebate, which amounts to approximately \$23,417 with one month remaining in the rebate cycle.

Winters stated that she would like to continue with a paid college intern for 2020 at a cost of approximately \$13,520 for the year. The current intern has been a big help to the department.

Winters would like to attend a MUNIS conference scheduled for next year; however, the hotel accommodations may need to be reserved this year. Registration for the conference is free.

A surplus vehicle resolution is being drafted for Highway, Buildings and Grounds Committee that will need this Committee's approval at the September 10th Board Meeting for the Sheriff's vehicle rotation schedule. A motion was made by Board Chairman John Becker to schedule an Administration and Oversight Committee meeting on September 10th, prior to the Board Meeting, to waive the rules and approve the surplus vehicle resolution. Supervisor Bono seconded the motion and it was unanimously carried.

Supervisor Pete Walrod joined the meeting at 11:48 a.m. following the adjournment of the Criminal Justice Committee meeting.

Resolutions:

**Designating Disposal of Obsolete and/or Surplus County Personal Property
(Sheriff/Highway Vehicles)**

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

Designating Disposal of Obsolete and/or Surplus County Personal Property (Sheriff/Highway Vehicles - Enterprise)

The Committee unanimously approved the resolution on the motion of Walrod and second of Bono.

Authorizing the modification of the 2019 adopted County budget (Purchasing – personal services part-time)

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

Authorizing the Chairman to enter into an agreement with the New York State Board of Elections in regards to the Electronic Poll Book Capital Grant Contract

Discussion: While the contract will be entered and the order placed this year, they will be paid for in 2020. After grant funding for the poll books, an additional \$16K will likely be needed to cover the IT connectivity.

The Committee unanimously approved the resolution on the motion of Walrod and second of Bono.

Board of Elections:

Elections Commissioners Kelley Hood and Laura Costello joined the meeting via conference call to review the Board of Elections 2020 proposed budget. Supervisor Walrod requested a comparison to their 2019 budget. Hood stated that she will provide the committee with a comparison between their 2020 proposed budget, 2019 actual budget along with their budget from the most recent presidential election year, which would be more relevant. The presidential election year and the addition of early voting make a big impact on their budget. Polls will be open 9 days per election, rather than one. Also, while they are only required to have one site for early voting, they are looking at a possible second site in Morrisville for the convenience of residents in southern Madison County.

Preferred Agenda:

The Committee unanimously approved adding all resolutions to their Preferred Agenda on a motion of Board Chairman Becker and second of Supervisor Bono.

Next Meeting: Tuesday, September 10, 2019 (Board Day), time TBD
Thursday, September 19, 2019 at 11:30 a.m.

Motion to Adjourn: The Committee adjourned at 12:07 p.m. on the motion of Board Chairman Becker and second of Supervisor Bono.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on September 10, 2019.

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

August 22, 2019 –Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Shwartz	X			
Bradstreet	X			
DiVeronica		X		
Jones		X		
Magliocca		X		

PRESENT:

Committee: Eve Ann Shwartz, and Roger Bradstreet

Absent: Rocco DiVeronica, Dave Jones, and Joe Magliocca.

County Staff: Samantha Field, Melissa Martel Felton, Scott Ingmire, Paul Lutwak, Mark Scimone, and Gwen Williamson

Additional Present: Andy Lukasiewicz – ECC Technologies

Meeting called to order at 1:10 by Shwartz. No quorum present.

A-Minutes: The Committee was not able to approve any minutes due to no quorum present.

A-1 and A-2: Andy Lukasiewicz presented a power point presentation on Madison County Broadband Consulting Services – Fiber Inventory and Assessment – Preliminary Findings.

The following topics were reviewed and discussed:

- The purpose of the Fiber Inventory :
 - o Identify fiber and coaxial infrastructure and gaps in coverage
 - o Identify owners of infrastructure and conduct interviews
 - o Identify wireless and water tower assets
 - o Provide GIS-based analysis and mapping of assets

- The results of the Fiber Inventory:
 - o Incumbent Local Exchange Carriers (ILECS): Verizon, Windstream and Frontier
 - Also ILEC TDS – formerly Oriskany Falls Telephone and Vernon Telephone-small areas
 - Table provided of service offerings of the above listed ILECS
 - o Cable – Only Spectrum – review of services and map
 - o Competitive Local Exchange Carriers (CLEC): Firstlight and Northland Communications
 - List of services and map of fiber and coaxial assets
 - o Some discussion regarding Otsego Electric Cooperative in Town of Brookfield and map.
 - o Some discussion regarding Oneida-Madison Electric Cooperative and map
 - o Reviewed map of combined assets as identified
 - o Reviewed map of Madison County Vertical Assets

- Findings:
 - o The FCC determines coverage by what the carriers claim it to be, and if even one residence only is receiving coverage, the whole census block is indicated as receiving these services. Maps were reviewed showing the carrier reported data. Based on initial findings, there are significant holes and inconsistencies in broadband availability/quality of service. The carrier reported data is expected to differ significantly with the empirical data that will be collected under the BAAT program.

- Next Steps:
 - o The Inventory Report will be formalized and supplied to the County.

