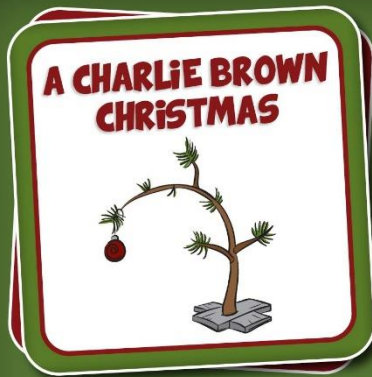


CITY COUNCIL AGENDA DECEMBER 9, 2024



Directed by Rex Sauls

*Discover the true
meaning of Christmas!*

Two shows each day:

Thurs. - Sat., Dec. 12 - 14, 7 and 8 p.m.

Sun., Dec. 15, 2 and 3 p.m.

IMPERIAL CENTRE THEATRE
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hosted by  PNC BANK



WINTER Wonderland

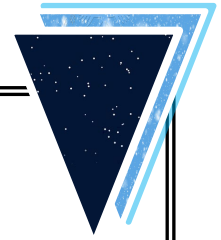
SUNDAY, DEC. 15
1 P.M. - 5 P.M.

IMPERIAL CENTRE
FOR THE ARTS AND SCIENCES



ROCKY MOUNT, NC
THE CENTER OF IT ALL

[View Main Agenda](#)



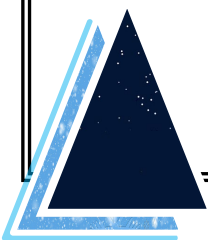
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

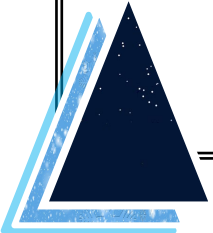
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

LIGE DAUGHTRIDGE, MAYOR PRO TEM
(WARD 5)

ANDRÉ D. KNIGHT (WARD 1)

REUBEN C. BLACKWELL, IV (WARD 2)

RICHARD E. JOYNER (WARD 3)

T. J. WALKER, JR (WARD 4)

TOM HARRIS (WARD 6)

JABARIS D. WALKER (WARD 7)

CITY STAFF

PETER F. VARNEY, INTERIM CITY MANAGER

KIM BATTS, CITY CLERK

ELTON DANIELS, ASSISTANT CITY MANAGER

NYKI HILL, ASSISTANT CITY MANAGER

COLIN McGRATH, CITY ATTORNEY





ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL



PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment; and the City Council appreciates your attendance and values all citizen input.

This is an opportunity to express views and concerns about the City of Rocky Mount to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

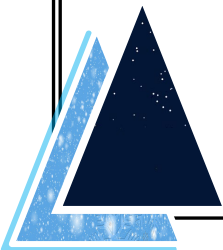
If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!





ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, DECEMBER 9, 2024 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here: <https://www.youtube.com/user/CITYTV19>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of the Minutes of Regular Scheduled City Council Meetings held on September 23, 2024 and October 14, 2024 [View](#)

Recommended Action: Approve Minutes

5. Consideration of Additions or Deletions to the Agenda
6. Community Update - Interim City Manager Peter F. Varney
7. Presentations and Recognitions:
 - a. Consideration of Resolution Recognizing and Congratulating Rocky Mount Parks and Recreation Department's Little Gryphons on Winning the Independent Youth Football League Rookie (8U) Championship; and [View](#)
 - b. Consideration of Resolution Recognizing and Congratulating Rocky Mount Parks and Recreation Department's Little Gryphons on Winning the Independent Youth Football League JV (10U) Championship [View](#)

Recommended Action: Adopt Resolutions

8. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.



9. CONSENT AGENDA:

- A. Consideration of Resolution Adopting/Amending Policy No. II 47(a) Entitled “Down Payment Assistance Program Policy (*Policy amendment was approved by City Council on November 25, 2024 – placed on agenda to have Resolution approved amending the policy*) [View](#)

City Manager Recommendation: Adopt Resolution

- B. Consideration of Resolution Adopting/Amending Policy No. IX.3 Entitled “Backflow Prevention and Cross-Connection Control” (*updates policy to include PEX as an acceptable material for interior-only backflow prevention assembly installation*) [View](#)

