

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
MARCH 15, 2022**

TOWN COUNCIL MEETING

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, March 15, 2022, A. D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said Town.

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem Disa Schulze

CALL TO ORDER – Mayor Norman Schroeder called the meeting to order at 7:01 p.m.

RECORD MEMBERS PRESENT AND ESTABLISH QUORUM – Town Secretary Cindy Clark called roll and ascertained a quorum was present. Quorum included Mayor Norman C. Schroeder, Mayor Pro Tem Disa Schulze, Alderman Lorenzo Macias, and Alderwoman Kay Young. Alderman Terry Mitchell was absent.

APPROVE/REJECT - PROPOSED MINUTES OF REGULAR COUNCIL MEETING OF FEBRUARY 15, 2022 – After review of stipulated minutes, Mayor Pro Tem Disa Schulze made a motion to approve the minutes of the regular council meeting of December 21, 2021, as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT - PENDING BILLS AND ACTUAL DISBURSEMENTS FEBRUARY 2022 – Mayor Pro Tem Disa Schulze made a motion to approve the Pending Bills and Actual Disbursements as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT – CONTRACT WITH BRAZORIA COUNTY for Election services for the May 2022 Annual General Election – Mayor Pro Tem Schulze made a motion to approve the contract with Brazoria County to provide for the May 2022 Annual General Election as submitted. The motion was seconded by Alderwoman Kay Young and carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT – AERIAL SPRAYING BY BRAZORIA COUNTY MOSQUITO DISTRICT – Mayor Pro Tem Disa Schulze made a motion to approve the aerial spraying by the Brazoria County Mosquito District.

APPROVE/REJECT – PROCLAMATION NAMING APRIL 2022 AS FAIR HOUSING MONTH – It was the consensus of Council that Mayor Norman Schroeder sign the Proclamation naming April 2022 as Fair Housing Month.

APPROVE/REJECT – AMENDMENT TO THE DECEMBER 21, 2021, MINUTES TO REFLECT THE MOTION, SECOND AND VOTE ON THE HTI CONSTRUCTION TO READ AS FOLLOWS: Mayor Pro Tem Disa Schulze made a motion to award the CDBG-DR construction contract 20-065-045-C131, to HTI Construction Inc. using the base bid and alternate bid 6 for a contract total of Four Hundred-Sixty-Nine Thousand, Three Hundred-Ninety-Six and Fifty Cents (\$469,396.50). The motion was Seconded by Alderwoman Kay Young and Carried on a Vote of 3 Ayes and 0 Nays.

APPROVE/REJECT ADDING OF UTILITY CLERK/ASSITANT CITY SECRETARY JULIE GUEVARA AS A SIGNER ON THE BANK ACCOUNTS WITH FIRST STATE BANK OF LOUISE, ANGLETON, BRANCH TO INCLUDE THE OPERATING ACCOUNT 0067595 AND THE RESERVE ACCOUNT 0067611 - Mayor Pro Tem Disa Schulze made a motion to approve the addition of Julia Guevara as a signer on the accounts with First State Bank of Louise, Angleton Branch to include the Operating Account 0067595 and the Reserve Account 0067611, providing that without express written consent from Mayor Schroeder or Mayor Pro Tem Schulze the City Secretary and Assistant City Secretary could not sign at the same time. The motion was Seconded by Alderwoman Kay Young and Carried on a Vote of 3 Ayes and 0 Nays.

APPROVE/REJECT TRAVEL TRAILER PERMITS AND/OR PERMIT RENEWALS – Suellen Chaney came to request a renewal on her permit. After some discussion Mayor Pro Tem Disa Schulze made a motion to allow her another 3 months, after which time she would need to return to City Council if she still needed more time. The motion was Seconded by Alderwoman Kay Young and Carried on a Vote of 3 Ayes and 0 Nays. Then came Mr. Gonzales requesting a permit for 60 days to place his travel trailer on the lot at the corner of Penguin Ln. and Polar Ave., while he is clearing the land for the owner. After a brief discussion Mayor Pro Tem Disa Schulze made a motion to approve a 60-day permit for Mr. Gonzales, he was cautioned not to get caught living in the travel trailer as it would not be connected to services. The motion was Seconded by Alderwoman Kay Young and Carried on a Vote of 3 Ayes and 0 Nays.