- The Committee recommends moving forward with the Broadband Availability and Adoption Tool Program (BAAT) which was already approved by resolution. There was much discussion about how the BAAT program works and what the County's role will be.
- Samantha Field will coordinate this effort and work closely with Meredith Carol of ECC.
- Clarify ECC's role during the BAAT program (Phase II) and what is still included in Phase I
- Take away list for ECC:
 - Coordinate with Meredith for kick-off meeting (BAAT Presentation) with the supervisors on September 10th at the Board meeting.
 - Coordinate meeting with Samantha and Meredith
 - Finalize and prepare a full presentation of Phase I for the next MCPLUS Committee meeting on September 19th if possible.
 - Provide GIS files to Mark Scimone ASAP
 - Corrections and amendments as recommended through today's review
 - Supply Budget numbers for Reconnect Grant

A-3 Senate Bill 6041 was not discussed at this time.

A-4: The Supervisors are to be invited to a meeting with MCPLUS before or after the Board meeting on September 10th to be updated on the Spectrum Franchise Agreements, renewals, expirations and possible joint negotiations on their behalf.



New Business: Scott Ingmire asked for input on the amount he needs to put in the budget request for 2020, specifically regarding the BAAT Program (Phase II). ECC will provide this input to Scott as soon as possible.

At this time, Andy called Meredith and the Committee was able to make contact via speaker phone, and to ask questions about the survey tool process. Meredith agreed to provide the standard questions (to Samantha) and she will prepare for the September 10th BAAT kick-off presentation. Samantha will share the survey questions with MCPLUS for review and consideration of which are most appropriate for Madison County.

The meeting ended at 3:16 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	22-Aug-19
Eve Ann Shwartz	
Roger Bradstreet	
Rocco DiVeronica	
Dave Jones	
Joe Magliocca	

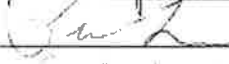
Others Present:

~~Michelle...~~ Planning

Samantha Field - PIO

Melissa B. ... - county city office

Scott Inguira



Michelle Lukaszewicz

Mark Scimena

MADISON COUNTY BOARD OF HEALTH
Monday, August 26, 2019
Madison County Health Department, Wampsville, NY

BOARD OF HEALTH MEMBERS PRESENT

Jennifer Meyers, MD
Sam Barr, DMD
Travis Hall, Clinical Psychologist
John Endres, DVM – President
Alex Stepanski, Board of Supervisors Representative
Gerry Edwards, MD
Rachel Elder, MD

EXCUSED

Wendy Cary – Vice President

OTHERS PRESENT

Eric Faisst, Public Health Director
Shawn Prieto, Director of Administrative Services
Katie Mungari, Director of Community Health
Dr. R. Seelan Newton, Medical Consultant
Aaron Lazzara, Director of Environmental Health
Rosanne Lewis, Director of Children with Special Health Care Needs
Deanna Matt, Confidential Secretary to the Director of Public Health

Dr. Barr called the meeting to order at 6:31pm indicating that there was a quorum. The Board reviewed the June 2019 minutes – July meeting was canceled. Motion to approve the minutes was made by Dr. Meyers, seconded by Dr. Hall, and approved by all.

Audit of Claims

The record of claims was distributed for review and discussion.

- Some items up this month
 - o EH – FT staff for Water Systems (a lot of testing coming up) – all covered by the IWS Grant
 - o A large amount of rabies post-exposure vaccines have been purchased, as we have already gone through a lot. Shelf-life is up to one year.

Motion to approve was made by Dr. Hall, Dr. Meyers 2nd, all in favor.

Strategic Items

- Healthy Workplace
 - o Conference Planning
 - Registration is open and proceeding
 - Speakers secured
 - Advertising and marketing is continuing
 - o Pilot sites are in data collection

- MC Public Health collecting data – what we have so far suggests one area to address will be diabetes. Goals and objectives have been updated and edited; health and safety added to in-house meeting agendas, as well as Department newsletter.
 - Pilot site meeting scheduled for this Thursday – goal to action plans by October.
- Dental Health
 - Completed draft of work-plan for preventative visits – to be finalized in 2 weeks
 - Identified plans moving ahead & developing a survey
 - Lists of dentists to be made available and action items to follow
 - Fluoride varnish from the state is continuing, and the next provider to begin program is known.
 - Dr. Meyers has had success with administering the fluoride varnishing.
 - Billing is still being ironed out
- Individual Water Systems
 - Aaron started as the Director of Environmental Health as Geoff Snyder retired.
 - New water testing staff person is scheduled out to mid-October
 - 35 visits completed this month – 17 tests positive
 - Follow up for positive tests is conducted with re-tests provided. No data on those results to date
 - IWS health profile has been taken over by Eric – hoping to have published by end of the year
- Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP)
 - Wrapping up CHA – last focus groups are meeting this week in Cazenovia and DeRuyter
 - Once completed – data will be compiled, presented to the Steering Committee, and 2-3 priorities will be chosen from there.
 - CHIP will be written by Katie
 - Zogby provided a good report on the phone surveys that took place – 300 targeted, and we received 500+ results

Reports

- County – No report
- Director's Report
 - Conducting an audit of the Corporate Compliance policies for the County
 - Working on the IWS profile
 - NYS Department of Health Healthy Neighborhood Grant is in process – due by 9/13. Includes the following:
 - 5 year contract up to \$275,000 per year
 - Back to healthy home initiative, and similar to the well testing approach
 - Targeting low-income areas