City Manager Recommendation: Adopt Resolution

- C. Consideration of Resolution Adopting Policy No. II.53 Entitled “Prohibiting Viewing of Pornography on City Networks and Devices” (*Policy Required due to House Bill 971/NCGS §143-805 which requires all public agencies to adopt a policy prohibiting the viewing of pornography on government networks and devices*) [View](#)

City Manager Recommendation: Adopt Resolution

- D. Consideration of 1) Resolution Approving/Acknowledging Acceptance of Donation from the Brent Milgrom Family Foundation in the amount of \$29,465 for the Installation of a New Flagpole at City Lake; and 2) Budget Ordinance Amendment appropriating \$29,465 to the General Fund for purchase and installation of a New Flagpole at City Lake [View](#)

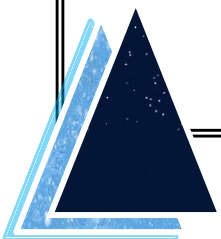
*City Manager Recommendation: 1) Adopt Resolution; and
2) Adopt Budget Ordinance Amendment*

- E. Consideration of Adoption of the following Project Ordinances for appropriation of Grant Funds for the Tar River Transit in FY 2024-2025: [View](#)

1. Urban Operating (UOP25)	\$1,718,726
2. Urban Capital (UCA25)	\$1,396,635
Total Appropriations for TRT	\$3,115,361

Funding for these Project Ordinances are provided primarily from Federal Grants, State Grants and revenue generated from the delivery of Urban (Intracity) Transit Services. Additional matching funds are provided by the City and are appropriated in the General Fund of the FY 2025 Annual Operating Budget.

City Manager Recommendation: Adopt Project Ordinances





- F. Consideration of Resolution of Intent to Enter into Lease Agreement with Shelia D. Farmer for City-Owned Property at 205 NE Main Street (2-year lease; annual rent = \$8,462.50; term January 1, 2025 – December 31, 2027; resolution authorizes the Clerk to advertise proposed agreement pursuant to NCGS 160A-272) [View](#)

City Manager Recommendation: Adopt Resolution of Intent

- G. Consideration of Ordinance Approving Installation of All-Way Stop for the following intersection:

- Planters Street and Pitt Street [View](#)

City Manager Recommendation: Adopt Ordinance

- H. Consideration of Safegrid USA, LLC. as Sole Source provider for Electric Fault Sensors - request is in accordance with Sole Source procurement NCGS 143-129(e) (6) (Purchases will come before City Council for approval depending upon amount) [View](#)

City Manager Recommendation: Approve Safegrid USA, LLC as Sole Source provider for Electric Fault Sensors

- I. Consideration of Purchase and Installation of a Recycle Compactor – award to Becker Complete Compactor, an authorized dealer for Marathon Equipment Company (MEC) @ a total cost of \$356,572.80 (per Sourcewell Contract #040621-MEC-Bulk Solid Waste Recycling Equipment)

[View](#)

*City Manager Recommendation: 1) Award Bid as Recommended; and
2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document*

- J. Consideration of:

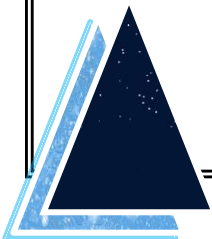
- 1) Resolution adopting the following Administrative policies related to the revised administration of Housing Assistance Programs: [View](#)

- a) Policy II.29(a) – Assistance Policy: Urgent Repair Program
- b) Policy II.29(b) – Procurement & Disbursement Policy: Urgent Repair Program
- c) Policy II.43 – Policy: Housing Repair Program

- 2) Grant Project Ordinance Amendments authorizing additional appropriations in the Community Development Grants Fund as follows: [View](#)

- a) \$128,000 to the 2024-20245 Urgent Repair Project (URP25)
- b) \$848,141 to the 2024-2025 Community Development Block Grant Entitlement Grant Project (CDB25)

*City Manager Recommendation: 1) Adopt Resolution
2) Adopt Grant Project Ordinances*





K. Consideration of 2025 City Council and Committee of the Whole (COW) Meeting Schedules [View](#)

City Manager Recommendation: Approve Schedules

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Adopt Ordinances and Resolutions;
- 2) Approve Sole Source Provider;
- 3) Award Bid as Recommended; Authorize the Purchasing Department to Issue Purchase Order in Accordance with the Council’s Award; and
- 4) Approve Schedules

10. **Public Hearing** and Explanation of Amended Feasibility Study and Legal Description Relative to Annexation No. 330 – Mason & Pearce [S. Halifax Rd.] (Ward 6) [View](#)

