

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
March 25, 2026**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., March 25, 2026, in the Conference Room at the Transit Facility at 3905 North Star Blvd, Great Falls, MT.

2. ROLL CALL AND ATTENDANCE

Members Present:

Donna Zook, Vice Chairperson

Ann Marie Meade

Ken Johnson

Abigail St. Lawrence

Others Present:

Nadine Hanning, General Manager

Josh Boone, Finance Manager

Brenda Long, Administrative Assistant

Absent:

Carl Donovan, Chairperson

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS TO AGENDA

5. PUBLIC COMMENTS ON AGENDA ITEMS

Dusty Campbell gave a presentation on his trip to Washington D.C. for the Leadership Academy training. He thanked Nadine and the Board for giving him the opportunity to attend the Academy. He found it extremely beneficial and said it was a great experience.

6. APPROVAL OF MINUTES

Minutes for the Board Meeting of February 25, 2026

A motion was made to approve the minutes from the February 25, 2026 Board meeting by Board member Meade, seconded by Board member St. Lawrence, motion passed.

7. MANAGERS REPORTS

a. Summary of System Status

We currently need to hire 2 Fixed Route driver. One Paratransit driver has moved to maintenance.

The doors at the TC are not fixed, we are waiting on quotes. The TC is still closed.

Paratransit software is in the process of being updated.

At the Legislative fly-in in D.C. the representatives were very supportive of small transit needs.

b. Ridership and Performance Indicators

c. Financial Reports

d. Check Register

The February 24, 2026 through March 23, 2026 check register was presented for approval, Board member Johnson called for a motion to approve, Board member St. Lawrence seconded, motion passed.

8. COMMITTEE REPORTS

- a. **Technical Advisory Committee of the MPO (TAC)** - The committee approved an amendment to the TIP.
- b. **Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** - The committee did not meet.
- c. **Great Falls TAC** - The committee did not meet.
- d. **ADA Advisory Committee** - The committee did not meet.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

a. Reformatting the Budget

General Manager Hanning explained that the budget will look different due to the Paratransit budget no longer being on separate forms. The reason for separating the budget into separate document was to simplify the identification of the needed tax levy funding for PS expenses, as the PS expenses funded with FTA funds were limited to the 10% of 5307 funding available at the 80/20 ADA rate. FTA has recommended drawing PS operating expenses that are not covered under the 5307 80/20 match at 5307 50/50 operating ratio. Doing this will eliminate the need to identify separate funding from the mill levy to fund PS expenses as all of the PS expenses would be eligible under the 5307 grant.

11. PUBLIC COMMENTS

12. DATE OF NEXT BOARD MEETING

Work Session - Monday, April 20, 2026- 7:00 p.m.

Board Meeting- Wednesday, April 22, 2026- 7:00 p.m.

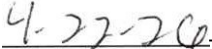
13. ADJOURNMENT

Adjourned at 7:18 p.m.

14. ATTEST:



Carl Donovan, Chairperson



Date