- Working with the Community Health Worker at MCDOH, and program will dovetail into many topics
 - Requires a partnership with Codes, and other community partners – Oneida Fire Department already on board
- Budget discussion occurred
 - Budget has been drafted and submitted, still needs to go through the budget hearing
 - Costs broken down by program – Pre-School continuing to be the most expensive
 - 2020 pre-school program
 - Birnie Bus did not renew their contract – further discussion occurred regarding this topic
 - Quotes were requested, and came in 40% higher than prior – citing their costs increasing. There is no aid for the county to cover this cost. If allowed to co-mingle with Oneida County the cost would be lower
 - We will no longer have the CHHA payments
 - Weights & Measures needs new equipment priced at \$32,000
 - Prevent has new regulations for lead – resulting in in-home assessment costs increasing (based on new law requirements) – the lead grant currently covers this
 - Overall about an 8% increase in the budget over 2019
- City of Oneida – No Report
- Medical Director's Report
 - The DSRC is meeting monthly
 - Measles is still prevalent in NYS, though not in Madison County. Mostly in the NYC area, and an outbreak in Wayne County in the Mennonite/Amish populations
 - Vaping is not a reportable
- President's Report
 - Congressman Brindisi sent thank you for our support

Old Business

- Corporate Compliance Trainings are all caught up
- T21 passed, and will have an effect on ATUPA
- Gun Locks – Community Health Worker at MCDOH received gun locks from the Sheriff's Office. They are now being provided during home visits.
- Religious Exemption (immunizations) – pre-schools are voluntary.
 - NYS issued Q&A about vaccination regulations
 - Health Department is not responsible for enforcing – if location of alternative school is found, the state can be notified.

New Business

- HFWCNY Grant – Training Grant for staff awarded
 - Pyramid Model

- Going to offer all modules
 - Training is being offered to us by the State
 - 20 providers will have training paid for with this grant
 - Identified in CSHCN profile as one of our strategies
- CFCNY Grant – Target Opioid Outreach
 - Focus on Performance Management training, and then a project
 - Opioid mapping – partnering with BRiDGES for response to overdose “hot spots”
 - 4-6 syringe disposal boxes included in the grant
 - Trauma-informed care is part of the program rather than the funding
- Personnel Changes
 - Geoff Snyder retired
 - Aaron Lazzara promoted to Director of Environmental Health
 - Brenda Chapman started as a Community Health Worker on July 28
- Nascentia
 - Strong pediatric program
 - Interested in doing visits for MCH
 - We take referrals and disburse to Nascentia
 - May eventually want to take over the MCH program
- Re-Credentialing of Dr. Newton
 - No exclusions
 - Completed all requirements
 - All up to date
 - Dr. Elder motioned to approve, Dr. Hall 2nd, all in favor
- Positive EEE
 - Exclusively a bird-biting species of mosquito (does not bite humans)
 - Discussion occurred in regards to spraying
 - Once press release is out – what do we do?
 - Emphasis on it as a NON-human biting species
- Blue-Green Algae has been found in the County – only on Crane Lake so far

Motion to adjourn made by Dr. Elder, 2nd by Dr. Edwards, All in Favor – 8:09pm

Next September 23, 2019 @ 6:30 pm
Madison County Department of Health – Large Conference Room

Respectfully submitted by Deanna Matt

HEALTH AND HUMAN SERVICES COMMITTEE

Tuesday August 27, 2019

Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge

James Goldstein, Vice-Chairman, Town of Lebanon

Eve Ann Shwartz, Town of Hamilton

Loren Corbin, Town of Brookfield

Others Present

Eric Faisst, Director, Public Health Services

Shawn Priervo, Director of Administrative Services, Public Health Services

Michael Fitzgerald, Commissioner, Social Services

Steve Chaires, Deputy Commissioner for Administrative Services

Tina Louis, Director, Madison County Youth Bureau

Ron Raymer, Director, Veterans Agency

Mark Scimone, County Administrator

Tina Wayland-Smith, County Attorney

Teisha Cook, Director, Mental Health Services

Jim Monfort, CCSI, Contract Fiscal Officer, Mental Health Services

Beth Piersall, Confidential Secretary, Mental Health Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for July 23, 2019 and August 13, 2019. A motion to approve the minutes as written was made by Vice Chairman Goldstein seconded by Supervisor Shwartz and carried unanimously.

Veterans Agency

Director Ron Raymer reported that staff attended the following events for August - Jason Phelps Congressional mobile unit was held on August 20th. Mr. Phelps met with seven veterans during the event. Director Raymer attended and delivered proclamation from Madison County at the National Purple Heart Day Ceremony which was held at the Utica Memorial Auditorium. Staff attended annual CVSOA conference at the Oneida American Legion. On August 29th, Congressman Brindisi Vietnam Veterans pinning ceremony will be held at the War Veterans Memorial located next to the Court House.

Veterans Agency staff recently attended notary prep class. The notary exam will be held in September. This will be beneficial when veterans counselors go into homes and paperwork needs to be notarized.

Upcoming events - Jeremy Ward and Sherry Robinson will attend American Legion Basic training for Accredited Service officers. On September 23rd, staff will participate in narcan training. Veterans Agency staff will meet with Clear Path for Veterans new CEO Bill Smullen on September 24th.