Legal description previously provided did not include a “less and except” for a 1-acre school lot. This correction removes the 1-acre school lot from the annexation since the property was not owned by the petitioner

- Recommended Action:
- 1) Explanation of Amended Feasibility Study by the City Manager or Designee;
 - 2) Acknowledge Receipt of Feasibility Study;
 - 3) Receive Public Comment; and
 - 4) Adopt Ordinance Correcting the Extension of the Corporate Limits

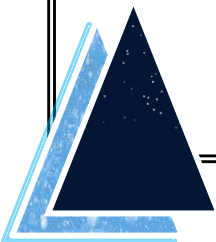
11. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- Request by Thomas White (Axiom Development, LLC), to rezone seven unaddressed lots located on S. Halifax Road with a combined area of approximately 176.1 acres, form A-1 to B-6

PIN	Nash Couty Parcel ID
373910453202	014983
373911651863	015430
373911670078	018737
373911760759	015441
373912766624	015832
373912769624	038393
*373912861673	*015433

**This parcel contains a less and except 1-acre lot that is not included in the rezoning*

- Recommended Action:
- 1) Receive Public Comment; and
 - 2) Adopt Ordinance





12. **Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- Amends ordinance by making clear the fence height permitted in front yards, prohibits fences on property without a primary or permitted use (*ex: outdoor storage is a use that can be permitted on an otherwise undeveloped lot*), establishes standards for appropriate fence materials and creates standard for maintenance of fences and walls
- Text amendments to CHAPTER 7, GENERAL DEVELOPMENT STANDARDS, Sec. 710 – Fences and Walls. - Purpose: to clarify and update fence regulations.

Recommended Action: 1) Receive Public Comment; and
2) Adopt Ordinance

13. **Public Hearing** Relative to a Downtown Major Development Grant for 101 SE Main Street (Epstein Building - \$252,873) [View](#)

- Recommended Action: 1) Receive Public Comment;
2) Approve Downtown Major Investment Award (*Contingent upon submission of all necessary documents*)
3) Authorize Mayor and City Clerk to Execute Agreement on Behalf of the City; and
4) Adopt Budget Ordinance

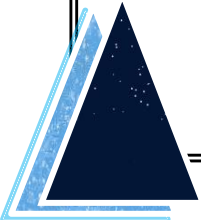
14. Consideration of the following Non-Profit Agreements with United Community Ministries (*agreements placed back on the agenda for approval to allow Councilmember Joyner to Recuse himself*) [View](#)

- United Christian Ministries (UCM) – House the Children at the Bassett Center - \$13,000; and
- United Christian Ministries (UCM) – Community Shelter - \$20,000

Recommended Action: Approve Recommended Funding Requests and Authorize the and Mayor and City Clerk to Execute Required Documentation on Behalf of the City

15. Consideration of Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for Pedestrian Bridge over the Railroad in Downtown Rocky Mount (total estimated cost for the bridge is \$7,441,000 – Federal Grant -\$3,000,000 – City Match - \$750,000; Construction Funding Gap - \$3,691,000 – *the City is entering into the agreement with NCDOT to ensure utilization of the \$3,000,000 federal earmark that is scheduled to expire in September 2026; the City will pursue alternative funding sources to address construction funding gap of \$3,691,000*) [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City





16. Appointments: [View](#)

- a) Animal Care and Control Advisory Board - two (2) appointments: Wards 1, and 2;
- b) Board of Adjustment - three (2) appointments: Ward 4, Ward 7;
- c) Business Development Authority – two (1) appointments;
- d) Central City Revitalization Panel - four (4) appointments: one (1) Historic Preservation Commission; one (1) Commercial Builder/Developer; and two (2) Ex-Officios;
- e) Community Appeals Board - three (3) appointments: Wards 1, 2, and 4;
- f) Historic Preservation Commission - one (1) appointment;
- g) Mayor’s Commission on Persons with Disabilities - two (2) appointments;
- h) Tree Advisory Board – two (2) appointments – Ward 2, Ward 3;
- i) Utility Service Review Board - three (3) appointments: Wards 1, 4, and 7; and
- j) Workforce Housing Advisory Commission - four (4) appointments: Ward 4, Ward 5, Ward 7 and one (1) Business Community Member

17. Election of Mayor Pro Tem (one-year term expires December 2025)