APPROVE/REJECT MANUFACTURED HOME PERMITS FOR HOMES MORE THAN FIVE YEARS OLD – City Secretary Cindy Clark reported none had been submitted.

APPROVE/REJECT- PURCHASE OF 232 S LAKE DR BY MR. RODRIGUEZ TO EITHER RESTORE OR REBUILD HOME. – After some discussion Alderwoman Kay Young made a motion to allow him to demolish the existing home and rebuild a home not much larger than the 900 sq. ft., due to lot size, provided the septic system will pass inspection or a new system can be installed. The motion was seconded by Mayor Pro Tem Disa Schulze and passed on a Vote of 3 Ayes and 0 Nays.

POLICE DEPARTMENT REPORT –Cpl. Bilbrey presented the report for February 2022 we had 25 total calls: 11 traffic stops, 1 disturbance, 4 animal calls, 1 civil, 1 loud noise complaint, 2 suspicious person, 1 burning, 1 follow-up and 1 City Ordinance. The vehicles were driven 743.7 miles and used 60.9 gallons of fuel. Officers worked a total of 385 hours. There was a question about the Lexis-Nexis Software and Mayor Pro Tem Disa Schulze told her to check again in May.

PUBLIC COMMENTS – There were two public comments: First it was asked when North Texas Avenue in front of the Municipal Building would be repaired. Mayor Norman Schroeder reported it will cost \$87,000 (Eighty-Seven Thousand Dollars) for materials alone, but that it is being planned, as to when he could not specify at this time. The second was could we do something about the ditches at the intersection of Polar Avenue and Penguin Lane.

CLOSED EXECUTIVE SESSION - IN ACCORDANCE WITH THE OPEN MEETINGS ACT, SECTION 551.074, TEXAS GOVERNMENT CODE, CONCERNING EMPLOYEE PERFORMANCE EVALUATION, COMPENSATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL – Mayor Pro Tem Disa Schulze made a motion to adjourn to executive session, and motion was seconded by Alderwoman Kay Young. Mayor Norman Schroeder adjourned the meeting for executive session at 7:48 p.m.

DISCUSSION AND ACTION ON ITEMS CONSIDERED IN EXECUTIVE SESSION – Mayor Norman Schroeder called the open meeting back to order at 8:53 p.m. Mayor Pro Tem Disa Schulze made a motion to increase the following employees to the following pay rates: Julia Guevara from \$11.00 per hours to \$12.00, James Hamby and Lawrence Jones from \$13.00 per hours to \$15.00 per hour, and Cpl. P. Bilbrey from \$11.00 per hours to \$15.00 per hour, and to hire on as a parttime Officer S. Dodd at a rate of \$10.00 per hour to work from 6:00 p.m. to 9:00 p.m. for 15 hours per week, and Officer K. Shepherd at a rate of \$10.00 per hour to work from 6:00 p.m. until 2:00 a.m. Monday-Friday for 40 hours per week..

ELECTED OFFICIALS' REPORTS – Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lights; House Numbering; code Enforcement; Ordinances; Regulations; Building Repair & Maintenance; Grants; and Roads and Drainage: Mayor Norman Schroeder reported that each Council Member had two separate proposals for the Fire Suppression System but that he also wanted to contact TML Risk Pool (Insurance) to see what the requirements are before proceeding. The other item the Council Members have a copy of is the

Community Center Rental Agreement. He asked that each member look over it and make notes at to what they believe needs to be updated to include, rules, deposit amount, rental amount, and whether they wished to have Officers required for events where there would be alcohol.

ADJOURNMENT – Mayor Pro Tem Disa Schulze made a motion to adjourn. The motion was seconded by Alderwoman Kay Young and carried on a vote of 3 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the meeting at 9:04 p.m.

Cindy K. Clark
CINDY K CLARK
TOWN SECRETARY

Norman C. Schroeder
NORMAN C. SCHROEDER
MAYOR

ATTEST: THIS IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE TOWN COUNCIL MEETING CONDUCTED ON THE 15th DAY OF FEBRUARY 2022.

Cindy K. Clark
CINDY K CLARK
TOWN SECRETARY