Director Raymer provided an overview of the Veterans Agency proposed 2020 budget. Increased income - State aid increased by \$1,471, for a total of \$10,000 and VA Rides received \$1000 donation from an estate. Increased expenses - Personal Services, \$11,537.50. Central Security costs have increased for 2020. Burial expenses have been reduced for 2020 by \$3500. The proposed 2020 budget reflects a \$10,428 increase.

Social Services

Commissioner Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services is within limits at 58%.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to renew an Agreement with BRiDGES

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Chairman to renew an Agreement with Community Action Program, Inc. (TANF)

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to renew an Agreement with Community Action Program, Inc. (FFFS)

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to renew an Agreement with Madison County Office for the Aging

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to renew an Agreement with Stoneleigh Housing, Inc.

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to renew an Agreement with VenTek, Inc.

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Director Tina Louis presented the following resolution to the Committee:

Authorizing Attendance at an Out-of-State Conference

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Commissioner Fitzgerald and Steve Chaires, Deputy Commissioner for Administrative Services, provided an overview of Social Services proposed 2020 budget. Funding for foster care services has been reduced significantly due to declining foster care caseloads. Social Services will not receive state funding for PINS services in 2020. Purchasing caseload management software is also in the proposed 2020 budget. This software will assist caseworkers when they are working in the field so they have access to records. Foster care daily rates will be increased, 2016 was the last time there was an increase. Adding a Parent Aide Caseworker Assistant position to work with the schools has been included in the Youth Bureau budget. Additional expenses include automobile purchases and staff retirements in 2020. County funding for agencies that provide year round youth programming has been included. The projected local cost increase for the 2020 budget is \$703,595.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Modification of the 2019 Adopted Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to enter into an Agreement for Automated Call Reminder Services

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Vice Chairman Goldstein and carried unanimously.

Authorizing the Chairman to enter into an Agreement with MVP

A motion was made by Supervisor Corbin to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Director Teisha Cook and Jim Monfort, Contract Fiscal Officer, provided an overview of the Mental Health Department's proposed 2020 budget. The new electronic medical record provides various reports, including staff productivity and no show statistics. Beginning in October, clinical staff will be available to see clients for additional hours to increase productivity. Federal salary sharing funding will pay for the upcoming renovations at Mental Health. The VAP grant for psychiatry services through Upstate ended in early 2019. The 2020 budget proposes transitioning out of the contract with Upstate and then hiring full time and half time nurse practitioners to provide psychiatry services. The nurse practitioners would be county employees. The current Medical Director would remain. The projected Mental Health Department budget will decrease by \$22,159 in county costs.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Public Health Department Approved Charges and Fee Schedule

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Modification of the 2019 Adopted Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Modification of the 2019 Adopted Budget

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Director Faisst and Shawn Priervo, Director of Administrative Services, provided an overview of Public Health's proposed 2020 budget. Transportation costs have increased by \$175,000, mainly due to minimum wage increases. Administration costs have increased as Public Health is no longer receiving payments from HCR. Weights and Measures needs to purchase a prover for fuel tanks. This is a one-time expense of \$32,000. Central Security costs have increased as well. The estimated county cost increase for the 2020 budget is \$269,196.

Director Faisst noted that Public Health is required to pay for transportation for Pre-K program. There are currently 40 students enrolled in the Pre-K program.

There was a round table discussion on the opioid epidemic on August 26th held on the county campus. The focus was on rural communities; however, several of the people attending were representatives and providers from the Syracuse area.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda, upon motion by Vice Chairman Goldstein and seconded by Supervisor Shwartz.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Vice Chairman Goldstein at 11:45 a.m., seconded by Supervisor Corbin and carried unanimously.

Next meeting: September 24, 2019 at 10:30 a.m.

Respectfully submitted by Beth Piersall for Chairman Alexander R. Stepanski



**Solid Waste and Recycling Committee Meeting
August 27, 2019 – Supervisors Conference Room,
County Office Building**

The meeting was called to order by Chairman James Goldstein at 9:02 am.

Those attending were Chairman James Goldstein, Solid Waste Committee Members Yvonne Nirelli, Eve Ann Shwartz, and Mary Cavanagh, Solid Waste Director Amy Miller, County Attorney Tina Wayland-Smith, County Administrator Mark Scimone, Executive Director of the Madison County Industrial Development Agency (IDA) Kipp Hicks, and Solid Waste Office Assistant Sarah Gaudin.

Approve Minutes

Motion by Y. Nirelli to approve the July 23, 2019 Solid Waste & Recycling Committee meeting minutes as presented, seconded by M. Cavanagh and carried.

Plastic-to-Energy

Industrial Development Agency (IDA) Executive Director Kipp Hicks reported to the Committee that he and A. Miller had a conference call with each of the three companies that had submitted proposals to the Plastics-to-Energy RFP. The follow-up questions were emailed to each company and we are still awaiting responses.

Landfill Gas-to-Energy

A. Miller followed up with Waste Management and requested information on the operating expenses of the facility per the Committee's request. At the time of the meeting, A. Miller had not received a reply.

Resolutions

Motion by Y. Nirelli to approve Designating Madison County as Lead Agency for SEQRA Review for the proposed Madison County Landfill Permit Modification, seconded by E. Shwartz and carried.

