

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
January 28, 2026**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., January 28, 2026, in the Conference Room at the Transit Facility at 3905 North Star Blvd, Great Falls, MT.

**2. ROLL CALL AND ATTENDANCE**

**Members Present:**

Carl Donovan, Chairperson

Ann Marie Meade

Ken Johnson

Abigail St. Lawrence

**Others Present:**

Nadine Hanning, General Manager

Josh Boone, Finance Manager

Brenda Long, Administrative Assistant

**Absent:**

Donna Zook, Vice Chairperson

**3. PLEDGE OF ALLEGIANCE**

**4. ADDITIONS TO AGENDA**

**5. APPROVAL OF MINUTES**

**Minutes for the Board Meeting of November 19, 2025**

A motion was made to approve the minutes from the November 19, 2025 Board meeting by Board member St. Lawrence, seconded by Board member Meade, motion passed.

**6. MANAGERS REPORTS**

**a. Summary of System Status**

We are in the process of training 3 Fixed Route drivers, we need 1 more.

The Tri-Annual Review is this year.

We had a pre-production meeting for the new buses. Will change the seats from upholstery to plastic.

**b. Ridership and Performance Indicators**

**c. Financial Reports**

**d. Check Register**

The November 15, 2025 through January 23, 2026 check register was presented for approval, Board member St. Lawrence called for a motion to approve, Board member Meade seconded, motion passed.

**7. COMMITTEE REPORTS**

- a. **Technical Advisory Committee of the MPO (TAC)** - The committee did not meet.
- b. **Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – The committee did not meet.
- c. **Great Falls TAC** - The committee did not meet.
- d. **ADA Advisory Committee** - The committee did not meet.

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

**a. Technology Procurement**

A motion was made to approve the purchase of technology service and implementation from Transit Technologies at a cost of \$215,605 through the 791 Purchasing Cooperative by Board member St. Lawrence, seconded by Board member Johnson, motion passed.

**10. PUBLIC COMMENTS**

**11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, February 23, 2026– 7:00 p.m.

Board Meeting – Wednesday, February 25, 2026 – 7:00 p.m.

**12. ADJOURNMENT**

Adjourned at 7:10 p.m.

**13. ATTEST:**

  
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Carl J. Donovan, Chairperson

2/25/26  
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Date