Motion by E. Shwartz to approve the 2019 Budget Modification for the Purchase of a New Roll-off Truck, seconded by M. Cavanagh and carried.

2020 Budget and Proposed Fee Schedule

A. Miller handed out a 2020 proposed budget packet. A. Miller explained that recycling revenues are anticipated to be down for the next 2 to 3 years. She also went through some challenges the Department will have in the next few years with replacing the aging equipment and presented a 5-year capital replacement plan. A. Miller proposed some changes in the commercial landfill rates and suggested several new. After discussion, the Committee approved moving the budget forward.

Motion by M. Cavanagh to advance the Proposed 2020 Solid Waste Department Budget, seconded by E. Shwartz and carried.

Resolutions

Motion by Y. Nirelli to approve a contract with John Zink for Assessment and Cost Estimate to repair Landfill Gas Flare System, seconded by M. Cavanagh and carried.

Motion by M. Cavanagh to approve the Sewer Jetting Service Contracts with Crane Septic and Drain Company, seconded by Y. Nirelli and carried.

Motion by M. Cavanagh to approve the Contract for Technical Assistance with Leachate Management Controls with Pump Service and Supply, seconded by Y. Nirelli and carried.

Motion by E. Shwartz to have the above resolutions put on the preferred agenda, seconded by M. Cavanagh and carried.

Miscellaneous Updates

A. Miller informed the Committee that the Department has hired a Heavy Equipment Operator (to fill the position vacated by the Operations Supervisor) and an Auto Mechanic (to fill the vacant position).

Next Meeting Date

9 am Tuesday, September 24, 2019 in the Supervisors Conference Room, County Office Building.

Adjourn

Motion to adjourn made by E. Shwartz, seconded by Y. Nirelli and carried. The meeting was adjourned at 10:23 am.

Respectfully submitted by Amy Miller, Director Solid Waste Management.

Highway, Buildings and Grounds Committee

Minutes, August 28, 2019 Regular Meeting

PRESENT: Chairman Ron Bono, Vice Chairman Alexander Stepanski
Supervisors Rocco DiVeronica & Roger Bradstreet

ABSENT: Supervisor William Zupan

ALSO: Director of Public Facilities John Regan, Highway
Superintendent Joe Wisinski, Deputy Highway Superintendent
Brad Newman, Highway Operations Manager Rich Durant,
County Attorney Tina Wayland-Smith, County Attorney Intern
Joseph Mallek, County Administrator Mark Scimone, Board
Chairman John Becker, Assistant Board Chairman Dan
DeGear, Sherriff Todd Hood, Margaret Milman-Barris

Call to Order: The meeting was called to order at 2:00 p.m. in the Supervisors Large Conference Room by Chairman Ron Bono.

The minutes for the June 11, 2019 Special Meeting & the July 24, 2019 Regular Meeting minutes were unanimously approved on the motion of Supervisor Rocco DiVeronica and second of Bono.

HIGHWAY

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Asphalt Paving on the motion of Supervisor Roger Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Barton & Loguidice, DPC for required NYS PE Stamped drawings on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Lakelands Concrete on the motion of Bradstreet and second of Vice Chairman Alexander Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with J&J Construction & Rigging for crane services on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to execute a settlement claim form on the motion of Stepanski and second of Bradstreet.

Discussion: The Committee reviewed the listing of surplus county property. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Highway Highlights: Highway Superintendent Joe Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

Discussion: Wisinski reviewed his department 2020 Proposed Budget Summary with the committee.

BUILDINGS & GROUNDS:

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Mark Andy Inc. for annual maintenance on Central Services Equipment on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with King & King Architects for the DSS Exterior Site Study on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to execute change orders for ongoing capital projects on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with King & King Architects for services related to COB HVAC renovation project on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award Bid 19.33 and enter into an agreement with: Richard E Alexander Co- GC, John Danforth CO- HVAC, Knapp Electric-Electrical, & Johnson Controls- DCC Controls for the COB HVAC renovation project on the motion of Bradstreet and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with LaBella Associated for incidental asbestos related services on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Beebe Construction Services for a change order related to the Emergency Management Fire Classroom Project on the motion of Stepanski and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Knapp Electrical Services for a change order related to the Emergency Management Fire Classroom Project on the motion of Bradstreet and second of Stepanski.

Buildings & Grounds Highlights: Director of Facilities John Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

CENTRAL SERVICE: Monthly report was reviewed.

Discussion: Director of Facilities John Regan reviewed his department 2020 Proposed Budget Summary with the Committee.

Discussion: Regan & Sherriff Todd Hood reviewed the Public Safety Building and Law Enforcement Building that houses the entire Madison County Sherriff Department/ 911 center and county jail. An overview was given on current conditions regarding space and overcrowding. Options were discussed for future resolutions.

PREFERRED AGENDA: The Committee unanimously approved all resolutions as amended on the motion of Bradstreet and second of DiVeronica.

NEXT MEETING: Wednesday, September 25, 2019 @ 2:00 p.m.

ADJOURNMENT: The meeting was adjourned at 4:15 p.m. on the motion of DiVeronica and second of Bradstreet

***Respectfully submitted September 23, 2019, by Holly R. Fleming for
Chairman Ronald Bono.***

Highway Highlights August 28, 2019

1. Chip Seal work is complete.
2. Morrisville Highway Shop project we mowed and brush hogged. Also removed a few trees for access by the well driller and soil boring crew.
3. Asphalt Shimming is still ongoing for parts of Oxbow road, Earlville road, and Ingalls Corners road.
4. Completed the asphalt for EM training Facility Parking lot.
5. Canastota Trail project paving is close to finished, and drainage is complete.
6. Morrisville has been jetting and cleaning many culverts and ditching.
7. The Thruway is behind schedule with their work on the Canal Road Bridge
8. The bridge crew completed the Rail Trail between the County Jail and North Court Street.
9. Fenner Road Culverts were completed. The road reopened August 14th.
10. Guiderail repair and installation work was completed at various locations.
11. North road in the Town of Sullivan is being widened and we are completing some drainage improvements to accommodate pedestrians and bicyclists. This is part of a project segment that includes some of Bridgeport/Kirkville road. The AutoFlagger system was utilized and is working well.

Facilities Updates 8/28/19

Maintenance Staff:

- Installed light pole at CAC parking lot with help of the Highway Department tree crew
- Moved first- and second-floor DSS offices for carpet installation over the weekend of September 7 and 8
- Had new hard-surface countertops installed in the DSS restrooms
- Five maintenance crew members completed a weeklong training at Johnson Controls in Syracuse for the newest building management system used in the Court House and coming soon to the Office Building
- Formed concrete pad at the Fire Training Center
- Wrapped post and striped parking lot at the Fire Training Center
- Finished painting in the Human Services Building – Medicaid area, training room and four second-floor offices; coordinated replacement of cracked windows
- Mowing and seasonal maintenance of all county-owned parks, campus, etc., is ongoing

Facilities Projects:

- Courthouse Project – Closeout of Punch list and turn over to County O & M's and As-builds drawings.
- Fire Training Classroom – Asphalt complete staff to add signage and paint Handicap parking spaces. Contractor to complete septic system. As-build drawings and O&M's to be turned over to County
- D.S.S. Front Entrance Project – Day Automation to complete door access. Simplex to install smoke head.
- M.H. / D.A. Project – construction to start tentatively on September 9th this project is expected to be complete 60 days.
- C.O.B. H.V.A.C. Project – Contractors approval today at Committee, Board approval on 9/10/19. Contractor Kick-off Meeting tentatively scheduled for the week of 9/16/19.
- Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (B.R. Johnson to provide pricing)
- Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. (Awaiting approval from State)
- Holding Cells – Awaiting approval from State.
- Highway Garage – Boring were completed, Surveying has been completed and Well Drilling to start after Labor Day weekend.

- **Clockville / Lenox Water District – Received public approval and is moving forward with B&L.**

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

August 29, 2019

MINUTES

Present: M. Cavanagh, D. Degear, C. Moses, R. Bono and P. Walrod

Also Present: R. Aylward, J. Becker, D. Curtis, L. Randall, Y. Nirelli, P. Lutwak,
J. Reinhardt, M. Scimone, T. Wayland-Smith and E. Zehr.

D. Degear called the meeting to order at 10:29 a.m.

I. MINUTES - Motion by C. Moses to approve August 1, 2019 meeting minutes. Second by P. Walrod. The motion was unanimously approved.

II. RESOLUTIONS

- A. Amending the Wage Rates and Fringe Benefits for Non-Represented Employees in the Blue Collar Unit Job Titles Policy and Procedures - Motion by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.
- B. Authorizing Attendance at an Out of State Travel Conference – Sheriff’s - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- C. Authorizing Attendance at an Out of State Travel Conference – Youth Bureau - Motion by M. Cavanagh. Second by C. Moses. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter Into an Agreement with Granicus - Motion by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter Into an Enterprise Agreement with Time Warner Northeast, LLC DBA Spectrum - Motion by M. Cavanagh. Second by P. Walrod. The motion was unanimously approved.
- F. Authorizing the Chairman to Execute the Humana Medicare Advantage Employer Plan Renewal for Plan Year 2020 - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- G. Creating Temporary Position in the Finance Office - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- H. Increasing the Hours of a Position in the Child Advocacy Center - Motion by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.
- I. Establishing the Salaries of County Officers and Managerial/Confidential Employees for 2020 - Motion by R. Bono. Second by P. Walrod. C. Moses abstained.
- J. Authorizing the Chairman of the Board to Enter Into an Agreement – PBA – Motion by M. Cavanagh. Second by P. Walrod. The motion was unanimously approved.

- K. Authorizing the Chairman to Execute a Release - Motion by P. Walrod. Second by C. Moses. R. Bono abstained.
- L. Authorizing the Chairman to Execute a Settlement Claim Form - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- M. Resolution in Support of Federal Legislation to Repeal the Health Insurance Tax - Motion by J. Becker. Second by C. Moses. The motion was unanimously approved.
- N. Adopting a County Payment in Lieu of Taxes (Pilot) Policy for Renewable Energy Systems - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.

III. PREFERRED AGENDA VOTE - Motion by C. Moses to include all Resolutions except I and K as the Government Operations Committee Preferred Agenda. Second by P. Walrod. The motion was unanimously approved.

IV. OTHER

A. Budget Presentations

- 1. County Administrator - 2020 Budget presented by M. Scimone
- 2. Board of Supervisors - 2020 Budget presented by M. Scimone
- 3. County Attorney - 2020 Budget presented by T. Wayland-Smith
- 4. Information Technology - 2020 Budget presented by P. Lutwak
- 5. Personnel - 2020 Budget presented by E. Zehr

B. Departmental Position Requests - E. Zehr distributed a list of 2020 position requests from departments for committee members to review.

V. MOTION TO ENTER EXECUTIVE SESSION - Motion by C. Moses to enter executive session. Second by P. Walrod. The motion was unanimously approved.

- A. Labor Relations
- B. Litigation
- C. Personnel Matter
- D. Salary Matter

Motion by P. Walrod to exit executive session. Second by M. Cavanagh. The motion was unanimously approved.

Motion by M. Cavanagh to adjourn. Second by R. Bono.

VI. NEXT MEETING: September 26, 2019 immediately following
Finance, Ways and Means Committee

Finance, Ways and Means Committee

Meeting Minutes

August 29, 2019

PRESENT: Chairman John A. Reinhardt
Vice Chairman Yvonne Nirelli
Supervisor Clifford Moses
Supervisor Mary Cavanagh
Supervisor Richard Bargabos

ALSO: County Clerk Michael Keville
Finance Director Lou Anne Randall
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
County Administrator Mark Scimone
County Attorney Tina Wayland-Smith
Republican Elections Commissioner Kelley Hood
Democratic Elections Commissioner Laura Costello
Board Vice Chairman Daniel Degear
Supervisor Ron Bono
Supervisor Pete Walrod (9:45)

Chairman John Reinhardt called the meeting to order at 9:00 a.m. in the Supervisors Large Conference Room.

I. Approval of Minutes:

Motion by C. Moses to approve the minutes of the August 1, 2019 meeting; seconded by M. Cavanagh. Motion unanimously carried.

II. County Clerk:

Department Update

County Clerk Keville shared a proposed lay out of the DMV Office with the Committee. By reducing the size of the test room, more space will be available in the lobby to accommodate customer wait lines. These changes will prepare our DMV for the anticipated influx of customers yet to update to enhanced licenses by October 1, 2020. Only 2 million of the 10 million drivers in NYS have updated to enhanced licenses.

The 2020 budget proposal includes an increase of \$147,000 in salaries and benefits, to allow for the addition of three full time positions and one part time position in the DMV. Because of exam timing, the hiring of the new employees would be late in the first quarter of 2020. Records Management Coordinator is a position that covers the entire county, not just the Clerk. Therefore, the costs and expenses for this position has been given its own line in the 2020 budget, including funds to hire a vendor to digitize permanent records from the probation department. Proposed security expense has increased 500% for 2020. DMV revenue is anticipated to increase in 2020 by 25% from the 2019 proposed amount. The bottom line proposed budget for 2020 is down \$100,000 compared to 2019 from just over \$500,000 in the black to just under \$400,000 in the black.

Lower Clerk fees is a concern that Clerk Keville has for the year 2020. Clerks around the state are petitioning to change the impending cost of the new license plates from \$25.00 to \$5.50, which was successful in the past. However, Clerk Keville is optimistic that this proposed change will not greatly affect the Wampsville DMV.

III. County Treasurer:

Sales Tax Report

County Treasurer Cindy Edick reviewed the Analysis of Sales Tax Receipts with the Committee. Year-to-date sales tax receipts through August 2019 have increased by \$531,150, or 3.25%, as compared to 2018.

Estimated Tax Cap Calculation for 2020

Treasurer Edick presented the Committee with an Estimated Tax Cap Calculation for 2020. The Available Carryover from 2019 of \$537,198 allows for an estimated maximum county tax levy of 4.80%, including carryover of 3.38%, excluding carryover, if assuming the 2020 Cowaselon Creek tax levy, sales tax credits, and PILOTs receivable remain the same as 2019.

2019 Budget update

Edick reviewed the Treasurer's Office budget, which includes the following:

- No new positions or vehicle purchases are expected for 2020.
- Increased interest income on deposits.
- Decrease in contingent fund (\$100,000).
- Increase in Community College Tuition (\$50,000)

IV. Finance Director:

Department Update

Finance Director Lou Anne Randall reported that the \$41,000 increase in the 2020 Finance Department Budget is directly related to contractual salary increases and increased deferred compensation audit expense.

As recommended by NYS, an audit of the Sheriff's Commissary account is planned for 2020.

There is a possible need of a temporary employee to assist in the Payroll Department while current Payroll Specialist is out on medical leave with an unknown return date.

With credit given to Supervisor Walrod, Director Randall provided details regarding the New York Cooperative Liquid Asset Securities System; an investment program for municipalities. This program is capable of providing returns up to 10 times more than what is currently being earned. There are nine other counties participating in the plan with no limitations as to the number allowed to participate. Additional benefits of this program include; same day availability of funds, deposits by wire or ACH, secure online access for transactions and account statements, professionally managed portfolio, competitive daily rates, unlimited sub-accounts, no minimum balance requirements, no transaction fees, audited annually, direct deposit of state and federal payments, and dedicated client support.

V. Resolutions:

1. Authorizing the Chairman to Enter into an Agreement for Municipal Cooperation with NYCLASS Motion by Y. Nirelli to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
2. Authorizing the Chairman to Enter into an Agreement with the NYS Board of Elections in Regards to the Electronic Poll Book Capital Grant Contract and Modifying the 2019 Adopted County Budget Motion by Y. Nirelli to approve the resolution; seconded by C. Moses. Motion unanimously approved.
3. Authorizing the Modification of the 2019 Adopted County Budget (Board of Elections)
Discussion: Republican Elections Commissioner Hood and Democratic Elections Commissioner Costello informed the committee of the need to purchase e-poll books early in order to allow voting inspectors time to train for the upcoming elections. The amount being transferred from the Contingent Fund for the e-poll books is \$51,860. Additional expenditures pertaining to the setup of the new e-poll system could

include the varying cost of connectivity fees. Connectivity will be tested at the 32 voting sites by the IT department prior to Election Day.

A motion was made by C. Moses to amend the resolution to exclude the potential \$15,000 in State Aid M. Cavanagh seconded the motion. Motion unanimously approved.

Motion by C. Moses to approve the resolution as amended; seconded by M. Cavanagh. Motion unanimously approved.

4. Authorizing the Modification of the 2019 Adopted County Budget (Emergency Management)
Motion by Y. Nirelli to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
5. Authorizing the Modification of the 2019 adopted County Budget (Early Intervention Program)
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
6. Authorizing the Modification of the 2019 Adopted County Budget (Mental Health Clinic)
Motion by C. Moses to approve the resolution; seconded by R Bargabos. Motion unanimously approved.
7. Authorizing the Modification of the 2019 adopted county budget (Public Health Prevent)
Motion by Y. Nirelli to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
8. Authorizing Towns, Village and City municipal Grants from host Community Benefit and Modifying the 2019 Adopted County Budget
Motion by C. Moses to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
9. Approval of Refund of Taxes for Property Purchased at 2018 Madison County Land Auction
Motion by M. Cavanagh to approve the resolution; seconded by C. Moses. Motion unanimously approved.
10. Authorizing the Modification of the 2019 adopted county budget (Maintenance Roads & Bridges)
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
11. Authorizing the Modification of the 2019 adopted county budget (Landfill)
Motion by M. Cavanagh to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
12. Authorizing the Modification of the 2019 Adopted County Budget (Public Health)
Discussion: Treasurer Edick reported of the potential need for emergency mosquito spraying in the Town of Sullivan. The total cost of the pesticide application is estimated at \$42,000 with 50% reimbursed by State Aid Based Grant. The amount being transferred from the Contingent Fund for the mosquito spraying is \$21,000.
Motion by R. Bargabos to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.

VI. Preferred Agenda:

A motion was made by C Moses to include resolutions 1, 8, 9, and 11 on the Committee's Preferred Agenda; seconded by R. Bargabos. Motion unanimously approved.

VII. Other Committee Business:

County Administrator Scimone informed the committee that the proposed 2020 budget for the Sheriff's Office allows for the purchase of 14 vehicles; 9 of which are Chevy Tahoe's. Because of factory closures, orders for the 9 Chevy Tahoe's need to be placed in late 2019 and once ordered, there is no backing out. The estimated amount of the vehicles, including accessories is approximately \$152,000.00.

VIII. Next Meeting Date: Thursday, September 26, 2019 @ 9:00 a.m.

IX. Adjournment:

The Committee adjourned at 10:20 a.m. on the motion of M. Cavanagh and second of Y. Nirelli. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman John A. Reinhardt and approved on September 26, 2019.

Administration and Oversight Committee

Special Meeting Minutes

September 10, 2019

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor Ronald Bono
Supervisor A. Max Smith

OTHERS: County Attorney Tina Wayland-Smith
Supervisor Roger Bradstreet
Supervisor John Reinhardt
Supervisor Clifford Moses
Supervisor Loren Corbin

ABSENT: Supervisor David Jones

Chairwoman Yvonne Nirelli called the meeting to order at 12:30 p.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the August 22, 2019 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Ron Bono.

Resolution:

Designating disposal of obsolete and/or surplus County personal property (vehicles)

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

Next Meeting: Thursday, September 19, 2019 at 11:30 a.m.

Motion to Adjourn: The Committee adjourned at 12:32 p.m. on the motion of Supervisor Ron Bono and second of Supervisor Max Smith.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on September 19, 2019.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

September 10, 2019-- 10:00 A.M.

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones	X			
Magliocca	X			
Reinhardt	X			
Zupan	X			

PRESENT:

Committee: Cliff Moses, Dave Jones, John Reinhardt, Joe Magliocca, and Bill Zupan

Absent:

Supervisors:

County Staff: Jamie Kowalczk, Sarah Krisch, Scott Ingmire, Melissa Martel Felton, Mark Scimone,

Additional Present:

Meeting called to order at 10:00A.M. by Moses.

A-1: The Committee moved to go into Executive Session for the advice of Council on a motion by Reinhardt and seconded by Zupan 5/0/0

A-2: The Committee moved to come out of Executive Session on a motion by Jones and second by Zupan. 5/0/0

A-3: The meeting was adjourned on a **MOTION** by Zupan and seconded by Jones at 10:42 A.M.

Respectfully submitted: Scott Ingmire